

REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN

Tuesday, August 5, 2014, 7 pm

Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

Members Present: Deputy Selectman Steven Everett; Selectman William O'Brien; Selectman Robert Hellstrom; Selectman Robert Bogue. First Selectman Carmen Vance was absent.

Also Present: Town Administrator Jonathan Luiz; Finance Director Bev Ciurylo and others.

CALL TO ORDER: S. Everett called the meeting to order at 7 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **MINUTES: 7/15/14 Regular Meeting:** R. Bogue MOVED to approve the BOS regular meeting minutes of 7/15/14 as presented and the MOTION CARRIED 3:0:1 with W. O'Brien abstaining.
3. **AUDIENCE OF CITIZENS:** Lisa Napolitano of 7 Hunt Road spoke in reaction to an article published in *The Chronicle* regarding invasive species in Mono Pond. She stated her strong opposition to the town spraying chemicals to kill the invasive species. L. Napolitano passed out MSDAS sheets containing data on the chemicals mentioned in the article. She stated that she feels the public has not been properly informed of the possible effects that these chemicals have on wildlife. She thinks the town should hold off on utilizing these chemicals because of their potential environmental harm and their expense. Discussion followed.
4. **OLD BUSINESS:** None.

R. Bogue MOVED to add to the agenda item 7.1 entitled "Hire of Lisa Rose as Substitute Accounting Assistant." MOTION CARRIED unanimously.

7. **APPOINTMENTS/RESIGNATIONS:**
 - 7.1 **Hire of Lisa Rose as Substitute Accounting Assistant:** J. Luiz said that there is a need to hire substitute help in the Finance Department and that he and Finance Director Beverly Ciurylo think the current Payroll Specialist would do a good job meeting the need. W. O'Brien MOVED to approve the hire of L. Rose as Substitute Accountant Assistant. MOTION CARRIED 4:0.
5. **NEW BUSINESS:**
 - 5.1 **Opportunity to participate in the C-PACE Program:** This ITEM has BEEN TABLED.
 - 5.2 **Request to increase hours of the Land Use Administrative Assistant:** J. Luiz stated that the Building Official has requested an increase in the hours of the Land Use Administrative Assistant so he will be able to have time to discuss pending permits, etc. with her in person. Discussion followed. W. O'Brien MOVED to approve the proposed increase in hours of the Land Use Administrative Assistant effective upon all necessary financial transfers taking place. MOTION CARRIED 4:0.
 - 5.3 **Special Town Meeting to approve C-PACE and a financial transfer:** This ITEM has BEEN TABLED.
 - 5.4 **2014 Columbia Road Race:** J. Luiz stated that the person in charge of this year's race explained that a request has been made to change the route for the race. S. Everett and W. O'Brien expressed their appreciation for the old route because it took people through a highly visible part of town. J. Luiz asked whether or not the new route would tie up traffic on the back roads. Trooper G. DeCarli stated that at this time he does not see any issues with the newly

proposed route. This ITEM HAS BEEN TABLED until Allison Cranick can attend the next BOS meeting and speak about this issue.

5.5 **Resident State Trooper Greg DeCarli:** Trooper Gregory DeCarli introduced himself to the BOS. The BOS welcomed G. DeCarli.

5.6 **Selection of Financial Adviser:** The BOS reviewed an explanation of the role of the financial adviser and also reviewed proposals submitted by four financial advisers. J. Luiz recommended that the BOS hire IBIC based on its low-cost proposal and in consideration of the company's references. W. O'Brien MOVED that the town hire IBIC as financial advisor. MOTION CARRIED 4:0.

5.7 **To consider and act upon the following resolution, and establish a Town Meeting and Adjourned Town Meeting referendum date to act on such resolution: RESOLUTION APPROPRIATING \$4,470,000 FOR THE RENOVATION AND EXPANSION OF THE SAXTON B. LITTLE FREE TOWN OF COLUMBIA LIBRARY AND AUTHORIZING THE ISSUE OF \$4,470,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE:** Selectman Steven Everett introduced and read the following resolution: RESOLVED: that the resolution entitled "RESOLUTION APPROPRIATING \$4,470,000 FOR THE RENOVATION AND EXPANSION OF THE SAXTON B. LITTLE FREE TOWN OF COLUMBIA LIBRARY AND AUTHORIZING THE ISSUE OF \$4,470,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE," is hereby approved and recommended for adoption by the Town. Selectman William O'Brien moved to waive the reading of the entitled resolution and that its full text be incorporated into the minutes of the meeting. The ayes and nays were as follows:

Ayes

Nays

Selectman Robert Hellstrom
Selectman William O'Brien
Selectman Robert Bogue
Selectman Steven Everett

Selectman Steven Everett thereupon declared the motion carried. The Resolution is attached hereto. Selectman Robert Hellstrom moved that said resolution be adopted as introduced. The ayes and nays were as follows:

Ayes

Nays

Selectman Robert Hellstrom
Selectman William O'Brien
Selectman Robert Bogue
Selectman Steven Everett

Selectman Steven Everett thereupon declared the motion carried and the resolution adopted.

5.8 **To consider and act upon the following resolution: RESOLUTION PROVIDING FOR SPECIAL TOWN MEETING AND REFERENDUM VOTE AT ADJOURNED TOWN MEETING IN CONJUNCTION WITH THE STATE ELECTION:** Selectman Steven Everett introduced and read the following resolution:
RESOLVED: That the Resolution entitled: RESOLUTION PROVIDING FOR SPECIAL TOWN MEETING AND REFERENDUM VOTE AT ADJOURNED TOWN MEETING IN CONJUNCTION WITH THE STATE ELECTION," a copy of which is attached hereto, be adopted. Selectman Robert Hellstrom

moved to waive the reading of the entitled resolution and that its full text be incorporated into the minutes of the meeting.

The ayes and nays were as follows:

Ayes

Nays

Selectman Robert Hellstrom
Selectman William O'Brien
Selectman Robert Bogue
Selectman Steven Everett

Selectman Steven Everett thereupon declared the motion carried. Selectman Robert Hellstrom moved that said resolution be adopted as introduced. The ayes and nays were as follows:

Ayes

Nays

Selectman Robert Hellstrom
Selectman William O'Brien
Selectman Robert Bogue
Selectman Steven Everett

Selectman Steven Everett thereupon declared the motion carried and the resolution adopted.

6. COLUMBIA LAKE / DAM / BEACH

6.1 Application for Constructing Structures on or over the Lake (raft) by the Town: R. Hellstrom MOVED to approve the application from the Town of Columbia for constructing structures on or over the Lake (raft) contingent upon the recommendations provided by the Lake Management Advisory Committee (LMAC). MOTION CARRIED 4:0.

7. APPOINTMENTS/RESIGNATIONS: (see above).

8. TOWN ADMINISTRATOR REPORT: J. Luiz stated that he met with the Superintendent, the Town Facility Manager, the School Facility Manager and Emergency Management Director Jerry James to discuss short-term and long-term emergency preparedness issues. J. Luiz stated that Rob Hellstrom Land Surveying will perform wetlands mapping on town land since the company's bid was lower than bids submitted by Towne Engineering and Datum Engineering. J. Luiz provided updates on the concrete dock, root cellar properties, roof project, Resident State Trooper orientation, and local road work taking place this month. W. O'Brien stated the need for the Resident State Trooper to be appointed to the Columbia Youth Services Committee, as well as the Juvenile Review Board. J. Luiz said that he would communicate that information to Trooper DeCarli. J. Luiz informed the BOS of damage a truck did to wires near Route 66 and Cards Mill Road.

9. CORRESPONDENCE:

9.1 7/15/14 Chronicle article about the lake district proposal

9.2 7/25/14 Chronicle article about activity on Oakwood Lane

10. BUDGET

10.1 Transfers: R. Hellstrom MOVED to approve the following FY 13-14 transfers:

AMOUNT	FROM A/C #, DESCRIPTION	TO A/C #, DESCRIPTION
\$59	10-4800-900, Contingency	10-4670-120, Rec, Transportation
\$237	10-4570-300, Land Use, Gen Supplies	10-4570-600, Land Use, Rep. & Maint.

\$2,430	10-4570-300, Contingency	10-4112-010, Exec/Admin, Salaries
\$1	10-4570-300, Contingency	10-4345-010, Emerg Manag, Salaries
\$904	10-4570-300, Contingency	10-4350-010, Marine Patrol, Salaries
\$343	10-4570-300, Contingency	10-4520-010, Inland Wetland, Salaries
\$21	10-4570-300- Contingency	10-4670-010, Rec, Salaries

MOTION CARRIED 4:0.

10.2 Refunds: S. Everett MOVED to approve the following refunds in the amount of \$3,366.68:

TO	FROM	AMOUNT
Hesselbein, Llewellyn	Town of Columbia	\$79.22
Hesselbein, Llewellyn	Town of Columbia	\$209.02
Wheels, LT	Town of Columbia	\$120.97
QPO Properties/Tires Plus	Town of Columbia	\$2,761.84
Economy Home Improvement	Town of Columbia	\$32.56
McGlynn, Deirdre	Town of Columbia	\$27.12
Bojorquez, Robin and Steven	Town of Columbia	\$14.27
Decarli, Jessica	Town of Columbia	\$27.02
Huang, Min	Town of Columbia	\$17.56
Watts, Richard or Nancy	Town of Columbia	\$4.58
Michalek, Patricia	Town of Columbia	\$29.17
Rioux, William	Town of Columbia	\$43.35

MOTION CARRIED 4:0.

- 11. APPROVE PAYMENT OF BILLS:** R. Bogue MOVED to approve the FY 13-14 emergency bills in the amount of \$17,823.61. MOTION CARRIED 4:0. R. Hellstrom MOVED to approve the FY 13-14 regular payment of bills in amount of \$365.12. MOTION CARRIED 4:0. R. Bogue MOVED to approve the FY 14-15 emergency bills in the amount of 33,055.68. MOTION CARRIED 4:0. S. Everett MOVED to approve the FY 14-15 regular payment of bills in the amount of \$27,016.43 and the MOTION CARRIED 4:0.
- 12. BOARD MEMBER COMMENTS:** NONE.
- 13. EXECUTIVE SESSION**
- 13.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A);** None.
- 14. ADJOURNMENT:** S. Everett MOVED to adjourn at 8:22 pm. and the MOTION CARRIED UNANIMOUSLY. The next regular meeting of the BOS is scheduled for Tuesday, August 19, 2014 at 7 pm.

Minutes respectfully submitted by Kimberly A. Bona.

RESOLUTION APPROPRIATING \$4,470,000 FOR THE RENOVATION AND EXPANSION OF THE SAXTON B. LITTLE FREE TOWN OF COLUMBIA LIBRARY AND AUTHORIZING THE ISSUE OF \$4,470,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Section 1. The sum of up to \$4,470,000 is appropriated for the renovation and expansion of the Saxton B. Little Free Town of Columbia Library at 319 Jonathan Trumbull Highway, Columbia Ct., (the "Project"). The Project shall include an addition to the existing building to create a total first floor building area of approximately 12,200 SF. The basement will be expanded by approximately 1,400 SF. Work will include the renovation and reconfiguration of internal space, HVAC systems, electrical, communication and security systems, roof system, shelving and other library equipment and furniture, lighting, site work, demolition, testing, environmental remediation, surveying, design, architects, consultants, title insurance, appurtenances and improvements related thereto, and debt administrative, including printing, legal and financing costs, or so much thereof or such additional improvements as may be accomplished within the foregoing appropriation. Said appropriation shall be in addition to a Steap grant in the estimated amount of \$133,500, and inclusive of other State and Federal grants in aid thereof.

Section 2. The total estimated cost of the project is \$4,602,300. \$133,500 of additional project costs has been previously appropriated from a STEAP grant. In addition, the Town has received an administrative commitment for a \$1,000,000 State library building grant, which if funded by the State as expected will result in a net project cost of \$3,470,000; if not funded, \$4,470,000. The estimated useful life of the project is not less than twenty years. The project is a general benefit to the Town of Columbia and its general governmental purposes.

Section 3. To meet said appropriation \$4,470,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the twentieth year after their date. Said bonds may be issued in one or more series as determined by any two of the First Selectman, Town Administrator and Finance Director (hereafter any two the "Town Officials"), and the amount of bonds of each series to be issued shall be fixed by the Town Officials, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, or, be combined with other bonds of the Town and such combined issue shall be in the denomination per aggregate maturity of \$1,000 or a whole multiple thereof, be issued in bearer form or in fully registered form, be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials bear, the Town seal or a facsimile thereof, be certified by a bank or trust company designated by the Town Officials, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company designated by the Town Officials, and be approved

as to their legality by Joseph Fasi LLC, Bond Counsel, of Hartford. They shall bear such rate or rates of interest as shall be determined by the Town Officials. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon and shall be paid from property taxation to the extent not paid from other funds available for the payment thereof. The aggregate principal amount of the bonds to be issued, the annual installments of principal, redemption provisions, if any, the date, time of issue and sale and other terms, details and particulars of such bonds, shall be determined by the Town Officials, in accordance with the General Statutes of the State of Connecticut, as amended.

Section 4. Said bonds shall be sold by the Town Officials in a competitive offering or by negotiation, in their discretion. If sold at competitive offering, the bonds shall be sold upon sealed proposals, auction, or similar competitive process at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds.

Section 5. The Town Officials are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials, bear the Town seal or a facsimile thereof, be payable at a bank or trust company designated by the Town Officials, be approved as to their legality by Joseph Fasi LLC, Bond Counsel, of Hartford, and be certified by a bank or trust company designated by the Town Officials, pursuant to Section 7-373 of the General Statutes of Connecticut, as amended. They shall be issued with maturity dates which comply with the provisions of the General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the project. Upon the sale of said bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 6. Resolution of Official Intent to Reimburse Expenditures with Borrowings. The Town (the "Issuer") hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and after the date of passage of this resolution in the maximum amount and for the capital project defined in Section 1 with the proceeds of bonds, notes, or other obligations ("Bonds") authorized to be issued by the Issuer. The Bonds shall be issued to reimburse such

expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the project, or such later date the Regulations may authorize. The Issuer hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Finance Director or his/her designee is authorized to pay project expenses in accordance herewith pending the issuance of reimbursement bonds, and to amend this declaration.

Section 7. The Town Officials are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to nationally recognized municipal securities information repositories or state based information repositories (the "Repositories") and to provide notices to the Repositories of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to Repositories made prior hereto are hereby confirmed, ratified and approved.

Section 8. It is hereby found and determined that it is in public interest to issue all, or a portion of, the Bonds, Notes or other obligations of the Town as qualified private activity bonds, or with interest that is includable in gross income of the holders thereof for purposes of federal income taxation. The Town Officials are hereby authorized to issue and utilize without further approval any financing alternative currently or hereafter available to municipal governments pursuant to law including but not limited to any "tax credit bonds" or "Build America Bonds" including Direct Payment and Tax Credit versions.

Section 9. The Town Clerk is hereby authorized to prepare an explanatory text in accordance with law.

RESOLUTION PROVIDING FOR SPECIAL TOWN
MEETING AND REFERENDUM VOTE AT
ADJOURNED TOWN MEETING IN CONJUNCTION WITH THE
STATE ELECTION

Pursuant to the provisions of the Charter, a Special Town Meeting to consider and act upon the resolution entitled "RESOLUTION APPROPRIATING \$4,470,000 FOR THE RENOVATION AND EXPANSION OF THE SAXTON B. LITTLE FREE TOWN OF COLUMBIA LIBRARY AND AUTHORIZING THE ISSUE OF \$4,470,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE" (the "Resolution") shall be called and held, and the vote on such resolution shall be removed from the call of such meeting and adjourned to be submitted to electors in such meeting to a referendum vote at Adjourned Town Meeting to be held on November 4, 2014, in conjunction with the State Election at Yeomans Hall, 323 Jonathan Trumbull Highway, Columbia, CT, between the hours of 6:00 A.M. and 8:00 P.M. for the approval or disapproval of the Resolution, and qualified voters to vote at the Adella G. Urban Administrative Offices Conference Room, 323 Jonathan Trumbull Highway, Columbia, CT, or such other locations as may be determined.

The First Selectman is hereby authorized and directed to call a Special Town Meeting, in accordance with the provisions of this resolution, to be held at the Yeomans Hall, 323 Jonathan Trumbull Highway, Columbia CT, on October 23, 2014, at 7:30 P.M., to consider the Resolution as of this date approved by the Board of Selectmen, to cause the preparation of material explaining and concerning the referendum and project, to receive communications concerning said Resolution and to submit action by the Special Town Meeting on said Resolution to a vote of Town electors and qualified voters at a referendum by Adjourned Town Meeting. The Warning of said Town Meeting shall state the question to be voted upon and the ballot label with respect thereto as follows:

Question:

Shall the resolution entitled "RESOLUTION APPROPRIATING \$4,470,000 FOR THE RENOVATION AND EXPANSION OF THE SAXTON B. LITTLE FREE TOWN OF COLUMBIA LIBRARY AND AUTHORIZING THE ISSUE OF \$4,470,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE", as adopted by the Board of Selectmen, be approved? YES NO

The ballot label for said question shall read as follows:

"Shall the appropriation and bond issuance authorization of up to \$4,470,000 (expected to be paid from \$3.47 million Town general obligation bonds and an estimated \$1.0 million State grant) for the renovation and expansion of the Saxton B. Little Free Town of Columbia Library, as adopted by the Board of Selectmen, be approved? YES/NO"

The voting will be by paper/electronic ballot. Those desiring to vote for the question shall fill in the box in front of the question on the ballot at "YES". Those desiring to vote against the question shall fill in the box in front of the question on the ballot at "NO".

The warning shall state that the full texts of the aforesaid Resolution and question are on file, open to public inspection, in the office of the Town Clerk that the vote on the aforesaid Resolution is taken under the authority of Chapter 152 of the General Statutes and Section 2.5 of the Town Charter, and that absentee ballots will be made available in accordance with law.

The First Selectman is authorized to make such revisions and otherwise provide for notices and the vote on the question herein authorized to be voted as necessary or appropriate to comply with law.

