

**SPECIAL MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN**

Wednesday, January 22, 2014
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

Members Present: Deputy Selectman Steven Everett, Selectman William O'Brien, Selectman Robert Hellstrom, Selectman Robert Bogue.

Also Present: Town Administrator Jonathan Luiz and others.

CALL TO ORDER: S. Everett called the meeting to order at 7:00 p.m.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **Minutes: 1/7/14 Regular Meeting:** R. Bogue MOVED to approve the regular meeting minutes of 1/7/14 as presented with the following two amendments:
 - Page 1, item 2 states: "W. O'Brien MOVED to approve the regular meeting minutes..." and it should state "R. Bogue MOVED to approve the regular meeting minutes..."
 - Page 2, item 6.1 states: "W. O'Brien MOVED to approve the December 30, 2013 application of A. Sposito to construct a boat cover and lift on the Lake despite the recommendation of LMAC. Discussion followed. MOTION CARRIED 3:2:0 with W. O'Brien, R. Hellstrom and S. Everett in favor and C. Vance and R. Bogue opposing. R. Bogue MOVED to reject the application of A. Sposito dated December 6, 2013 to construct a boat cover and lift on the Lake. MOTION CARRIED 5:0." It should state that "BOS members reviewed the LMAC report of January 2, 2014. W. O'Brien noted that the report was clear that LMAC members had agreed that A. Sposito had made a good faith attempt to correct the over length canopy at issue. The LMAC report also discussed an issue of medical hardship and the fact that A. Sposito had apparently been unaware of town guidelines at the time she purchased the boatlift and cover. W. O'Brien MOVED to approve the December 30, 2013 application of A. Sposito to construct a boat cover and lift on the Lake despite the recommendation of LMAC. Discussion followed. MOTION CARRIED 3:2:0 with W. O'Brien, R. Hellstrom and S. Everett in favor and C. Vance and R. Bogue opposing. R. Bogue MOVED to reject an earlier application of A. Sposito dated December 6, 2013 to construct a boat cover and lift on the Lake. MOTION CARRIED 5:0." MOTION CARRIED 4:0.
3. **AUDIENCE OF CITIZENS:** None.
4. **OLD BUSINESS**
 - 4.1 **Ordinance withdrawing from the Windham Region Council of Governments (WinCOG) and joining the Capital Region Council of Governments (CRCOG):** J. Luiz reviewed the draft ordinance provided to the BOS for consideration. He explained the required steps that must be taken in order to adopt the ordinance, which includes holding a public hearing on the proposed ordinance. Discussion followed. W. O'Brien MOVED to schedule a public hearing on February 4, 2014 at 6:45 pm in the Adella G. Urban Administrative Offices Conference Room for the purpose of discussing a proposed ordinance that would withdraw Columbia from WinCOG and join Columbia to CRCOG. R. Hellstrom spoke of his satisfaction with the WinCOG GIS site and his desire for CRCOG to provide high-quality GIS service to Columbia residents. J. Luiz said that he would make that the town's top priority with CRCOG. MOTION CARRIED 4:0.
 - 4.2 **Community Development Block Grant Program (CDBG):** J. Luiz stated that Peter Huckins has recommended that Columbia partner with Coventry on the next Community Development Block Grant Program (CDBG) application since time is of the essence and doing so will require very little effort on Columbia's behalf. J. Luiz reviewed

the application with the BOS and stated he feels this would be a very good option for Coventry as well because a partnership with Columbia may bolster Coventry's chances of getting grant dollars. Discussion followed. Discussion followed. R. Bogue MOVED to authorize Columbia to pursue partnering with Coventry for the submission of a CDBG grant application. MOTION CARRIED 4:0. The BOS will give final grant application approval once it learns of further details from J. Luiz. J. Luiz will begin work with Peter Huckins and Coventry.

5. NEW BUSINESS

- 5.1 Establishment of a Special Town Meeting:** R. Hellstrom MOVED to establish a special town meeting on February 4, 2014 at 7:00 pm in the Adella G. Urban Administrative Offices Conference Room for the following purposes:
- Transfer of \$250,000 from the Undesignated Fund Balance (UFB) to Capital Account # 20-6206-006 entitled "HWP Roof Replacement."
 - Approval for the Town to publish a summary of the council of governments' ordinance, as opposed to publishing the ordinance in its entirety.
 - Transfer of \$4,725 from Fiscal Year 2013-2014 Operating Budget line item #10-4510-500 entitled "Planning and Zoning Services, Professional/Technical," to Fiscal Year 2013-2014 Operating Budget line item #10-4510-010 entitled "Planning and Zoning Services, Salaries and Wages." MOTION CARRIED 4:0.

6. COLUMBIA LAKE/DAM/BEACH

- 6.1 Draft Standards for Granting Permission for the Construction of Structures on Columbia Lake:** J. Luiz will speak with M. Coleman regarding amendments to the draft standards presented to the BOS. R. Bogue MOVED to TABLE this item. MOTION CARRIED 4:0.
- 6.2 Application for Constructing Structures on or over Columbia Lake by the Herpsts:** Discussion ensued amongst the BOS regarding the Herpst dock application to construct a new dock and repair a seawall. B. Herpst explained that he is concerned for the safety of those who swim in the area of the neighboring docks/boats. He stated that he is also concerned for the well-being of his boat when the lake water level is low. Discussion followed. R. Bogue MOVED to approve the application for constructing structures on or over Columbia Lake by the Herpsts to construct a new dock and repair a seawall. Discussion followed. S. Everett stated that he would like to get M. Coleman's opinion prior to approving the application and would like to TABLE this ITEM until C. Vance returns. He explained that he values C. Vance's opinion on this along with M. Coleman's opinion. R. Bogue withdrew his MOTION. The BOS concurred to wait for Ms. Vance to return and to schedule a site walk on the Herpst property with Mark Coleman. R. Bogue MOVED to approve the repair of the seawall at this time contingent upon the inclusion of standard conditions set forth by LMAC. MOTION CARRIED 4:0.

7. APPOINTMENTS/RESIGNATIONS:

- 7.1 Resignation of Robert Roberge as Transfer Station Attendant:** The BOS recognized the resignation of R. Roberge.
- 7.2 Appointment of the following people to the Brand Committee:** S. Everett MOVED to appoint the following individuals to the Brand Committee: Joan Baldwin (R), Robert Baldwin (R), Ann Dunnack (D), Vera Englert (R), Cindy Postemsky (D), Raymond Kandolin (U), Christopher Tolsdorf (D). MOTION CARRIED 4:0.
- 7.3 Resignation of Patricia Grabel from FiPAC:** The BOS recognized the resignation of P. Grabel.
- 7.4 Appointment of Richard Szegda to FiPAC:** R. Bogue MOVED to appoint R. Szegda (D) to FiPAC and the MOTION CARRIED 4:0.

- 8. TOWN ADMINISTRATOR REPORT:** J. Luiz stated that the Library Building Committee requests that the referendum for the Library expansion project be held between March 25, 2014

and April 8, 2014. W. O'Brien requested that he would like this item to be added to this evening's agenda and voted on. J. Luiz stated that because this is a special meeting, additional items cannot be added to the agenda. Discussion followed. This item will be placed on the February 4, 2014 BOS meeting agenda. J. Luiz has been meeting with department heads to prepare for the budget. J. Luiz stated that Mary Lavallee has been appointed as president of one of her professional associations and that on Monday, January 27, 2014, the Assessor's Office will host assessors and employees of the State Office of Policy and Management (OPM) for a training seminar in Yeomans Hall. J. Luiz reported on the Solarize meeting that took place in Yeomans Hall on January 15, 2014. The next Solarize meeting will be held on February 11, 2014, in Yeomans Hall. He spoke about the bids for the surveying of the Lucarelli property and stated that the lowest bid came from Nafis and Young which was awarded the project. J. Luiz stated that PZC is contemplating revising the current zoning regulations with respect to solar panel installations. J. Luiz stated that the town is in the process of filling the vacant Maintainer position. J. Luiz attended an informative meeting with town officials and the new Troop K Commander. He explained that he was provided with the schedule of the town's Resident State Trooper. J. Luiz told the BOS that the Secretary of State and Senator Cathy Osten visited Town Hall last week. C. Osten will most likely attend the March 4, 2014 BOS meeting.

9. CORRESPONDENCE:

- 9.1 2013 crime statistics for Columbia**
- 9.2 December 2013 crime statistics for Columbia**
- 9.3 1/15/14 Hartford Courant article about State budget surplus**
- 9.4 12/27/13 letter from Bernadette Derring to St. Columbia Church**
- 9.5 1/11/14 Hartford Courant letter to the editor about MBR**
- 9.6 Information about Charles H. Barrows STEM Academy**

10. BUDGET:

- 10.1 Transfers:** R. Hellstrom MOVED to approve the following FY '13-'14 transfers:

AMOUNT	FROM A/C	TO A/C
\$1,000	10-4800-900, Contingency	10-4133-500, Prof. Tech
\$140.28	10-4800-900, Contingency	10-4520-010, Salaries
\$259.35	10-4800-900, Contingency	10-4530-010, Salaries
\$546.16	10-4800-900, Contingency	10-4570-010, Salaries
\$330.73	10-4800-900, Contingency	10-4670-010, Salaries
\$1,000	10-4800-900, Contingency	10-4115-240, Fuel
\$1,441.51	10-4800-900, Contingency	10-4112-010, Salaries
\$928.19	10-4800-900, Contingency	10-4132-010, Salaries
\$624.97	10-4800-900, Contingency	10-4133-010, Salaries
\$771.07	10-4800-900, Contingency	10-4134-010, Salaries
\$2,047.78	10-4800-900, Contingency	10-4136-010, Salaries
\$408.22	10-4800-900, Contingency	10-4260-010, Salaries
\$56.64	10-4800-900, Contingency	10-4230-010, Salaries
\$199.26	10-4800-900, Contingency	10-4330-010, Salaries
\$25.47	10-4800-900, Contingency	10-4345-010, Salaries
\$80.75	10-4800-900, Contingency	30-4360-010, Salaries

\$3,738.16	10-4800-900, Contingency	10-4410-010, Salaries
\$228.38	10-4800-900, Contingency	10-4420-010, Salaries
\$301.46	10-4800-900, Contingency	10-4510-010, Salaries
\$110	10-4132-720, Prof. Dues	10-4132-300, Gen. Supp.
\$100	10-4133-110, Postage	10-4133-500, Prof/Tech
\$225	10-4133-520, Printing	10-4133-500, Prof/Tech
\$313	10-4133-010, Salaries	10-4133-500, Prof/Tech

MOTION CARRIED 4:0.

10.2 Refunds: B. Bogue MOVED to approve the following refunds:

AMOUNT	FROM	TO
\$1,640.01	Town of Columbia	Corelogic Real Estate on behalf of Jason and Susan Smith
\$13.03	Town of Columbia	Guy Martin
\$40.69	Town of Columbia	Falkenstein, Meggars, Paul and Robinson PC on behalf of Alicia Corson
\$162.38	Town of Columbia	Nissan Infiniti
\$3	Town of Columbia	Ryan Collard

MOTION CARRIED 4:0.

11. APPROVE PAYMENT OF BILLS: R. Bogue MOVED to approve the regular payment of bills in the amount of \$115,274.05. MOTION CARRIED 4:0.

12. BOARD MEMBER COMMENTS: None.

13. EXECUTIVE SESSION

13.1 Real Estate State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A). None.

14. ADJOURNMENT: R. Bogue MOVED to adjourn at 8:36 pm and the MOTION CARRIED UNANIMOUSLY. The next meeting of the BOS is scheduled for Tuesday, February 4, 2014 immediately following the special town meeting scheduled for 7:00 pm.

Respectfully submitted by Kimberly A. Bona.