

REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN

Tuesday, April 1, 2014, 7 pm

Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

Members Present: First Selectman Carmen Vance; Selectman William O'Brien; Selectman Rob Hellstrom; Selectman Robert Bogue; Selectman Steven Everett

Also Present: Town Administrator Jonathan Luiz, Recording Secretary Linda McDonald, Ann Dunnack, Gary Littlefield, Henry Beck, DPW Director George Murphy, Richard Szegda and others

CALL TO ORDER: C. Vance called the meeting to order at 7:00 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **MINUTES:** 3/18/14 Regular Meeting: R. Bogue MOVED to approve the regular meeting minutes of 3/18/14. MOTION CARRIED UNANIMOUSLY.
3. **AUDIENCE OF CITIZENS:** None.

C. Vance MOVED to add two items to Appointments/Resignation: Item 7.5 entitled "Resignation of Nancy Hammarstrom from the Financial Planning and Allocation Commission;" and Item 7.6 entitled "Appointment of Maureen Allen to the Commission on Aging." MOTION CARRIED UNANIMOUSLY.

4. **OLD BUSINESS**

4.1 **Five year Agreement with AHM Youth & Family Services, Inc.:**

W. O'Brien explained that this is a service contract and an annual exist clause exists for each party. He recommends approval of the agreement. Discussion followed. W. O'Brien MOVED to APPROVE the five year Agreement with AHM Youth & Family Services, Inc. S. Everett SECONDED. MOTION CARRIED UNANIMOUSLY.

- 4.2 **Windham Region Chamber of Commerce "Business of the year":** C. Vance recommended Lighthouse Motors owner Vera Englert. S. Everett recommended Certified Auto Repair owners. G. Murphy suggested Jim Blair's (Landscaping) and R. Bogue supported this recommendation. R. Bogue MOVED to NOMINATE James Blair Landscaping and Design business as Columbia's 2014 Business of the Year. MOTION CARRIED UNANIMOUSLY.

- 4.3 **School Roof Replacement:** J. Luiz reported that ten bids were received. New Britain Roofing Company came in with the lowest bid. Discussion followed. The project could begin on the last day of school in June.

5. **NEW BUSINESS**

- 5.1 **Proposed \$4.00 fee for delinquent taxes on motor vehicles:** J. Luiz reported on the estimated yearly cost to the town for delinquent motor vehicle taxes. The most cost effective way of implementing this fee would be administratively by the BOS. Discussion followed. J. Luiz will pursue this with the Town Attorney and Tax Collector and bring the matter back to the BOS for approval.

- 5.2 Possible amendment to Ordinance 15-6 “Traffic Regulations Ordinance”:** G. Murphy explained that some people plow snow into the roadways and that the snow freezes overnight and causes problems for DPW and other drivers. Also, some residents park their cars on the side of the road during snowstorms despite requests from DPW to move the cars. J. Luiz explained that the current ordinance regulating traffic violations does not provide for towing of vehicles at the owner’s expense. Discussion followed. A potential amendment to the ordinance would 1) allow for vehicles to be towed at the owner’s expense; 2) establish a prohibition for parking on the side of the road during snow storms; and 3) establish a prohibition against the placement of materials and/or items in a local roadway or town right-of-way and specify a fine of \$100.00 per day. Consensus of the Board is to pursue the three revisions to Ordinance 15-6 “Traffic Regulations Ordinance as recommended. Proposed changes to the ordinance would come back to the BOS for review and possible approval.
- 5.3 Possible amendment to mailbox Repair/Replacement policy:** The proposal before the Board is to revise the policy so that replacement or check issuance would occur only in the event the town’s plow or truck actually strikes the mailbox or mailbox post. Discussion followed. C. Vance MOVED to support the proposed revision to the mailbox policy by striking the words “or the weight of moving snow” from the existing policy. MOTION CARRIED UNANIMOUSLY.
- 6. COLUMBIA LAKE / DAM / BEACH:**
- 6.1 Application for Constructing Structures on or over the Lake by Yampanis:** The Lake Management Advisory Committee has not yet submitted a report on this project for review by the BOS. C. Vance MOVED to TABLE this item to the next regular meeting. MOTION CARRIED UNANIMOUSLY.
- 7 APPOINTMENTS / RESIGNATIONS:**
- 7.1 Hire of Lifeguards and Head Lifeguards:** W. O’Brien MOVED to HIRE Anna Calano, Nicole Ozark, Kristine Parnell, and Rebecca Ray as lifeguards and head lifeguards for the 2014 summer swim season at the Town Beach effective 4/1/14 and to HIRE Nicholas Bessette, Bradley Bowers, Alphonse Catullo, Joseph Catullo, Kevin Czarnowski, Greg Husta, Doris Jenkins, Alexandra Kaplan, Jeffrey Minicucci, Michael Mohammed, Jake Stephens, and Shane Vertefeville as lifeguards for the 2014 summer swim season at the Town Beach effective 4/1/14. MOTION CARRIED UNANIMOUSLY.
- 7.2 Hire of Jonathan M. Connors as Transfer Station Attendant:** C. Vance MOVED to HIRE Jonathan M. Connors as Landfill Custodian contingent upon successful completion of a criminal background check. MOTION CARRIED UNANIMOUSLY.
- 7.3 Hire of Jason E. Ferrigno as Transfer Station Attendant:** C. Vance MOVED to HIRE Jason E. Ferrigno as Landfill Custodian contingent upon successful completion of a criminal background check. MOTION CARRIED UNANIMOUSLY.
- 7.4 Hire of Robert A. Lataille as Transfer Station Attendant:** C. Vance MOVED to HIRE Robert A. Lataille as Landfill Custodian contingent upon successful completion of a criminal background check. MOTION CARRIED UNANIMOUSLY.
- 7.5** The Board acknowledged the resignation of Nancy Hammarstrom from the Financial Planning and Allocation Commission.
- 7.6** C. Vance MOVED to appoint Maureen Allen (R) to the Commission on Aging. MOTION CARRIED UNANIMOUSLY.

8. **TOWN ADMINISTRATOR REPORT:** J. Luiz reported on the Solarize program, kayak purchases, Williwaste contract, and health insurance carrier bid.

9. **CORRESPONDENCE**

9.1 **Email correspondence from K. Donnelly to J. Luiz regarding Solarize**

10. **BUDGET**

10.1 **Transfers:** B. Bogue MOVED to APPROVE the transfer of funds totaling \$7,290.00 from account # 10-4800-900 Contingency to account # 10-4410-600 Repairs/ Maintenance. MOTION CARRIED UNANIMOUSLY.

10.2 **Refunds:** C. Vance MOVED to APPROVE the following refunds totaling \$155.66.

TO	FROM	AMOUNT
Gina Ford	Town of Columbia	\$62.04
Delbert Laughery	Town of Columbia	\$32.75
Brenda Marshall	Town of Columbia	\$3.00
Andrew Weise	Town of Columbia	\$57.87

MOTION CARRIED UNANIMOUSLY.

10.3 **FY 14-15 Budget:** J. Luiz reported on items eliminated from the Town's capital and operating budgets by FiPAC.

11. **APPROVE PAYMENT OF BILLS:** C. Vance MOVED to APPROVE the regular payment of bills in the amount of \$53,534.04. MOTION CARRIED UNANIMOUSLY.

12. **BOARD MEMBER COMMENTS:** None.

13. **EXECUTIVE SESSION:**

13.1 **Real estate pursuant to CT State Statutes Section 1-200(6)(D); Pending Litigation pursuant to CT State Statutes Section 1-200(6)(B); Personnel pursuant to CT State Statues Section 1-200(6)(A).** No Executive Session.

14. **ADJOURNMENT:** C. Vance MOVED to adjourn at 8:00 pm and the MOTION CARRIED UNANIMOUSLY. The next Regular Meeting of the BOS is scheduled for Tuesday, April 15, 2014 at 7 pm.

Respectfully Submitted by Linda H. McDonald