



TOWN OF COLUMBIA  
**Fiscal Policy Board**  
**June 11, 2014**  
Horace W. Porter School Conference Room  
**8:45 a.m.**

**Members Present:** Bev Ciurylo-Finance Director, Jonathan Luiz-Town Administrator, Earnest Sharpe-FiPAC Chairman, Lol Fearon-Superintendent, Carmen Vance-First Selectman, Kerry Hoffman-Board of Education Chairperson

**Others Present:** Judy Ortiz-FiPAC Member

**I. Call to Order**

Mrs. Ciurylo called the June 11, 2014 Fiscal Policy Board meeting to order at 8:52 a.m.

**II. Approve Regular Meeting Minutes of May 14, 2014**

C. Vance **Moved** and J. Luiz **Seconded** to approve the May 14, 2014 meeting minutes as presented.

**MOTION CARRIES: 6-0**

**III. Correspondence – none**

**IV. Old Business**

**a. School Security Project**

Mr. Fearon reported the project is 98% complete and should be finished today. There are a couple of outstanding software issues. Once payment is made to all vendors, the grant will be submitted to the State for 48.6% reimbursement, or at least \$200,000. The Board of Education will formally approve the project on July 7, 2014.

**b. School Roof Replacement Project**

Mr. Luiz reported that the project is moving along nicely. The first meeting with New Britain Roofing and the architect has taken place. Bud Meyers has been appointed the Clerk of the Works. Two sources of funds will be used for expenses; capital funds of \$200,000 and another account of \$160,000. The \$160,000 account will be used for work related to the project such as the air exchange units and refrigeration costs for storage of hot lunch program food. Until school is out for the summer, New Britain Roofing is doing prep work after the school day. Material is being moved in for the start of the project on June 16.

**V. New Business**

**a. District Enrollment Projections**

Mr. Fearon handed out Dr. Prowda's Enrollment Projection to 2023 Report and GLLC Service's Five Year Budget Projection Report. The enrollment projection will be a tool used for developing the district's Long Range Plan. The next 3-5 years show a continued decline in enrollment. On May 19 a Focus Group of 21 members consisting of administrators, staff, Board of Ed members, parents and community officials met to discuss the future of the PK-12 education of Columbia's children. The final

outcome of developing a 5-year long range plan will provide direction for the Board of Education and Administration's understanding of organizational structure and associated costs.

**VI. Finance Department**

Mrs. Ciurylo reported that the auditors are coming in for the day on Tuesday, June 17. Paula Fernald has resigned from her position. Mr. Luiz and Mrs. Ciurylo are in the process of finding a replacement. With WINCOG going out of business there will be less work for the department. Year end spending/purchase orders have been processed. It is anticipated the special education grant will have a shortfall of approximately \$40,000. It is being monitored. In the future, special education tuition will be put on purchase orders and the impact of changes throughout the year will be carefully monitored.

Mrs. Hoffman asked how the collection for PK and hot lunch was going. Mr. Luiz reported 2 PK families need reminders to pay tuition and Mrs. Ciurylo reported approximately \$1,000 is due from Porter families for hot lunch accounts. She also reported that Hot Lunch Director, Mr. Urban, has resigned. Mr. Fearon reported that Mr. Urban has worked hard to reduce the hot lunch program's \$18,000 deficit to \$10,000.

**VII. Audience**

**VIII. Adjournment**

B. Ciurylo **MOVED** and L. Fearon **SECONDED** to adjourn the meeting at 9:35 a.m.

**MOTION CARRIES: 6-0**

*The next meeting will be July 9, 2014 @ 8:45 a.m. in the Horace W. Porter School Conference Room.*