

**REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, May 19, 2015 - 7 pm.
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT**

Members Present: First Selectman Carmen Vance; Selectman William O'Brien; Selectman Robert Hellstrom.

CALL TO ORDER: C. Vance called the meeting to order at 7 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

*C. Vance MOVED to discuss item 5.1 entitled, 2015 Boat Mooring Lottery at this time.
MOTION CARRIED 3:0.*

5. **NEW BUSINESS:**
 - 5.1 **2015 Boat Mooring Lottery:** The 2015 Boat Mooring Lottery consisted of three individuals whom were randomly picked as follows:
 1. Mike Scalise
 2. Lisa Catanese
 3. Jeff Lynds

 2. **MINUTES: BOS Regular meeting minutes of 5/5/15:** W. O'Brien MOVED to approve the BOS regular meeting minutes of 5/5/15. MOTION CARRIED 3:0.

 3. **AUDIENCE OF CITIZENS:** None.

 4. **OLD BUSINESS:**
 - 4.1 **Housing Rehabilitation Loan Program - Guest speaker Peter Huckins:** P. Huckins stated that there will be program income and a bank account would need to be set up if the town wants to retain that income. Discussion took place among the BOS regarding funding and fee waiver requests pertaining to the program. The BOS was in agreement to move forward and set up the account and waive the copy and deed recording fees.

 - 4.2 **Blight Ordinance – Citation Officer:** N. Nau stated that she has discussed appointing a permanent Citation Officer with interim Citation Officer George Murphy. She explained that there is \$8,000 budgeted for the position of a Citation Officer but there is no way of predicting the volume of blight issues that may arise. N. Nau would like to have the Zoning Enforcement Officer assume the position rather than hiring an outside individual. Discussion followed. No decisions were made. This item will be discussed further at a future BOS meeting.

 - 4.3 **Library expansion project: Wieber Powell & Grunigen (WP & G) - next phase approval:** C. Vance MOVED to authorize WP & G to continue with Phase II of the renovation and expansion of the Saxton B. Little Free Library which is anticipated to cost approximately \$53,465.00. MOTION CARRIED 3:0.

 5. **NEW BUSINESS (CONTINUED):**
 - 5.2 **Discussion of Deputy Fire Marshal – Mike Lester:** M. Lester stated that he feels a Deputy Fire Marshal is needed in the instance he may be at work, out of town, sick, etc. Discussion followed. N. Nau stated that she will look into this with M. Lester.

 - 5.3 **Hamilton property (Hennequin Road) drainage issue:** Discussion took place regarding the drainage issue on the Hamilton Property located on Hennequin Road. C. Vance MOVED to authorize the town to pay Nathan L. Jacobsen & Associates engineering firm up to \$500 to help resolve the drainage issue on the Hamilton Property. MOTION CARRIED 3:0.

 - 5.4 **Clean Energy Communities Municipal Pledge:** N. Nau stated that she met with an Eversource representative to discuss the proposed Pledge. She explained that the town is eligible for a grant \$5,000 - \$15,000 contingent upon the funding being spent on projects related to energy efficiency and reduction of consumption. N. Nau explained that there is no disadvantage if the town were to participate in the Pledge. Discussion followed. The BOS was in agreement to authorize C. Vance to sign the Clean Energy Communities Municipal Pledge.

 - 5.5 **Agreement between Columbia and Bolton re: Building Official:** N. Nau stated that the Building Official is currently working 10 hours per week in Columbia which is not

adequate time for him to tend to the high volume of inspections that are going through the Building Department. The agreement proposes 15 hours per week versus the current 10 hours per week. W. O'Brien MOVED to authorize C. Vance to enter into the proposed agreement with the town of Bolton to increase the Building Officials' hours from 10 to 15 hours per week. MOTION CARRIED 3:0.

- 5.6 **24th Annual Steeple Chase Bike Tour (SCBT):** W. O'Brien MOVED to allow the 24th annual SCBT to travel through Columbia on August 15, 2015. MOTION CARRIED 3:0.
- 5.7 **Highway Safety Grant Application:** N. Nau spoke with Resident State Trooper Gregory DeCarli regarding the Highway Safety Grant, and stated that he highly recommended that the town apply for this grant. The grant totals \$4,000 for specialized speed enforcement operations beyond the towns routine patrol activities. C. Vance MOVED that the town apply for the Highway Safety Grant. MOTION CARRIED 3:0.
- 5.8 **AXA Resolution:** C. Vance MOVED to add N. Nau as an authorized signer and new plan administrator for the 401A and 457 retirement accounts. MOTION CARRIED 3:0.

6. COLUMBIA LAKE / DAM / BEACH

6.1 **Letter from M. Coleman dated May 16, 2015 re: Lake status**

7. APPOINTMENTS / RESIGNATIONS:

7.1 **Hire of Marine Patrol 2015 season:** W. O'Brien MOVED to appoint the following individuals as Marine Patrol officers for the 2015 season:

- Carmen Vance (alternate)
- Janice Thibodeau (alternate)
- Robert Powell
- Thomas Griffith
- Steve Postemsky
- George Lewandowski
- Jason Ferrigno
- Nick Wrana
- Sharon Smith

MOTION CARRIED 3:0.

7.2 **Resignation of Grant Bombria effective June 1, 2015:** The BOS recognized the resignation of G. Bombria.

W. O'Brien MOVED to add item 7.3 entitled, "Appointment of Substitute Facilities Maintainer" to the agenda. MOTION CARRIED 3:0.

7.3 **Appointment of Substitute Facilities Maintainer:** C. Vance MOVED to hire John Ciurylo as Substitute Facility Maintainer. MOTION CARRIED 3:0.

8. **TOWN ADMINISTRATOR REPORT:** N. Nau discussed the Town Administrator report with the BOS (SEE ATTACHED). N. Nau also notified the BOS that DPW has begun basin repairs on Heritage Drive and Wildwood Road in preparation for milling in June. The dam project is almost complete; all that remains is the fencing for the gate and the driveway paving. N. Nau spoke about two fires in town and a safety hazard at 7 Cherry Valley Road. Last, N. Nau stated that the Tax Sale is scheduled for Thursday, May 21, 2015 at 10 am. She informed the BOS that four out of the five properties that are up for auction have been paid at this time.

9. CORRESPONDENCE

- 9.1 **Verizon Wireless Proposal for Small Cell Lease Agreement, CVFD**
- 9.2 **CCM Prescription Discount Card Program RESULTS for Columbia**
- 9.3 **CT State Police – April 2015 Report**
- 9.4 **NECASA 25 years of service**
- 9.5 **Columbia Crossroads:** N. Nau stated that Alyson Cranick, Susan Smith and Ann Marie Drury have volunteered to see that Columbia Crossroads continues going forward.

10. BUDGET

10.1 **Transfers:** C. Vance MOVED to approve the following transfer:

AMOUNT	FROM A/C #, DESCRIPTION	TO A/C#, DESCRIPTION
\$50	10-4133-300, Tax Collector/General Supplies	10-4133-500, Tax Collector/Prof/Tech

MOTION CARRIED 3:0.

C. Vance MOVED to approve the following transfer:

AMOUNT	FROM A/C #, N	TO A/C #, DESCRIPTION
\$800	10-4250-540, CONA Celebrations	10-4250-811, CONA Mach/Equip.

MOTION CARRIED 3:0.

W. O'Brien MOVED to approve the following transfer:

AMOUNT	FROM A/C #, DESCRIPTION	TO A/C #, DESCRIPTION
\$710	10-4132-500, Assessor, Prof/Tech	10-4132-010, Assessor, Salaries

MOTION CARRIED 3:0.

R. Hellstrom MOVED to approve the following transfer:

AMOUNT	FROM A/C #, DESCRIPTION	TO A/C #, DESCRIPTION
\$500	10-4132-500, Assessor, Prof/Tech	10-4132-770, Assessor, Transportation

MOTION CARRIED 3:0.

R. Hellstrom MOVED to approve the following transfer:

AMOUNT	FROM A/C #, DESCRIPTION	TO A/C #, DESCRIPTION
\$600	10-4112-040, Admin, Group Insurance	10-4112-240, Admin, Fuel

MOTION CARRIED 3:0.

10.2 Refunds: W. O'Brien MOVED to approve the following refunds:

AMOUNT	FROM	TO
\$27.12	Town of Columbia	Rowley, Gregory
\$200.03	Town of Columbia	Honda Lease Trust

MOTION CARRIED 3:0.

10.3 Suspense List: C. Vance MOVED to approve the Suspense List as presented. MOTION CARRIED 3:0.

11. APPROVE PAYMENT OF BILLS: C. Vance MOVED to approve the payment of bills in the amount of \$27,880.57. MOTION CARRIED 3:0.

12. BOARD MEMBER COMMENTS: C. Vance reminded everyone about the annual Chamber of Commerce "Business of the Year" dinner taking place on Wednesday, May 20, 2015. She stated that Columbia's Business of the Year is "Certified Auto Repair."

13. EXECUTIVE SESSION

13.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A): None.

14. ADJOURNMENT: C. Vance MOVED to adjourn at 8:22 pm and the MOTION CARRIED UNANIMOUSLY.

Respectfully submitted by Kimberly A. Bona