

REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, December 17, 2013
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

Members Present: First Selectman Carmen Vance, Selectman William O'Brien, Selectman Robert Hellstrom, Selectman Robert Bogue, and Selectman Steven Everett.

Also Present: Town Administrator Jonathan Luiz and others.

CALL TO ORDER: C. Vance called the meeting to order at 7:00 p.m.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **Minutes: 12/3/13 Regular Meeting:** W O'Brien MOVED to approve the regular meeting minutes of 12/3/13 as presented. MOTION CARRIED 4:0:1 with R. Bogue abstaining.
3. **AUDIENCE OF CITIZENS:** None.

C. Vance MOVED to address item 7.3 at this time. MOTION CARRIED UNANIMOUSLY.

7. APPOINTMENTS/RESIGNATIONS

- 7.3 Appointment of Todd Shepard (R) to Financial Planning and Allocation Commission: C. Vance MOVED to appoint Todd Shepard (R) to the Financial Planning and Allocation Commission. MOTION CARRIED UNANIMOUSLY.

C. Vance MOVED to address item 5.3 at this time. MOTION CARRIED UNANIMOUSLY.

5. NEW BUSINESS

- 5.3 Outdoor wood-burning furnaces: C. Vance inquired as to whether or not members of the Board of Selectmen (BOS) wanted to explore the need to regulate outdoor wood burning furnaces. R. Bogue questioned the need for the town to adopt regulations since the state already regulates outdoor wood-burning furnaces. J. Luiz said that he has received several complaints the past few years from residents complaining about the amount of smoke generated from the furnaces at issue. W. O'Brien said that he thinks the BOS should research the matter further since some residents have complained about pollution caused by these furnaces. C. Vance said that in the event the town decided to regulate these furnaces that she hopes that people that have already had them approved would be "grandfathered in." S. Everett MOVED that the town enforce only existing state regulations pertaining to outdoor wood burning furnaces. W. O'Brien asked S. Everett to consider withdrawing the motion since the BOS has had very little opportunity to explore the question of whether or not there is a need in Columbia for the town to regulate wood burning furnaces beyond the regulations established by the state. C. Vance and R. Hellstrom agreed with W. O'Brien. S. Everett withdrew his motion. C. Vance said that the BOS will gather more information on this issue.

4. OLD BUSINESS

- 4.1 Resolution of endorsement for Regional Performance Incentive Grant: C. Vance MOVED to adopt the resolution as presented. MOTION CARRIED UNANIMOUSLY.

4.2 Columbia Youth Services: C. Vance expressed her desire to appoint an ad-hoc Committee to take an objective look at whether or not Columbia should become a full-member of AHM Youth Services. W. O'Brien objected and questioned whether or not C. Vance had discussed her proposal with Richard Szegda. C. Vance explained that she met with R. Szegda in her office and that the two discussed Youth Services. W. O'Brien expressed his strong objection to C. Vance wanting to replace existing members of the Youth Services Committee with new people. C. Vance said that since R. Szegda has been a strong proponent of Columbia joining AHM as a full member then he is not the right person to do an objective analysis of whether Columbia should join AHM. Discussion ensued about the Youth Services Committee. S. Everett questioned whether or not the BOS has seen a recommendation from the Youth Services Committee. R. Bogue said he had not. R. Hellstrom and W. O'Brien said that they were aware of such a recommendation. W. O'Brien MOVED to appoint the following people to the Youth Services Committee: Richard Szegda, William O'Brien, Brian Keldsen, Denise Morell, Laurie Rogers, Melissa Petrone, Rebecca Stearns, Katelin Rogers. The MOTION FAILED 2-2-1, with W. O'Brien and R. Hellstrom voting in favor, C. Vance and R. Bogue voting opposed, and S. Everett abstaining. Discussion ensued about the charge of the Youth Services Committee. A consensus was reached among members of the BOS that a Youth Services Committee would be charged with providing the following information to the BOS no later than March 4, 2013: (1) Listing of current youth services provided in Columbia, including costs; (2) Statistics on the number of Columbia youths that have participated each year in the separate youth service offerings; (3) Priority ranking of each of the current youth services offerings; (4) Listing of proposed youth services to be added in Columbia; (5) Reasons why each service is needed (specific benefits to the town); (6) Priority ranking of each of the proposed youth services offerings; (7) Priority ranking of existing and proposed youth service offerings; (8) Pro's and Con's of Columbia performing the services listed in #7. Each service should be addressed. (9) Costs that Andover, Hebron and Marlborough have each paid to AHM for Fiscal Years '09-'10, '10-'11, '11-'12, '12-'13, '13-'14. (10) Listing of the youth services programs that Andover, Hebron and Marlborough receive in consideration of being permanent full-time members of AHM. BOS members should review the list of items that the Youth Service Committee will be charged and provide J. Luiz with proposed changes. R. Bogue MOVED to appoint the following people to the Youth Services Committee: Richard Szegda, William O'Brien, Brian Keldsen, Denise Morell, Laurie Rogers, Melissa Petrone, Rebecca Stearns, Katelin Rogers. MOTION CARRIED UNANIMOUSLY.

5. NEW BUSINESS

- 5.1 Budget Discussion with Recreation Commission: A. Dunnack expressed the Rec Commission's desire for a full-time Recreation Director. Discussion ensued. J. Luiz will work with A. Dunnack to further detail the costs and benefits of a full-time Rec Director.
- 5.2 Regional hazard Mitigation Plan: members of the BOS reviewed the Plan.
- 5.3 Outdoor wood-burning furnaces: addressed earlier on in the meeting.
- 5.4 Agreement between the Columbia BOE and the Columbia Teaches Association: C. Vance encouraged members of the BOS to read the agreement if they had not done so already.
- 5.5 Draft Personal Protective Policy: S. Everett MOVED to adopt the Policy. MOTION CARRIED UNANIMOUSLY.
- 5.6 Draft Hearing Conservation Policy: S. Everett MOVED to adopt the Policy. MOTION CARRIED UNANIMOUSLY.
- 5.7 Draft DPW Bloodborne Pathogens Exposure Control Plan: S. Everett MOVED to adopt the Plan. MOTION CARRIED UNANIMOUSLY.

5.8 Draft Inorganic Lead operations Safety Procedures: S. Everett MOVED to adopt the Procedures. MOTION CARRIED UNANIMOUSLY.

5.9 Draft Lockout/Tagout Program and Procedures: S. Everett MOVED to adopt the Program and Procedures. MOTION CARRIED UNANIMOUSLY.

6. COLUMBIA LAKE/DAM/BEACH

6.1 Application for Constructing Structures on or over the Lake by B. & C. Herpst: C. Vance MOVED to reject the Herpst application in consideration of Lake Management’s recommendation. MOTION CARRIED UNANIMOUSLY.

6.2 Application for Constructing Structures on or over the Lake by A. Sposito: TABLED.

6.3 Memo from LMAC Chair dated 12/5/13: J. Luiz stated that funds budgeted for the gate would remain in the Capital Budget and be used to address certain capital issues at the Beach.

7. APPOINTMENTS/RESIGNATIONS

7.1 Appointment of Deputy Selectman: C. Vance MOVED to appoint S. Everett as Deputy Selectman. MOTION CARRIED UNANIMOUSLY.

7.2 Appointment of Walter Tabor (D) as alternate to Planning and Zoning Commission: W. O’Brien MOVED to appoint Walter Tabor (D) as alternate to Planning and Zoning Commission. MOTION CARRIED UNANIMOUSLY.

7.3 Appointment of Todd Shepard (R) to Financial Planning and Allocation Commission: addressed earlier on in the meeting.

8. TOWN ADMINISTRATOR REPORT: J. Luiz provided updates on the Baker Hill Road Bridge plans, Solarize Columbia-Lebanon, floater recruiting, Community Development Block Grant opportunities, Annual Report compilation, the Fiscal Year ’12-’13 Audit, Winter Wonder Run and a \$500 donation from St. Columbia to benefit the Town fuel fund.

9. CORRESPONDENCE

9.1 Thank you note from Commissioner Prague

9.2 Letter from Camp Care regarding 2013 and 2014

9.3 Article and explanatory materials relating to the School Performance Index

9.4 Letter from Troop K regarding monthly police services

9.5 FY ’14-’15 Budget Instructions

10. BUDGET

10.1 Transfers: R. Bogue MOVED to approve the following FY ’13-’14 transfers:

AMOUNT	FROM	TO
\$150	10-4117-600, Meeting Place, Maint/Repairs	10-4117-120, Meeting Place, Telephone
\$1,140	Contingency, 10-4800-900	10-4135-500, Financial Planning, Prof/Tech

MOTION CARRIED UNANIMOUSLY.

10.2 Refunds: R. Bogue MOVED to approve the following refunds:

AMOUNT	FROM	TO
\$23.25	Town of Columbia	Bozena Waters
\$47.35	Town of Columbia	Kevin M. Leist

MOTION CARRIED UNANIMOUSLY.

11. **APPROVE PAYMENT OF BILLS:** C. Vance MOVED to approve the regular payment of bills in the amount of \$54,704.59. MOTION CARRIED UNANIMOUSLY.

12. **BOARD MEMBER COMMENTS:** None.

13. **EXECUTIVE SESSION**

13.1 Real Estate State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A). C. Vance MOVED to enter Executive Session at 9:35 pm with J. Luiz and Ann Dunnack present. MOTION CARRIED UNANIMOUSLY. A. Dunnack exited Executive Session at 9:50 pm. Executive Session ended at 10:05 pm.

14. **ADJOURNMENT:** C. Vance MOVED to adjourn at 10:06 pm. MOTION CARRIED UNANIMOUSLY. The next meeting of the BOS is scheduled for Tuesday, January 7, 2014 at 7:00 p.m.

Respectfully submitted by Jonathan Luiz.