

SPECIAL MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Monday, March 5, 2012 - 7 pm

Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT 06237

Members Present: First Selectman Carmen Vance. Selectmen Bill O'Brien, Rob Hellstrom and Bob Bogue.

Also Present: Town Administrator Jonathan Luiz.

CALL TO ORDER: C. Vance called the meeting to order at 7:04 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **MINUTES:** 2/21/12 Regular Meeting; 2/28/12 Special Meeting: C. Vance MOVED to approve the Regular BOS Minutes of 12/21/11. MOTION CARRIED 4:0. C. Vance MOVED to approve the Special BOS Minutes of 2/28/12. MOTION CARRIED 4:0.
3. **AUDIENCE OF CITIZENS**
4. **OLD BUSINESS**
 - 4.1 **Library Renovation and Expansion Project:** J. Luiz explained that the architect hired for the renovation and expansion project has communicated to the Library Building Committee that more money is needed in exchange for making further changes to the existing schematic design. C. Vance stated that the library committee is in favor of paying the architect an additional \$10,000 on revisions to the schematic design so the proposed project does not get delayed longer than need be. Discussion followed. B. O'Brien MOVED to approve the final draft of the March 6, 2012 letter from J. Luiz to architect Ken Best, dated agreeing to the request of the additional cost for revisions to the schematic design of the proposed library project. MOTION CARRIED 4:0.
5. **NEW BUSINESS**
 - 5.1 **Columbia Concert Series:** The Rec Director spoke to the BOS about having a "beer garden" at some of the upcoming concert events. She stated that alcohol sales will not exist at any events taking place at the Town Beach. The BOS and J. Luiz discussed liability concerns and precautionary measures that must be taken to ensure safety and order. Discussion followed. The BOS reached the consensus that alcohol sales would be permitted at the specified events as long as the necessary precautions would be taken.
 - 5.2 **Memorandum of Understanding with the Access Agency for FY 12-13 Services:** R. Hellstrom MOVED to approve the Memorandum of Understanding between the Town and the Access Agency for services occurring during FY 2012-2013. MOTION CARRIED 4:0.
 - 5.3 **Request from East Coast Greenway Alliance re: marking town roads with signs:** J. Luiz explained that the East Coast Greenway (ECG) Alliance is seeking permission from the BOS to mark town roads with signs denoting the ECG. B. O'Brien MOVED to approve to mark town roads with signs denoting ECG. MOTION CARRIED 4:0.
6. **COLUMBIA LAKE / DAM / BEACH**
7. **APPOINTMENTS / RESIGNATIONS**

8. **TOWN ADMINISTRATOR REPORT:** J. Luiz stated that he and the Finance Director have met with employees from Webster Bank to discuss refinancing/refunding of the town's existing debt, and also has met with the Tax Collector and various vendors to discuss the implementation of on-line payments for tax bills. Discussion followed. J. Luiz said that he attended a workshop last week on the subject of emergency management during natural disasters.

9. **CORRESPONDENCE**

9.1 **Connecticut Magazine article entitled "Rating the Towns"**

9.2 **Final Report from Columbia Focus Group**

9.3 **Letter from J. Narkawicz to N. Blain**

9.4 **Email from J. Rosenberg regarding YSB funding**

9.5 **Letter from W. Hackett to C. Vance**

9.6 **Brief filed by Halloran & Sage to the Appellate Court of the State of CT**

10. **BUDGET**

10.1 **Refunds:** C. Vance MOVED to approve the following refund:

TO	FROM	AMOUNT
James or Lisa Grasso	Town of Columbia	\$47.74

MOTION CARRIED 4:0.

10.2 **Transfers:** R. Hellstrom MOVED to approve the following transfer:

AMOUNT	FROM A/C #	DESCRIPTION	TO A/C #	DESCRIPTION
\$2,000	10-4800-900	Contingency	10-4133-010	Salaries

MOTION CARRIED 4:0.

10.3 **FY 12-13 Budget:** J. Luiz reviewed the proposed FY 12-13 budget with the BOS. He explained that minor revisions were made to the budget. He stated that with the current projections the mill rate stands at 26.81. The BOS reached consensus that the proposed budget should be presented to FiPAC, along with any necessary changes to the Board of Education allocation.

11. **APPROVE PAYMENT OF BILLS:** B. O'Brien MOVED to approve the payment of regular bills in the amount of \$32,602.53. MOTION CARRIED 4:0.

12. **BOARD MEMBER COMMENTS:** B. Bogue stated that he feels it is unusual that the Town would go to a self-funded health insurance program. He feels there is more down side than there is upside and this puzzles him. Discussion followed. J. Luiz discussed the impact that stop-loss insurance would have on a self-funded arrangement. Discussion followed.

13. **EXECUTIVE SESSION**

13.1 **Real estate pursuant to CT State Statutes Section 1-200(6)(D); Pending Litigation pursuant to CT State Statutes Section 1-200(6)(B); Personnel pursuant to CT State Statues Section 1-200(6)(A).** There was no Executive Session.

14. **ADJOURNMENT:** B. Bogue MOVED to adjourn at 7:52 pm. and the MOTION CARRIED UNANIMOUSLY. The next meeting is scheduled for Tuesday, March 20, 2012 at 7:00 pm.

Respectfully Submitted by Kimberly A. Bona