

Regular Meeting Agenda
Financial Planning and Allocation Commission
Wednesday, November 18, 2009 at 7:30 pm
Town Hall Conference Room
323 Route 87, Columbia, CT. 06237

Present: Chairman Earnest Sharpe, Vice-Chairman Carol Wiggins, Greg Roy, Cindy Harrison, Scott Petrequin. Joanne Gyure arrived at 7:35 pm.

Also Present: Town Administrator Jonathan Luiz, Selectman Carmen Vance.

1. **Call to order and Pledge of Allegiance:** E. Sharpe called the meeting to order at 7:30 pm. The Pledge of Allegiance was recited.
2. **Approval of Minutes**
 - 2.1 **FIPAC Meeting Minutes of October 21, 2009:** E. Sharpe MOVED to approve the Minutes of October 21, 2009. C. Wiggins SECONDED the MOTION and it CARRIED 5:0.
3. **Correspondence**
 - 3.1 **BOS Minutes of October 20, 2009**
 - 3.2 **BOS Minutes of November 4, 2009**
 - 3.3 **BOE Minutes of October 19, 2009**
 - 3.4 **BOE Minutes of November 2, 2009**
 - 3.5 **Fiscal Policy Board Minutes of October 20, 2009**
4. **Old Business**
 - 4.1 **Finance Department update:** J. Luiz explained that the town is utilizing the resources of a temporary staffing agency. He informed the Commission that he has another temporary staffing agency on standby in the event future help is needed. He stated that in February 2010, the town will begin the hiring process for a Fiscal Manager to ensure the position will be filled by July 1, 2010.
 - 4.2 **08-09 Financial Audit:** E. Sharpe asked if audit began. J. Luiz stated that the audit should begin next week. J. Luiz will double check to make sure that an extension will not need to be filed.
 - 4.3 **Columbia Financial Management Goals:** None.
5. **New Business**
 - 5.1 **09-10 Financials:** None.
 - 5.2 **Transfers:** S. Petrequin MOVED to approve the following transfer: \$750.00 from 10-4110-520, Printing, to 10-4110-130, Legal Notices, to cover the cost of Legal Notices in FY 09-10. J. Gyure SECONDED the

MOTION and it CARRIED 6:0. C. Harrison discussed a transfer for \$10,000 that was approved at the November 4, 2009 BOS meeting as inquired why it was not being brought to FIPAC for approval. Discussion followed. FIPAC concurred as though this should go to Town Meeting. E. Sharpe MOVED that the transfer of \$10,000 from Contingency to Finance Professional Services be TABLED until further consideration. C. Wiggins SECONDED and the MOTION CARRIED 6:0.

- 5.3 **10-11 Budget Cycle Consideration:** E. Sharpe mentioned that he feels the BOE and FIPAC should meet to discuss the 10-11 budget as they did last year. The Commission concurred.
- 5.4 **Resignation of Carol Wiggins:** C. Wiggins pointed out that she is not resigning, but after serving on FIPAC for over 12 years now, she has chosen not to run for re-election. E. Sharpe thanked C. Wiggins for all of her wisdom, contributions and humor that she brought to FIPAC. The Commission concurred. C. Wiggins thanked the Commission she has served with over the past four years as well.
- 5.5 **Resignation of Greg Roy:** G. Roy did not resign, but has chosen not to run for re-election as well. E. Sharpe thanked G. Roy for all his time and valuable input that he has brought to the Commission over the past four years. The Commission concurred.
- 5.6 **Appointment of Judith Ortiz:** The Commission recognized the *election* of J. Ortiz to FIPAC.
- 5.7 **Appointment of Michael Robertson:** The Commission recognized the *election* of M. Robertson to FIPAC.
6. **Audience of Citizens:** None.
7. **Next Meeting – The next meeting is scheduled for Wednesday, December 16, 2009 at 7:30 pm**
8. **Adjournment:** S. Petrequin MOVED to adjourn. MOTION CARRIED 6:0. The meeting adjourned at 8:28 pm.

Respectfully Submitted,

Kimberly A. Bona