



Columbia Board of Education
Regular Meeting Minutes
September 2, 2014

7:30 P.M.

Horace W. Porter School MLC Conference Room

- Board Members Present: Kerry Hoffman-Chairperson, Christopher Lent, Lisa Napolitano, Kathy Tolsdorf, Karin Vertefeuille-Vice Chairperson
- Board Members Absent: David Crim, Lauren Perrotti-Verboven
- Administration Present: Lol Fearon-Superintendent, Alyssa Gwinnell-Principal, Mary-Kate Farley-Director of Student Services, Holly Maiorano-Interim Director of Student Services, Michael Kenyon-Assistant Principal/Data Coordinator
- Others Present: Bev Ciurylo-Finance Director

I. Call to Order

Kerry Hoffman called the September 2, 2014, regular meeting to order at 7:32 p.m.

Changes to agenda:

C. Lent **MOVED** and K. Vertefeuille **SECONDED** to remove items Vb. And Vf. From the 09/02/14 agenda:

V. b) Acceptance of Resignation of Tiffany Marrara, Physical Education & Life Skills Teacher

V. f) Appointment of Cory Tobler, Physical Education/Health Teacher

MOTION CARRIES: 5-0

L. Napolitano **MOVED** and K. Tolsdorf **SECONDED** to add:

V. l) Acceptance of Resignation of Lauren Perrotti-Verboven, Board of Education Member.

MOTION CARRIES: 5-0

II. Pledge of Allegiance

III. Comments from the Audience (Bylaws of the Board #9300)

Time allotted for public participation is twenty (20) minutes; time allotted for an individual speaker is three (3) minutes.

IV. Action Items (Consent)

To be read by Board of Education Chairperson prior to taking action:

A consent agenda is presented by the Chairman at the beginning of a meeting. Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the assembly.

a) Approval of August 4, 2014 Regular Meeting Minutes

C. Lent **MOVED** and L. Napolitano **SECONDED** to approve the August 4, 2014 Regular meeting minutes with the following addition to VII.f D. Crim **MOVED** and C. Lent **SECONDED** to approve the 12:30 p.m. dismissal time on inclement weather days **and lunch will be served to students before dismissal.**

MOTION CARRIES: 5-0

V. Action Items – Discuss & Act Upon

a) Acceptance of Resignation of Paula Smith, .5 Elementary World Language Teacher

K. Vertefeuille **MOVED** and L. Napolitano **SECONDED** to accept the resignation of Paula Smith, .5 Elementary World Language Teacher.

MOTION CARRIES: 5-0

b) Acceptance of Resignation of Tiffany Marrara, Physical Education & Life Skills Teacher

This item was removed from this evening’s agenda.

c) Appointment of Mary-Kate O. Farley – Director of Student Services

C. Lent **MOVED** and K. Vertefeuille **SECONDED** to approve the appointment of Mary-Kate O. Farley, Director of Student Services effective September 29, 2014.

MOTION CARRIES: 5-0

Mr. Lent served on the Search Committee and is happy that Ms. Farley has been appointed as the new Director of Student Services. Board members welcomed Ms. Farley.

d) Appointment of Holly Maiorano, Interim Director of Student Services

L. Napolitano **MOVED** and C. Lent **SECONDED** to approve the appointment of Holly Maiorano, Interim Director of Student Services.

MOTION CARRIES: 5-0

Board members thanked Ms. Maiorano for serving as interim during the month of September.

e) Appointment of Kathia Karamanites, .5 Elementary World Languages Teacher

K. Tolsdorf **MOVED** and L. Napolitano **SECONDED** to approve the appointment of Kathia Karamanites, .5 Elementary World Language Teacher.

MOTION CARRIES: 5-0

f) Appointment of Cory Tobler, Physical Education/Health Teacher

This item was removed from this evening’s agenda.

g) Appointment of 2014/2015 Co-Curricular and Extra-Curricular Positions as Presented

C. Lent **MOVED** and L. Napolitano **SECONDED** to approve the appointment of 2014/2015 Co-Curricular and Extra-Curricular positions as presented:

Boys Soccer Coach	\$2,067	Cory Tobler
Girls Soccer Coach	\$2,067	Julie Hughes
Girls Softball Coach	\$2,067	Steve Piro
Boys Track Coach	\$1,869	Matthew Banas
Girls Track Coach	\$1,869	Cory Tobler
Cheerleading Coach	\$1,100	Laurie Marks
Unified Sports Coach (<i>Unified Sports pays half each season</i>)	\$1,600	Steve Piro
Eastern CT Region Band and Orchestra Advisor	\$941	Emily Breither
Grade 8 Advisor	\$2,562	Corey Guzman
National Jr. Honor Art Society Advisor	\$840	Kat MacDonald

National Jr. Honor Society Advisor	\$1,208	Tom Doyle
Technology Support Advisor	\$4,100	Tom Doyle
TEAM Mentor	\$1,250	Steve Piro
Jazz Band Advisor	\$1,575	Emily Breither
Yearbook Advisor	\$1,539	Nicole Henry & Laura Lawton
Math Olympiad Advisor	\$1,208	Michael Hetherington
Student Mentor Program Advisor	\$750	Kat MacDonald

MOTION CARRIES: 5-0

Ms. Vertefeuille asked if all co-curricular/extra-curricular positions were posted properly. *Mr. Fearon* explained, yes, each position has been filled in accordance with Appendix III of the teachers' contract.

h) First Reading of Technology Coordinator Job Description

i) First Reading on Non-Certified Job Descriptions

j) Approval of Payment of Bills

C. Lent **MOVED** and K. Vertefeuille **SECONDED** to approve the payment of bills as presented.

MOTION CARRIES: 5-0

Mrs. Ciurylo reported that the ED001 End-of-the-Year Report has been filed with the State and the submittal deadline has been met.

k) Approval of 2013/2014 Year End Transfers

C. Lent **MOVED** and K. Vertefeuille **SECONDED** to approve the 2013/2014 Year End Transfers as presented.

MOTION CARRIES: 5-0

l) Acceptance of Resignation of Lauren Perrotti-Verboven, Board of Education Member

K. Vertefeuille **MOVED** and C. Lent **SECONDED** to accept with regret the resignation of Lauren Perrotti-Verboven, Board of Education member.

MOTION CARRIES: 5-0

Ms. Vertefeuille thanked *Ms. Perrotti-Verboven* for all her hard work and contributions to the Board of Education and Town of Columbia. *Ms. Hoffman* thanked *Ms. Perrotti-Verboven* for her leadership as Board Chairperson and her significant influence to district policy, school security and website re-design.

VI. Correspondence/Communications

a) 2014/15 Horace W. Porter School Staff List

VII. Board of Education Subcommittees

- Future Meeting Dates:
 - September 14, 2014 – Policy Subcommittee Meeting, 6:30 p.m. H.W.P. LMC Conference Room
 - October 6, 2014 – Policy Subcommittee Meeting, 6:30 p.m. H.W.P. LMC Conference Room
 - October 6, 2014 – Regular Board of Education Meeting, 7:30 p.m. H.W.P. Cafeteria

VIII. Superintendent's Report

- a) **Opening of School** – the opening went well with just a couple of glitches at dismissal time. Columbia's resident trooper monitored the bus lanes during a.m. drop off and p.m. pick up. Additional signs that will help move traffic more smoothly have been ordered.
- b) **Facilities Subcommittee Update** – Mr. Lent reported on future capital projects:
- Replacement of ceiling tiles (in 2 stages).
 - Exterior coating of storage tank
 - Reframing of approximately 10 smaller windows
 - Paving of parking lot and replacement of sidewalks
 - Replacement of water heater
 - Purchase of maintenance truck
 - Replacement of playground equipment
- c) **Website Re-design** – Ms. Vertefeuille informed the Board that the website committee met a couple of times this summer. A first draft of website revisions will be discussed with ReVize and 2 additional drafts will be developed before the final design. The new website could be up and running by the end of September or early October.
- Mrs. Hoffman thanked the committee for all their summer work.*
- d) **Strategic Plan – Next Step** – Mr. Fearon will schedule a special meeting on September 15 to discuss preliminary strategic steps. Betty Osga from NESDEC will be invited to attend.

IX. Future Regular and Subcommittee Agenda Items (Tentative)

- Technology curriculum overview (October 6, 2014)
- Technology audit - Eastconn (October 6, 2014)
- Second Reading Job Descriptions (October 6, 2014)
- CMT Report (October 6, 2014)

X. Columbia Board of Education Member Remarks

Ms. Vertefeuille would like the Board of Education to discuss high school bus transportation on early dismissal and inclement weather days. **Mr. Lent** requested the Vision Statement be sent to BOE members, staff and parents. In light of the recent M&J bus issue he asked for an update on M&J's practices on background checks for Columbia bus drivers.

XI. Adjournment

K. Vertefeuille **MOVED** and C. Lent **SECONDED** to adjourn the meeting at 9:12 p.m.
MOTION CARRIES: 5-0

Respectfully submitted,

Karin Vertefeuille
Columbia Board of Education Vice Chairperson