

REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, April 19, 2016 - 7 pm.
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

Members Present: First Selectman Carmen Vance; Selectman Robert Hellstrom; Selectman Robert Bogue.

Also Present: Finance Director Bev Ciurylo; Fire Chief Peter Starkel; Fire Marshal Mike Lester; Building Official/Deputy Fire Marshal Jim Rupert; Town Planner Paula Stahl; Ann Dunnack; *The Chronicle Reporter* Kimberly Wetzel.

CALL TO ORDER C. Vance called the meeting to order at 7 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **MINUTES: BOS 4/5/16 Regular Meeting Minutes and 4/12/16 Special Meeting:** R. Bogue MOVED to approve the BOS Regular Meeting Minutes of 4/5/16 and the Special Meeting Minutes of 4/12/16. MOTION CARRIED 3:0.
3. **AUDIENCE OF CITIZENS:** A. Dunnack explained that she has observed several homeowners on the lake spraying what appeared to be chemicals of some sort on plants, etc. right up to the water's edge. She was concerned and would like this looked into because she was not sure of what exactly was being sprayed. C. Vance stated that she will speak with the Lake Management Advisory Committee (LMAC) and see that this is looked into and addressed properly.

A. Dunnack asked who will be negotiating land acquisition in absence of the Town Administrator. C. Vance stated that is unknown at this time.

C. Vance MOVED to add the following item to the agenda under Old Business, entitled "Ordinance 18-5: Tax Bills and Excess Payments Less than \$5.00" MOTION CARRIED 3:0.

4. **OLD BUSINESS:**
 - 4.1 **Ordinance 18-5: Tax Bills and Excess Payments Less than \$5.00:** R. Hellstrom MOVED to approve/adopt *Ordinance 18-5: Tax Bills and Excess Payments Less than \$5.00*. MOTION CARRIED 3:0. (This item will be re-voted on at the May 3, 2016 BOS meeting or when entire Board is present because we realized too late that by Charter, ordinances require a super majority of entire board.)
 - 4.2 **POCD Review:** Town Planner Paula Stahl was present to answer any questions related to the Plan of Conservation and Development (POCD) Draft. She explained that the POCD is an important document in terms of looking at where the town is at this point in time and where it will be 10 years from now. The State of Connecticut requires municipalities to update the POCD every ten years. She explained that if the POCD is not updated, the state can hold discretionary grant funding. P. Stahl stated that the POCD helps show how best the town will grow going forward whether it is economic development, recreation, etc. C. Vance asked if there are any areas in the draft POCD that appear to be controversial. P. Stahl said no. Discussion followed. The BOS thanked P. Stahl for doing such a good job on the POCD.

5. NEW BUSINESS:

5.1 BOE Supplemental Appropriation request: C. Vance spoke about the “Gentlemen’s Agreement” between the BOE and the town that was formed quite some time ago. She explained that the agreement states that since the BOE is asked to budget as closely as possible in special education, but should additional funding be needed in this area, the town will make a supplemental appropriation from the General Fund. C. Vance explained that until now, there has never been a request from the BOE. She stated that the BOE faced a large number of unanticipated tuition and transportation costs. C. Vance stated that this type of request must be approved at a Town Meeting therefore the BOS must schedule a town meeting. R. Bogue MOVED to schedule a Town Meeting on June 14, 2016 at 7 pm in Yeomans Hall to approve the BOE Supplemental Appropriation Request from the BOE in the amount of \$400,000 for FY 2015-16 from the Town’s General Fund. MOTION CARRIED 3:0.

5.2 2016 Annual Boat Mooring Lottery: The names were chosen as follows:

1. Jeffrey Moffitt
2. Michael Scalise
3. Ann Dunnack
4. Jeff Lynds
5. Rebekah Harte

Kim Bona will contact the Lottery winners with details on mooring sign-up and registration.

5.3 Authorization of DEMHS Grant Award: R. Hellstrom MOVED to authorize the First Selectman to sign the DEMHS Grant Award. MOTION CARRIED 3:0.

5.4 2016 Steeple Chase Bike Tour: R. Bogue MOVED to authorize the First Selectman to approve the request for the 2016 Steeple Chase Bike Tour to pass through Columbia. MOTION CARRIED 3:0.

6. COLUMBIA LAKE / DAM / BEACH: None.

7. APPOINTMENTS / RESIGNATIONS:

7.1 Resignation of Linda McDonald as Land Use Board Clerk: The BOS recognized the resignation of L. McDonald.

7.2 Resignation of Jason Ferrigno as Transfer Station Attendant: The BOS recognized the resignation of J. Ferrigno as Transfer Station Attendant.

7.3 Hire of Rec Floater: R. Bogue MOVED to hire Alexa Potter as Rec Floater at a rate of \$13.27 per hour for a maximum of 10 hours per week. MOTION CARRIED 3:0.

8. CORRESPONDENCE:

8.1 Monthly Police Activity Report

8.2 Pro-Act Monthly Savings Report

9. BUDGET:

9.1 Transfers: R. Bogue MOVED to approve the following transfers:

| TRAN # / AMOUNT | FROM A/C #, DESCRIPTION | TO A/C #, DESCRIPTION |
|------------------------|--------------------------------|---|
| 2016-034 / \$43 | 10-4640-300, Beach Supplies | 10-4670-120, Parks and Rec Telephone |
| 2016-034 / \$100 | 10-4640-300, Beach Supplies | 10-4670-770, Parks and Rec Transportation |
| 2016-035 / \$100 | 10-4640-300, Beach Supplies | 10-4640-120, Beach Phone |

MOTION CARRIED 3:0.

9.2 Refunds: R. Bogue MOVED to approve the following refund:

| AMOUNT | FROM | TO |
|---------------|------------------|--------------------|
| \$13.17 | Town of Columbia | Timothy Adam Hight |

MOTION CARRIED 3:0.

- 10. APPROVE PAYMENT OF BILLS:** R. Bogue MOVED to approve the total payment of bills in the amount of \$31,123.25 including emergency and regular bills, credit cards and paychex. MOTION CARRIED 3:0.
- 11. BOARD MEMBER COMMENTS:** R. Hellstrom stated that he received a complaint from a gentleman that lives on Whitney Road regarding trash on the road. He stated that it seems like trash is blowing out of the back of trucks on the days that the Transfer Station is open (Wednesdays and Saturdays). C. Vance will speak with the Public Works Director to ask if the Public Works crew can focus on keeping Whitney Road free of trash as best they can. She will also ask about the suggestion that there be an ordinance requiring that “trash in transit” be covered.
- 12. EXECUTIVE SESSION:**
- 12.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A);** C. Vance MOVED to enter into executive session at 7:44 pm with Peter Starkel, Mike Lester and Jim Rupert present. Executive session ended at 8:20 pm.
- 13. ADJOURNMENT:** C. Vance MOVED to ADJOURN at 8:21 pm and the MOTION CARRIED 3:0. The next BOS meeting is scheduled for Tuesday, May 3, 2016 at 7 pm.

Respectfully submitted by Kimberly A. Bona