

REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, September 17, 2013 – 7 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

Members Present: First Selectman Carmen Vance; Selectman Richard Szegda; Selectman William O'Brien; Selectman Robert Hellstrom; Selectman Robert Bogue.

Also Present: Town Administrator Jonathan Luiz; Ann Dunnack.

CALL TO ORDER: C. Vance called the meeting to order at 7:00 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **MINUTES: 8/20/13 Regular Meeting; 8/28/13 Special Meeting:** B. Bogue MOVED to approve the special meeting minutes of 8/28/13. MOTION CARRIED 4:0:1 with R. Hellstrom abstaining. R. Szegda MOVED to approve regular meeting minutes of 8/20/13. MOTION CARRIED 5:0.

C. Vance MOVED to add the following items to the agenda: Old Business Item 4.4 entitled "WiNCOG Update" and New Business item 5.7 entitled "Establishment of Special Town Meeting." MOTION CARRIED 5:0.

3. **AUDIENCE OF CITIZENS**
4. **OLD BUSINESS**
- 4.1 **Solarize Connecticut:** J. Luiz discussed the Solarize Connecticut program with the BOS. He feels that the Solarize program is an excellent way to help inform and educate resident homeowners about whether or not solar panel installation is right for them. Discussion followed. R. Szegda MOVED to authorize C. Vance to sign the presented Memorandum of Understanding (MOU) with SmartPower. MOTION CARRIED 4:0:1 with R. Bogue abstaining.
- 4.2 **FY 13-14 Supplemental Budget Appropriation to the Columbia Board of Education:** C. Vance MOVED to allocate a \$253,235 supplemental budget appropriation for FY 2013-14 to the Columbia BOE in consideration of the result of the July 16, 2013 Columbia Special Town Meeting, and in consideration of action taken by the Connecticut State Board of Education at its September 4, 2013 meeting and with the understanding that said allocation will not factor into future MBR calculations. Discussion followed. MOTION CARRIED 5:0.
- 4.3 **Proposed policy for naming town property:** The BOS discussed and reviewed draft policies for naming town property. W. O'Brien provided another draft policy to the BOS. He is concerned about the BOS potentially relinquishing its authority to name town facilities, property, etc... He explained that sometimes when a topic is up for vote at a Town Meeting, a particular "group" of individuals that strongly favors or disfavors the item are the only citizens that show up to cast their vote. He feels that the BOS should bring its naming ideas to a public hearing and then make a decision after listening to people at the public hearing.

Discussion followed. R. Szegda MOVED to accept the policy as drafted by W. O'Brien. C. Vance feels that town meeting approval should be incorporated into a new BOS naming policy. R. Szegda feels that a town meeting should be utilized only to name major buildings. He feels that W. O'Brien's draft policy gives the BOS flexibility to make the naming decision on its own or send the decision to a Town Meeting for approval. W. O'Brien explained that his draft policy calls for all naming proposals to go to a Public Hearing and then go to the BOS for final decision. J. Luiz stated that he is unsure whether or not naming roads and subdivisions is addressed under current zoning regulations and subdivision regulations. J. Luiz will research those regulations. This ITEM has been TABLED.

- 4.4 WinCOG update:** J. Luiz explained that the Windham Council of Governments (WinCOG) met last Friday to discuss which Council of Governments (COG) each town would like to join. J. Luiz said that Coventry stated its desire to join the Capital Region Council of Governments (CRCOG) and that Scotland announced its desire to join the Northeast Connecticut Council of Governments (NeCOG). J. Luiz recommended that Columbia join the Capital Region Council of Governments (CRCOG). Discussion followed. R. Szegda MOVED to authorize C. Vance to write a letter to CRCOG and the State indicating that Columbia wants to join the CRCOG. MOTION CARRIED 5:0.

5. NEW BUSINESS

- 5.1 AHM 30th Anniversary Celebration:** R. Szegda stated that AHM's 30th Anniversary Celebration is set for October 1, 2013 which is a BOS meeting night. He would like the BOS to attend the AHM event. The BOS decided to hold its next regular meeting on Monday, September 30, 2013.
- 5.2 Memorandum of agreement & resolution for the FY '12 Homeland Security Grant:** J. Luiz summarized the grant funding arrangement. W. O'Brien MOVED to adopt the following RESOLUTION: "RESOLVED, that the Columbia Board of Selectman may enter into with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and FURTHER RESOLVED, that Carmen Vance, as First Selectman of The Town of Columbia, is authorized and directed to execute and deliver any and all documents on behalf of the Columbia Board of Selectmen and to do and perform all acts and things which she deems necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents." MOTION CARRIED 5:0.
- 5.3 Resolution recognizing September as Leukemia, Lymphoma & Myeloma awareness month:** R. Szegda MOVED to recognize September as Leukemia, Lymphoma & Myeloma awareness month and to adopt the following proclamation: "WHEREAS, blood cancers currently afflict more than 1,012,533 people in the United States, with an estimated 140,310 new cases diagnosed each year, and WHEREAS, leukemia, lymphoma and myeloma will kill an estimated 53,010 people in the United States this year, and WHEREAS, LLS maintains an office in Wilton & Meriden to support patients with these diseases and their family members in the State of Connecticut and WHEREAS, the State of Connecticut is similarly committed to the eradication of these diseases and supports the treatment of its citizens that suffer from them, and WHEREAS, the State of Connecticut encourages private efforts to enhance research funding and

education programs that address these diseases, NOW THEREFORE BE IT RESOLVED, that the State of Connecticut joins with LLS in designating the month of September 2013 as Leukemia, Lymphoma & Myeloma Awareness Month to enhance the understanding of blood related cancers and to encourage participation in voluntary activities to support education programs and the funding of research programs to find a cure for them.” MOTION CARRIED 5:0.

- 5.4 Revision of Job Description for Director of Senior Services:** C. Vance MOVED to accept the revised job description for the Director of Senior Services as presented. MOTION CARRIED 5:0.
- 5.5 Department of Transportation (DOT) Traffic Investigation Report on multi-way stop request:** C. Vance explained that a recent DOT study rejects the need for the installation of a traffic light or a blinking light at the intersection of Route 66, Hunt Road and West Street. Discussion followed. R. Szegda MOVED that the BOS express strong disagreement to the DOT’s Traffic Investigation Report. MOTION CARRIED 5:0.
- 5.6 Mary B. Yeomans Trust:** C. Vance explained that the bank managing the trust will refund the trust in consideration of overcharges made by a previous managing bank. She also said that the law firm involved with the trust suggested that the trust be terminated. The consensus of the BOS is not to object to the refunding or the proposed termination of the trust.
- 5.7 Establishment of Special Town Meeting:** C. Vance MOVED to hold a Special Town Meeting on September 30, 2013 at 6:45 pm in the Adella G. Urban Conference Room for the purpose of voting to approve the following three transfers: (1) Transfer of \$4,500 from Fiscal Year 2013-2014 Board of Selectman Operating Budget line item #10-4530-010 entitled “Building Services, Salaries & Wages,” to Fiscal Year 2013-2014 Board of Selectman Operating Budget line item #10-4510-010, entitled “Planning and Zoning Services, Salaries & Wages;” (2) Transfer of \$4,500 from Fiscal Year 2013-2014 Capital Budget line item #20-6190-001 entitled “Rec Area Improvement” to Fiscal Year 2013-2014 Board of Selectman Operating Budget line item #10-4570-811, entitled “Land Use Department, Machinery/Equipment \$5,000;” and (3) Transfer of \$4,894 from Fiscal Year 2013-2014 Capital Budget line item #20-6190-001 entitled “Rec Area Improvement” to Fiscal Year 2013-2014 Capital Budget line item #20-6196-003 entitled “Records Retention Town Clerk.” J. Luiz explained the need for each transfer. MOTION CARRIED 5:0.
- 6. COLUMBIA LAKE / DAM / BEACH**
- 6.1 Application for Constructing Structures on or over the Lake by G. & L. Hallarin:** R. Szegda MOVED to approve the application to construct structures on or over the Lake by George and Lynn Hallarin contingent upon the recommendations set forth by the Lake Management Advisory Committee (LMAC). MOTION CARRIED 5:0.
- 7. APPOINTMENTS / RESIGNATIONS**
- 7.1 Resignation of Highway Maintainer and Equipment Operator John MacCalmont:** The BOS recognized the resignation of J. MacCalmont.
- 7.2 Hire of Lori Mund as Floater:** C. Vance MOVED to hire Lori Mund as a Floater at an hourly rate of \$12.50 per hour. MOTION CARRIED 5:0.
- 8. TOWN ADMINISTRATOR REPORT:** J. Luiz has worked with Rec to plan the Chili Cook Off and get access to Eastconn’s gym. J. Luiz

is studying a CCM program about solar panels on municipal properties. He said that he attended a school roof meeting in Hartford and the roof repair work at the Columbia Volunteer Fire Department is complete but for replacing damaged ceiling tiles and insulation. J. Luiz attended a class on “Construction Math and Plan Reading.” Lastly, J. Luiz said the Root Cemetery notifications have been published in the Chronicle.

9. CORRESPONDENCE

- 9.1 Letter from Columbia Registrars to R. Kenefick re: Polling place**
- 9.2 Letter from C. Vance to N. Ozark**
- 9.3 Letter from Connecticut Federation of Lakes to Town of Columbia**
- 9.4 Letter from T. Grills to B. Derring**
- 9.5 Letter from Flo’s Friendship Kitchen to Columbia BOS**
- 9.6 Thank you note from Carol Kubala**
- 9.7 Letter from Lt. Eckersley to J. Luiz**

10. BUDGET

10.1 Transfers: C. Vance MOVED to approve a FY 13-14 transfer:

AMOUNT	FROM	TO
\$300	10-4130-811, Registrar, Mach/Equip	10-4130-750, Registrar, Conf/Sem

MOTION CARRIED 5:0.

10.2 Refunds: R. Szegda MOVED to approve following refunds.

AMOUNT	TO	FROM
\$277.13	David White	Town of Columbia
\$10.55	Annette Beckwith	Town of Columbia
\$29.76	William Carr Jr.	Town of Columbia
\$26.02	Douglas Collard	Town of Columbia
\$3.82	David Combs	Town of Columbia
\$56.00	Kimberly Davis	Town of Columbia
\$75.42	Laurie Evans	Town of Columbia
\$10.55	Roxanne Harvey	Town of Columbia
\$25.55	Matthew Hermann	Town of Columbia
\$130.27	Honda Lease Trust	Town of Columbia
\$173.09	Honda Lease Trust	Town of Columbia
\$104.53	Honda Lease Trust	Town of Columbia
\$86.54	Hosmer Mountain Bottles	Town of Columbia
\$172.41	Hyundai Lease Titling	Town of Columbia
\$32.75	Bertrand LaFlamme	Town of Columbia
\$22.98	Ralph Marshall	Town of Columbia
\$57.08	John Mroczka	Town of Columbia
\$13.19	John Mroczka	Town of Columbia
\$7.81	Christine Pare	Town of Columbia
\$7.57	SVCO Services	Town of Columbia
\$23.60	Lester Thompson	Town of Columbia
\$316.20	Vault Trust	Town of Columbia
\$50.00	Sharon Wall	Town of Columbia
\$6.00	Jennifer Weber	Town of Columbia
\$37.63	Zosia Carlquist	Town of Columbia

MOTION CARRIED 5:0.

10.3 FY 13-14 Budget: None.

11. **APPROVE PAYMENT OF BILLS:** C. Vance MOVED to approve the payment of emergency bills in the amount of \$221,023.51. MOTION CARRIED 5:0. R. Bogue MOVED to approve the regular bills in the amount of 67,441.83. MOTION CARRIED 5:0.
12. **BOARD MEMBER COMMENTS:** None.
13. **EXECUTIVE SESSION**
 - 13.1 **Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A);** C. Vance MOVED to enter into Executive Session at 8:28 pm with J. Luiz and A. Dunnack present. A. Dunnack exited Executive Session at 8:34 pm. Executive Session ended at 8:39 pm.
14. **ADJOURNMENT:** C. Vance MOVED to adjourn at 8:40 pm and the MOTION CARRIED UNANIMOUSLY. The next meeting of the BOS is schedule for Monday, September 30, 2013 at 7:00 pm. There will be no BOS meeting on Tuesday, October 1, 2013.

Respectfully Submitted by Kimberly A. Bona