

SPECIAL MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN

Tuesday, November 5, 2014, 7 pm

**The Meeting Place
314 Route 87, Columbia, CT**

Members present: First Selectman Carmen Vance; Selectman William O'Brien; Selectman Robert Hellstrom; Selectman Robert Bogue.

Also present: Town Administrator Jonathan Luiz; Finance Director Bev Ciurylo and others.

CALL TO ORDER: C. Vance called the meeting to order at 7 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **MINUTES: 10/21/14 Regular Meeting:** C. Vance MOVED to approve the BOS regular meeting minutes of 10/21/14 and the MOTION CARRIED 4:0.
3. **AUDIENCE OF CITIZENS:** None.
4. **OLD BUSINESS**
 - 4.1 **Draft Changes to Ordinance Establishing Citation Procedures:** Discussion took place regarding the draft changes to the ordinance Establishing Citation Procedures and Fines for Municipal Code Violations as well as the draft Anti-Blight Ordinance. W. O'Brien MOVED to establish a Special Town Meeting on Tuesday, November 18, 2014 at 6:45 pm for the purpose of authorizing a summary of the proposed blight ordinance to be published in the local newspaper. MOTION CARRIED 4:0. C. Vance MOVED to hold a Public Hearing on the draft ordinance at the start of the next Board of Selectmen (BOS) meeting MOTION CARRIED 4:0. J. Luiz will advertise the public hearing in *The Chronicle*.

C. Vance MOVED to add to the Special Town Meeting agenda a financial transfer of \$6,000 from Finance, Salaries to DPW, Salaries. MOTION CARRIED 4:0.
 - 4.2 **Draft Anti-Blight Ordinance and Fines for Zoning Violations:** This ITEM was discussed under ITEM 3.2.
5. **NEW BUSINESS**
 - 5.1 **Building official services from the Town of Bolton:** R. Bogue MOVED to authorize the First Selectman to enter into an agreement with the Town of Bolton for Building Official Services. MOTION CARRIED 4:0.
 - 5.2 **Master Municipal Agreement for Rights of Way Projects:** J. Luiz discussed the agreement with the BOS. He recommended that the Town enter into the agreement. Discussion followed. R. Bogue MOVED adoption of the following resolution: "Resolved, that Carmen L. Vance, Columbia First Selectman, is hereby authorized to sign the Agreement entitled "Master Municipal Agreement for Rights of Way Projects." MOTION CARRIED 4:0.
 - 5.3 **Capital Region Council of Governments Metropolitan Planning Organization:** R. Hellstrom MOVED adoption of the following resolution: "WHEREAS, as the result of the State's reorganization of regional planning organizations and councils of government the Windham Region Council of Governments (WINCOG), of which the Town of Columbia was a member, was dissolved as of June 30, 2014, and WHEREAS, the Town of Columbia has voted to join the Capitol Region Council of Governments (CRCOG), effective July 1, 2014 and WHEREAS, the CRCOG is the region's Transportation Management Area (TMA)/Metropolitan Planning Organization (MPO), and WHEREAS, the Federal 23 CFR 450.310, MPO Designation and Redesignation Process requires that units of general purpose local government vote in favor of MPO

Redesignation in order for such redesignation to take effect; NOW THEREFORE, BE IT RESOLVED, that the Columbia Board of Selectman hereby votes to join the Capitol Region Council of Governments Transportation Management Area / Metropolitan Planning Organization. Dated at Columbia, Connecticut this 5th day of November 2014.” MOTION CARRIED 4:0.

- 5.4 **Textile Recycling:** R. Hellstrom MOVED to authorize the First Selectman to enter into an agreement with Bay State Textiles for textile recycling. MOTION CARRIED 4:0.
- 5.5 **Paint Recycling:** W. O’Brien MOVED to authorize the First Selectman to enter into an agreement with Paintcare for paint recycling. MOTION CARRIED 4:0.

6. COLUMBIA LAKE / DAM / BEACH

- 6.1 **Application for Constructing Structures on or over the Lake by Derway Trust:** This ITEM has been TABLED.

7. APPOINTMENTS / RESIGNATIONS

- 7.1 **Resignation of Building Official Joseph Summers**
- 7.2 **Appointment of Jim Rupert as Building Official:** R. Bogue MOVED to appoint J. Rupert as Building Official. MOTION CARRIED 4:0.
- 7.3 **Hire of Recreation Director:** W. O’Brien MOVED to hire Jill Swenson as Recreation Director. Discussion followed. MOTION CARRIED 4:0.
- 7.4 **Hire of Lisa Rose as Accountant:** W. O’Brien MOVED to hire L. Rose as Accountant. MOTION CARRIED 4:0

- 8. **TOWN ADMINISTRATOR REPORT:** J. Luiz stated that numerous individuals in town have expressed interest in the housing rehabilitation loan program that Columbia is launching with Coventry. The program administrator is busy getting the program up and running for both towns. J. Luiz also informed the BOS about a car seat safety course, progress concerning a drainage issue on private properties. He also updated the BOS on the issue of shared financial responsibility for the maintenance of the Baker Hill Road Bridge. J. Luiz said that the Kassman development rights deal is in the hands of the State Attorney General for final approval and that Columbia has sent in payment. J. Luiz said the dam renovation project is going according to schedule.

9. CORRESPONDENCE

- 9.1 **10/6/14 letter from William P. Shea to C. Vance**
- 9.2 **Three letters from Bruce and Linda Hopper**
- 9.3 **CFL News, Volume 19, Issue 2 – Fall of 2014**

10. BUDGET

- 10.1 **Transfers:** C. Vance MOVED to approve the following transfer:

AMOUNT	FROM A/C #	TO A/C #
\$78	10-4330-811, Fire Prevention, M & E	10-4330-300, Fire Prevention, Gen Supplies

MOTION CARRIED 4:0.

- 10.2 **Refunds:** R. Bogue MOVED to approve the following refunds:

AMOUNT	FROM	TO
\$11.01	Town of Columbia	Anthony Pacileo
\$263.48	Town of Columbia	ARI FLEET LT
\$54.99	Town of Columbia	Kyle Sullivan
\$10.35	Town of Columbia	Michael Dileo
\$206.71	Town of Columbia	Financial Ser Veh Trust
\$114.25	Town of Columbia	Anthony Pacileo
\$96.63	Town of Columbia	Peterson D L Trust
\$6.55	Town of Columbia	Kyle Sullivan
\$1.00	Town of Columbia	Daniel Sadlon

MOTION CARRIED 4:0.

- 10.3 Draft schedule of the Fiscal Year '15-'16 Budget Process:** The BOS concurred that the draft schedule of the FYI '15-'16 Budget Process looked good.
- 10.4 Fiscal Year 2014-2015 Budget Analysis, through the First Quarter:** The BOS reviewed the budget analysis document.
- 11. APPROVE PAYMENT OF BILLS:** R. Bogue MOVED to approve the emergency payment of bills in the amount of \$5,822.48. MOTION CARRIED 4:0. C. Vance MOVED to approve the payment of regular bills in the amount of \$124,858.55. MOTION CARRIED 4:0.
- 11. BOARD MEMBER COMMENTS:** R. Hellstrom inquired about the status of the GIS system now that WinCOG has dissolved. J. Luiz explained that CRCOG is supposed to have a new GIS system in place soon. He will ask for a status update and report back to the BOS via email.
- 13. EXECUTIVE SESSION**
- 13.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A);** C. Vance MOVED to enter into executive session at 8:25 pm with J. Luiz and Ann Dunnack present to discuss real estate. MOTION CARRIED 4:0. Executive session ended at 8:34 pm.
- 14. ADJOURNMENT:** C. Vance MOVED to adjourn at 8:35 pm and the MOTION CARRIED UNANIMOUSLY. The next meeting of the BOS is scheduled for Tuesday, November 18, 2014 at 7 pm.

Respectfully submitted by Kimberly A. Bona.