

REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, July 19, 2011 – 7:00 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT 06237

Selectmen Present: First Selectman Carmen Vance. Selectmen Richard Szegda, Rebecca Stearns and William O'Brien. Rob Hellstrom arrived at 7:03 pm.

Also Present: Town Administrator Jonathan Luiz and others.

CALL TO ORDER: C. Vance called the meeting to order at 7:00 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **MINUTES: 6/21/11 Regular Meeting:** R. Stearns MOVED to approve the minutes of the 6/21/11 Regular Meeting. MOTION CARRIED 5:0.
3. **AUDIENCE OF CITIZENS:** Town Attorney Henry Beck stated that Halloran and Sage plans to do its best to serve the town and that he looks forward to restoring the confidence that BOS members had for the firm. H. Beck stated that the firm will be responsive to the needs of the town and will keep costs down as much as possible. He explained that Halloran and Sage will voluntarily adopt the suggestions that the firm proposed during the Town Attorney interview process. Discussion followed. R. Szegda stated that he has been routinely impressed with the work that Halloran and Sage does, but he does have an issue with the amount of money that the town has been paying for legal representation. He explained that he will ask J. Luiz to report the town's legal fees to the BOS on a regular basis in order to keep better track of costs. W. O'Brien concurred that the sole issue he had was cost and that any prior discussions among the BOS were not meant to cast any negativity towards Halloran and Sage.
4. **OLD BUSINESS**
 - 4.1 **Street light midnight shut off option:** C. Vance stated she feels that the street lights should be left as they are. R. Hellstrom concurred, stating that lights have been placed where they are for a reason. R. Szegda said that there may be some lights that are simply not needed and there is an electricity cost that could be avoided if the unnecessary lights are shut off. He is also concerned about safety issues, and would like Public Works to look into this matter. R. Stearns stated that she feels it would not hurt to look into this issue. W. O'Brien stated that he agrees with C. Vance but doesn't see any harm in looking into the issue. Discussion followed. R. Szegda will be working with J. Luiz and the Director of Public Works on this issue.
4. **NEW BUSINESS**
 - 5.1 **Resolution concerning DEMHS agreements:** R. Stearns MOVED to approve the Resolution as presented to the BOS. MOTION CARRIED 5:0.
 - 5.2 **Local Prevention Council Grant Program:** J. Luiz explained that for several years, the town has submitted a grant application to the Local Prevention Council Grant Program (LPCGP). He stated that the grant funds are then used to support the H.W. Porter DARE program, the Esteem Day program and Windham Project Graduation. C. Vance MOVED that the town apply for the LPC Grant Program in the same manner. MOTION CARRIED 5:0.
 - 5.3 **Bid waiver request concerning micro paving of Beaudet Terrace:** J. Luiz stated that micro paving would be more cost effective than regular paving. He explained that the Public Works Director and Town Engineer feel that micro paving is the best course of action. The Public Works Director has received good feedback from other towns regarding micro paving and Gorman Brothers is the sole provider of this type of paving. Discussion followed. C. Vance MOVED that the BOS waive the bid concerning the micro paving of Beaudet Terrace and to utilize the services of Gorman Brothers. MOTION CARRIED 5:0.

- 5.4 Check authorization resolution:** R. Szegda MOVED that the BOS authorize the check authorization resolution for the \$150,000 DECD grant, as presented. MOTION CARRIED 5:0.
- 5.5 Establishment of Special Town Meeting:** J. Luiz discussed facts pertaining to the generator grant with the BOS. R. Szegda MOVED to establish a town meeting on Tuesday, August 2, 2011 at 6:45 pm. in the Adella G. Urban Conference Room for the purpose of funding the Capital Account entitled "Town Hall Generator" an additional \$15,000 from the Undesignated Fund Balance to ensure that the Town has the ability to cover all necessary expenditures associated with the generator grant. MOTION CARRIED 5:0.
- 5. COLUMBIA LAKE / DAM / BEACH**
- 6.1 Email from Mark Coleman concerning inflatable rafts:** C. Vance MOVED that the BOS accept the recommendation proposed by the Lake Management Advisory Committee (LMAC) concerning raft guidelines as presented. MOTION CARRIED 5:0.
- 6.2 Email from Mark Coleman concerning boat horsepower:** The BOS reviewed the email.
- 6.3 Application for Constructing Structures on or over Columbia Lake by Thomas Burns:** C. Vance MOVED to approve the application of T. Burns to install a raft at 28 Lake Road with the conditions recommended by Lake Management Advisory Committee (LMAC). MOTION CARRIED 5:0.
- 6.4 Application for Constructing Structures on or over Columbia Lake by Robert Turner:** C. Vance MOVED to approve the application of R. Turner to install a raft at 106 Route 87 with the conditions recommended by Lake Management Advisory Committee (LMAC). MOTION CARRIED 5:0.
- 6.5 Application for Constructing Structures on or over Columbia Lake by Edgar and Nicole Bernier:** C. Vance MOVED to approve the application of E. and N. Bernier to install a raft at 24 Lake Road with the conditions recommended by Lake Management Advisory Committee (LMAC). MOTION CARRIED 5:0.
- 6. APPOINTMENTS / RESIGNATIONS**
- 7.1 Appointment of Lifeguards:** R. Szegda MOVED to hire the following lifeguards: Jenna Hall and Rebecca Ray at \$10.08 per hour, up to 40 hours per week contingent upon the results of background checks. MOTION CARRIED 5:0.
- 8. TOWN ADMINISTRATOR REPORT:** J. Luiz told the BOS that he attended a CCM workshop on the 2010 census results and stated they are available on-line for viewing. J. Luiz informed the BOS that he met with Commission of Aging Chair Phyllis Starkel, Trooper Don Aitken and the Senior Services Director to discuss resident seniors that do not have any family. He explained that P. Starkel expressed concern about these individuals being "forgotten." J. Luiz stated that P. Starkel will obtain a list of registered voters from the Registrar of Voters and that she and a group of volunteers will check on the elderly individuals. J. Luiz said that with the exception of two, all of the employee evaluations are completed. He informed the BOS that the majority of the solar panels have been installed and the ones that are not complete yet are in the final installation stage. J. Luiz told the BOS that he met with Ann Dunnack to discuss issues pertaining to Open Space and to discuss a way the Open Space Committee can relay its top priorities to the BOS. J. Luiz pointed out that an article regarding "tree-trimming" should be published in the Chronicle any day now. J. Luiz informed the BOS that several evictions will soon take place in town and mentioned that there will be an upcoming auction on unclaimed belongings. Lastly, J. Luiz spoke about a new legislative act pertaining to sick time. He explained that he will attend an upcoming seminar on this act and that he will bring information back to the BOS at a future meeting.
- 9. CORRESPONDENCE**
- 9.1 Direct Energy mailer**
- 9.2 Letters from FEMA announcing application awards for the January 11-12, 2011 storm**

10. BUDGET

10.1 Refunds: R. Stearns MOVED to approve the following refund:

TO	FROM	AMOUNT
GMAC	Town of Columbia	\$ 337.47

MOTION CARRIED 5:0.

10.2 Transfers: R. Szegda MOVED to approve the following transfers:

AMOUNT	FROM A/C #	DESCRIPTION	TO A/C #	DESCRIPTION
\$ 50	10-4510-500	Misc. Supplies	10-4510-130	Printing
\$ 288.92	30-4360-300	Gen. Supplies	30-4360-500	Prof/Tech
\$ 34.22	10-4800-900	Contingency	30-4360-500	Prof/Tech
\$ 328.63	10-4800-900	Contingency	10-4350-600	Rep/Maint
\$ 13	10-4800-900	Contingency	30-4360-140	Advertising
\$ 2629.17	10-4800-900	Contingency	10-4310-500	Prof/Tech
\$ 305	10-4410-240	Fuel	10-4410-300	General Supplies
\$ 950	10-4410-010	Salaries	10-4410-610	Rep/Maint
\$80	10-4410-240	Fuel	10-4410-300	General Supplies

MOTION CARRIED 5:0.

10.3 FY 10-11 Budget Analysis: J. Luiz discussed expenditure and revenue data pertaining to the FY 10-11 budget with the BOS.

11. APPROVE PAYMENT OF BILLS: R. Szegda MOVED to approve the payment of emergency bills in the amount of \$1,451.08. MOTION CARRIED 5:0. C. Vance MOVED to approve the payment of regular bills in the amount of \$96,936.82. MOTION CARRIED 5:0.

12. BOARD MEMBER COMMENTS: None.

13. EXECUTIVE SESSION

13.1 Real estate pursuant to CT State Statutes Section 1-200(6)(D); Pending Litigation pursuant to CT State Statutes Section 1-200(6)(B); Personnel pursuant to CT State Statues Section 1-200(6)(A): C. Vance MOVED to enter into Executive Session at 7:55 pm with J. Luiz and H. Beck present to discuss pending litigation and a personnel matter. MOTION CARRIED 5:0. Executive Session ended at 8:05 pm.

14. ADJOURNMENT: C. Vance MOVED to adjourn at 8:06 pm. MOTION CARRIED 5:0. The next meeting is scheduled for Tuesday, August 2, 2011 at 7:00 pm.

Respectfully Submitted by Kimberly A. Bona