



TOWN OF COLUMBIA
Fiscal Policy Board
December 10, 2014
Horace W. Porter School Conference Room
9:30 a.m.

Members Present: Bev Ciurylo-Finance Director, Jonathan Luiz-Town Administrator, Earnest Sharpe-FiPAC Chairman, Lol Fearon-Superintendent, Carmen Vance-First Selectman

Members Absent: Kerry Hoffman-Board of Education Chairperson

I. Call to Order

Mrs. Ciurylo called the December 10, 2014, Fiscal Policy Board meeting to order at 9:35 a.m.

Mr. Fearon thanked members for rescheduling the meeting time.

II. Approve Regular Meeting Minutes of November 12, 2014

C. Vance **MOVED** and L. Fearon **SECONDED** to approve the November 12, 2014, meeting minutes as presented.
MOTION CARRIES: 5-0

III. Correspondence – none

IV. Old Business

- a) **School Roof Project** - Mr. Fearon reported that the district has received the air balance test results and the issue in the cafeteria has been resolved. 3 roof fans will be replaced within 2-3 weeks. The fans are vibrating and causing a noisy high-pitched sound. The roofing company will look at the stained ceiling tiles. Mr. Luiz reported the Town is withholding funds until the project is completed. Rather than waiting and submitting requests all at once, he feels it is best to start submitting project requests to the State.
- b) **School Security Project Reimbursements** – Mrs. Ciurylo has pulled all invoices and is reviewing the reimbursement process. She should have everything together by the end of this week.

V. New Business

- a) **Tri-Board Meeting December 17, 2014** – will begin at 7:00 p.m. in the town hall conference room. First Selectman Vance has a meeting conflict and will not be in attendance. Topics to be discussed include target costs, current year projections, future spending projections, new capital project requests. Mr. Fearon explained NIMS training and mental health/social services unfunded mandates and their possible budget impacts. Mr. Luiz will forward the 12/17/14 meeting agenda to Mr. Fearon and send out a reminder to all involved parties.
- b) **Capital Plan Update** – Mr. Fearon will provide Mr. Luiz with a Board of Education capital plan document by December 12th. Mr. Sylvester is currently getting quotes.

- c) **2014/15 Budget Process** – Mr. Luiz reported the budget schedule is out to all boards and commissions. He plans to have Town budget, Town capital and school capital numbers inputted before he leaves his position at the end of December. Mrs. Ciurylo and Mrs. Stahl will work together to verify worksheet numbers.

The Board of Selectmen will appoint an interim Town Administrator on Tuesday, December 16th.

VI. Finance Department

- a) **Audit Update** – Mrs. Ciurylo reported the Town will receive the audit draft next week. It will have 1 adjustment. The ED001 audit is complete and the WINCOG audit is wrapping up.
- b) **Annual Report** – Mrs. Ciurylo will provide the Board of Education with final figures once the audit report is received and work can begin on the 2013/14 Board of Education Annual Report.

VII. Audience

VIII. Adjournment

Board members congratulated Mr. Luiz on his new position, wished him well and sincerely told him he will be missed.

C. Vance **MOVED** and L. Fearon **SECONDED** to adjourn the meeting at 10:09 a.m.

MOTION CARRIES: 5-0

The next meeting will be January 14, 2015 @ 8:45 a.m. in the H. W. Porter School Conference Room.