

**SPECIAL MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, February 25, 2014 – 7:00 pm.**

**Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT 06237**

Members Present: First Selectman Carmen Vance, Deputy Selectman Steven Everett, Selectman William O'Brien, Selectman Robert Hellstrom.

Also Present: Town Administrator Jonathan Luiz, Finance Director Bev Ciurylo.

CALL TO ORDER: S. Everett called the meeting to order at 7:06 PM.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **APPROVAL OF MINUTES: 2/18/14 Regular Meeting Minutes:** R. Hellstrom MOVED to approve the regular BOS meeting minutes of 2/18/14 and the MOTION CARRIED 3:0:1 with C. Vance abstaining.
3. **NEW BUSINESS**
 - 3.1 **Budget Workshop:** J. Luiz reviewed a revised Fiscal Year (FY) 2014-2015 Capital Projects budget with the BOS. He also reviewed a revised Fiscal Year 2014-2015 Revenue budget. J. Luiz mentioned that the current property taxes amount budgeted for FY '13-'14 appear to be have been fully collected. Discussion took place concerning Education Cost Share (ECS) grant revenues. Discussion followed.
J. Luiz and B. Ciurylo discussed FY '13-'14 revenues in the form of a school security reimbursement grant. Discussion followed. J. Luiz spoke about the school roof replacement project and how projected FY '14-'15 expenditures on the project will result in approximately \$650,000 of one-time grant reimbursement revenue to the town. That reimbursement is budgeted to be sent to the town in FY '14-'15. J. Luiz presented a recommended salary schedule for FY '14-'15 to the BOS. The proposed salary schedule was accompanied by salary studies for the positions of Tax Collector, Town Clerk, Facilities, Manager, Highway Maintainer, and Director of Senior Services. Discussion followed. C. Vance pointed out that over the past couple years, the town has had a 0% increase in the mill rate and that in consideration of the salary surveys completed and data gathered from surrounding towns, certain wage adjustments appear to be fair. Discussion ensued about the proposed salary schedule. J. Luiz distributed three budget scenarios to the BOS. Each scenario presented different action with respect to utilization of the Undesignated Fund Balance and calling of bonds. By next week, J. Luiz hopes to have a firm answer from the state to the question of how calling the bonds would impact future school construction grant revenues from the state.
4. **ADJOURNMENT:** W. O'Brien MOVED to adjourn at 9:00 pm and the MOTION CARRIED UNANIMOUSLY. The next meeting of the BOS will be held on Tuesday, March 4, 2014 at 7 PM.

Respectfully submitted by Kimberly A. Bona