

**SPECIAL MEETING MINUTES**  
**COLUMBIA BOARD OF SELECTMEN**  
*Tuesday, February 28, 2012, 7 pm*

**Adella G. Urban Administrative Offices Conference Room**  
**323 Route 87, Columbia, CT. 06237**

**Members Present:** First Selectman Carmen Vance. Selectman Richard Szegda, Rob Hellstrom, Bob Bogue. Bill O'Brien arrived at 7:32 pm.

**Also Present:** Town Administrator Jonathan Luiz.

1. **CALL TO ORDER:** C. Vance called the meeting to order at 7:05 pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
3. **BUDGET:**
  - 3.1 **FY 12-13 Budget Workshop:** Melissa Petrone, Youth Services Committee Chairman, introduced herself to the BOS and spoke about the purpose and intentions of the Youth Services Committee. She explained that the Youth Services Committee is requesting a budget increase from \$17,082 in FY 11-12 to approximately \$37,000 in FY 12-13. M. Petrone explained that if less money is needed for Youth Services in FY 12-13, then the Youth Services Committee would to return the unspent funds to the General Fund. Discussion followed. C. Vance stated that the amount of money requested by M. Petrone for Youth Services in FY 12-13 already exists in the BOS proposed FY 12-13 budget. J. Luiz confirmed that the money is in the budget under Youth Services. R. Szegda requested that the summary from the recent Youth Services Committee Focus Group be distributed to the BOS. J. Luiz stated that he will include the summary in the next BOS meeting packet. R. Szegda passed out information for review that details the number of Columbia kids and families that have received youth services. Discussion followed.

J. Luiz spoke about the proposed FY 12-13 budget. He provided a document that reviewed the FY 12-13 budget process to date. R. Szegda asked about the Minimum Budget Requirement (MBR) and whether or not the town will receive a penalty if certain funds are not given to the BOE. Discussion followed.

C. Vance reviewed proposed actions for the BOS to consider with respect to the current proposed BOS FY 12-13 budget. Discussion followed.  
 Bill O'Brien arrived at 7:32 pm.

R. Szegda MOVED to approve the following suggestions made by C. Vance to the proposed FY 12-13 budget:

- (1) Increase the expenditures for grants in Dept. 112, Line 420 from \$1,500 to \$3,500;
- (2) Add a Monday meal at the Beckish Sr. Center. Raise the Site Server/Kitchen Aid hourly pay from the current rate of \$10.81 to \$12.50. Total cost of the rate increase is \$2,701;
- (3) Make no changes to the online tax bill payment costs in Dept. 133, Line 500.
- (4) Decrease the engineer/survey/architect expenditures in Dept. 112, Line 500 from \$5,000 to \$2,000;
- (5) Adjust the Public Works budget and Transfer Station budget so that the current Equipment Operator will remain at the Transfer Station on Wednesdays and Saturdays and that the current Landfill Custodian will not work at the Transfer Station on Saturdays and instead work at the Town Hall on Mondays in the capacity of Facilities Maintainer. The result of these changes is twofold. First, the Public Works budget will decrease by \$17,304 from the latest version. Second, the Transfer Station budget will increase by \$8,708 from the latest version.
- (6) Decrease the Library Services expenditure in Dept. 620, Line 500, from \$56,250 to \$0.
- (7) Decrease the 7/1/12 Capital Budget appropriation for "DPW Transfer Station Equipment" from \$12,000 to \$6,000, as the Town will purchase only 1 new roll off box.
- (8) Decrease the 7/1/12 Capital Budget appropriation for "Library Roof" from \$0 to negative \$20,000, as the Town will be able to complete the roof work with State grant money (assuming the Referendum vote is not successful). If Referendum is a success, then this Capital Account becomes obsolete.
- (9) Decrease the 7/1/12 Capital Budget appropriation for "DPW Capital Buildings" from \$49,800 to \$35,800 in consideration of the Meeting Place foundation repairs being delayed until a facility study is performed;
- (10) Decrease the 7/1/12 Capital Budget appropriation for "Dam Hazard Mitigation" from \$200,000 to \$60,000 with the understanding that additional appropriations would arrive later in the event a grant award (up to \$140,000) is received.
- (11) Decrease the 7/1/12 Capital Budget appropriation for "Library Expansion Phase III" from \$287,400 to \$0.
- (12) Increase the 7/1/12 Capital Budget appropriation for "HWP Roof Replacement" from \$1,800,000 to \$1,881,190 in consideration of the Architect's projected costs and in consideration of the Undesignated Fund Balance being utilized to fully cover the \$1,991,190 appropriation.

MOTION CARRIED 5:0.

B. Bogue MOVED to approve the proposed FY 12-13 budget as reviewed and modified at this meeting. MOTION CARRIED 5:0.

J. Luiz stated that the mill rate is currently projected to be approximately 26.88.

4. **ADJOURNMENT:** C. Vance MOVED to adjourn at 8:12 pm. MOTION CARRIED 5:0. The next special meeting of the BOS is scheduled for Monday, March 5, 2012 at 7:00 pm.

Respectfully Submitted by Kimberly A. Bona

Received Feb. 29, 2012  
At 11:22 AM  
Attest: Gale Wyshath - ASST  
Town Clerk/Assistant Town Clerk