

Town of Columbia
Regular Meeting Minutes
Financial Planning and Allocation Commission
Wednesday, July 20, 2011 - 7:30 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT. 06237

Members Present: Chairman Earnest Sharpe, Vice-Chairman Cindy Harrison, Scott Petrequin, Judy Szegda-Ortiz, Allen Smith and Michael Robertson.

Also Present: First Selectman Carmen Vance and Town Administrator Jonathan Luiz.

1. **Call to Order:** E. Sharpe called the meeting to order at 7:30 pm.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Approval of Minutes**
 - 3.1 **FiPAC Meeting Minutes of 6/15/11:** J. Ortiz MOVED to approve the minutes of 6/15/11. S. Petrequin SECONDED the MOTION and it CARRIED 5:0.

E. Sharpe spoke with the Commission regarding meeting minutes. He explained that the meetings are not recorded and therefore the minutes are not expected to be verbatim. The Commission concurred.
4. **Correspondence**
 - 4.1 **BOS Regular Meeting Minutes of 6/21/11:** S. Petrequin asked if the issue regarding the BOS vote to hire a Town Attorney has been resolved. C. Vance stated yes. She explained that the BOS vote was 3:1:2, which resulted in Halloran and Sage remaining Town Attorney. C. Vance informed the Commission that Halloran and Sage's main contact with the town, Attorney Henry Beck, attended the July 19, 2011 BOS meeting and told the Board that Halloran and Sage looks forward to doing all it can to serve the town the best way possible. Discussion followed.
 - 4.2 **BOE Regular Meeting Minutes of 7/5/11:** M. Robertson spoke about how BOE minutes reflect that the BOE frequently enters into Executive Session and inquired whether or not it is required that the topic being discussed in Executive Session be placed on the meeting agenda. Discussion followed.
 - 4.3 **Fiscal Policy Regular Meeting Minutes of 6/8/11**
 - 4.4 **Letter from DEMHS to C. Vance dated 6/3/11**
 - 4.5 **Letter from DEMHS to C. Vance dated 6/9/11**

5. Old Business:

Minimum Budget Requirement (MBR): J. Luiz spoke to the Commission about the MBR. He stated that according to Representative Ackert the MBR legislation as presented tonight should be valid for the biennium. . Discussion followed.

6. New Business:

6.1 Electricity audit of the Sr. Center: J. Luiz updated FiPAC. He stated that there are a number of refrigerators and freezers that have been determined to be unnecessary. They have been unplugged and will be sold. A small freezer will take the place of a large, commercial grade unit, which should help significantly reduce electricity usage. He also stated that on the weekends, the town will attempt to adjust the heating and air conditioning system via computer programming, provided that events are not being held at the Sr. Center.

6.2 Proposed Bill No. 6103: Municipal Reimbursement for Special Ed Costs: J. Luiz stated this bill was not passed.

6.3 FY 10-11 Budget Projection: J. Luiz discussed the FY 10-11 budget projections with the Commission. S. Petrequin asked about the under spent \$379,199 in BOE tuition funds and whether or not these monies will be going back into the town's General Fund. J. Luiz answered yes. J. Luiz reviewed the tax collection rates with the Commission. Discussion followed.

6.4 Generator Grant: J. Luiz provided an update to the Commission on the generator grant. He explained that there will be a Town Meeting on 8/2 in order to transfer funds in the amount of \$15,000 in order to cover the cost of the generator grant. J. Luiz said that he expects the total cost of the generator project to be covered by the state grant.**6.5 FY 11-12 Budget Follow-Up Discussion:**

6.5 Transfers: J. Luiz reviewed the FY 10-11 transfers with the Commission. J. Ortiz MOVED to approve the following transfers:

AMOUNT	FROM A/C #	DESCRIPTION	TO A/C #	DESCRIPTION
\$ 34.22	10-4800-900	Contingency	30-4360-500	Prof/Tech
\$ 2629.17	10-4800-900	Contingency	10-4310-500	Prof/Tech
\$ 13	10-4800-900	Contingency	30-4360-140	Advertising
\$ 328.63	10-4800-900	Contingency	10-4350-600	Rep/Maint
\$ 950	10-4410-010	Salaries	10-4410-610	Rep/Maint

M. Robertson SECONDED the MOTION and it CARRIED 6:0.

7. Audience of Citizens

8. Next Meeting: The next meeting is scheduled for Wednesday, September 21, 2011 at 7:30 pm.

9. **Adjournment:** S. Petrequin MOVED to adjourn at 8:24 pm. E. Sharpe SECONDED the MOTION and it CARRIED 6:0.

Respectfully Submitted by Kimberly A. Bona