

REGULAR MEETING MINUTES  
COLUMBIA BOARD OF SELECTMEN

*Tuesday, September 16, 2014, 7 pm*

**Adella G. Urban Administrative Offices Conference Room  
323 Route 87, Columbia, CT**

**Members Present:** First Selectman Carmen Vance; Selectman Steven Everett; Selectman Robert Hellstrom; Selectman William O'Brien.

**Also Present:** Town Administrator Jonathan Luiz and others.

**CALL TO ORDER:** C. Vance called the meeting to order at 7 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **MINUTES:** 9/2/14 Regular Meeting. W. O'Brien MOVED to approve the BOS regular meeting minutes of 9/2/14 with the following correction:
  - *Page 2, item 5.2 states "MOTION CARRIED 4:1:0 with R. Bogue abstaining." It should state "MOTION CARRIED 4:0:1 with R. Bogue abstaining." MOTION CARRIED 4:0.*

*C. Vance MOVED to TABLE agenda items 6.1 thru 6.6 because the BOS has not yet received recommendations from the Lake Management Advisory Committee for these applications. MOTION CARRIED 4:0.*
3. **AUDIENCE OF CITIZENS:** None.
4. **OLD BUSINESS:**
  - 4.1 **2014 Columbia Road Race:** Alyson Cranick and Amy Cordone spoke to the BOS regarding the Annual Columbia Autumn Classic Road Race and the proposed route change for this year. They stated that they have taken management responsibilities of the Race. A. Cordone explained that the main reason for the proposed change in the route is for safety purposes. She stated she and other parents do not feel it is safe to run on Route 87 seeing that it is not completely blocked off from traffic. A. Cordone feels it is safer and more picturesque to run the back roads. S. Everett stated that he liked the old route which included running through the center of town on Route 87. He also said that he would have appreciated them coming before the BOS to discuss the proposed route change before they announced the change to the public. A. Cranick and A. Cordone stated that they were not aware that they needed Board of Selectmen (BOS) approval to change the route. A. Cranick explained that the approved certification for the race expired last year and that it was renewed for this year's race, with the new route. She said the renewal cost \$377 and the money would be lost if the route changed again. W. O'Brien asked when the certification expires. A. Cranick stated it is good for 10 years but can be changed back next year to the original route. W. O'Brien expressed frustration that this item was placed on the agenda again after it was already voted on at the last BOS meeting. S. Everett MOVED to approve the new route for the annual Autumn Classic Road Race for one year, with the understanding the route be re-visited with the Board of Selectmen prior to next year's race being certified. MOTION CARRIED 4:0.
  - 4.2 **Transfer Station Permit Costs:** J. Luiz stated that the transfer station permit has not been increased in nine years. He discussed current fees and proposed fees with the BOS. Discussion followed. C. Vance MOVED to approve the following fee schedule of transfer station permit stickers, *effective May 1, 2015* to the following: Residents aged sixty-one and under pay thirty dollars for up to two stickers per household. They can purchase up to two additional stickers at a cost of \$15 per sticker. Residents aged sixty-two and older pay fifteen dollars for up

to two stickers per household. They can purchase up to two additional stickers at a cost of \$15 per sticker. MOTION CARRIED 4:0.

**5. NEW BUSINESS**

**5.1 Ad-Hoc Committee on zoning and preservation of Columbia Lake:** C. Vance explained that due to the public's reaction to proposed zoning regulation changes impacting homes on and/or near Columbia Lake, she would like the BOS to establish an Ad-Hoc Committee on zoning and preservation of Columbia Lake per the request of the Planning and Zoning Commission Chair, Rick Nassiff. C. Vance proposed that the charge of the Committee be as follows: *To restudy the recently proposed zoning regulations related to the Columbia Lake area; to study the suggestions and comments made during the public hearing, and to involve stake holders in said process with the overriding concern being the preservation of the water quality of the lake and the value of said property.*

R. Hellstrom MOVED to establish an Ad-Hoc Committee on zoning and preservation Columbia Lake and to assign the Committee the charge as proposed by the First Selectman. MOTION CARRIED 4:0.

**5.2 Proposed Road Name – Hunters Ridge:** J. Luiz reported that the Chief of the Columbia Volunteer Fire Department offers no objection to the proposed road name of "Hunters Ridge." S. Everett MOVED to approve Walter Tabor's request to adopt the road name of "Hunters Ridge" for the road that he is currently building at the location formerly known as 10 Edgerton Road. MOTION CARRIED 4:0.

**5.3 Town Clerk Software:** J. Luiz stated that he and the Town Clerk have been investigating software replacement for the Town Clerks Office for approximately two years. Robin Kenefick said that she feels that COTT Systems is the best software for her office. She stated that she has been researching software options for quite some time and that numerous towns are satisfied with COTT Systems. In fact, she has traveled to some nearby towns to observe how the COTT Systems operates. C. Vance and R. Hellstrom asked why the current software is being replaced. J. Luiz and R. Kenefick explained that COTT Systems offers a unique combination of quality customer service and competitive price. W. O'Brien MOVED to authorize First Selectman to sign a contract with COTT Systems for software replacement in the Town Clerks Office. MOTION CARRIED 4:0.

**6. COLUMBIA LAKE / DAM / BEACH**

**6.1 Application for Constructing Structures on or over the Lake by M. Matthews**

**6.2 Application for Constructing Structures on or over the Lake by M. Matthews**

**6.3 Application for Constructing Structures on or over the Lake by M. Matthews**

**6.4 Application for Constructing Structures on or over the Lake by R. Davis**

**6.5 Application for Constructing Structures on or over the Lake by M. Williams**

**6.6 Application for Constructing Structures on or over the Lake by G. Keegan**

**7. APPOINTMENTS / RESIGNATIONS**

**7.1 Resignation of David Chase (D) from Lake Management Advisory Committee (LMAC)**

**7.2 Resignation of Laurie Perrotti-Verboven from the Board of Education**

**7.3 Appointments – Ad-Hoc Committee on Zoning and Preservation of Columbia Lake:** C. Vance MOVED to appoint the following members to the Ad-Hoc Committee on Zoning and Preservation of Columbia Lake:

*Carmen Vance, Chair*

*Rick Nassiff, PZC*

*Vera Englert, PZC*

*Joe Narkawicz, ZBA*

*Carole Williamson, ZBA*

Bill Ross, IWWC  
 Ian Dann, IWWC  
 Mark Coleman, LMAC  
 Robert Powell, LMAC  
 Ann Dunnack, Open Space and Cons/Ag  
 Henry Beck Jr., Lake resident  
 Mary Roickle, Lake resident  
 MOTION CARRIED 4:0.

**8. TOWN ADMINISTRATOR REPORT:** J. Luiz provided an update on the Baker Hill Bridge Project and the Hop River Road Bridge Project. He said the town is currently accepting applications and advertising for the Rec Director position and the Accountant position. J. Luiz said he will meet with Dr. Kortmann in the near future to discuss the issue of invasive species at Mono Pond. J. Luiz stated that towns around the Windham Region continue to negotiate costs of Windham Hospital's paramedic service with Windham Hospital. He spoke about the school roof project being very close to final completion and explained that the project architect advised the town that the gutter installation performed is just as good as the gutter installation called for in the specifications and drawings. R. Hellstrom inquired if the architect will be liable for future problems caused by the gutters. J. Luiz will search for an answer to that question. J. Luiz told the BOS that meetings to discuss the speed issue on Erdoni Road have been scheduled and that a mailer has been sent to residents that live on Erdoni Road, Sunnyslopes Road and Sadlon Road. A legal notice about the meetings will also be published in the *Chronicle*. J. Luiz will email details of the meetings to the BOS members.

**9. CORRESPONDENCE:**

- 9.1 Marine Patrol 2014 Year-End Report**
- 9.2 8/2014 Willimantic Chronicle Article**
- 9.3 Columbia 2014/2015 High School Enrollment and Magnet School Enrollment**
- 9.4 Correspondence from Troop K dated 9/1/14**
- 9.5 Debt/Mill/Tax Impact – Proposed Library Expansion by IBIC**
- 9.6 Letter from K. Grady to C. Vance re: Volunteer Fire Assistance Grant**
- 9.7 Memo from Department of Education re: '14-'15 MBR**

**10. BUDGET**

**10.1 Transfers:** C. Vance MOVED to approve the following transfer:

AMOUNT	FROM	TO
\$4,250	10-4800-900, Contingency	10-4134-500, Public Records, Prof/Tech

MOTION CARRIED 4:0.

**10.2 Refunds:** S. Everett MOVED to approve the following refunds totaling \$909.37:

AMOUNT	FROM	TO
\$325.75	Town of Columbia	ARI FLEET LT
\$379.01	Town of Columbia	ARI FLEET LT
\$42.71	Town of Columbia	GLORIANNE BAUTISTA
\$4.50	Town of Columbia	JEAN OR DONNA GODBOUT
\$50.92	Town of Columbia	BRIAN KING
\$13.57	Town of Columbia	WILLIAM MCGLYNN
\$3.14	Town of Columbia	RACHEL OR RAYMOND MERRILL
\$34.16	Town of Columbia	JAMES MURPHY II
\$21.13	Town of Columbia	JACQUELINE VERONESE
\$34.48	Town of Columbia	JACQUELINE VERONESE

MOTION CARRIED 4:0.

- 11. APPROVE PAYMENT OF BILLS:** S. Everett MOVED to approve the FY 2013-14 emergency bills in the amount of \$1,583.15. MOTION CARRIED 4:0. R. Hellstrom MOVED to approve the FY 13-14 regular bills in the amount of \$480.61. MOTION CARRIED 4:0. S. Everett MOVED to approve the FY 14-15 emergency bills in the amount of \$121.73. MOTION CARRIED 4:0. C. Vance MOVED to approve the FY 14-15 regular payment of bills in the amount of \$114,741.57. MOTION CARRIED 4:0.
- 12. BOARD MEMBER COMMENTS:** None.
- 13. EXECUTIVE SESSION**
- 13.1** Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A); C. Vance MOVED to enter into executive session with J. Luiz and Ann Dunnack present at 8:18 pm. MOTION CARRIED 4:0. Executive Session ended at 8:40 pm.
- 14. ADJOURNMENT:** C. Vance MOVED to adjourn at 8:41pm and the MOTION CARRIED UNANIMOUSLY. The next regular meeting of the BOS is scheduled for Tuesday, October 7, 2014 at 7 pm.

Respectfully submitted by Kimberly A. Bona