

Town of Columbia
Financial Planning and Allocation Commission
Regular Meeting Minutes
Wednesday, July 16, 2014 – 7 pm.
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT. 06237

Members Present: Chairman Earnest Sharpe; Judy Ortiz; Kelley Peck; Richard Szegda. Linette Dooley arrived at 7:25 pm.

Also Present: First Selectman Carmen Vance; Town Administrator Jonathan Luiz and others.

1. **Call to Order:** E. Sharpe called the meeting to order at 7 pm.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited

3. **Approval of Minutes**
 - 3.1 **Approval of June 18, 2014 Regular Meeting Minutes:** R. Szegda MOVED to approve the minutes as presented provided that the word “please” in Section 5.1 be changed to “pleased.” J. Ortiz SECONDED the MOTION. MOTION CARRIED 3:0:1 with K. Peck abstaining.

4. **New Business**
 - 4.1 **Presentation regarding PTO by Carrie Bowles:** Carrie Bowles and Amy Crim presented to FiPAC.

5. **Correspondence**
 - 5.1 **BOS Regular Meeting Minutes of 6/17/14**
 - 5.2 **BOS Special Meeting Minutes of 6/24/14**
 - 5.3 **BOS Regular Meeting Minutes of 7/1/14**
 - 5.4 **BOE Special Meeting Minutes of 6/9/14**
 - 5.5 **Fiscal Policy Board Meeting Minutes of 6/11/14**
 - 5.6 **Email to J. Luiz from Webster Bank dated 7/2/14**
 - 5.7 **Building Permit Comparison Report: July 2013 – June 2014**

6. **Old Business**
 - 6.1 **Project/Grant Updates:** J. Luiz said the school roof project has been going very smooth thus far and that he hopes it can be substantially completed at the end of the month. The completion date will depend on weather and the discovery of rotten wood. J. Luiz said the school security project is done and that staff will submit a grant reimbursement request to the State.

4. New Business (continued)

- 4.2 **Transfers:** R. Szegda MOVED to approve the following transfer:

AMOUNT	FROM A/C	TO A/C
\$1,600	10-4800-900, DPW, Contingency	10-4410-610, DPW, Rep/Maint.

J. Ortiz SECONDED the MOTION and it CARRIED 5:0.

K. Peck MOVED to approve the following two transfers:

\$451	10-4800-900, Contingency	10-4115-240, Old CVFD, Fuel
\$178	10-4800-900, Contingency	10-4640-240, Murphy House, Fuel

J. Ortiz SECONDED the MOTION and it CARRIED 5:0.

- 4.3 Year end closing:** J. Luiz believes the school may have finished FY 13-14 with \$50,000 of unspent funds. J. Luiz said that the town may have finished FY 13-14 with a greater amount of unspent funds than what was predicted in the FY 14-15 Budget. J. Luiz will present a report on FY 13-14 in the future. E. Sharpe provided commentary on the projected BOE FY 13-14 budget under expenditure.
- 4.4 Planning tools:** J. Luiz continues to work with the DPW Director on a 10 year plan. It will be provided to FIPAC once it is ready.
- 4.5 Email to J. Luiz from Webster Bank regarding UFB dated 6/30/14:** FIPAC members reviewed the email. J. Luiz estimated that the town's Undesignated Fund Balance as of July 1, 2014 is about 14% of projected FY 14-15 revenues.

K. Peck spoke to rumors about the Town of Columbia thinking of creating a separate tax district for residents living on or near the Lake. C. Vance and J. Luiz stated that they are not aware of any boards and commissions expressing a desire to create such a taxing district.

- 7. Next Meeting:** The next regular FIPAC meeting is scheduled for Wednesday, August 20, 2014 at 7 pm.
- 8. Adjournment:** R. Szegda MOVED to ADJOURN at 8:03pm and the MOTION CARRIED UNANIMOUSLY.

Respectfully submitted by Kimberly A. Bona