

Regular Meeting Minutes
Financial Planning and Allocation Commission
December, 16, 2009 at 7:30 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT. 06237

Members Present: Chairman Earnest Sharpe, Joanne Gyure, Cindy Harrison, and Scott Petrequin, Judy Szegda-Ortiz, Mike Robertson

Also Present: Town Administrator J. Luiz, First Selectman Carmen Vance and others.

1. Call to order: E. Sharpe called the meeting to order at 7:30 pm.

2. Pledge of Allegiance: The Pledge of Allegiance was recited.

3. Introduction of New Members: E. Sharpe introduced and welcomed new members Mike Robertson and Judy Szegda-Ortiz to FIPAC.

4. Approval of Minutes

4.1 Approval of 11/19/09 FIPAC Regular Meeting Minutes: E. Sharpe MOVED to TABLE approval of the 11/19/09 FIPAC Regular Meeting Minutes. C. Harrison SECONDED the MOTION to TABLE and it CARRIED 6:0.

5. Correspondence

5.1 BOS Minutes dated 11/4/09

5.2 BOS Minutes dated 11/17/09

5.3 BOS Minutes dated 12/3/09

5.4 BOE Minutes dated 11/2/09

5.5 BOE Minutes dated 12/7/09

5.6 Fiscal Policy Board Minutes dated 11/10/09

6. Old Business

6.1 Finance Department Update: J. Luiz updated the Commission on the status of the Finance Department. He explained that the town is still currently receiving help from a temporary staffing agency and that come February 2010, the town will begin the hiring process for a Fiscal Manager to ensure the position will be filled by July 1, 2010. J. Luiz reviewed the Finance Department Budget with the Commission.

6.2 FY 08-09 Audit Update: J. Luiz explained that the audit has not yet begun and that an extension has been received. He stated that the audit is scheduled to begin soon.

6.3 Columbia Financial Management Goals: J. Luiz talked about recent information that he received from the Finance Department concerning state demands that the town keep FY 09-10 and FY 10-11 budgets at a flat level. J. Luiz will look into this situation further and report back to FiPAC.

7. New Business

7.1 FY 09-10 Financials

7.2 Transfers: J. Luiz provided information about transfers to be voted on at a town meeting scheduled for January 5, 2010 at 7:30 pm.

7.3 FY 10-11 Budget Cycle Consideration: J. Luiz provided FiPAC with a copy of the FY 2010-2011 Budget Instructions that he sent out to Department Heads and select Board/Commission chairs.

8. Audience of Citizens: C. Vance spoke about the FIPAC vacancy.

9. Scheduling of next meeting: The next meeting is scheduled for Wednesday, January 20, 2010 at 7:30 pm.

10. Adjournment: C. Harrison MOVED to adjourn. MOTION CARRIED 6:0. The meeting adjourned at 8:14 pm.

Respectfully Submitted,
Jonathan Luiz