

**Town of Columbia**  
**Financial Planning and Allocation Commission**  
**Regular Meeting Agenda**  
**Wednesday, February 17, 2016 - 7 pm**  
**Adella G. Urban Administrative Offices Conference Room**  
**323 Route 87, Columbia, CT. 06237**

**Members Present:** Chairman Earnest Sharpe; Vice Chairman Jeff Viens; Todd Shepard; Judy Ortiz; Dean Toepfer; Kelley Peck arrived at 7:13 pm.

1. **Call to Order:** E. Sharpe called the meeting to order at 7:04 pm.

2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

E. Sharpe, on behalf of FiPAC thanked Marcia Morrison for her time on FiPAC and welcomed back Dick Szegda to the Commission.

3. **Approval of Minutes**

3.1 **Approval of January 20, 2016 FiPAC Meeting Minutes:** J. Viens MOVED and E. Sharpe SECONDED. MOTION CARRIED 4:0:1 with D. Toepfer abstaining.

4. **Correspondence**

4.1 **BOS 1/22/16 Special Meeting Minutes**

4.2 **BOS 2/2/16 Regular Meeting Minutes**

4.3 **BOE 2/1/16 Regular Meeting Minutes**

J. Viens stated that he visited the Public Works garage and spoke with Director George Murphy. He stated that he feels that some of the requested budget items such as the new salt shed are indeed necessary, but others should be examined more closely before purchasing. Discussion followed.

T. Shepard asked if there is an update regarding whether or not it is a requirement to make the Meeting Place ADA accessible if it becomes a museum for the Historical Society. Discussion followed. N. Nau stated that based on a conversation with the Building Official, it will require ADA accessibility. C. Vance disagreed with this stating that she believes that it may remain as is because the building is on the historic registry and will have limited use. Discussion followed.

5. **Old Business**

5.1 **Library Project Update:** N. Nau provided an update on the Library project. The first application for payment was finally approved after all certified payrolls were finally considered correct. A change order is being considered currently to remove a support column because it serves no structural purpose and would provide more flexibility with the space. She stated that the contractor is confident that the project will be completed in time for the milling and paving of the parking lot to begin on schedule.

N. Nau also provided an update on the Squier Dam as well. She stated that she received an email from DEEP stating per statute GS22a-409, "the owner of any dam or similar structure that, by failing, may endanger life or property and that is not already registered shall register on or before October 1, 2015..." and that since the

Squier Dam is signified as a AA “negligible” hazard, Columbia is *not* subject to this citation. Therefore, the BOS has agreed to leave the dam as is and not pursue the town’s engineer’s proposal or any other alternative proposals.

**5.2 BOE Current Year:** E. Sharpe stated that the BOE is looking at deficit of approximately \$150,000. He explained that there have been a large number of unanticipated special education enrollments. E. Sharpe stated that there is a chance the BOE will look to the town for funding but are waiting to refine the amount. Discussion followed.

**5.3 Preliminary Budget Discussion:** Discussion ensued. J. Viens feels that if the town provides a van for senior transportation, the town should charge individuals a set fee per trip. N. Nau stated that the Town is only allowed to have a “Suggested Donation” schedule. Discussion followed. J. Viens would like to see this schedule (rider donation) be included with the senior transportation services if it is approved in the proposed FY 16-17 budget. N. Nau will look into this.

FY 14-15 Audit reports were handed out to FiPAC members for review.

**6. New Business**

**6.1 Transfers: J. Ortiz** MOVED to approve the following transfer (*totaling \$800*):

AMOUNT / TRANSFER #	FROM A/C #, DESCRIPTION	TO A/C #, DESCRIPTION
\$400 / 2016-014	10-4132-710, Assessor – Professional Improvement	10-4132-010, Assessor - Salaries
\$400 / 2016-014	10-4132-500, Assessor – Professional Technical Services	10-4132-010, Assessor - Salaries

K. Peck SECONDED the MOTION and it CARRIED 5:0.

**7. Audience of Citizens:** None.

**8. Next Meeting:** The next meeting is scheduled for Wednesday, March 16, 2016 at 7 pm.

**9. EXECUTIVE SESSION:**

**9.1 Real estate per State Statutes Section 1-200(6)(D):** E. Sharpe MOVED to enter into executive session with C. Vance and N. Nau present at 8:05 pm. Jeff SECONDED the MOTION and it CARRIED 6:0. Executive session ended at 8:47 pm.

**10. Adjournment:** J. Viens MOVED to ADJOURN at 8:49 pm. and the MOTION CARRIED UNANIMOUSLY.

Respectfully submitted by Kimberly A. Bona