

REGULAR MEETING MINUTES  
COLUMBIA BOARD OF SELECTMEN  
*Tuesday, July 1, 2014, 7 pm*  
**Adella G. Urban Administrative Offices Conference Room**  
**323 Route 87, Columbia, CT**

**Members Present:** First Selectman Carmen Vance; Selectman Robert Hellstrom; Selectman William O'Brien. Deputy Selectman Steven Everett arrived at 7:03 pm.

**Also Present:** Town Administrator Jonathan Luiz and others.

**CALL TO ORDER:** C. Vance called the meeting to order at 7 pm.

1. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.
2. **MINUTES: 6/17/14 Regular Meeting;** C. Vance MOVED to approve the 6/17/14 Regular Meeting Minutes and the MOTION CARRIED 4:0. **6/24/14 Special Meeting:** W. O'Brien MOVED to approve the 6/24/14 Special Meeting Minutes and the MOTION CARRIED 3:0:1 with C. Vance abstaining.
3. **AUDIENCE OF CITIZENS:** None.
4. **OLD BUSINESS:** None.
5. **NEW BUSINESS**
  - 5.1 **Revisions to Inland Wetlands Agent Job Description:** R. Hellstrom MOVED to approve the proposed Inland Wetlands Agent Job Description with revisions reflecting the driver's license requirement. MOTION CARRIED 4:0.
  - 5.2 **2014 grant to connect to the Nutmeg Network:** J. Luiz discussed the grant. W. O'Brien MOVED to both authorize the First Selectman to sign a Network Services Agreement with the State and to adopt the following resolution: Resolved, that Carmen Vance, First Selectman of the Town of Columbia, is authorized to sign grant documents associated with the State of Connecticut Department of Policy and Management's 2014 Grant to the Connect to the Nutmeg Network. MOTION CARRIED 4:0.
6. **COLUMBIA LAKE / DAM / BEACH**
  - 6.1 **Application for Constructing Structures on or over the Lake by G. & P. Keegan:** C. Vance MOVED to approve the application of G. and P. Keegan contingent upon the recommendations provided by LMAC and the MOTION CARRIED 4:0.
  - 6.2 **Application for Constructing Structures on or over the Lake (raft) by the Town:** Discussion took place regarding replacement of the concrete "T-dock" and the purchase of a raft for the beach. This ITEM has been TABLED.
7. **APPOINTMENTS / RESIGNATIONS**
  - 7.1 **Hire of Nicholas Bessette as Lifeguard/Head Guard:** C. Vance MOVED to hire N. Bessette as Lifeguard/Head Guard contingent upon the results of a criminal background check and the MOTION CARRIED 4:0.
  - 7.2 **Hire of Alexandra Kaplan and Hannah Maluski as Lifeguard/Head Guard:** C. Vance MOVED to hire A. Kaplan and H. Maluskis as Lifeguards/Head Guard contingent upon the results of a criminal background check and the MOTION CARRIED 4:0.
  - 7.3 **Resignation of Rebecca Stearns (R) from the Youth Services Committee:** The BOS recognized the resignation of R. Stearns.
8. **TOWN ADMINISTRATOR REPORT:** J. Luiz discussed the "Dinner and a Dip" event held on June 27, 2014 and provided updates on bathing water reports,

the school roof project, and the road work taking place as part of the approved Edgerton Road Subdivision. J. Luiz informed the BOS about the recent HVAC bid and said that he continues to work with A. Dunnack on the restoration of Szegda Farm.

**9. CORRESPONDENCE:** None.

**10. BUDGET**

**10.1 Transfers:** C. Vance MOVED to approve the following transfers:

AMOUNT	FROM	TO
\$1,600	10-4800-900,Contingency	10-4410-610, DPW, Rep./Maint.
\$451	10-4800-900, Contingency	10-4115-240, Old CVFD, Fuel
\$178	10-4800-900, Contingency	10-4640-240, Murphy House, Fuel
\$175	10-4112-710, Ex./Admin, Prof. Improve	10-4112-770, Ex./Admin, Transport

MOTION CARRIED 4:0.

**10.2 Refunds:** None.

**11. APPROVE PAYMENT OF BILLS:** R. Hellstrom MOVED to approve the FY 2013-14 regular payment of bills in the amount of \$938,225.27. MOTION CARRIED 5:0. C. Vance MOVED to approve the FY 2014-15 regular payment of bills in the amount of \$33,528.82. MOTION CARRIED 4:0.

**12. BOARD MEMBER COMMENTS:** The BOS discussed the posting of meeting packets on the town website. J. Luiz said he posted tonight's meeting packet online. The BOS expressed unanimous support for the placement of one year's worth of meeting packets on the town website. J. Luiz will continue to place packets on the town website so there is a year's worth of packets on at a given time.

**13. EXECUTIVE SESSION**

**13.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A);** C. Vance MOVED to enter into executive session at 7:53 pm with J. Luiz and A. Dunnack present. MOTION CARRIED 4:0. A. Dunnack and R. Hellstrom left executive session at 8:00 pm. Executive Session ended at 8:22 pm.

**14. ADJOURNMENT:** MOVED to adjourn at 8:23 pm and the MOTION CARRIED UNANIMOUSLY. The next meeting is scheduled for July 15, 2014 at 7 pm.

Respectfully submitted by Kimberly A. Bona