

**Town of Columbia**  
**Financial Planning and Allocation Commission**  
**Special Meeting Minutes**  
**Thursday, December 15, 2016 – (to commence immediately following Tri-Board Meeting)**  
**Adella G. Urban Administrative Offices Conference Room**  
**323 Route 87, Columbia, CT. 06237**

**Members Present:** Chairman Earnest Sharpe; Vice Chairman Jeff Viens; Todd Shepard; Kelley Peck; Judy Ortiz; Dean Toepfer; Richard Szegda.

**Also Present:** First Selectman Carmen Vance; Town Administrator Mark Walter; Finance Director Beverly Ciurylo.

1. **Call to Order:** E. Sharpe called the meeting to order at 8:22 pm.
2. **Approval of Minutes:**
  - 2.1 **Approval of October 19, 2016 Regular Meeting Minutes:** E. Sharpe MOVED to approve the 10/19/16 FiPAC minutes with the following revision: Item 5.2, last sentence was removed. T. Shepard SECONDED the MOTION and it CARRIED 7:0.
3. **Correspondence:**
  - 3.1 **Contingency update**
  - 3.2 **BOS 10/18/16 Regular Meeting Minutes**
  - 3.3 **BOS 11/15/16 Regular Meeting Minutes**
  - 3.4 **BOE 12/5/16 Regular Meeting Minutes**
  - 3.5 **Fiscal Policy 11/9/16 Regular Meeting Minutes**
4. **Tri-Board Meeting follow-up discussion:** None.
5. **New Business**
  - 5.1 **Transfers:** J. Ortiz MOVED to approve the following transfers:

AMOUNT / TRANSFER #	FROM A/C #, DESCRIPTION	TO A/C #, DESCRIPTION
\$600 / 2017-005	10-4112-012, Admin Auto Allowance	10-4112-010, Admin Salaries
\$856 / 2017-006	10-4136-010, Finance Salaries	10-4410-010, DPW Salaries
\$532 / 2017-006	10-4420-010, Waste Disposal Salaries	10-4410-010, DPW Salaries
\$517 / 2017-006	10-4420-011, Waste Disposal Salaries	10-4410-010, DPW Salaries
\$3,397 / 2017-006 total \$5,302	10-4670-010, Rec Salaries	10-4410-010, DPW Salaries
\$548 / 2017-007	10-4420-011 Waste Disposal OT Salaries	10-4420-011, DPW OT Salaries
\$11,269 / 2017-008	10-4800-900, Contingency	10-4112-010, Admin Salaries
\$275 / 2017-009	10-4800-900, Contingency	10-4130-010, ROV Salaries
\$163 / 2017-009	10-4800-900, Contingency	10-4130-016, Election Workers Salaries
\$1,709 / 2017-010	10-4800-900, Contingency	10-4132-010, Assessor Salaries
\$1,261 / 2017-011	10-4800-900, Contingency	10-4133-010, Tax Collector Salaries
\$1,538 / 2017-012	10-4800-900, Contingency	10-4134-010, Town Clerk Salaries
\$1,272 / 2017-013	10-4800-900, Contingency	10-4260-010, Senior Center

		Salaries
\$115 / 2017-014	10-4800-900, Contingency	10-4330-010, Fire Marshal Salaries
\$54 / 2017-015	10-4800-900, Contingency	10-4345-010, Emergency Mgmt Director Salaries
\$148 / 2017-016	10-4800-900, Contingency	10-4350-010, LMAC Salaries
\$1,132 / 2017-017	10-4800-900, Contingency	10-4410-010, DPW Salaries
\$8,176 / 2017-018	10-4800-900, Contingency	10-4510-010, PZC Salaries
\$155 / 2017-019	10-4800-900, Contingency	10-4520-010, IWWC Salaries
\$159 / 2017-020	10-4800-900, Contingency	10-4570-010, Land Use Salaries
\$667 / 2017-021	10-4800-900, Contingency	10-4640-010, Beach Svcs Salaries
\$417 / 2017-022	10-4112-040, Admin Group Insurance	10-4620-120, Library telephone/communications
\$1,564 / 2017-022 total \$1,981	10-4112-040, Admin Group Insurance	10-4620-230, Library Electricity
\$3,000 / 2017-023	10-4112-040, Admin Group Insurance	10-4113-600, IT Repairs/Maintenance

J. Viens SECONDED the MOTION and it CARRIED 7:0.

**5.2 Approval of 2017 FiPAC Meeting Schedule:** D. Toepfer MOVED to approve the 2017 FiPAC meeting schedule. E. Sharpe SECONDED the MOTION and it CARRIED 7:0.

**6. Audience of Citizens:** None.

**7. Next Meeting –The next meeting will be held on Wednesday, January 18, 2017 at 7 pm. (Election of Officers will take place at this meeting).**

**8. Adjournment:** R. Szegda MOVED to ADJOURN at 8:30 pm and the MOTION CARRIED UNANIMOUSLY.

Respectfully submitted by Kimberly A. Bona.