



TOWN OF COLUMBIA  
**Fiscal Policy Board**  
**May 14, 2014**  
Horace W. Porter School Conference Room

**8:45 a.m.**

**Members Present:** Bev Ciurylo-Finance Director, Jonathan Luiz-Town Administrator, Earnest Sharpe-FiPAC Chairman, Lol Fearon-Superintendent, Carmen Vance-First Selectman, Kerry Hoffman-Board of Education Chairperson (left the meeting at 9:30 a.m.)

**I. Call to Order**

Mrs. Ciurylo called the May 14, 2014 Fiscal Policy Board meeting to order at 8:48 a.m.

**II. Approve Regular Meeting Minutes of April 9, 2014**

J. Luiz **MOVED** and E. Sharpe **SECONDED** to approve the April 9, 2014 meeting minutes with the following correction:

**4C. School Roof Replacement Project Update** – *strike:* “The project will begin on June 16<sup>th</sup> and be completed within 60 days (August 22, 2014). The second lowest bidder promised to complete the job within 30 days. *Insert:* They will be able to begin the project on June 14 and be substantially completed within 60 days; with daily penalties in place if not finished within the 60 days.

**MOTION CARRIES: 4-0-1**

B. Ciurylo, J. Luiz, E. Sharpe, L. Fearon, C. Vance VOTED FOR THE MOTION  
K. Hoffman ABSTAINED

**III. Correspondence** – none

**IV. Old Business**

**a. School Security Door Project Update**

Mr. Fearon reported outstanding punch list items are being completed. A front door security camera and buzzer are being installed. Mrs. Ciurylo reported once the grant paperwork is submitted to the State, approximately \$200,000 will be reimbursed to the Town for this project.

**b. School Roof Replacement Project Update & Schedule**

Mr. Luiz reported that the contract has been signed and proof of insurance has been submitted. Board members discussed Clerk of the Works duties/responsibilities, the State’s reimbursement rate for the Clerk position, possible temporary Town employee status, supplier warranties. The RFP for this position will go out today or tomorrow. Government commodities for the 2014/15 hot lunch program will be delivered in late May/early June. The roof project will disrupt the freezer condensers making it necessary to rent a portable freezer to store the commodities. It will be parked near the kitchen until the project is completed.

**V. New Business**

**a. 2013/2014 Budget Update**

Board members discussed Anthem's overall 11% 2014/15 renewal rate, the certified teachers' Health Savings Plan coverage beginning July 1, Anthem's June open enrollment and the CIRMA renewal quote for the town and school.

**b. 2013/14 Year End - Potential Year End Spending**

Mr. Luiz reported that WINCOG is going out of business and the Town will join with the Capitol Region. It is possible that he may make a bid for a building department copier/scanner that produces oversized copies. Mr. Fearon reported 2013/14 funds will be used for window and electrical repairs. Remaining MBR funds may be used to purchase science equipment. An Assistant Principal will be selected the week of June 2. An RFP to redesign the school website has gone out.

**VI. Finance Department**

Mrs. Ciurylo reported the department is inputting the 2014/15 budget into the system, getting ready for the new fiscal year and the upcoming audits.

**VII. Audience**

**VIII. Adjournment**

E. Sharpe **MOVED** and J. Luiz **SECONDED** to adjourn the meeting at 10:05 a.m.

**MOTION CARRIES: 4-0**

*The next meeting will be June 11, 2014 @ 8:45 a.m. in the Horace W. Porter School Conference Room.*