

REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, June 3, 2014 at 7 pm.

**Adella G. Urban Administrative Offices Conference Room
332 Route 87, Columbia, CT**

Members Present: First Selectman Carmen Vance, Selectman William O'Brien, Selectman Robert Hellstrom, Selectman Robert Bogue.

Also Present: Town Administrator Jonathan Luiz, Ann Dunnack and others.

CALL TO ORDER: C. Vance called the meeting to order at 7:00 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **MINUTES: 5/20/14 Regular Meeting:** R. Bogue MOVED to approve the special BOS meeting minutes of the 5/20/14 meeting. MOTION CARRIED 4:0:1 with S. Everett abstaining.
3. **AUDIENCE OF CITIZENS:** None.
4. **OLD BUSINESS:** None.
5. **NEW BUSINESS**
 - 5.1 **Proposed amendments to the Open Burning Ordinance:** W. O'Brien MOVED to approve the amended Open Burning Ordinance as presented. MOTION CARRIED 5:0.
 - 5.2 **Next steps for land purchased with Brand bequest:** J. Luiz recommended that the Board of Selectmen (BOS) utilize some Brand funds to contract with someone to map out any wetlands existing between the recently purchased property from the Ellis/Mund family and the land where Rec Park is located. A. Dunnack requested that vernal pools be marked out on such mapping. R. Hellstrom said that he did not think an A-2 survey was necessary. C. Vance MOVED that the town use some Brand funds to hire a professional to map wetlands on town lands near Rec Park and the property recently purchased from the Ellis/Mund family. MOTION CARRIED 5:0.
 - 5.3 **Proposal from Conservation and Agricultural Committee about Farmer Grant:** A. Dunnack and Chris Tolsdorf presented a proposal from the Conservation and Ag Committee about the BOS funding a Farmers Grant on an annual basis. BOS members reached a consensus that J. Luiz will work on the proposal with representatives of the Conservation and Ag Committee. This item will be revisited at a future BOS meeting.
 - 5.4 **DEEP grant opportunity for public charging stations:** J. Luiz explained that the State Department of Energy and Environmental protection (DEEP) has announced a grant opportunity for municipalities concerning public charging stations for electric vehicles (EV). He explained that Columbia does not currently

have a EV Charging Station. Discussion followed. The BOS suggested reaching out to Columbia Ford and perhaps 7-Eleven to see whether or not this is something that they would be interested in having at their facilities. J. Luiz will provide news of the grant opportunity to the two businesses. .

5.5 Revisions to Tax Collector Job Description: R. Bogue MOVED to approve the revised Tax Collector Job Description as presented. MOTION CARRIED 5:0.

5.6 Revisions to Public Works Director Job Description: Tabled.

5.7 Revisions to Animal Control Officer (ACO) Job Description: Tabled.

6. COLUMBIA LAKE/DAM/BEACH:

6.1 Recommendations from Recreation Commission Chair about beach dock: A. Dunnack expressed her concerns about the increased beach erosion that has taken place in the absence of the concrete dock. She said that the concrete dock not only acted as an erosion preventer, but it also provided a lifeguarding platform, swimming lesson teaching station, and was a place for children/residents to jump off into the water. A. Dunnack explained that she is open to the possibility of a floating dock at the Beach, but would need to gather more information about floating docks. Discussion followed regarding the possibility of a raft being installed this summer inside the Beach swim area.”R. Bogue MOVED that J. Luiz and A. Dunnack look into this issue further and make a decision on a raft inside the beach swim area. MOTION CARRIED 2:0:3 with C. Vance, W. O’Brien and S. Everett abstaining. After the vote, the BOS reached consensus that J. Luiz and A. Dunnack would bring forth a raft proposal to Lake Management and ultimately to the BOS for approval.

6.2 Recommendations from Recreation Commission Chair concerning life jackets: A. Dunnack explained that the Rec Director recently attended a CIRMA workshop entitled “Aquatics Safety.” She stated that CIRMA now recommends that municipalities allow for life jackets to be used at municipal beaches and that some towns even utilize a loaner program. Discussion followed. R. Hellstrom MOVED to eliminate the prohibition at Columbia Lake Beach against wearing lifejackets and to mandate that that any and all lifejackets worn at Columbia Lake Beach be U.S. Coast Guard approved. C. Vance said that she was not opposed to life jackets but did not want lifeguards having to check what type they were. MOTION CARRIED 3:0:2 with R. Hellstrom, R. Bogue and W. O’Brien in favor and C. Vance and S. Everett opposed.

6.3 Kayak Loan Agreement: Discussion ensued regarding the proposed “Kayak Loan Agreement” for the Rec Department. The BOS feels that the proposed agreement should be revised and simplified. J. Luiz will work with the Town Attorney to revise and simplify.

7 APPOINTMENTS/RESIGNATIONS: None.

8. TOWN ADMINISTRATOR REPORT: J. Luiz stated that the Windham Region Chamber of Commerce presented Resident State Trooper Don Aitken with the “Law Enforcement Officer of the Year” on May 29, 2014 at the annual awards ceremony. J. Luiz provided the BOS with an update on the Interstate Reliability

Project. He stated that the grill that was purchased for Rec activities has been determined to be too big and has been sold to Chris Urban. Rec will pay to have a school grill fixed with the understanding that Rec will be able to use the grill for Rec events. J. Luiz and A. Dunnack spoke about the upcoming “Szegda Farm Heritage Trails Day”. J. Luiz told the BOS that the new Assistant to the Assessor, Kerilynn Lewis, has begun work. J. Luiz asked C. Vance to give an update on the Memorial Day Ceremony. C. Vance stated that the Memorial Day ceremony had a good turnout and that all three cemeteries were visited. She stated that the Boy Scouts (Troop 162) were very helpful as usual. J. Luiz said that there will be a Special Town Meeting on October 23, 2014 to discuss the Library referendum. J. Luiz told the BOS that the school roof project has begun. J. Luiz spoke to the BOS regarding Marine Patrol and explained that Robert Powell will be taking Mark Coleman’s place this season as group leader. He stated that the lifeguards are preparing for a start date of June 14, 2014.

9. CORRESPONDENCE:

9.1 Letter from the Windham Region Transit District dated 5/22/14

9.2 Email from CCM about Prescription Discount Drug Program

10. BUDGET:

10.1 Transfers:

AMOUNT	FROM A/C #, DESCRIPTION	TO A/C #, DESCRIPTION
\$60	10-4310-016, Registrar, Election Workers	10-4130-450, Registrar, Conf/Seminars
\$2,500	10-4800-900, Contingency	10-4410-610, DPW, Rep/Maint/Grounds
\$5,000	10-4800-900, Contingency	10-4410-600, DPW, Repairs/Maint
\$2,500	10-4800-900, Contingency	10-4410-515, DPW, Contracted Svcs.

MOTION CARRIED 5:0.

10.2 Refunds: None.

10.3 Suspense List: R. Bogue MOVED to approve the “2014 Suspense List” submitted by the Tax Collector as presented. MOTION CARRIED 5:0.

11. APPROVE PAYMENT OF BILLS: S. Everett MOVED to approve the emergency payment of bills in the amount of \$120. MOTION CARRIED 5:0. R. Bogue MOVED to approve the regular payment of bills in the amount of \$17,937.32. MOTION CARRIED 5:0.

12. BOARD MEMBER COMMENTS: None.

13. EXECUTIVE SESSION:

- 13.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A):** C. Vance MOVED to enter into Executive Session at 9:07 pm with J. Luiz and A. Dunnack present. A. Dunnack exited Executive Session at 9:11 pm. Executive Session ended at 9:49 pm.

R. Bogue MOVED to add item 4.1 to the agenda under Old Business, entitled "School Roof Replacement Project." MOTION CARRIED 5:0.

4. OLD BUSINESS (CONT):

- 4.1 School Roof Replacement Project:** R. Bogue MOVED to compensate Bud Meyers at an overtime rate of \$52.18 per hour while serving as "Clerk of the Works" for the School Roof Replacement Project. MOTION CARRIED UNANIMOUSLY.

- 14. ADJOURNMENT:** C. Vance MOVED to adjourn at 9:40 pm and the MOTION CARRIED UNANIMOUSLY. The next BOS meeting is scheduled for Tuesday, June 3, 2014 at 7 pm.

Respectfully submitted by Kimberly A. Bona