

Town of Columbia
FISCAL POLICY BOARD
Regular Meeting Minutes
November 10, 2009
8:30 A.M.
Superintendent's Office

Members Present: Donald Cianci-First Selectman, Jonathan Luiz-Town Administrator, Francine Coss-Superintendent, Earnest Sharpe-FIPAC Chairman

Members Absent: Bev Ciurylo-Interim Fiscal Manager, Carol Coley-Board of Education Co-Chairperson

Others Present: William Mulcahy-Board of Education Member

Staff Present: Karen Johnson-Superintendent's Secretary

I. Call to Order

Jonathan Luiz called the November 10, 2009 Fiscal Policy Meeting to order at 8:45 a.m.

II. Approve Regular Minutes of October 20, 2009

D. Cianci **MOVED** and F. Coss **SECONDED** to approve the October 20, 2009 regular meeting minutes with the following correction: VA. first sentence: Mrs. Coss reported \$363,801 in ARRA State and Fiscal Stabilization Funds will be awarded directly to the Columbia school district and there is no guarantee these funds will be returned to the town.

MOTION CARRIES: 4-0

III. Approve Special Minutes of October 28, 2009

D. Cianci **MOVED** and F. Coss **SECONDED** to approve the October 28, 2009 special meeting minutes as presented.

MOTION CARRIES: 3-0-1

F. Coss, J. Luiz, E. Sharpe VOTED FOR THE MOTION

D. Cianci ABSTAINED

IV. Correspondence - None

V. Old Business

A. Reopening of FY2009-2010 Budget – Mrs. Coss was pleased to see the positive article in the Chronicle regarding the collaborative effort of the BOE and BOS regarding this matter. **Mr. Cianci** informed members that the Board of Selectmen have voted to act on reducing the 2009/2010 budget. The meeting minutes will reflect the adjusted budget amount to the Board of Education should there be a budget shortfall.

VI. New Business - None

VII. Charter Revision Discussion

Mr. Luiz explained the charter revision has passed and will be effective December 1st. Copies of the revised charter are available at the town hall.

VIII. Fiscal Department

A. Staffing – A temporary person has been hired, 2 more interviews will take place this week, and the search continues for a permanent person.

B. Accounting Department Services for Board of Education – Mrs. Coss is waiting for projection information with percent remaining by department and category. She requests a weekly report based on the bills that are paid each week.

C. BMSI Access – Mr. Luiz has inquired about cash receivable and payroll software through BMSI. An on-line purchase order system will be available in early January. Access to "read only" files is possible for the superintendent to monitor the budget and create reports. Mr. Cianci asked if the Fiscal Policy Board should meet more frequently. Mr. Luiz and Mrs. Coss agreed that they should meet once a week and the Board should continue to meet once a month.

IX. Audience

X. Other

A. Approval of 2010 Fiscal Policy Board Regular Meeting Dates

D. Cianci **MOVED** and F. Coss **SECONDED** to approve the 2010 Fiscal Policy Board regular meeting dates as presented.

MOTION CARRIES: 4-0

Board members discussed Fiscal Policy Board of Education designee and authority. This will be a topic of discussion at the December meeting.

Mr. Sharpe thanked Mr. Cianci for his service to Columbia and wished him well in the future.

XI. Adjournment

J. Luiz **MOVED** and E. Sharpe **SECONDED** to adjourn the meeting at 9:20 a.m.

MOTION CARRIES: 4-0

Respectfully submitted,

Karen Johnson, Superintendent's Secretary