

Town of Columbia
Regular Meeting Minutes
Financial Planning and Allocation Commission
Wednesday, July 21, 2010 – 7:30 pm.
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT. 06237

Members Present: Chairman Earnest Sharpe, Vice-Chairman Cindy Harrison, Scott Petrequin, Allen Smith, Judy Ortiz

Also Present: Town Administrator Jonathan Luiz.

1. **Call to Order:** E. Sharpe called the meeting to order at 7:30 pm.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Approval of Minutes**
 - 3.1 **FiPAC Meeting Minutes of June 16, 2010:** C. Harrison MOVED to approve the minutes of June 16, 2010 with the following correction: page 3, item 8 states, “*The next meeting is scheduled for Wednesday, July 6, 2010.*” It should state, “*The next meeting is scheduled for Wednesday, July 21, 2010.*” J. Ortiz SECONDED and the MOTION CARRIED 4:0:2 with C. Harrison, A. Smith, J. Ortiz and S. Petrequin in favor and E. Sharpe and J. Gyure abstaining.
4. **Correspondence**
 - 4.1 **BOS 6/15/10 Regular Meeting Minutes**
 - 4.2 **BOS 7/7/10 Special Meeting Minutes:** C. Harrison inquired about the capital project list as well as bonding projects that was mentioned in the BOS 7/7/10 minutes. J. Luiz explained that the only possible bonding project that was discussed during the budget process was a future school roof repair. He stated that several groups have come to the BOS with their ideas for major capital expenditures and that the projects are just in the discussion stage at this time. J. Luiz explained that any capital project needing bonding approval would have to be sent by the Board of Selectmen to the Town for vote. C. Harrison expressed concern regarding the use of the Brand Money to purchase real estate and said that the best time to expand recreation operations may be the time when current Recreation Department operations are self supporting. J. Luiz said that the Brand subcommittee is serving as an advisory board to the BOS, and that a decision to purchase real estate would ultimately be approved of at Town Meeting. C. Harrison stated that she is not questioning the BOS’ authority, but she feels that sometimes that the BOS does not use FiPAC as a resource that may be helpful to them. She feels that FiPAC is at an unfair disadvantage with respect to the BOS making decisions about purchases and FiPAC being left to figure out how to allocate funds for continuing operations. E. Sharpe would like to see an analysis done on any possible project to be funded with the Brand money in order to determine the maintenance and long-term costs associated with each project. Discussion followed. C. Harrison asked about the status of Town union negotiations. J. Luiz stated that tentative agreements have been reached, and that union membership and the BOS would vote on a final agreement. The details of the final agreement will be shared with FiPAC.
 - 4.3 **Fiscal Policy 6/9/10 Regular Meeting Minutes**
5. **Old Business**
 - 5.1 **’09-’10 Financials:** J. Luiz reviewed a preliminary FY ’09-’10 financial report with the Commission. Discussion followed. The Commission reviewed the ’09-’10 budgeted tuition figures as recently updated

by Superintendent Coss. E. Sharpe stated that the Town over-budgeted for BOE tuition in FY 10-11 by approximately \$ 100,000. Discussion followed.

5.2 Budget Exhibits: Format/Purpose Q & A: E. Sharpe gave the new FiPAC members the opportunity to ask questions about the budget process. No discussion took place.

6. New Business

6.1 Transfers: J. Luiz explained the FY '09-'10 transfers with the Commission. E. Sharpe MOVED to approve the following FY '09-'10 BOS transfers:

AMOUNT	FROM	TO
\$ 33.25	10-4330-120, Fire Prevention, Telephone	10-4330-770, Fire Prevention, Transportation
\$ 75	10-4330-720, Fire Prevention, Prof. Dues	10-4330-770, Fire Prevention, Transportation
\$ 242	10-4800-900, Fire Prevention, Contingency	10-4330-770, Fire Prevention, Transportation
\$ 1,000	10-4113-500, IT, Prof/Tech	10-4113-600, IT, Repairs/Maintenance
\$ 700	10-4134-300, Public Records, Gen Supplies	10-4134-130, Public Records, Legal Notices

S. Petrequin SECONDED the MOTION and it CARRIED 6:0.

6.2 Finance Department Update: J. Luiz explained that Bev Ciurylo has been hired as Finance Director as July 1, 2010, and that Accountant, Paula Jeffers started work on July 19, 2010. He informed that Commission that the BOS hired Interim Payroll Assistant Lisa Rose at the July 20, 2010 meeting. J. Luiz spoke positively about the Finance Department personnel changes.

6.3 Audit: J. Luiz stated the audit began approximately three weeks ago and that the town is in very good shape this year in terms of preparation for the audit.

7. Audience of Citizens: None.

8. Other: J. Luiz passed out a copy of "The Handbook for Connecticut Boards of Finance" to the Commission for review.

9. Next Meeting: The next meeting is scheduled for Wednesday, September 15, 2010 at 7:30 pm.

10. Adjournment: E. Sharpe MOVED to adjourn. A. Smith SECONDED the MOTION and it CARRIED 6:0. The meeting adjourned at 8:28 pm.