

REGULAR MEETING MINUTES  
COLUMBIA BOARD OF SELECTMEN  
*Tuesday, October 15, 2013 – 7 pm*  
**Adella G. Urban Administrative Offices Conference Room**  
**323 Route 87, Columbia, CT**

**Members Present:** First Selectman Carmen Vance; Selectman Richard Szegda; Selectman William O'Brien; Selectman Robert Hellstrom.

**Also Present:** Town Administrator Jonathan Luiz and Ann Dunnack.

**CALL TO ORDER:** C. Vance called the meeting to order at 7:00 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

*C. Vance MOVED to add the following item to the agenda under Appointments/Resignations: item 7.1 "Resignation of Sondra Montesi from the BOE." MOTION CARRIED 4:0.*

2. **MINUTES: 9/30/13 Special Meeting:** W. O'Brien MOVED to approve the special meeting minutes of 9/30/13. MOTION CARRIED 4:0.

3. **AUDIENCE OF CITIZENS:** None.

4. **OLD BUSINESS**

- 4.1 **Proposed policy for naming town property:** R. Hellstrom MOVED to accept the proposed policy as presented. W. O'Brien stated that he is pleased that the policy leaves the naming decision to the BOS and it excludes roads and minor properties such as park benches, etc. MOTION CARRIED 4:0.

5. **NEW BUSINESS**

- 5.1 **State Department of Health's proposed public swimming area regulations:** J. Luiz stated that the State Department of Public Health has proposed changes to the regulations pertaining to Public Swimming Areas. He summarized the impact to Columbia. Discussion followed.
- 5.2 **Engagement letter from Pullman and Comley:** W. O'Brien MOVED to authorize the First Selectman to sign the engagement letter as proposed by Pullman and Comley LLC. MOTION CARRIED 4:0.
- 5.3 **Establishment of Special Town Meeting to acquire the "Root Cemetery"** J. Luiz stated that the town has completed advertising its intent to acquire the abandoned cemetery referred to as the "Root Cemetery." He explained that no one has come forward to object to the Town's acquisition and that per the Town Attorney, the final step in the acquisition process is to vote to acquire the property at a Special Town Meeting. R. Szegda MOVED to establish a Special Town Meeting on November 12, 2013 at 6:45 pm in the Adella G. Urban Administrative Offices Conference Room for the purpose of acquiring that certain abandoned cemetery consisting of 0.01 acres of land located on the western side of Wells Woods Road, identified on Columbia's Assessor's Map 038 as Lot 004L and known as the "Root Cemetery." MOTION CARRIED 4:0.

- 5.4 Approval of Maintainer job description:** This ITEM has been TABLED.
- 5.5 Emergency Management Performance Grant Program (EMGP) application:** J. Luiz discussed the grant with the BOS. R. Szegda MOVED to approve the resolution of the Columbia BOS as presented. MOTION CARRIED 4:0.
- 6. COLUMBIA LAKE / DAM / BEACH**
- 6.1 Application for Constructing Structures on or over the Lake by Woodland Terrace Association (Michael Matthews). C. Vance** MOVED to approve the application for constructing structures on or over the Lake by Woodland Terrace Association (Michael Matthews) contingent upon the recommendations set forth by the Lake Management Advisory Committee (LMAC). MOTION CARRIED 4:0.
- 7. APPOINTMENTS / RESIGNATIONS:**
- 7.1 Resignation of Sondra Montesi from BOE:** The BOS acknowledged the resignation of S. Montesi.
- 8. TOWN ADMINISTRATOR REPORT:** J. Luiz and Carole Williamson and others interviewed solar installer companies for the Solarize program. On October 22, 2013 a meeting will be held in Columbia where CEFIA and other solar ambassadors will discuss the Solarize Columbia/Lebanon program. The CRCOG Electricity Consortium conducted an energy bid which will increase electricity generation costs by a total of 3% over the next three years. J. Luiz is working with Ann Dunnack regarding the Szegda Farm property. J. Luiz stated that the new grill the town purchased was used over the weekend for the CWSA soccer tournament and feels that it is too big. J. Luiz stated that the Art show at the Senior Center took place last week and was very well attended. J. Luiz stated that the permanent Town Planner job is currently being advertised. J. Luiz stated that the town is working with the state to clear trees at that intersection of West Street and Route 66 for the sake of improving the line of sight.
- 9. CORRESPONDENCE**
- 9.1 Press release about AHM Take Back event**
- 9.2 Letter from J. Little to P. Starkel re: 9/11/13 structure fire**
- 9.3 Williwaste handout about Single Stream Recycling**
- 9.4 Letter from S. Pryor to J. Luiz and M. Winzler re; MBR**
- 9.5 Letter from Lt. Murray to C. Vance re: September police services**
- 10. BUDGET**
- 10.1 Transfers:** None.
- 10.2 Refunds:** C. Vance MOVED to approve the following refunds totaling \$15,157.14:

AMOUNT	TO	FROM
\$14,438.58	DNB LLC	Town of Columbia
\$30.76	Bruce Bradford	Town of Columbia
\$74.44	Judith Durham	Town of Columbia
\$199.71	Mary Getchell	Town of Columbia
\$222.17	Honda Lease Trust	Town of Columbia
\$25.15	Lori Johnson	Town of Columbia

\$166.33	Christopher Rose	Town of Columbia
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MOTION CARRIED 4:0.

**10.3 FY 13-14 Budget:** None.

**11. APPROVE PAYMENT OF BILLS:** R. Szegda MOVED to approve the regular payment of bills in the amount of \$72,180.72. MOTION CARRIED 4:0.

**12. BOARD MEMBER COMMENTS:** None.

**13. EXECUTIVE SESSION**

**13.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A)** C. Vance MOVED to enter into executive session at 7:35 pm to discuss Pending Litigation pursuant to State Statutes Section 1-200(6)(A). MOTION CARRIED 4:0. Executive session ended at 7:49 pm.

**14. ADJOURNMENT:** W. O'Brien MOVED to adjourn. The MOTION CARRIED UNANIMOUSLY and the meeting ended at 7:50 pm. The next meeting of the BOS is scheduled for Tuesday, November 12, 2013 at 7:00 pm.

Respectfully Submitted by Kimberly A. Bona