

**REGULAR MEETING AGENDA
COLUMBIA BOARD OF SELECTMEN
Tuesday, November 15, 2016 – 7 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT**

CALL TO ORDER

- 1. PLEDGE OF ALLEGIANCE**
- 2. MINUTES: BOS Regular Meeting Minutes of October 18, 2016**
- 3. AUDIENCE OF CITIZENS**
- 4. OLD BUSINESS**
- 5. NEW BUSINESS:**
 - 5.1 NECASA – Local Prevention Council Contract**
 - 5.2 2017 BOS Meeting Schedule**
 - 5.3 Eversource conversion to LED lighting**
 - 5.4 Region 4 - FY 2016 State Homeland Security Grant**
- 6. COLUMBIA LAKE / DAM / BEACH**
 - 6.1 Lake draw-down**
- 7. APPOINTMENTS / RESIGNATIONS**
- 8. TOWN ADMINISTRATOR REPORT**
- 9. CORRESPONDENCE:**
 - 9.1 EHHD Comparative Budget Statement**
 - 9.2 EHHD Opioid Treatment data 2012-2016**
 - 9.3 Prescription Drug Savings – September 2016**
 - 9.4 State Police Monthly Activity Report – October 2016**
 - 9.5 Thank you note to Rev. Michael Smith, Pastor from C. Vance re: donations to Columbia Food Pantry and Columbia Fuel Bank dated 11/8/16**
- 10. BUDGET:**
 - 10.1 Transfers**
 - 10.2 Refunds**
- 11. APPROVE PAYMENT OF BILLS**
- 12. BOARD MEMBER COMMENTS**
- 13. EXECUTIVE SESSION:**
 - 13.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A);**
- 14. ADJOURNMENT**

JW ✓

REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, October 18, 2016 – 7 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

Members Present: First Selectman Carmen Vance; Deputy Selectman Steven Everett; Selectman William O'Brien; Selectman Robert Hellstrom. R. Bogue arrived at 7:15 pm.

Also Present: Town Administrator Mark Walter; Finance Director Beverly Ciurylo; Ann Dunnack.

CALL TO ORDER: C. Vance called the meeting to order at 7:01 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **MINUTES: BOS Regular Meeting Minutes of October 4, 2016:** C. Vance MOVED to approve the BOS Regular Meeting Minutes of October 4, 2016. MOTION CARRIED 3:0:1 with S. Everett abstaining. **Special Town Meeting Minutes of September 29, 2016:** W. O'Brien MOVED to approve the Special Town Meeting Minutes of September 29, 2016. MOTION CARRIED 4:0.
3. **AUDIENCE OF CITIZENS:** A. Dunnack of Lake Road asked for a status of Beach project. C. Vance stated that the town must begin to prepare documents to go out to bid. M. Walter explained that the engineer is going to put together a spec document that will go out to bid with alternatives to determine what the cost will be. A. Dunnack asked that if the plan that was discussed at the public meeting is what the project will entail. M. Walter stated that for the most part, yes. A. Dunnack asked if the project will be complete for next year's beach season. M. Walter said that it is unknown at this time.
4. **OLD BUSINESS:**
 - 4.1 **Energy Management-Titan Proposal:** M. Walter met with the Superintendent Lol Fearon and BOE Facilities Manager Mike Sylvester and stated they are in favor of hiring Titan Energy for the town and school energy provider. He explained that he has received positive feedback from surrounding towns and references about Titan Energy's service. Discussion ensued regarding the proposed contract presented from Titan. W. O'Brien feels that the proposed contract doesn't give the town many rights. He expressed concern particularly with the sections entitled "BREACH" and "REMEDIES." (BREACH section, particularly). Discussion followed. M. Walter will ask the town attorney to review the contract and will send the modified version to the BOS before signing it.

R. Bogue arrived at 7:15 pm.

S. Everett MOVED to authorize M. Walter to enter into a preliminary contract with Titan Energy, subject to review by the town attorney. MOTION CARRIED 3:0:1 with R. Bogue abstaining.

4.2 Long Range Planning: M. Walter stated that he feels a Financial Needs Roundtable will be beneficial in helping with Long Range Planning. He explained that the roundtable will consist of members from town departments and commissions, and its purpose would be researching and analyzing the Town's short and long-term financial needs and infrastructure and to make recommendations to the BOS on planning for projected expenses, revenues and the structuring of debt and savings. C. Vance stated that she feels the Roundtable should be chaired by the Town Administrator. The BOS agreed. R. Hellstrom feels that it would be a good idea to include a town volunteer or member of the Rec Department on the Roundtable to represent Open Space related items. Discussion followed. R. Bogue MOVED to accept the RESOLUTION with suggested revisions to reflect a total of nine (9) members, including the First Selectman, Town Administrator, Superintendent of Schools, Public Works Director, Finance Director, Fire Chief or his designee, FiPAC Chairman, Director of Parks and Recreation and the Chairman of Open Space and the Roundtable shall meet semi-annually, or as needed.

"RESOLVED: That a Financial Needs Roundtable of (9) members, be appointed, for the purpose of researching and analyzing the Town's short and long-term financial needs and Infrastructure and to make recommendations on planning for projected expenses, revenues and the structuring of debt and savings.

The Roundtable shall be composed of:

- *First Selectman Carmen Vance;*
- *Town Administrator Mark Walter;*
- *Chairman of the Financial Planning and Allocation Committee Earnest Sharpe;*
- *Superintendent of Schools Laurence Fearon;*
- *Public Works Director George Murphy;*
- *Finance Director Beverly Ciurylo;*
- *Fire Chief Peter Starkel;*
- *Chairman of Open Space Ann Dunnack;*
- *Director of Parks and Recreation Marc Volza.*

The Town Administrator shall Chair the Roundtable. The Roundtable shall meet semi-annually or as needed. The Roundtable shall invite advisory participants to their meetings as needed.

The Roundtable shall make recommendations to the Board of Selectmen for short and long-term needs and requirements and corresponding economic and taxpayer impacts."
MOTION CARRIED 5:0.

4.3 Oberlander Property: C. Vance explained that the BOS must approve the resolution related to the Oberlander Property before it goes before the PZC, FiPAC and finally Town Meeting for further approval. Discussion followed. S. Everett stated he feels it is important that an appraisal is done before moving forward. The BOS agreed. C. Vance MOVED to approve the proposed Resolution related to the Oberlander Property

contingent upon completion of an appraisal, and to schedule a Town Meeting on Thursday, December 8, 2016 at 7 pm in Yeomans Hall for the approval of the purchase of the Oberlander Property by the town for Open Space.

5. NEW BUSINESS:

5.1 Columbia Autumn Classic 5k Road Race: W. O'Brien MOVED to grant permission for the annual Columbia Autumn Classic 5k Road Race to travel through Columbia on Saturday, October 22, 2016. MOTION CARRIED 5:0.

6. COLUMBIA LAKE / DAM / BEACH: None.

7. APPOINTMENTS / RESIGNATIONS: None.

8. TOWN ADMINISTRATOR REPORT: See attached. M. Walter discussed town personnel protocol in terms of the hiring/disciplining/terminating of employees. He explained that it appears very vague in the Town Charter whether or not the Town Administrator has the authority to hire/discipline/terminate at his discretion, or if it must be brought to the BOS as well. Discussion followed. The Town Administrator has the right to discipline or terminate an employee at his/her discretion. The employee may then appeal to the BOS if he or she chooses to do so. M. Walter explained that he worked with the town attorney to create a policy clarifying that we want to keep the BOS in a supervisory capacity and as a final grievance Board in case any employee is unsatisfied with the decision made by the Town Administrator. W. O'Brien MOVED to approve the *Employment Policy* as presented below:

Consistent with the authority of the Board of Selectmen to supervise the hiring and discipline of all Town personnel, as set forth in the Town Charter, all such employment decisions shall be in accord with the provisions of the Town's Employee Handbook as may be periodically modified. MOTION CARRIED 5:0. S. Everett stated he feels it is necessary to address "gender orientated issues" in the employee handbook in the future.

9. CORRESPONDENCE: None.

10. BUDGET:

10.1 Transfers: None.

10.2 Refunds: R. Bogue MOVED to approve the following refunds:

AMOUNT	FROM	TO
\$114.98	Town of Columbia	Kimberly Foss
\$15.92	Town of Columbia	Warren and Roberta Frankel
\$30.18	Town of Columbia	Bryan and Christine Gamache
\$41.71	Town of Columbia	Wilbur Parsell
\$40.20	Town of Columbia	James Rand
\$27	Town of Columbia	Elizabeth Thomas
\$110.09	Town of Columbia	Toyota Lease Trust

MOTION CARRIED 5:0.

11. **APPROVE PAYMENT OF BILLS:** R. Bogue MOVED to approve the payment of bills including regular bills, credit cards and paychex in the amount of \$170,675.24. MOTION CARRIED 5:0.
12. **BOARD MEMBER COMMENTS:** None.
13. **EXECUTIVE SESSION:**
 - 13.1 **Real estate per Sate Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 10-200(6)(B); Personnel per State Statutes Section 1-200(6)(A):** C. Vance MOVED to enter into executive session at 8:25 pm. MOTION CARRIED 5:0. Executive session ended at 8:29 pm.
14. **ADJOURNMENT:** C. Vance MOVED to ADJOURN at 8:30 pm and the MOTION CARRIED UNANIMOUSLY. The next meeting is scheduled for Tuesday, November 1, 2016 at 7 pm.

Respectfully submitted by Kimberly A. Bona

**CONTRACT BETWEEN REGIONAL ACTION COUNCIL
& LOCAL PREVENTION COUNCILS
2016 - 2017**

Regional Action Council:

Name: Northeast Communities Against Substance Abuse, Inc.
Address: 559 Hartford Pike, Suite 203, Dayville, CT 06241

Local Prevention Council Contractor:

Name: Town of Columbia

a. The contractor shall establish and maintain a local, municipal-based alcohol, tobacco and other drug abuse prevention council. Such council is intended to facilitate the development of prevention initiatives at the local level with the support of the chief elected official of the municipality.

b. The contractor's program shall be located at the following location:

323 Route 87, Columbia, CT 06237

c. The contractor's program shall provide services to the following municipalities:

Columbia

d. The contractor shall meet the following requirements in the operation of their program:

- (i) establish a council with representation from various community groups including but not limited to social service agencies, business sector, parents, media, and minority representation;
- (ii) hold meetings at least 4 times per contract period;
- (iii) implement local projects based on 2 or more of the 6 prevention strategies; and
- (iv) commit 25% of the council's efforts to the Mobilizing Against Access to Tobacco for Children's Health (MATCH) coalition and 25% to the Connecticut Coalition to Stop Underage Drinking.

e. This contract shall not exceed **\$2,875.50**

The contractor shall provide the following activities as part of this contract:

Education, Information Dissemination

f. The contractor's program shall provide services to the following populations:

5th - 12th grades

g. The contractor agrees to abide by the state and federal lobbying laws, and further specifically agrees not to include in any claim for reimbursement any expenditures associated with activities to influence, directly or indirectly, legislation pending before Congress or the CT General Assembly or any administrative or regulatory body unless required by this contract.

- h. Regional Action Councils will not knowingly do business or make awards to any individual or organization who has been found to have discriminated against any person or group on the basis of race, color, religious creed, age, marital status, national origin, sex, mental retardation or mental or physical disability.
- i. Continued funding for services under this contract is subject to allocation of funds from the Department of Mental Health and Addiction Services to the Regional Action Councils.
- J. Should any publicity of an event or publication take place using these funds, Northeast Communities Against Substance Abuse (NECASA) shall be given credit as the source of the funds.

Authorized Signature: Town of Columbia

Date

Signature of NECASA, Executive Director

Date



Release and Authorization

AUTOMATIC INSTALLATION OF LED EQUIPMENT ON UTILITY OWNED STREETLIGHTS

I, _____ (Full Name) hereby authorize
(insert name and title of duly authorized municipal officer)

The Connecticut Light and Power Company d/b/a Eversource Energy ("Eversource") to automatically install energy efficient Light Emitting Diode ("LED") equipment in place of any and all utility owned streetlights within the municipality of _____

(insert municipality)

which Eversource determines, in its sole and exclusive discretion, requires repair, replacement or upgrade.

I understand and agree that in the event of Eversource's repair, replacement or upgrade to utility owned streetlights within the town, Eversource will enroll the LED fixture on Rate 116, and the municipality will incur monthly billing charges for that LED streetlight/s on Rate 116, as may be approved and on file with the Public Utilities Regulatory Authority.

This release and authorization is continuous and may only be withdrawn or terminated by specific rescission by Eversource.

Nothing contained in this Release and Authorization shall be construed as a limitation, restriction, or prohibition against Eversource with respect to its utility owned streetlights, nor shall this Release and Authorization prevent the municipality from exercising any right or option it may have to purchase streetlights within the municipality, pursuant to the Eversource's NB-208 policy as approved by the Public Utilities Regulatory, as may be amended from time to time.

Signature

Date

Subscribed and sworn to before me on this ____ day of ____, 2016.

Notary Public



FFY 2016 STATE HOMELAND SECURITY GRANT PROGRAM
Region 4 MEMORANDUM OF AGREEMENT



Data Sheet

Step 1- Fill out this datasheet form to auto populate MOA document in this PDF file.

THIS DATASHEET MUST BE COMPLETED ELECTRONICALLY

Step 2-After populating the document, print out entire MOA and obtain the correct signatures as outlined by the completion checklist on the following page.

Town Information:



Person Completing Document:	Kimberly Bona
Municipality Name:	TOWN OF COLUMBIA
Town CEO Name:	Carmen Vance
Town CEO Title (ie. Mayor):	First Selectman

*Municipality Name - Municipalities can enter the name as either the long or short name, for example: enter name as either "New Haven" or "City of New Haven"

Point of Contact Information:



POC Name & Title:	Mark Walter, Town Administrator
Address:	323 Route 87
Email:	townadministrator@columbiact.org
Phone:	860-228-0110
Fax:	860-228-1952



**FFY 2016 STATE HOMELAND SECURITY GRANT PROGRAM
Region 4 MEMORANDUM OF AGREEMENT
CHECKLIST**



Please use this checklist to insure completion and accuracy of the following agreement.

1.

Instructions for: TOWN OF COLUMBIA

Received by: Kimberly Bona

For the MOA:

- A municipal point of contact been identified in Part III, Section L.
- The Chief Executive Officer has signed and dated the agreement.
- The Chief Executive Officer's name and title has been typed in the space provided.

Authorizing Resolution Attached

The Blanket Resolution Template includes the recommended language for the resolution. If you do not use this template, the resolution must reference the FFY 2016 Homeland Security Grant Program. No other resolutions will be accepted.

Please note: The Fiduciary and Municipality shall complete Appendix A Custodial Ownership and Memorandum of Agreement (Appendix A), for any municipality that takes ownership of equipment purchased with 2016 HSGP funds by the REPT. *(These documents are not attached to this MOA, but will be sent directly to the Fiduciary)*

Once complete, mail the complete MOA package to: James Butler, Executive Director, Southeastern CT Council of Governments, 5 Connecticut Avenue, Norwich, CT 06360

2.

Instructions for the Southeastern CT Council of Governments

Received by: _____

Review and Signature

- The Chief Executive Officer has signed and dated the agreement.
- The Chief Executive Officer's name and title has been typed in the space provided.
- The Region 4 REPT Chair has signed and dated the agreement.
- The Region 4 REPT Chair's name has been typed in the space provided.
- All of the items listed on this checklist have been completed and are correct.

Once complete please contact your DESPP/DEMHS Program Manager to schedule a MOA review meeting.

Please note: The Fiduciary shall complete Appendix A, Custodial Ownership, for any Municipality that takes ownership of equipment purchased with 2016 HSGP funds by the REPT. *(These documents are not attached to this MOA, but will be sent directly to the Fiduciary)*

DUE DATE: January 11, 2017

MEMORANDUM OF AGREEMENT

REGARDING USE OF FEDERAL FISCAL YEAR 2016 STATE HOMELAND SECURITY GRANT FUNDING AND CUSTODIAL OWNERSHIP OF REGIONAL ASSETS IN DEMHS Region 4

I. AGREEMENT REGARDING THE USE OF FEDERAL HOMELAND SECURITY GRANT FUNDS TO SUPPORT REGIONAL SET-ASIDE PROJECTS

A. Introduction

The following facts are understood and agreed to by all parties:

1. The parties to this part of the Memorandum of Agreement (MOA) are the State of Connecticut Department of Emergency Services and Public Protection (DESPP), including the Division of Emergency Management & Homeland Security (DEMHS), the municipality of TOWN OF COLUMBIA, the Southeastern CT Council of Governments (Fiduciary) and the Region 4 Regional Emergency Planning Team (Region 4 REPT).
2. DESPP is the designated recipient and State Administrative Agency (SAA) of the United States Department of Homeland Security for Federal Fiscal Year 2016 State Homeland Security Grant Program (SHSGP), Award No. EMW-2016-SS-00091. DEMHS is the division of DESPP responsible for program management of the grants, including consulting with the DEMHS Advisory Council, and the DEMHS Regional Planning Teams to provide a coordinated and integrated program of emergency management and homeland security.
3. The DEMHS Coordinating Council, now known as the DEMHS Advisory Council, has approved the allocation formula for grant funds available under the SHSGP;
4. DESPP/DEMHS is retaining pass-through funds from 2016 SHSGP in the total amount of \$1,668,969 on behalf of local units of government, for the following seven regional set-aside projects designed to benefit the state's municipalities:
 - a. Expand Regional Collaboration;
 - b. Connecticut Intelligence Center/Fusion Center/Critical Infrastructure;
 - c. CBRNE Detection;
 - d. NIMS/ICS Training and Exercise;
 - e. Metropolitan Medical Response System;
 - f. Citizen Corps. Program; and
 - g. Medical Preparation and Response
5. DEMHS – in coordination and cooperation with the municipalities located within DEMHS Region 4 including TOWN OF COLUMBIA – has created, and established bylaws for, the Region 4 REPT, a multi-disciplinary, multi-jurisdictional regional group to facilitate planning and resource coordination within DEMHS Region 4.
6. TOWN OF COLUMBIA is eligible to participate in those Federal Fiscal Year 2016 SHSGP regional allocations made through the Region 4 REPT and not included in the set-aside projects, in the amount of \$317,698 for Region 4 which will be made available to the jurisdictions in Region 4 in the manner recommended by the Region 4 REPT in accordance with its approved bylaws, upon execution of the grant application and as accepted by the SAA.

B. Purpose of Agreement

The SAA and TOWN OF COLUMBIA enter into Part I of this MOA authorizing the SAA to act as the agent of TOWN OF COLUMBIA and allowing the SAA to retain and administer grant funds provided under 2016 SHSGP for the seven regional set-aside projects listed above, and also for The Southeastern CT Council of Governments to provide the financial and programmatic oversight described below.

C. SAA and TOWN OF COLUMBIA Responsibilities.

The SAA agrees to administer the SHSGP grant funds of \$1,668,969 in furtherance of the seven regional set-aside projects listed above.

TOWN OF COLUMBIA agrees to allow the SAA to provide financial and programmatic oversight of the \$1,668,969 for the purpose of supporting the allocations and uses of funds under the

2016 SHSGP consistent with the 2016 State Homeland Security Grant Application that has been reviewed and approved by the federal Department of Homeland Security and supported by the Initial Strategy Implementation Spending Plan (ISIP) as part of the Biannual Strategy Implementation Report (BSIR) approved by the Emergency Management & Homeland Security Council, now known as the DEMHS Advisory Council. TOWN OF COLUMBIA agrees to allow the SAA to hold, manage, and disburse the grant funds that have been reserved for the seven regional set-aside projects listed above.

D. Southeastern CT Council of Governments & TOWN OF COLUMBIA Responsibilities.

TOWN OF COLUMBIA also agrees to allow the Southeastern CT Council of Governments to provide financial and programmatic oversight of the Federal Fiscal Year 2016 regional allocation not included in the seven regional set-aside projects in the amount of \$317,698 targeted to member municipalities in DEMHS Region 4 and recommended through the Region 4 REPT in accordance with its approved bylaws. Such funds will be applied to specific projects developed and approved by the Region 4 REPT and DEMHS.

II. AGREEMENT REGARDING CUSTODIAL OWNERSHIP OF REGIONAL ASSETS

A. Introduction

The following facts are understood and agreed to by all parties:

1. The parties to this part of the Memorandum of Agreement (MOA) are the State of Connecticut Department of Emergency Services and Public Protection (DESPP), including the Division of Emergency Management & Homeland Security (DEMHS), the municipality of TOWN OF COLUMBIA, the Southeastern CT Council of Governments (Fiduciary), and the DEMHS Region 4 Regional Emergency Planning Team (Region 4 REPT).
2. DESPP is the designated recipient and State Administrative Agency (SAA) of the United States Department of Homeland Security for grants awarded beginning in Federal Fiscal Year (FFY) 2004, up to the present time. DEMHS is the division of DESPP responsible for program management of the grants, including consulting with the DEMHS Advisory Council, and the DEMHS Regional Planning Teams to provide a coordinated and integrated program of emergency management and homeland security.
3. TOWN OF COLUMBIA has agreed to operate as the custodial owner of the asset(s) described in Appendix A, on behalf of TOWN OF COLUMBIA, the region, and if necessary, the State. (Please note: If a town takes ownership of assets, the Fiduciary will assist them in completing Appendix A. The Appendix will be added to this MOA).
4. The parties also agree that TOWN OF COLUMBIA may operate as the custodial owner of additional assets purchased on behalf of the Region from FFY 2016 grant funds, as approved by the Region 4 REPT, and DEMHS, which assets will be added to Appendix A by the Fiduciary within thirty (30) days of approval by the Region 4 REPT.
5. The Region 4 REPT has been established to foster regional collaboration and mutual aid through, among other things, collaborative plan development, resource sharing and coordination.
6. The Southeastern CT Council of Governments (Fiduciary) has agreed to operate as the fiscal agent for the federal SHSGP grants awarded to DEMHS Region 4 for Federal Fiscal Year 2016.

B. Purpose.

DESPP/DEMHS, the Region 4 REPT, Southeastern CT Council of Governments (Fiduciary), and TOWN OF COLUMBIA enter into Part II of this MOA regarding asset(s) for which TOWN OF COLUMBIA agrees to be the custodial owner, and which are described in the approved 2016 Subgrant Application and will be added to this MOA as Appendix A.

C. Agreements and Responsibilities of the Parties.

1. Definitions.

As used in this MOA:

- The term "authorized training" means training that is authorized by DESPP/DEMHS.
- The term "custodial owner" means a political subdivision or tribe that has agreed to accept title and responsibility for the asset(s), subject to possible redeployment under the terms outlined in Paragraph C(4) below.

2. Responsibilities of DESPP/DEMHS and Southeastern CT Council of Governments (Fiduciary)

In its role as SAA, DESPP/DEMHS will subgrant funds to Southeastern CT Council of Governments which, as the Region 4 Fiscal Agent, will procure the asset(s) listed in their approved Subgrant Application (which will be added to Appendix A).

3. Appendix A.

The parties agree that decisions regarding the placement of regional assets in TOWN OF COLUMBIA may be made after the execution of this agreement and that Appendix A shall be completed accordingly. TOWN OF COLUMBIA agrees to be bound by the terms of this agreement for any asset added to Appendix A. The parties also agree that Appendix A must be signed by the DEMHS Deputy Commissioner, the chair of the Region 4 REPT, and the Chief Executive Officer, or his/her designee, of TOWN OF COLUMBIA.

4. Responsibilities of Custodial Owner

TOWN OF COLUMBIA understands that it is the Custodial Owner, on behalf of itself and the Region, of the asset(s) which will be added to Appendix A, as may be amended pursuant to Paragraph C(4) above. As Custodial Owner, TOWN OF COLUMBIA agrees:

- a. To safeguard the asset(s) in a secure location, including, for example, providing refrigeration or protection from the elements, if appropriate;
- b. To regularly test, use and maintain the asset(s) in working order. It is understood by the parties that trained personnel of TOWN OF COLUMBIA's municipal agencies may use the asset(s) for appropriate emergency response/emergency management purposes, including authorized training and exercise;
- c. To provide the asset(s) in a timely manner, in working order, and with appropriate staffing, if necessary, when deployment is requested: under the terms of this MOA; under a mutual aid agreement, including a civil preparedness mutual aid agreement approved by DESPP/DEMHS, as required by Conn. Gen. Stat. §28-7(d); under the terms of the intrastate mutual aid system, Connecticut General Statutes §28-22a; or at any time by the State of Connecticut, including DESPP/DEMHS;
- d. To provide the asset(s) in a timely manner, in working order, and with appropriate staffing, if necessary, when deployment is requested for authorized training and/or exercise;
- e. To maintain records of the use of the asset(s), including deployment for an actual incident or for authorized training, and to provide these records to DESPP/DEMHS as requested;
- f. To maintain an inventory of the asset(s), including a unique tagging system (including the DEMHS logo) so that the asset(s) can be easily identified as separate from the Custodial Owner's other property, and to provide that inventory to DESPP/DEMHS as requested.
- g. To maintain all necessary insurance regarding the asset(s) and their use;
- h. To cooperate with any state or federal audit of the asset(s) and/or their use;
- i. To abide by the bylaws and/or procedures established under any applicable State of Connecticut or regional plan;
- j. That the State, including DESPP/DEMHS, does not guarantee any further funding for, or provision of repairs to, the asset(s) beyond the terms of this MOA;
- k. That all maintenance and operations of the asset(s) by TOWN OF COLUMBIA shall conform to the manufacturer's recommendations. If appropriate, TOWN OF COLUMBIA shall maintain trained personnel available to transport and supervise the operation of the asset(s). All personnel or agents of TOWN OF COLUMBIA performing any maintenance or repair services in connection with these asset(s) shall be fully qualified and authorized or permitted under federal, state, and local laws to perform such services.

5. Responsibilities of the REPT.

The Region 4 REPT understands and acknowledges that, in accepting responsibility as the custodial owner of the asset(s), TOWN OF COLUMBIA is furthering regional collaboration and mutual aid on behalf of all of the members of Region 4.

6. Assignment of Asset(s).

If TOWN OF COLUMBIA does not comply with the requirements under this MOA, or terminates its involvement in this MOA, then DESPP/DEMHS, in consultation with the REPT Chair, may redirect the asset(s), preferably to a different town within the Region. Whenever possible, DESPP/DEMHS will provide 60 days' notice before re-assigning the asset.

III. GENERAL TERMS OF AGREEMENT APPLICABLE TO ALL PARTS OF THIS MEMORANDUM OF AGREEMENT**A. Effective Date.**

The terms of this agreement will become effective when all parties have executed it.

B. Authority to Enter Agreement.

DESPP/DEMHS is authorized to enter into this Agreement through the Deputy Commissioner of the DESPP/DEMHS pursuant to the authority provided under Connecticut General Statutes §4-8 and Titles 28 and 29. The Municipality of TOWN OF COLUMBIA is authorized to enter into this agreement through its Chief Executive Officer, authorized pursuant to the attached [original or certified copy of resolution, ordinance or charter provision]. The other persons executing this Memorandum of Agreement (MOA) on behalf of their respective entities hereby represent and warrant that they have the right, power, legal capacity, and appropriate authority to enter into this agreement on behalf of the entity for which they sign, as indicated by valid resolutions, if necessary.

C. Duration of Agreement.

Part I of this MOA, as modified with the consent of the parties, remains in full force and effect until the end of the grant period, or any extension thereof, covered by this MOA, unless cancelled by the SAA, giving TOWN OF COLUMBIA written notice of such intention at least thirty (30) days in advance. Any party may terminate its involvement with Part II of this agreement upon sixty days' written notice to the other parties. DESPP/DEMHS reserves the right to cancel any funding under this MOA without prior written notice when the funding is no longer available.

D. Amendment of the Agreement.

This agreement may be modified upon the mutual written consent of the parties.

E. Litigation.

The Parties agree to good faith consultation with one another to resolve disagreements that may arise under or relating to this MOA before referring the matter to any other person or entity for settlement. The Parties agree that any disputes under Part II, Paragraph C.6 shall be resolved by DEMHS. The Parties also agree that the sole and exclusive means for the presentation of any claim against the State, including the SAA, arising from this agreement shall be in accordance with Chapter 53 of the Connecticut General Statutes (Claims Against the State) and the Parties further agree not to initiate legal proceedings in any State or Federal Court in addition to, or in lieu of, said Chapter 53 proceedings.

F. State Liability.

The Parties agree to indemnify and hold harmless the State of Connecticut with regard to the activities described within this MOA, and recognize that the State does not waive its right to sovereign immunity with regard to any provision of this MOA. The State of Connecticut assumes no liability for funding under the terms of this MOA until TOWN OF COLUMBIA, through the Region 4 REPT, is notified by the SAA that this MOA has been approved and executed by DEMHS and by any other applicable state agency.

G. Audit Compliance.

If TOWN OF COLUMBIA through the Region 4 REPT, agrees to serve as a host or custodial owner of equipment purchased with the grant funds referenced in this MOA, then TOWN OF COLUMBIA must comply with the Federal Single Audit Act of 1984, P.L. 98-502 and the Amendments of 1996, P.L. 104-156 and with the Connecticut Statutes §7-396a and 396b, and the State Single Audit Act § 4-230 through 236 inclusive, and the regulations promulgated thereunder. TOWN OF COLUMBIA agrees that all fiscal records, if any, pertaining to the projects shall be maintained for a period of not less than three (3) years from the date of the signing of this MOA. Such records will be made available to state and/or federal auditors upon request.

H. Lobbying, Debarment, and Suspension.

TOWN OF COLUMBIA commits to compliance with the requirements under 28 CFR Part 66 (Uniform Administrative Requirements for Grants to States); 28 CFR Part 69, New Restrictions on Lobbying; 28 CFR Part 67, Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug Free Workplace (Grants); Office of Management and Budget (OMB) Circular A-87, addressing cost principles for grants to state and local governments; 28 CFR Part 70 (Common Rules for Administrative Requirements for Grants to Non-Profits); OMB Circulars A-122 and A-21 addressing Cost Principles for Grants to Non-Profit Entities and requirements included in the Department of Homeland Security Office of Grants and Training Financial Guides.

I. Executive Orders.

This contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill promulgated June 16, 1971, and, as such, this contract may be cancelled, terminated or suspended by the State Labor Commissioner for violation of or noncompliance with said Executive Order No. Three, or any State or federal law concerning non-discrimination, notwithstanding that the Labor Commissioner is not a party to this contract. The parties to this contract, as part of the consideration hereof, agree that said Executive Order No. Three is incorporated herein by reference and made a part hereof. The parties agree and abide by said Executive Order and agree that the State Labor Commissioner shall have continuing jurisdiction in respect to contract performance in regard to non-discrimination, until the contract is completed or terminated prior to completion. TOWN OF COLUMBIA agrees, as part consideration hereof, that this contract is subject to the Guidelines and Rules issued by the State Labor Commissioner to implement Executive Order No. Three, and that it will not discriminate in its employment practices or policies, will file all reports as required, and will fully cooperate with the State of Connecticut and the State Labor Commissioner.

This contract is also subject to the provision of Executive Order No. 16 of Governor John G. Rowland promulgated August 4, 1999 adopting a zero tolerance policy for workplace violence, and as such, this contract may be cancelled terminated or suspended by the State for violation of or noncompliance with said Executive Order No. Sixteen. The parties to this contract, as part of the consideration hereof, agree that said Executive Order No. Sixteen is incorporated herein by reference and made a part thereof. The parties agree to abide by such Executive Order.

The contract is also subject to provisions of Executive Order No. Seventeen of Governor Thomas J. Meskill promulgated February 15, 1973, and, as such this contract may be cancelled, terminated or suspended by the contracting agency or the State Labor Commissioner for violation of or non-compliance with said Executive Order No. Seventeen, notwithstanding that the Labor Commissioner may not be a party to this contract. The parties to this contract, as part of the consideration hereof, agree that Executive Order No. Seventeen is incorporated herein by reference and made a part hereof. The parties agree to abide by such Executive Order and agree that the contracting agency and the State Labor Commissioner shall have joint and several continuing jurisdiction in respect to contract performance in regard to listing all employment openings with the Connecticut State Employment Service.

J. Non-Discrimination Clause.

In accordance with Public Act 88-351, the Town agrees and warrants that, (a) For the purposes of this section, "minority business enterprise" means any small grantee or supplier of materials fifty-one percent or more of the capital stock, if any, or asset(s) of which is owned by person or persons: (1) Who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the enterprise and (3) who are members of a minority, as such term is defined in subsection (a) of Conn. Gen. Stat. Sect. 32-9n; and "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations. "Good faith efforts" include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements.

For purposes of the section, "Commission" means the Commission on Human Rights and Opportunities.

For purposes of this section, "Public works contract" means any agreement between any individual, firm or corporation and the State or any political subdivision of the State other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway, or other changes or improvements in real property, or which is financed in whole or in part by the State, including but not limited to, matching expenditures, grants, loans, insurance or guarantees.

The Town agrees and warrants that in the performance of the contract such Town will not discriminate or permit discrimination against any person or group or persons on the grounds of race, color, religious creed, age, marital status, national origin, sex, mental retardation or physical disability, including but not limited to, blindness, unless it is shown by such Town that such disability prevents performance of the

work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut. The Town further agrees to take affirmative action to insure that applicants with job related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation, or physical disability, including, but not limited to, blindness, unless it is shown by such Town that such disability prevents performance of the work involved: the Town agrees, in all solicitations or advertisements for employees placed by or on behalf of the Town, to state that it is an "affirmative action – equal opportunity employer" in accordance with the regulations adopted by the Commission; the Town agrees to provide each labor union or representative of workers with which such Town has a collective bargaining agreement or other contract of understanding and each vendor with which Town has a contract of understanding, a notice to be provided by the Commission advising the labor union of workers' representative of the Town's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; the Town agrees to comply with each provision of this section and Conn. Gen. Stat. Sect. 46a-68f and with each regulation or relevant order issued by said Commission pursuant to Conn. Gen. Stat. Sect. 46a-56, as amended by Section 5 of Public Act 89-253, 46a-68e and 46a-68f; the Town agrees to provide the Commission of Human Rights and Opportunities with such information requested by the Commission, permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Town as related to the provisions of this section and section 46a-56. If the contract is a public works contract, the Town agrees and warrants that he will make good faith efforts to employ minority business enterprises as subgrantees and suppliers of materials on such public works project.

Determination of the Town's good faith efforts shall include but shall not be limited to the following factors: The Town's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.

The Town shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.

The Town shall include the provisions of subsection (b) of this section in every subcontract or purchase order entered into in order to fulfill any obligation or a contract with the State and such provisions shall be binding on a subgrantee, vendor or manufacturer, unless exempted by regulations or orders of the Commission. The Town shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for non-compliance in accordance with Conn. Gen. Stat. Sect. 47a-56, as amended by Section 5 of Public Act 89-253; provided, if such Town becomes involved in, or is threatened with litigation with a subgrantee or vendor as a result of such direction by the Commission, the Town may request the State of Connecticut to enter into any such litigation prior thereto to protect the interest of the State and the State may so enter.

The Town agrees to comply with the regulations referred to in this section as they exist on the date of this contract and as they may be adopted or amended from time to time during the term of this contract and any amendments thereto.

Pursuant to Public Act 89-227, as amended, as of January 1, 1991, no agency of the State of Connecticut may purchase new products packaged in or composed in whole or part of polystyrene foam if such foam is manufactured using chlorofluorocarbons (CFC). Manufacturers are required by the Act to provide information regarding the CFC content of polystyrene foam used in such products or packaging to any person selling the product who requests such information. By submitting an offer to sell to or accepting an order from the State of Connecticut the vendor certifies that no CFC are used in the manufacture of polystyrene foam contained in such products or packaging.

K. Non-discrimination on the Grounds of Sexual Orientation.

1. The Town agrees/warrants that in the performance of the contract such Town will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or of the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation.
2. The Town agrees to provide each labor union or representative of workers with which such Town has a collective bargaining agreement or other contract or understanding and each vendor with which such Town has a contract or understanding and each vendor with which such Town or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor

union or workers' representative of the Town's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment;

3. The Town agrees to comply with each provision of this Section and Sections 46a-68f of the General Statutes and with each regulation or relevant order issued by said Commission pursuant to Sections 46a-56, 46a-68e and 46a-68f of the General Statutes;
4. The Town agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Town as related to the provisions of this section and Section 46a-56 of the General Statutes.
5. The Town shall include the provisions of paragraph (1) of this addendum in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subgrantee, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Town shall take such actions with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for non-compliance in accordance with Section 46a-56 of the General Statutes; provided, if such Town becomes involved in, or is threatened with, litigation with a subgrantee or vendor as a result of such direction by the Commission, the Town may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.

L. Points of Contact.

1. The Point of Contact for the SAA	
Name & Title: Deputy Commissioner William P. Shea	
Address: 25 Sigourney Street, 6 th Floor, Hartford, CT 06106	
Emails: William.shea@ct.gov and Rita.Stewart@ct.gov	Phone: 860-256-0800
	Fax: 860-256-0815
2. The Point of Contact for TOWN OF COLUMBIA (Please fill in the following fields)	
Name & Title: Mark Walter, Town Administrator	
Address: 323 Route 87	
Email Address: townadministrator@columbiact.org	Phone: 860-228-0110
	Fax: 860-228-1952

M. Other provisions.

Nothing in this agreement is intended to conflict with current laws or regulations of the State of Connecticut or TOWN OF COLUMBIA. If a term of this agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the dates written below:

THE TOWN OF COLUMBIA

By: _____ Date: _____
 Its Chief Executive Officer
 Duly Authorized
 Typed Name &
 Title: Carmen Vance First Selectman

The Southeastern CT Council of Governments

By: _____ Date: _____
 Its Chief Executed
 Officer Duly
 Authorized
 Typed Name _____

TOWN OF COLUMBIA

2016 HSGP Omnibus MOA THE Region 4 REGIONAL EMERGENCY PLANNING

TEAM By: _____

Date: Its Chair
Duly Authorized
Typed Name: _____

DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION/
DIVISION OF EMERGENCY MANAGEMENT & HOMELAND SECURITY

By: William P. Shea
Duly Authorized

Date: _____



BOARD OR COMMITTEE NAME BOARD OF SELECTMEN

TIME OF MEETING 7 pm

DAY OF WEEK MEETING HELD 1st & 3rd Tuesday of each month

LOCATION OF MEETING Adella G. Urban Administrative
Offices Conference Room

PLEASE INSERT YOUR DATES IN THE MONTHS LISTED BELOW:

2017 Meeting Times

JANUARY 2017 3,17	JULY 2017 11,18
FEBRUARY 2017 7,21	AUGUST 2017 1,15
MARCH 2017 7,21	SEPTEMBER 2017 5,19
APRIL 2017 4,18	OCTOBER 2017 3,17
MAY 2017 2,16	NOVEMBER 2017 14,21
JUNE 2017 6,20	DECEMBER 2017 5,19
	<u>JANUARY 2018</u> 2,16

RECEIVED _____ AT _____

ATTEST _____ TOWN CLERK/ASSISTANT TOWN CLERK

Kim Bona

Subject: RE: Lake Draining

From: George Murphy
Sent: Friday, November 04, 2016 8:20 AM
To: TARPINIAN, GLENN N PW
Cc: Town Administrator; Carmen Vance
Subject: RE: Lake Draining

Good morning Glenn. To answer your question, yes, discussions were held with those individuals involved regarding our seasonal procedure for dropping the lake level given our current draught condition. For that reason the winter lake water level drawdown was reduced to only five and one half feet and not to a minus six feet as outlined in our adopted procedures. Unfortunately, we are required to maintain a level between five and five and one half feet for the winter months by those guidelines adopted by the Town of Columbia in 1988.

This is done for two reasons:

First and foremost is potential for property damage to seawalls, boathouses, concrete piers and wooden docks from ice damage.

Secondly, the lake is dropped to allow property owners around the lake to make any repairs which may be required for those items just mentioned.

I'm sure you are aware, each year the weather is a factor in recharging the lake. Unfortunately we have no way of knowing or factually predicting what the weather may bring prior to March 1st when we begin to raise the water level. As in the past, all that can be done is to monitor our environment during the late winter months to see if closing the gate at the dam early is a possibility without causing property damage around the lake.

Thank for your inquiry,

George Murphy
Director of Public Works
Columbia, CT. 06237

From: TARPINIAN, GLENN N PW [<mailto:glenn.tarpinian@pw.utc.com>]
Sent: Thursday, November 03, 2016 2:36 PM
To: George Murphy
Subject: Lake Draining

This Document Contains No Technical Data Subject to the EAR or ITAR.

George,

I was curious as to whether there were any discussions regarding not draining the lake this year or changing the level of draining the lake in light of the severe drought we are currently experiencing. I recall it wasn't that many years ago that the lake didn't fill back up completely after being drained and wonder whether if this draught continues if it will fill back up next year. Thanks

Glenn Tarpinian

Supplier Industrial Lead
Global Supply Chain
Pratt & Whitney
Phone 860-557-0029
Cell 860-951-5721
Efax 860-755-0269
Email glenn.tarpinian@pw.utc.com

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Eastern Highlands Health District
General Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
September 30, 2016
(with comparative totals for September 30, 2015)

	Adopted Budget 2016/17	Amended Budget 2016/17	Estimated Actuals 2016/17	2017	Percent of Adopted Budget	2016
Revenues						
Member Town Contributions	\$ 423,080	\$ 423,080	\$ 423,080	\$ 98,037	23.2%	\$ 101,455
State Grants	142,460	135,974	135,974	133,164	93.5%	142,234
Septic Permits	35,700	35,700	35,700	9,275	26.0%	9,130
Well Permits	16,330	16,330	16,330	4,595	28.1%	5,205
Soil Testing Service	42,980	42,980	42,980	6,755	15.7%	14,945
Food Protection Service	68,150	68,150	68,150	4,960	7.3%	4,918
B100a Reviews	28,480	28,480	28,480	9,320	32.7%	9,650
Septic Plan Reviews	27,650	27,650	27,650	7,440	26.9%	7,485
Other Health Services	3,445	5,195	5,195	1,574	45.7%	1,139
Appropriation of Fund Balance	34,937	39,673	39,673	-	0.0%	-
Total Revenues	823,212	823,212	823,212	275,120	33.4%	296,160
Expenditures						
Salaries & Wages	590,080	590,080	590,080	116,671	19.8%	123,536
Grant Deductions	(83,707)	(83,707)	(83,707)	(19,747)	23.6%	(18,975)
Benefits	219,175	228,337	223,337	54,818	25.0%	46,437
Miscellaneous Benefits	7,050	6,450	6,450	1,713	24.3%	2,003
Insurance	15,800	15,800	15,800	7,973	50.5%	7,981
Professional & Technical Services	16,420	14,420	14,420	-	0.0%	426
Vehicle Repairs & Maintenance	3,200	3,200	3,200	912	28.5%	1,133
Health Reg*Admin Overhead	27,844	27,844	27,844	6,961	25.0%	6,954
Other Purchased Services	18,080	15,718	15,718	1,450	8.0%	1,873
Other Supplies	7,820	4,220	4,220	535	6.8%	1,261
Equipment - Minor	1,450	850	850	78	5.4%	172
Total Expenditures	823,212	823,212	818,212	171,364	20.8%	172,799
Operating Transfers						
Transfer to CNR Fund	-	-	-	-	0.0%	-
Total Exp & Oper Trans	823,212	823,212	818,212	171,364	20.8%	172,799
Excess (Deficiency) of Revenues	-	-	5,000	103,755		123,361
Fund Balance, July 1	295,664	295,664	295,664	295,664		254,991
Fund Balance plus Cont. Capital, Sept. 30	\$ 295,664	\$ 295,664	\$ 295,664	\$ 399,419		\$ 378,352

Eastern Highlands Health District
General Fund
Balance Sheet
September 30, 2016
(with comparative totals for September 30, 2015)

	<u>2017</u>	<u>2016</u>
Assets		
Cash and Cash Equivalents	\$ 399,419	\$ 378,352
Total Assets	<u>399,419</u>	<u>378,352</u>
Liabilities and Fund Balance		
Liabilities		
Accounts Payable	<u>-</u>	<u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>
Fund Balance	<u>399,419</u>	<u>378,352</u>
Total Liabilities and Fund Balance	<u>\$ 399,419</u>	<u>\$ 378,352</u>

Number of Admissions to Opioid Treatment by EHD Town (data taken from DMHAS website)

Town	2012	2013	2014	2015	2016	%change/5yrs
Andover	5	4	9	17	22	340%
Ashford	20	27	17	33	29	45%
Bolton	12	14	20	24	17	42%
Chaplin	24	12	21	35	22	-8%
Columbia	12	12	25	28	24	100%
Coventry	43	54	63	69	72	67%
Mansfield	48	53	70	51	77	60%
Scotland	5	2	4	4	8	60%
Tolland	44	33	30	40	38	-14%
Willington	10	23	33	27	30	200%
Totals	223	234	292	328	339	52%

*This spreadsheet displays the number of total admissions, by year and by town, admitted to treatment for opioid disorders.

*These data do not include people who received treatment from private physicians and privately operated practices; however, we have included data submitted by licensed, non-funded, private providers who are required to submit treatment data per state statute.

Accidental Drug Related Deaths 6 0 9 15 7

* The fatality data includes accidental deaths from all drugs (data taken from Office of the Medical Examiner website)

All Opioid Unduplicated Clients by Town in EHHD (data taken from DMHAS website)

Town	2012	2013	2014	2015	2016	%change/5yrs
Andover	3	3	7	10	9	200%
Ashford	13	19	15	23	15	15%
Bolton	10	8	10	16	11	10%
Chaplin	15	6	19	16	16	7%
Columbia	11	10	17	20	16	45%
Coventry	21	34	37	42	42	100%
Mansfield	37	35	50	28	39	5%
Scotland	3	2	3	3	3	0%
Tolland	28	16	20	25	28	0%
Willington	7	17	21	15	16	129%
Totals	148	150	199	198	195	24%

*This spreadsheet displays the number of people, by year and by town, admitted to treatment for opioid disorders.

*Each person is only counted once per town and per year. For example, if someone living in Hartford entered treatment twice during 2016, that person would only be counted once.

*These data do not include people who received treatment from private physicians and privately operated practices; however, we have included data submitted by licensed, non-funded, private providers who are required to submit treatment data per state statute.

Town of Columbia CT

Savings Report by Month

9/30/2016 12:00:00 AM -

Year	Month	Total Claims	Total Cards Used	Member Rx Cost	Avg. Member Rx Cost	Price Savings	Avg. Price Savings	% Savings
2013	Mar-13	3	2	\$29.78	\$9.93	\$17.94	\$5.98	38%
2013	Apr-13	8	5	\$322.40	\$40.30	\$131.88	\$16.49	29%
2013	May-13	12	8	\$500.08	\$41.67	\$141.25	\$11.77	22%
2013	Jun-13	12	7	\$357.18	\$29.77	\$181.46	\$15.12	34%
2013	Jul-13	16	9	\$570.56	\$35.66	\$1,447.48	\$90.47	72%
2013	Aug-13	12	9	\$384.81	\$32.07	\$1,933.57	\$161.13	83%
2013	Sep-13	20	7	\$729.59	\$36.48	\$1,118.59	\$55.93	61%
2013	Oct-13	19	10	\$712.18	\$37.48	\$2,575.35	\$135.54	78%
2013	Nov-13	7	5	\$173.51	\$24.79	\$1,272.68	\$181.81	88%
2013	Dec-13	12	5	\$474.25	\$39.52	\$713.72	\$59.48	60%
2013	Year Total:	121	67	\$4,254.34	\$35.16	\$9,533.92	\$78.79	69%
2014	Jan-14	11	7	\$527.21	\$47.93	\$1,672.48	\$152.04	76%
2014	Feb-14	16	10	\$515.77	\$32.24	\$1,270.31	\$79.39	71%
2014	Mar-14	4	3	\$126.09	\$31.52	\$105.98	\$26.50	46%
2014	Apr-14	18	9	\$519.85	\$28.88	\$729.38	\$40.52	58%
2014	May-14	13	7	\$1,073.45	\$82.57	\$1,264.05	\$97.23	54%
2014	Jun-14	7	6	\$124.40	\$17.77	\$213.46	\$30.49	63%
2014	Jul-14	5	4	\$67.80	\$13.56	\$111.94	\$22.39	62%
2014	Aug-14	12	9	\$526.22	\$43.85	\$995.70	\$82.98	65%
2014	Sep-14	6	4	\$191.18	\$31.86	\$338.31	\$56.39	64%
2014	Oct-14	10	6	\$226.94	\$22.69	\$420.98	\$42.10	65%
2014	Nov-14	10	6	\$377.81	\$37.78	\$229.43	\$22.94	38%
2014	Dec-14	8	4	\$346.66	\$43.33	\$205.58	\$25.70	37%
2014	Year Total:	120	75	\$4,623.38	\$38.53	\$7,557.60	\$62.98	62%
2015	Jan-15	13	6	\$182.65	\$14.05	\$138.36	\$10.64	43%
2015	Feb-15	11	7	\$152.14	\$13.83	\$490.96	\$44.63	76%
2015	Mar-15	8	5	\$364.50	\$45.56	\$75.83	\$9.48	17%
2015	Apr-15	8	4	\$112.32	\$14.04	\$463.51	\$57.94	80%
2015	May-15	8	5	\$96.86	\$12.11	\$535.49	\$66.94	85%
2015	Jun-15	9	6	\$179.16	\$19.91	\$172.36	\$19.15	49%
2015	Jul-15	11	5	\$449.47	\$40.86	\$389.73	\$35.43	46%
2015	Aug-15	10	6	\$218.89	\$21.89	\$426.94	\$42.69	66%
2015	Sep-15	9	7	\$411.09	\$45.68	\$323.65	\$35.96	44%
2015	Oct-15	14	6	\$299.09	\$21.36	\$599.59	\$42.83	67%
2015	Nov-15	14	7	\$210.48	\$15.03	\$443.38	\$31.67	68%
2015	Dec-15	9	7	\$524.35	\$58.26	\$888.07	\$98.67	63%
2015	Year Total:	124	71	\$3,201.00	\$25.81	\$4,947.87	\$39.90	61%
2016	Jan-16	7	5	\$189.98	\$27.14	\$382.61	\$54.66	67%
2016	Feb-16	6	5	\$152.28	\$25.38	\$477.96	\$79.66	76%
2016	Mar-16	2	3	\$92.41	\$46.21	\$5.17	\$2.59	5%
2016	Apr-16	8	3	\$192.90	\$24.11	\$492.02	\$61.50	72%
2016	May-16	4	3	\$45.44	\$11.36	\$5.04	\$1.26	10%
2016	Jun-16	6	5	\$582.34	\$97.06	\$103.81	\$17.30	15%
2016	Jul-16	3	3	\$108.34	\$36.11	\$24.44	\$8.15	18%

2016	Aug-16	6	5	\$146.43	\$24.41	\$29.75	\$4.96	17%
2016	Sep-16	3	3	\$317.81	\$105.94	\$59.76	\$19.92	16%
2016	Year Total:	45	35	\$1,827.93	\$40.62	\$1,580.56	\$35.12	46%
Total		410	248	\$13,906.65	\$33.92	\$23,619.95	\$57.61	63%



Commanding Officer
Lieutenant Eric Murray

State of Connecticut



Connecticut State Police Troop K - Colchester



Executive Officer
Master Sergeant William Kittle

Date: November 4, 2016

Ms. Carmen Vance
Columbia First Selectman
323 Jonathan Trumbull Highway
Columbia, CT 06237

Dear Ms. Carmen Vance

This correspondence is an effort to keep you apprised of the monthly police services occurring within the Town of Columbia.

During the month of October 2016 the Columbia Resident Trooper as well as Troop K Troopers responded to 475 Calls for Service in the Town of Columbia. Of these Calls for Service the most notable are:

Accidents:	9
Burglaries:	1
Larcenies:	2
Other Criminal:	4
Other Non-Criminal:	7
Non Reportable Matters:	213
Other Noteworthy Events (List):	

In addition to the above investigations Troopers conducted the following motor vehicle enforcement:

On-Sight DWI:	0
Traffic Citations:	220
Written Warnings:	63

Sincerely,

Lieutenant Eric Murray
COMMANDING OFFICER
Troop "K" Colchester, CT

15A Old Hartford Road
Colchester, Connecticut 06415
Phone (860) 537-7500
FAX (860) 537-7550



TOWN OF COLUMBIA

323 Jonathan Trumbull Highway, Columbia, CT 06237
(860) 228-0110 FAX: (860) 228-1952

OFFICE OF THE FIRST SELECTMAN

DATE: November 8, 2016

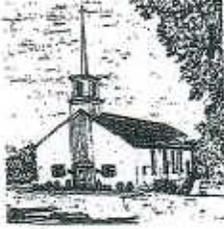
TO: Reverend Michael Smith, Pastor
St. Columba Community Connection Committee

FROM: Carmen L. Vance
First Selectman

On behalf of the town of Columbia I wish to thank you for your generous contribution of \$1,500 to the Columbia Fuel Bank and \$500 to the town of Columbia Food Pantry. Both of these programs provide much needed support for some of our residents throughout the year.

Your thoughtfulness toward the town is much appreciated.

cc: Board of Selectmen
Mark Walter, Town Administrator



RECTORY
228-3735
HALL & CENTER
228-3727

SAINT COLUMBA CHURCH
P.O. Box 146
COLUMBIA, CONNECTICUT 06237

October 5th, 2016

To Whom It May Concern;

It is with great pleasure that the Community Connection Committee, on behalf of St. Columba Church, present the enclosed donation of \$ 500.00 to the Town of Columbia Food Pantry.

We are very blessed and delighted to give back to our local community with funds raised from our weekly parishioner offerings.

We hope our gift will assist those in need within the Town of Columbia.

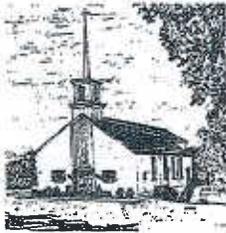
God Bless!

The St. Columba
Community Connection Committee
and

Reverend Michael Smith, pastor

FILE 06

RTE. 67



SAINT COLUMBA CHURCH
P.O. Box 146
COLUMBIA, CONNECTICUT 06237

October 5th, 2016

RECTORY
228-3735
HALL & CENTER
228-3727

To Whom It May Concern;

It is with great pleasure that the Community Connection Committee, on behalf of St. Columba Church, present the enclosed donation of \$1,500.00 to the Town of Columbia Fuel Bank Fund.

We are very blessed and delighted to give back to our local community with funds raised from our weekly parishioner offerings.

We hope our gift will help assist those in need within the Town of Columbia.

God Bless!

The St. Columba
Community Connection Committee
and

Reverend Michael Smith, Pastor



Drug Free Community Grant Highlights 2014-201

Targeted Substances:

- Alcohol
- Marijuana
- Prescription Drugs

Successful Prevention Strategies:

Capacity Building/Provide Information/Provide Support

- Coffee Talk with Trooper Forums
- New membership involvement
- RALLY at RHAM Middle and High School
- Facebook Page, Website, Rivereast
- Community Forum on Opioids April 28, 2016

Evaluation/Enhance Skills

- In-house, statewide, and national trainings for coalition members and key community leaders
- RHAM Middle and High School Student Survey Data
- Community Survey Data
- Community Needs Assessment
- Coalition Assessment

Reduce Access/Enhance Barriers

- TIP Line
- Party Patrols: most successful Hebron Fair
- 3 peer to peer and 3 peer to adult marijuana awareness campaign
- Signs in hot spot areas to deter drug use/illegal activity
- Lunch and Learns to health care providers educating on epidemic of prescription drug abuse, Prescription Drug Monitoring Program, and Center for Disease Control: guidelines for best practices
- Promote CADCA National Campaign on Prescription Drug Awareness
- Participate in Fall and Spring National Prescription Drug Take Back Events

New Strategies:

- Permanent Prescription Drug Box at the Hebron Fire Department
- Work with local physicians and health care providers to Promote and train on the use of screening and brief intervention (SBIRT) for teens
- Create or enhance an Rx abuse prevention module that could be incorporated into elementary, middle and high school health curricula

Columbia Data Summary

During the 2015-2016 fiscal year, the residents of your community utilized the services and programs of AHM Youth and Family Services as listed below:

Horace Porter Elementary and Middle School	
Program	Children and Adults Served
Individual In School Counseling / Case Management	8
Large Group Activities: (Employment Training, Leadership Development and Afterschool Activities)	29
Elementary Internet Safety Presentation	210
SHARP Home Alone Program	13 and 14 adults
Life skills Character Education Program	50
Youth Garden Club	6
Total:	316 children 14 adults

Individual and Family Therapy, Psychiatric Evaluation	
Program	Clients Served
Individual Therapy	6 children
Family Therapy	4 children and 4 adults
Resource, Crisis and Referrals Services	25 adults
Total:	10 children 29 adults

Community		
Program	Children/Youth Served	Adults Served
Juvenile Review Board	6	0
TASKS Employment Program	25	34
Summer Youth Theater	1	0
Play and Learn	2	1
SYT Audience	4	6
Opiate Forum	0	5
Getting Ahead Budgeting Workshop Series	0	1
FRC Enrichment Programs	2	9
Take Back Event	0	17
FRC Parent Training	0	1
Total:	40 children/youth	74 adults

In total, Columbia residents accessed the services provided by AHM 483 times in individual and/or large group settings. Families often receive multiple services from our agency.

Town of Columbia
Budget Transfer Request
 FY: 2016-2017

DATE:
 11/15/2016

Budget Transfer # 2017-004

TO: Board of Selectmen

FROM: Zoning Appeal Services 550
(Department Name) Dept. No.)

SUBJECT: REQUEST FOR TRANSFER OF FUNDS

I hereby request the following transfer of funds:

In-Budget (up to \$500) From Contingency (requires FIPAC)
 In-Budget (\$501 - \$10,000 requires FIPAC) Town Meeting

Amount <small>(whole dollars only)</small>	From A/C#	Description	To A/C#	Description
\$1,000.00	10-4510-130	Legal Notices	10-4550-130	Legal Notices
\$				
\$				
\$				

REASON:

To cover the actual and anticipated costs above budget for legal notices for Zoning Board of Appeals.

Finance Director Signature: Beverly Curry
 Date: 11/15/16

Date of BOS Meeting: 11/15/2016	Refer to FIPAC <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
<input type="checkbox"/> Approved by the Board of Selectmen	<input type="checkbox"/> Not Approved
First Selectman Signature: _____	Date: _____

Date of FIPAC Meeting:	
<input type="checkbox"/> Approved by FIPAC	<input type="checkbox"/> Not Approved
FIPAC Chairman Signature: _____	Date: _____

DETAIL STATEMENT OF ACCOUNTS - EXPENDITURE

Itemized Appropriation, Expenditure and Encumbrance Transactions

Account = First thru Last; Mask = 10-4550-###

From July 2016 to June 2017

Account Number	Account Name		Current Year Budgeted	Period Expenditures	Current Year Expenditures	Encumbrances	Balance Remaining	Percent Left																																								
10-4550-130	Legal Notices		1800.00	2022.57	2022.57	0.00	(222.57)*	(12.37)																																								
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* Per discussion with Cindere Hodge and Paula Stahl, it is anticipated that there will be additional ZBA Legals in 2016-2017. Funds can be transferred from Planning & Zoning Legals (10-4550-130)



COLUMBIA SCHOOL SYSTEM

LOL FEARON, SUPERINTENDENT
3 SCHOOLHOUSE ROAD
P.O. Box 166
COLUMBIA, CT 06237
860-228-8590
860-228-8592 (FAX)
LFearon@HWPorter.org

To: Mark Walter, Town Administrator
Carmen Vance, First Selectman

From: Lol Fearon, Superintendent, Columbia School District

Re: Capital Budget Transfer of Funds

Date: November 10, 2016

I am requesting that the Columbia Board of Selectman consider a request from the Columbia Board of Education to transfer \$20,000 from the H.W. Porter Capital Plan from the Annual Flooring Replacement/Repair line to a new line item for 2016-2017, Potable Water Booster Pump Replacement. Currently our 4 expansion tanks need extensive repair. The present pumps and tanks which had a life expectancy of 10 years are approximately 22 years old.

The new system will be a constant pressure system that uses a variable Frequency Drive System to control the speed of the motors in order to maintain the system pressure. Using VFD-controlled pumps, similar to the ones installed on the H.W. Porter heating system, will improve energy efficiency and will lengthen the life expectancy of the pumps. During this work we will also tie in the well water pumps and booster pumps to our automated heating and ventilation controls. We anticipate greater cost efficiencies as a result of these upgrades. The transfer of funds does not change our overall capital projects fund total for 2016-17.

Thank you for your consideration of this request.

Cc: C. Lent, Board of Education Chairman,
B. Ciurylo, Finance Director

