

REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, April 15, 2014, 7 pm

**Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT**

Members Present: First Selectman Carmen Vance; Selectman Robert Bogue; Selectman Steven Everett

Also Present: Town Administrator Jonathan Luiz and others.

CALL TO ORDER: C. Vance called the meeting to order at 7:00 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **MINUTES: 4/1/14 Regular Meeting:** R. Bogue MOVED to approve the regular BOS meeting minutes of 4/1/14 as presented and the MOTION CARRIED 3:0.
3. **AUDIENCE OF CITIZENS:** None.
4. **OLD BUSINESS**
 - 4.1 **School Roof Replacement Project:** J. Luiz stated that approximately ten contractors submitted bids for the school roof replacement project. He explained that the lowest bid received came from the New Britain Roofing Company Inc. Discussion followed. C. Vance MOVED that the First Selectmen be authorized to enter into an agreement with the New Britain Roofing Company Inc. for the Horace W. Porter School roof replacement project. MOTION CARRIED 3:0.
 - 4.2 **Proposed fee for delinquent taxes on motor vehicles:** J. Luiz explained that the purpose of this fee is for the tax office to recoup the specific expenses it incurs when collecting this type of tax. S. Everett stated that he does not feel that the proposed fee of \$1 is sufficient. Discussion followed. S. Everett MOVED to not charge any additional fees for delinquent taxes on motor vehicles. MOTION FAILED 1:1:1 with S. Everett in favor, C. Vance opposed and R. Bogue abstaining. C. Vance MOVED to charge a fee of \$4 for delinquent taxes on motor vehicles. MOTION CARRIED 2:0:1 with S. Everett and C. Vance in favor and R. Bogue abstaining.
5. **NEW BUSINESS**
 - 5.1 **EASTCONN Vocational Internship Program Worksite Agency Agreement:** J. Luiz discussed the EASTCONN Vocational Internship Program with the BOS. He explained that EASTCONN has offered services of an eleventh grade student intern to the Beckish Senior Center for 6 hours per week. He stated that the intern would be working in the kitchen, cleaning the facility, interacting with seniors, answering phones and publishing the monthly newsletter. Discussion followed. S. Everett MOVED to authorize the First Selectmen to sign the EASTCONN Vocational Internship Program Worksite Agency Agreement. MOTION CARRIED 3:0.
 - 5.2 **Transfer Station Permit Fees:** J. Luiz explained that the price for transfer station permits has not been increased in over nine years and that it will be time for residents to purchase

transfer station stickers in the next month or so. He stated that he feels this year would be a good year to increase the cost seeing how the proposed budget consists of a 0% mill rate increase and the Transfer Station permits fees and user fees do not generate enough revenue to cover the cost of operating the Transfer Station. Discussion followed. The BOS will think about the proposed cost increase and re-visit this item at its next meeting.

5.3 Revisions to Assessor Job Description: C. Vance MOVED to approve the revised job description for the Assessor as presented and the MOTION CARRIED 3:0.

5.4 Revisions to Assistant to the Assessor Job Description: C. Vance MOVED to approve the revised Assistant to the Assessor Job Description as presented and the MOTION CARRIED 3:0.

6. COLUMBIA LAKE / DAM / BEACH:

6.1 Recommendations from Rec Commission and LMAC about swim area: J. Luiz explained that the rusted metal shards on the beach have been picked up. He discussed the letters from the Lake Management Advisory Committee and the Rec Commission and stated that both parties are in favor of using ropes and buoys to separate the swim area from the boating area. J. Luiz will investigate whether or not remnants exist of the concrete dock under water and bring more information regarding this matter back to the BOS at a future meeting.

7 APPOINTMENTS / RESIGNATIONS:

7.1 Hire of Marine Patrol Officers: S. Everett MOVED to hire the following individuals for the 2014 Marine Patrol Season: Carmen Vance, Jan Thibodeau, Robert Powell, Nick Wrana, George Lewandowski, Sharon Smith, Thomas Griffith, Steve Postemsky, Alphonse Catullo Jr., and Jason Ferrigno. MOTION CARRIED 3:0.

7.2 Appointment of Linette Dooley (D) to FiPAC: R. Szegda stated that the Democratic Town Committee recommends Linette Dooley to fill the vacant position on FiPAC. He feels it is important to fill this position as soon as possible since the town is in the middle of the FY 2014-15 budget season. Discussion followed. L. Dooley spoke to the BOS regarding her background. C. Vance MOVED to appoint L. Dooley to FiPAC effective immediately and the MOTION CARRIED 3:0.

7.3 Appointment of Paula Cahalan (U) to the Commission on Aging (CONA): C. Vance MOVED to appoint P. Cahalan to CONA. MOTION CARRIED 3:0.

7.4 Resignation of Mary Latour as Assistant to the Tax Assessor: The BOS recognized the resignation of M. Latour and thanked her for eleven plus years of town service.

7.5 Hire of Kyle Hooper as Maintainer: C. Vance MOVED to hire Kyle Hooper as Maintainer (including Transfer Station Maintainer) in accordance with the Town Administrator's recommendation. MOTION CARRIED 3:0.

8. TOWN ADMINISTRATOR REPORT: J. Luiz stated that FiPAC approved the proposed town and BOE budget at its last meeting and that the Public Hearing will be held on April 23, 2014 at 7 pm in the H.W. Porter Cafetorium. He explained that the BOE is looking at a 3% appropriation increase and that the mill rate would not increase, and that \$17,500 would be used from Undesignated Funds. J. Luiz stated that the Windham Region Council of Governments (WinCOG) has dedicated remaining grant money towards the Capital Region Council of Governments (CRCOG) so that CRCOG can hire the same GIS system provider that WinCOG used. J. Luiz told the BOS that the Public Works Department should have street sweeping completed within the next few weeks, depending on

weather. Lastly, J. Luiz stated that *at this time*, the school roof project should finish at or under budget depending on change orders and other factors.

9. CORRESPONDENCE

9.1 Columbia Recreation Catalog Summer 2014

9.2 4/3/14 Chronicle article

9.3 Information about possible upgrade to New England Central Railroad corridor

10. BUDGET

10.1 Transfers: C. Vance MOVED to approve following transfers:

AMOUNT	FROM A/C #, DESCRIPTION	TO A/C #, DESCRIPTION
\$200	10-4134-710, Public Records, Prof. Imprvmt	10-4134-130, Public Records, Legal Notices
\$500	10-4410-011, DPW, Salaries/OT	10-4410-230, DPW, Electricity
\$97	10-4800-900, Contingency	10-4117-240, Meeting Place, Fuel
\$189	10-4800-900, Contingency	10-4112-240, Exec/Admin, Fuel
\$1,000	10-4800-900, Contingency	10-4420-011, Waste Disposal, Salaries - OT

MOTION CARRIED 3:0.

10.2 Refunds: S. Everett MOVED to APPROVE the following refunds totaling \$268.20:

TO	FROM	AMOUNT
CAB East	Town of Columbia	\$109.79
Alexander Eigner Jr.	Town of Columbia	\$8.54
Alexander Eigner Jr.	Town of Columbia	\$149.87

MOTION CARRIED 3:0.

10.3 FY 14-15 Budget: J. Luiz discussed the proposed FY 14-15 budget with the BOS.

11. APPROVE PAYMENT OF BILLS: S. Everett MOVED to approve the payment of emergency bills in the amount of \$466.00 and the MOTION CARRIED 3:0. C. Vance MOVED to approve regular payment of bills in the amount of \$52,404.53 and the MOTION CARRIED 3:0.

12. BOARD MEMBER COMMENTS: None.

13. EXECUTIVE SESSION:

13.1 Real estate pursuant to CT State Statutes Section 1-200(6)(D); Pending Litigation pursuant to CT State Statutes Section 1-200(6)(B); Personnel pursuant to CT State Statues Section 1-200(6)(A). C. Vance MOVED to enter into executive session with J. Luiz and Ann Dunnack present at 8:21 pm and the MOTION CARRIED UNANIMOUSLY. Executive Session ended at 8:40 pm.

14. ADJOURNMENT: C. Vance MOVED to adjourn at 8:41 pm and the MOTION CARRIED UNANIMOUSLY. The next Regular Meeting of the BOS is scheduled for Tuesday, May 6, 2014 at 7 pm.

Respectfully Submitted by Kimberly A. Bona

