REGULAR MEETING AGENDA
COLUMBIA BOARD OF SELECTMEN
Tuesday, June 7, 2016 - 7 pm.
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

CALL TO ORDER

1. **PLEDGE OF ALLEGIANCE**

2. **MINUTES: BOS Meeting Minutes of May 17, 2016 and BOS Special Meeting Minutes of May 19, 2016.**

3. **AUDIENCE OF CITIZENS**

4. **OLD BUSINESS:**
4.1 **Covering of Trash Loads in Transport to Transfer Station**

5. **NEW BUSINESS:**
5.1 **BOE Request for Waiver of Bid Process for Capital Project**
5.2 **Rumble Strips**
5.3 **Phone System**
5.4 **Proclamation for Monarch Butterfly and Bee Preservation**

6. **COLUMBIA LAKE / DAM / BEACH:**
6.1 **Application of Mary Roickle for dock and boat cover repair at 34 Erdoni Road**

7. **APPOINTMENTS / RESIGNATIONS:**
7.1 **Appointment of Gene Sellers to Charter Cable Advisory Committee**
7.2 **Appointment of Town Administrator**

8. **CORRESPONDENCE**

9. **BUDGET**
9.1 **Transfers**
9.2 **Refunds**

10. **APPROVE PAYMENT OF BILLS**

11. **BOARD MEMBER COMMENTS**

12. **EXECUTIVE SESSION**
12.1 **Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A);**

13. **ADJOURNMENT**

REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, May 17, 2016 - 7 pm.
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

Members Present: First Selectman Carmen Vance; Deputy Selectman Steven Everett; Selectman William O'Brien; Selectman Robert Hellstrom. Selectman Robert Bogue arrived f Executive Session.

Also Present: Finance Director Bev Ciurylo; Public Works Director George Murphy; Building Official Jim Rupert; Fire Marshal Mike Lester; Ann Dunnack; Bryan Tarbell; Andrea Drabicki.

CALL TO ORDER: C. Vance called the meeting to order at 7 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

2. **MINUTES: BOS Meeting Minutes of May 3, 2016:** R. Hellstrom MOVED to approve the minutes of May 3, 2016 and the MOTION CARRIED 4:0.

3. **AUDIENCE OF CITIZENS:** None.

4. **OLD BUSINESS:**

4.1 **Discussion re: Trees at Beach:** C. Vance stated that the proposed plan is to level off the beach and correct erosion issues and to allow ADA accessibility. C. Vance stated a couple of the listed trees are in decline but aren't actually rotted. R. Hellstrom stated that it is unfortunate but sometimes the trees must go. He would hate to see something specially designed in order to save one tree. Trees can be replanted and will grow. W. O'Brien stated that he feels as a Board a town meeting should be held to present the possible options to the public for their opinion. He feels that the trees on Pine Street were removed aggressively and fast and he was very upset about that. S. Everett asked about the possibility of removing only the necessary trees and leaving others as they are. Discussion ensued. G. Murphy will convey to the designer the desires of the town to move forward with the beach grading and ADA access. This will be brought back to the BOS. C. Vance stated that two meetings were held last year to discuss options and that the plan is to have a public hearing on the final proposal(s).

5. **NEW BUSINESS:**

5.1 **Covering of Trash Loads in Transport to Transfer Station:** C. Vance stated that she spoke with Trooper DeCarli who will do speed checks on Wednesdays in the requested area. G. Murphy researched and an existing town policy that states trash must be covered so it does not fly out of truck beds. G. Murphy feels as though there were amendments to the original ordinance to pertain only to commercial haulers which are no longer permitted in the Transfer Station. Any violation to the transfer station ordinance may result in a fine up to or equivalent to $50. G. Murphy suggests having a trooper there on a Wednesday so people are aware that the ordinance will be enforced if the problem is not corrected. R. Hellstrom suggested a sign be put up at the Transfer Station announcing that the ordinance will be enforced in the future. Discussion followed. C. Vance asked W. O'Brien to review the ordinance prior to taking any action. This item will be discussed at a future BOS meeting.

6. **COLUMBIA LAKE / DAM / BEACH:** None.

7. **APPOINTMENTS / RESIGNATIONS:**

7.1 **Hire of 2016 Marine Patrol Officers:** C. Vance MOVED to appoint the following individuals to the 2016 Marine Patrol:
- Robert Powell, Head Marine Patrol Officer (MPO)
- Carmen Vance, Substitute MPO
- Jan Thibodeau, Substitute MPO
- Thomas Griffith, MPO
- George Lewandowski, MPO
- Jay Derring, MPO
- Lucy Drabek, MPO
- Sharon Smith, MPO
- Kelly Mabry, MPO

MOTION CARRIED 5:0.

8. **CORRESPONDENCE:**

8.1 **Official Statement from Governor Malloy re: *PUBLIC WORKS WEEK:*** C. Vance announced that May 16-May 21 has been named "Public Works Week" and that a letter of appreciation has been given to the Public Works Department on behalf of the BOS.

9. **BUDGET**

9.1 **Transfers:** S. Everett MOVED to approve the following transfers:

TRANSFER # / AMOUNT	FROM A/C #, DESCRIPTION	TO A/C #, DESCRIPTION
2016-040 / $180	10-4570-110, Land Use Postage	10-4570-720, Land Use Professional Dues
2016-041 / $435	10-4133-505, Tax Collector DMV fees	10-4133-110, Tax Collector Postage
2016-042 / $500	10-4132-130, Assessor Legal Notices	10-4132-010, Assessor Salaries
2016-042 / $840	10-4132-710, Assessor Professional Improvement	10-4132-010, Assessor Salaries
2016-042 / $750	10-4132-500, Assessor Prof/Tech	10-4132-010, Assessor Salaries
2016-043 / $3,375	10-4800-900, Contingency	10-4135-500, FiPAC Prof/Tech

MOTION CARRIED 4:0.

9.2 **Refunds:** None.

10. **APPROVE PAYMENT OF BILLS:** C. Vance MOVED to pay bills in the amount of $45,297.42 including regular bills, credit cards and paychex. MOTION CARRIED 5:0.

11. **BOARD MEMBER COMMENTS:** C. Vance informed the Board of a unique situation regarding a resident who was transported to the hospital via ambulance this week. This individual happens to own dogs. C. Vance explained that efforts have been made but there has been no luck getting in touch with any family at this time. Therefore, the Animal Control Officer, Public Works Director and Resident State Trooper will be work on getting into the home to be sure the dogs are properly cared for in the meantime.

12. **EXECUTIVE SESSION**

12.1 **Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A);** C. Vance MOVED to enter into executive session at 7:31 pm with B. Ciurylo, G. Murphy, Ann Dunnack and Chris Tolsdorf present. MOTION CARRIED 4:0. A. Dunnack and C. Tolsdorf exited executive session and J. Rupert and M. Lester entered executive session. Executive session ended at 8:40 pm.

13. **ADJOURNMENT:** C. Vance MOVED to ADJOURN at 8:41 pm and the MOTION CARRIED UNANIMOUSLY. The next meeting of the BOS is scheduled for Tuesday, June 7, 2016 at 7 pm.

Respectfully submitted by Kimberly A. Bona

SPECIAL MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN

Thursday, May 19, 2016 – 7 pm

Town Administrator's Office
323 Route 87, Columbia, CT

Members Present: First Selectman Carmen Vance; Selectman William O'Brien; Selectman Robert Hellstrom; Selectman Robert Bogue.

CALL TO ORDER: C. Vance called the meeting to order at 7:00 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

2. **EXECUTIVE SESSION:**

2.1 **Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A):** c. Vance MOVED to enter into executive session at 7:05 pm. Executive session ended at 8:30 pm.

3. **ADJOURNMENT:** C. Vance MOVED to ADJOURN at 8:31 pm and the MOTION CARRIED UNANIMOUSLY.

STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION

2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546
Phone: (860) 594-2788

May 18, 2016

VIA E-MAIL

Dear Chief Elected Official:

Subject: State Project No. 170-3350
Installation of Centerline Rumble Strips

The Connecticut Department of Transportation (Department) has selected candidate locations to install centerline rumble strips in State Project No. 170-3350 along sections of state owned and maintained roads some of which are located in your municipality. The Department is requesting your review and approval.

Centerline rumble strips (CLRS) are a cost-effective, proven safety countermeasure that reduces the risks of head-on and sideswipe opposite direction crashes. A CLRS is a longitudinal safety feature installed at the centerline of a paved roadway. It is comprised of a series of milled elements intended to alert distracted, drowsy or inattentive drivers (through vibration and sound) that they have unintentionally crossed the centerline. For those drivers who unintentionally cross the centerline, the audible and vibratory warning provided by the CLRS greatly improves the chances of a quick and safe return to their lane. Where drivers do not safely recover, the warning created by the rumble strips often improves driver reaction; reducing crash severity. CLRS also serve as an effective means of locating the travel lane during inclement weather. Pavement markings are often obscured during fog, snow or rain. The vibration provided by CLRS can assist drivers from unintentionally crossing the centerline during these conditions.

It is the Department's policy to inform elected officials and the public when such projects are undertaken. It is important that the community share its concerns with the Department to assist in the project's development. Accordingly, the attached news release providing information on this project is scheduled to be issued prior to the beginning of construction. It is not anticipated that an informational meeting or formal public hearing will be necessary for this project due to the limited nature of the proposed work.

If you agree with the above, please sign this letter in the space provided below and email it to the Department at Trafficsafety.dot@ct.gov. Please retain a copy for your records. Should you have any questions or disagree with the recommendation, please contact Mr. Joseph P. Ouellette, Project Manager, at (860) 594-2721. A response is requested by June 10, 2016. If a response is not received by this date, it will be assumed that the Town/City is in concurrence and that an informational meeting or a formal public hearing is not required.

A list of all the proposed locations in Project No. 170-3350 is attached and the news release is for your use and distribution to other local officials and interested persons. The rumble strips are tentatively scheduled to be installed during the 2017 construction season. Also, please inform local agencies and municipally-owned utilities of the proposed improvements and advise the Department of any local work that should be coordinated with this project.

Very truly yours,

Charles S. Harlow, P.E.
2016.05.19
15:14:09-04'00'

Charles S. Harlow, P.E.
Manager of Traffic Engineering
Bureau of Engineering and Construction

Attachments

cc: Local Traffic Authority

On behalf of the Town/City, I concur that neither a public informational meeting nor a public hearing is needed for the installation of centerline rumble strips along various state roads State Project No. 170-3350.

Signature	Date
Printed Name and Title	Town/City

State Project No. 170-3350
Installation of Centerline Rumble Strips
State Routes

District	Town	Route	Begin MP	End MP	Location Description	Total Mileage
1	Glastonbury	94	4.14	8.53	Route 83 to Hebron Town Line	4.39
1	South Windsor	194	0.00	2.48	Route 5 (John Fitch Blvd) to Graham Road	2.48
1	Willington	74	15.06	17.18	Tolland/Willington Town Line to Route 320 (Ruby Road)	2.12
2	Andover/Columbia	US Route 6	82.98	87.87	Bunker Hill Road to Wb Route 66	4.89
2	East Hampton/Marlborough	66	16.56	20.00	West Junction of Old Marlborough Road to 2000' Southwest of South Main Street	3.44
2	Eastford	44	86.94	88.27	Route 198 (Chaplin Road) to 3000' East of the intersection with Old Route 44	1.33
2	Preston	2	41.62	45.15	1500' North of Hewitt Road to Shewville Road	3.53
3	Branford/Guilford	1	57.05	62.66	Route 139 (North Branford Rd) to Three Mile Course Road/York Street	5.61
3	Madison	79	2.50	5.92	Green Springs Drive to Whitman Road	3.42
3	Shelton	714	2.18	4.98	200' South of Long Hill Cross Roads to Coram Avenue	2.81
3	Shelton	714	0.22	2.18	From 1000' north of Huntington Street to 300' South of Long Hill Cross Roads	1.96
3	Westport	476	0.73	1.40	End of divided median to Route 1	0.67
4	Bethel	Route 53	17.46	18.42	Nashville Road to Redding Town Line	0.96
4	New Milford	7	39.95	46.42	Route 37 (Sherman Road) to Kent Town Line	6.47
4	Redding	Route 107	0.00	3.66	Route 53 to Route 7	3.48
4	Redding/Bethel	Route 58	15.77	18.58	(Route 107 - Putnam Park Road) to Route 302	2.81
4	Torrington/Goshen	272	1.07	6.02	Stillwater Road to Route 263 (Winchester Road)	4.95
4	Warren/Washington	341	12.87	15.97	East Junction of Route 45 (Lake Road) to Route 202 (Litchfield Tpke)	3.10
4	Waterbury	847	6.73	7.46	South Commons Road to Route 262 (Spruce Brook Road)	0.73

LAKE MANAGEMENT ADVISORY COMMITTEE

June 2, 2016

Ms. Carmen Vance
First Selectman
323 Route 87, Yeoman's Hall
Columbia, CT 06237

RE: Application for Repairing a Structure on or Over Columbia Lake
Martha Carter and Mary Roickle, 34 Erdoni Road, Columbia, CT

On June 1, 2016, Martha Carter and Mary Roickle submitted an application for permit to repair existing dock on their property located at 34 Erdoni Road, Columbia.

On Wednesday, June 1, 2016, Karl Then, Steve Harrington and I, representing the Lake Management Advisory Committee (LMAC), reviewed the application. The property owners have expressed a desire to make selected removal and replacement of the rusted metal braces (post bases) on six (6) dock posts and six (6) boathouse posts that sit on the concrete tube foundations.

According to the Standards for Granting Permission for the Construction of Structures on Columbia Lake (Lake Guidelines), the existing dock post braces (bases) and boathouse post braces (bases) may be replaced in the same location, in the same basic configuration and of the same basic size.

After review, it is the recommendation of LMAC to the Board of Selectmen that this permit be approved with the following conditions:

1. All work will be accomplished after Lake Drawdown beginning October 15, 2016 and be completed prior to the lake re-filling March 15, 2017.
2. No machinery or power equipment will be allowed on the lake bed.
3. The applicant will insure construction of the new dock braces will be of sound materials and shall not adversely affect the quality of the Lake water or aquatic life.
4. Disturbance to the lakebed will be confined to reasonable construction to establish new post braces. No grading or significant excavation shall be allowed.
5. The applicant is urged to consider the use of materials other than pressure treated wood as the primary construction material.
6. Any painting or staining of materials will require drop-clothes below to protect the lake bed.

Your consideration in this manner is appreciated.

Respectfully Submitted;

Robert R. Powell, Jr.
Chairman, Permit Application Sub-Committee
Lake Management Advisory Committee

RECEIVED JUN 01 2016

Town of Columbia
323 Jonathan Trumbull Highway, Columbia, CT 06237
Phone: (860) 228-0110 Fax: (860) 228-1952

Application for Constructing Structures on or over Columbia Lake

Date submitted: 6/1/16

Complete and return to the Board of Selectmen.

Property owner: Martha Carter & Mary Rockle
Address: 34 Erdoni Rd Columbia CT
Property Location: same
Daytime phone # 617-462-1899 (cell)
Applicant if different from owner:
Address:
Daytime phone #

Structure Information:

Proposal is for: ☐New ☐Replacement ☒Repair * See Attached

Structure Type: ☒Dock ☐Seawall ☐Raft ☒Boat Cover

Application must include a sketch of the structure clearly indicating dimensions and placement of the structure in reference to the property, as well as information regarding materials to be used in construction/repair. Supporting information such as maps and pictures are also helpful and may help expedite the process.

Note: Applications made by persons other than the property owner must contain the written approval of the application by the owner. All fee-owners and owners of rights-of-way shall join in any application. Signature below indicates approval for the Board of Selectmen or authorized town personnel to visit property for the purpose of inspecting prior to and after construction.

Owner Signature: Mary A. Rockle Date: 6/1/16

Applicant Signature: Mary A. Rockle Date: 6/1/16

Special note: Permission by the Board of Selectmen to construct a structure on or above the Town owned lake bottom shall not relieve the applicant from obtaining other required approvals, nor shall Selectmen approval indicate eventual approval by other officials.

Approved: _____ **Date:** _____
First Selectman

Revised: 4/1/97, 12/01, 09/03, 10/03

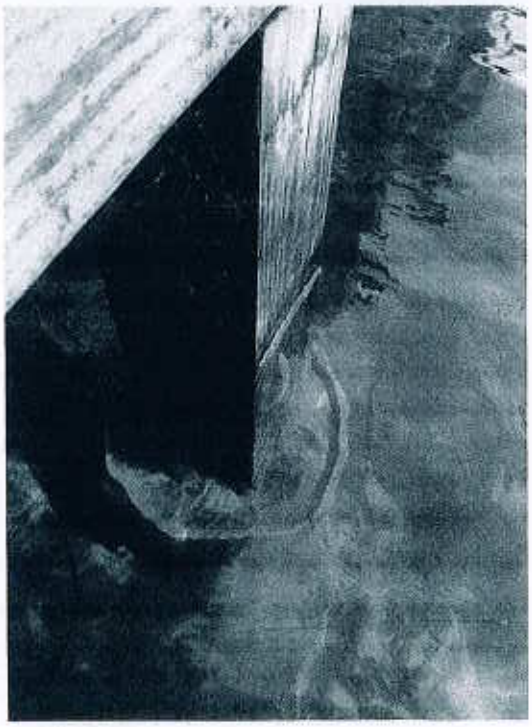
DOCK REPAIR APPLICATION

FOR FALL 2016 (After November 1st)

Martha Carter & Mary Roickle
34 Erdoni Road
Columbia, CT 06237
617-462-1899 (cell)

REPAIR:

- Remove and replace rusted metal braces on six dock posts and six boathouse posts where the posts sit on concrete tubes. Note pictures below.



TOWN OF COLUMBIA

Finance Department

Town Hall Annex, 323 Route 87, Columbia, CT 06237
(860) 228-8423 FAX: (860) 228-2392

DATE: 06/07/2016

TO: Board of Selectmen

FROM: Town of Columbia Finance Department

SUBJECT: Summary of Transfers

Transfer #	From Account #	Acount Name		To Account #	Acount Name	Total	In Budget	FIPAC	Contingency	Town Mtg
2016-044	10-4130-016	Salaries-Election	2,600.00	104130-010	Salaries-Registrar	2,600.00				
	10-4130-500	Prof/Tech	1,000.00	10-4130-300	Gen Supplies	1,000.00				
	10-4130-500	Prof/Tech	200.00	10-4130-770	Transportation	200.00				
		Total	3,800.00			3,800.00	X	X		
2016-045	10-4112-140	Advertising	300.00	10-4112-130	Legal Notices	300.00	X			
2016-046	10-4112-120	Telephone	41.00	10-4115-120	Telephone	41.00	X			
2016-047	10-4410-011	Salaries- Public Work OT	95.00	10-4420-011	Salaries Waste Disposal OT	95.00	X			
2016-048	10-4570-300	General Supplies	175.00	10-4570-600	Repairs & Maint	175.00	X			
2016-049	10-4112-770	Transportation	416.00	10-4610-300	Supplies	416.00	X			
2016-050	10-4136-010	Salaries-Finance	2,004.00	10-4520-010	Salaries- Inland/Wetland	2,004.00	X	X		
2016-051	10-4136-010	Salaries-Finance	10,000.00	10-4510-010	Salaries- Planning & Zoning	10,000.00	X	X		
2016-052	10-4800-900	Contingency	8,520.00	10-4510-010	Salaries- Planning & Zoning	8,520.00	X	X	X	
Total			25,351.00			25,351.00				

Town of Columbia
Budget Transfer Request
FY: ~~2014-2015~~ 2015 - 2016

DATE:

Budget Transfer # 2016- 44

TO: Board of Selectmen

FROM: Registrar of Voters (Department Name) 4130 (Dept. No.)

SUBJECT: REQUEST FOR TRANSFER OF FUNDS

I hereby request the following transfer of funds:

___ In-Budget (up to $500)
✓ In–Budget ($501 - $10,000 requires FIPAC)
___ From Contingency (requires FIPAC)
___ Town Meeting

Amount (whole dollars only)	From A/C#	Description	To A/C #	Description
$ 2600.00	4130 - 016	Election Workers	4130-010	Salaries
$ 1000.00	4130 - 500	Prof/Technical	4130-300	Gen. Supplies
$ 200.00	4130-500	Prof/Technical	4130-770	Transportation
$				

REASON:
Transfers due to Deputy training - Rov Certification courses and election supplies.

Signature of Dept. Head: Karen C Butler

Date: 5/30/16 Beverly Curyle 6/3/16

Date of BOS Meeting: 6/7/16 Refer to FIPAC: X YES ___ NO

___ Approved by the Board of Selectmen ___ Not Approved

First Selectman Signature: _____ Date: _____

Date of FIPAC Meeting: 6/15/16

___ Approved by FIPAC ___ Not Approved

FIPAC Chairman Signature: _____ Date: _____

Town of Columbia
Budget Transfer Request
FY: 2015-2016

DATE:
06/07/2016

Budget Transfer # **2016-045**

TO: Board of Selectmen

FROM: Administration 112
(Department Name *Dept. No.)*

SUBJECT: **REQUEST FOR TRANSFER OF FUNDS**

I hereby request the following transfer of funds:

__X__ In-Budget (up to $500)
____ In–Budget ($501 - $10,000 requires FIPAC)
____ From Contingency (requires FIPAC)
_____ Town Meeting

Amount *(whole dollars only)*	***From*** *A/C#*	*Description*	***To*** *A/C #*	*Description*
$ 300.00	10-4112-140	Advertising	10-4112-130	Legal Notices
$				
$				

REASON:
To transfer funds to cover additional costs of legal notices above budget in 2015-2016.

Signature of Finance Director:_____

Date: _____

Date of BOS Meeting: 06/07/2016 Refer to FIPAC ___ YES _X_ NO

___ Approved by the Board of Selectmen ___ Not Approved

First Selectman Signature: _____ Date: _____

Date of FIPAC Meeting:

___ Approved by FIPAC ___ Not Approved

FIPAC Chairman Signature: _____ Date: _____

DETAIL STATEMENT OF ACCOUNTS - EXPENDITURE

Itemized Appropriation, Expenditure and Encumbrance Transactions

Account = First thru Last; Mask = 10-4112-130

From July 2015 to June 2016

Account Number	Account Name	Current Year Budgeted	Period Expenditures	Current Year Expenditures	Encumbrances	Balance Remaining	Percent Left
10-4112-130	Legal Notices	500.00	646.34	646.34	0.00	(146.34)	(29.27)

Transaction	Period	Date	Transaction Description	Vnd#	Vendor Name	Document#	Trn Amount
008580-000011	Jul 2015	07/01/15	15/16 Budget			BG E BO	500.00
						Appropriation Total	500.00

Transaction	Period	Date	Transaction Description	Vnd#	Vendor Name	Document#	Trn Amount
008611-000016	Sep 2015	09/15/15	ADMIN LEGAL NOTICE TOWN MTG	CHRON	CHRONICLE	AP V 040534 VE	114.33
008938-000018	Apr 2016	04/19/16	LEGAL NOTICE RFP MASTER PLAN	CHRON	CHRONICLE	AP V 042238 VE	134.43
008953-000020	May 2016	05/03/16	LEGAL NOTICE ORDINANCE #18-5	CHRON	CHRONICLE	AP V 042316 VE	118.75
008953-000021	May 2016	05/03/16	LEGAL NOTICE SENIOR VAN GRANT	CHRON	CHRONICLE	AP V 042317 VE	192.38
009005-000010	Jun 2016	06/07/16	ADMIN LEGALS ORD. #18-5	CHRON	CHRONICLE	AP V 042609 VE	86.45
						Expenditure Total	646.34

Town of Columbia
Budget Transfer Request
FY: 2015-2016

DATE:
06/07/2016

Budget Transfer # **2016-046**

TO: Board of Selectmen

FROM: Old Firehouse (*Department Name*) 115 (*Dept. No.*)

SUBJECT: REQUEST FOR TRANSFER OF FUNDS

I hereby request the following transfer of funds:

__X__ In-Budget (up to $500)
____ In–Budget ($501 - $10,000 requires FIPAC)
____ From Contingency (requires FIPAC)
_____ Town Meeting

Amount *(whole dollars only)*	***From*** *A/C#*	*Description*	***To*** *A/C #*	*Description*
$ 41.00	10-4112-120	Telephone/ Communications	10-4115-120	Telephone/ Communications
$				
$				

REASON:
To transfer funds to cover additional costs above budget in 2015-2016 for telephone service/alarm monitoring at the old firehouse .

Signature of Finance Director:_____

Date: _____

Date of BOS Meeting: 06/07/2016 Refer to FIPAC ___ YES _X_ NO

___ Approved by the Board of Selectmen ___ Not Approved

First Selectman Signature: _____ Date: _____

Date of FIPAC Meeting:

___ Approved by FIPAC ___ Not Approved

FIPAC Chairman Signature: _____ Date: _____

DETAIL STATEMENT OF ACCOUNTS - EXPENDITURE

Itemized Appropriation, Expenditure and Encumbrance Transactions

Account = First thru Last; Mask = 10-####-###

From July 2015 to June 2016

Account Number	Account Name	Current Year Budgeted	Period Expenditures	Current Year Expenditures	Encumbrances	Balance Remaining	Percent Left
10-4115-120	Telephone/Communications	500.00	540.58	540.58	0.00	(40.58)	(8.12)

Transaction	Period	Date	Transaction Description	Vnd#	Vendor Name	Document#	Trn Amount
008580-000032	Jul 2015	07/01/15	15/16 Budget			BG E BO	500.00
						Appropriation Total	500.00

Transaction	Period	Date	Transaction Description	Vnd#	Vendor Name	Document#	Trn Amount
008547-000016	Jul 2015	07/07/15	6/23-7/22 OLD CVFD	FRONTI	FRONTIER COMMUNICATIONS	AP V 040160 VE	39.46
008577-000045	Aug 2015	08/04/15	OLD CVFD	FRONTI	FRONTIER COMMUNICATIONS	AP V 040292 VE	39.38
008577-000046	Aug 2015	08/04/15		FRONTI	FRONTIER COMMUNICATIONS	AP V 040292 VE	~~0.00~~
008604-000047	Sep 2015	09/01/15	OLD CVFD 8/23-9/22/15	FRONTI	FRONTIER COMMUNICATIONS	AP V 040461 VE	39.52
008695-000104	Nov 2015	11/03/15	PHONE OLD CVFD 10/23-11/22	FRONTI	FRONTIER COMMUNICATIONS	AP V 040992 VE	79.20 2 month
008731-000100	Dec 2015	12/01/15	PHONE OLD CVFD 11/23-12/22	FRONTI	FRONTIER COMMUNICATIONS	AP V 041256 VE	39.44
008787-000046	Jan 2016	01/05/16	PHONE OLD CVFD 12/23-1/22	FRONTI	FRONTIER COMMUNICATIONS	AP V 041461 VE	46.59
008824-000091	Feb 2016	02/02/16	PHONE OLD CVFD	FRONTI	FRONTIER COMMUNICATIONS	AP V 041723 VE	54.28
008869-000090	Feb 2016	03/01/16	PHONE OLD CVFD 2/23-3/22	FRONTI	FRONTIER COMMUNICATIONS	AP V 041949 VE	60.60
008910-000020	Apr 2016	04/05/16	PHONE OLD CVFD 3/23-4/22	FRONTI	FRONTIER COMMUNICATIONS	AP V 042162 VE	56.30
008953-000056	May 2016	05/03/16	TELEPHONE OLD CVFD	FRONTI	FRONTIER COMMUNICATIONS	AP V 042352 VE	44.01
009005-000024	Jun 2016	06/07/16	PHONE OLD CVFD 5/23-6/22	FRONTI	FRONTIER COMMUNICATIONS	AP V 042623 VE	41.80
						Expenditure Total	540.58

Town of Columbia
Budget Transfer Request
FY: 2015-2016

DATE:
06/07/2016

Budget Transfer # **2016-047**

TO: Board of Selectmen

FROM: Waste Disposal Services (*Department Name*) 420 (*Dept. No.*)

SUBJECT: **REQUEST FOR TRANSFER OF FUNDS**

I hereby request the following transfer of funds:

__X__ In-Budget (up to $500)
____ In–Budget ($501 - $10,000 requires FIPAC)
____ From Contingency (requires FIPAC)
_____ Town Meeting

Amount *(whole dollars only)*	***From*** *A/C#*	*Description*	***To*** *A/C #*	*Description*
$ 95.00	10-4410-011	Salaries Public Works OT	10-4420-011	Salaries Waste Disposal OT
$				
$				

REASON:
To transfer funds to cover staff coverage above budget for OT at the transfer station. Previous transfers were made out of the Waste Disposal OT line which caused this line to be short.

Signature of Finance Director: _____

Date: _____

Date of BOS Meeting: 06/07/2016

Refer to FIPAC ___ YES _X_ NO

___ Approved by the Board of Selectmen

___ Not Approved

First Selectman Signature: _____ Date: _____

Date of FIPAC Meeting:

___ Approved by FIPAC

___ Not Approved

FIPAC Chairman Signature: _____ Date: _____

DETAIL STATEMENT OF ACCOUNTS - EXPENDITURE
Itemized Appropriation, Expenditure and Encumbrance Transactions
Account = First thru Last; Mask = 10-####-###
From July 2015 to June 2016

Account Number	Account Name	Current Year Budgeted	Period Expenditures	Current Year Expenditures	Encumbrances	Balance Remaining	Percent Left
10-4420-011	Salaries-Waste Disposal O/T	2446.00	880.15	880.15	0.00	1565.85	64.02

Transaction	Period	Date	Transaction Description	Vnd#	Vendor Name	Document#		Trn Amount
008580-000155	Jul 2015	07/01/15	15/16 Budget			BG E	BO	2,446.00
008876-000002	Mar 2016	03/03/16	#017 BOS 3/1			BG E	BD	(400.00)
008937-000003	Apr 2016	04/06/16	#029 BOS 4/05			BG E	BD	(360.00)
008937-000004	Apr 2016	04/06/16	#030 BOS 4/05			BG E	BD	(400.00)
008937-000005	Apr 2016	04/06/16	#031 BOS 4/05			BG E	BD	(500.00)
						Appropriation Total		786.00

Transaction	Period	Date	Transaction Description	Vnd#	Vendor Name	Document#		Trn Amount
008735-000029	Nov 2015	11/06/15	P/R 11-06-15			GL E	EI	287.64
008771-000026	Dec 2015	12/18/15	P/R 12-18-15			GL E	EI	287.64
008902-000029	Mar 2016	03/25/16	P/R 03-25-16			GL E	EI	17.23
008977-000027	May 2016	05/20/16	P/R 05-20-16			GL E	EI	287.64
						Expenditure Total		880.15

Deficit <94.15>

Transfer from DPW OT
$95

Town of Columbia
Budget Transfer Request
FY: 2015-2016

DATE:
06/07/2016

Budget Transfer # **2016-048**

TO: Board of Selectmen

FROM: Land Use (*Department Name*) 570 (*Dept. No.*)

SUBJECT: REQUEST FOR TRANSFER OF FUNDS

I hereby request the following transfer of funds:

__X__ In-Budget (up to $500)
____ In–Budget ($501 - $10,000 requires FIPAC)
____ From Contingency (requires FIPAC)
_____ Town Meeting

Amount *(whole dollars only)*	***From*** *A/C#*	*Description*	***To*** *A/C #*	*Description*
$ 175.00	10-4570-300	General Supplies	10-4570-600	Repairs & Maintenance
$				
$				

REASON:
To transfer funds to cover costs above budget for the Land Use copiers. There was higher than anticipated usage of the color copier due to the preparation of the POCD document.

Signature of Finance Director: _____

Date: _____

Date of BOS Meeting: 06/07/2016 Refer to FIPAC ___ YES _X_ NO

___ Approved by the Board of Selectmen ___ Not Approved

First Selectman Signature: _____ Date: _____

Date of FIPAC Meeting:

___ Approved by FIPAC ___ Not Approved

FIPAC Chairman Signature: _____ Date: _____

DETAIL STATEMENT OF ACCOUNTS - EXPENDITURE
Itemized Appropriation, Expenditure and Encumbrance Transactions
Account = First thru Last; Mask = 10-####-###
From July 2015 to June 2016

Account Number	Account Name	Current Year Budgeted	Period Expenditures	Current Year Expenditures	Encumbrances	Balance Remaining	Percent Left
10-4570-600	Repairs & Maintenance	1100.00	1302.28	1302.28	0.00	(202.28)	(18.39)

Transaction	Period	Date	Transaction Description	Vnd#	Vendor Name	Document#	Trn Amount
008580-000196	Jul 2015	07/01/15	15/16 Budget			BG E BO	1,100.00
008937-000006	Apr 2016	04/06/16	#033 BOS 4/05			BG E BI	100.00
008937-000007	Apr 2016	04/06/16	#033 BOS 4/05			BG E BI	100.00
						Appropriation Total	1,300.00

Transaction	Period	Date	Transaction Description	Vnd#	Vendor Name	Document#	Trn Amount
008547-000002	Jul 2015	07/07/15	15/16 SERVICE CONTRACT	ACTBLU	ACTION BLUEPRINT	AP V 040146 VE	475.00
008577-000070	Aug 2015	08/04/15	JULY SERVICE	TOSHEL	TOSHIBA AMERICAN BUSINESS	AP V 040317 VE	20.00
008592-000031	Aug 2015	08/15/15	Repost Actn Blueprint ProRated			GL E ED	(415.63)
008604-000004	Sep 2015	09/01/15	15-16 SERVICE CONTRACT	ACTBLU	ACTION BLUEPRINT	AP V 040420 VE	719.80
008604-000104	Sep 2015	09/01/15	AUGUST TOSHIBA SERVICE	TOSHEL	TOSHIBA AMERICAN BUSINESS	AP V 040500 VE	20.00
008731-000063	Dec 2015	12/01/15	BDG DEPT COPIER	TOSHEL	TOSHIBA AMERICAN BUSINESS	AP V 041219 VE	11.82
008763-000097	Dec 2015	12/15/15	LAND USE B/W	TOSHEL	TOSHIBA AMERICAN BUSINESS	AP V 041361 VE	23.92
008763-000098	Dec 2015	12/15/15	LAND USE COLOR	TOSHEL	TOSHIBA AMERICAN BUSINESS	AP V 041362 VE	26.63
008787-000114	Jan 2016	01/05/16	COPIER SERVICE NOV 2015	TOSHEL	TOSHIBA AMERICAN BUSINESS	AP V 041529 VE	41.45
008824-000103	Feb 2016	02/02/16	BUILD. COPIER OCT 2015	TOSHEL	TOSHIBA AMERICAN BUSINESS	AP V 041735 VE	50.55
008824-000106	Feb 2016	02/02/16	BUILD. COPIER DEC 2015	TOSHEL	TOSHIBA AMERICAN BUSINESS	AP V 041738 VE	46.05
008903-000049	Mar 2016	03/29/16	BUILDING DEPT COPIER ~~FEB~~ Jan 2016	TOSHEL	TOSHIBA AMERICAN BUSINESS	AP V 042124 VE	62.76
008910-000058	Apr 2016	04/05/16	BUILDING DEPT COPIERS ~~MARCH~~ Feb	TOSHEL	TOSHIBA AMERICAN BUSINESS	AP V 042200 VE	51.92
008953-000108	May 2016	05/03/16	BUILDING DEPT. COPIER ~~APRIL~~ Mar	TOSHEL	TOSHIBA AMERICAN BUSINESS	AP V 042405 VE	75.05
008990-000056	May 2016	05/31/16	BUILDING DEPT. COPIER ~~APRIL~~ Apr	TOSHEL	TOSHIBA AMERICAN BUSINESS	AP V 042575 VE	92.96
						Expenditure Total	1,302.28

Need to cover May & June!
Estimate $175

Town of Columbia
Budget Transfer Request
FY: 2015-2016

DATE:
06/07/2016

Budget Transfer # **2016-049**

TO: Board of Selectmen

FROM: Public Celebrations 610
(Department Name *Dept. No.)*

SUBJECT: **REQUEST FOR TRANSFER OF FUNDS**

I hereby request the following transfer of funds:

__X__ In-Budget (up to $500)
____ In–Budget ($501 - $10,000 requires FIPAC)
____ From Contingency (requires FIPAC)
_____ Town Meeting

Amount *(whole dollars only)*	***From*** *A/C#*	*Description*	***To*** *A/C #*	*Description*
$ 416.00	10-4112-770	Transportation	10-4610-300	Supplies
$				
$				

REASON:
To transfer funds to cover costs above budget for supplies for public celebrations and additional cost above the credit card rebate for the Korean Memorial.

Signature of Finance Director:_____

Date: _____

Date of BOS Meeting: 06/07/2016 Refer to FIPAC ___ YES _X_ NO

___ Approved by the Board of Selectmen ___ Not Approved

First Selectman Signature: _____ Date: _____

Date of FIPAC Meeting:

___ Approved by FIPAC ___ Not Approved

FIPAC Chairman Signature: _____ Date: _____

DETAIL STATEMENT OF ACCOUNTS - EXPENDITURE

Itemized Appropriation, Expenditure and Encumbrance Transactions

Account = First thru Last; Mask = 10-####-###

From July 2015 to June 2016

Account Number	Account Name	Current Year Budgeted	Period Expenditures	Current Year Expenditures	Encumbrances	Balance Remaining	Percent Left
10-4610-300	General Supplies	1100.00	2118.43	2118.43	0.00	(1018.43)	(92.58)

Transaction	Period	Date	Transaction Description	Vnd#	Vendor Name	Document#	Trn Amount
008580-000197	Jul 2015	07/01/15	15/16 Budget			BG E BO	1,100.00
						Appropriation Total	1,100.00

Transaction	Period	Date	Transaction Description	Vnd#	Vendor Name	Document#	Trn Amount
008555-000003	Jul 2015	07/02/15	BJ's parade candy cc pur			GL E EI	86.04
008633-000001	Sep 2015	09/28/15	BALANCE DUE-KOREAN MEMORIAL	QUINTA	QUINTANA'S MEMORIALS	AP V 040616 VE	669.50 *
008664-000021	Oct 2015	10/20/15	AD 11/15 VETERANS DAY CEREMONY	COLCRO	COLUMBIA CROSSROADS	AP V 040804 VE	80.00
008695-000128	Nov 2015	11/04/15	HOLIDAY TREE	LANGJA	LANGLOIS, JAMES	AP V 041016 VE	100.00
008706-000009	Nov 2015	11/17/15	VETERAN'S DAY LUNCH	ALLEMA	MAUREEN ALLEN	AP V 041026 VE	239.52
008706-000015	Nov 2015	11/17/15	VETERAN'S DAY WREATH	BONAKI	KIM BONA	AP V 041032 VE	40.00
008731-000055	Dec 2015	12/01/15	WREATHS FOR TOWN HALL	STARTR	STARKEY, BERT	AP V 041211 VE	118.00
008763-000103	Dec 2015	12/15/15	TREE LIGHTS	WALMAR	WALMART COMMUNITY	AP V 041367 VE	79.80
008763-000104	Dec 2015	12/15/15	TREE LIGHTS	WALMAR	WALMART COMMUNITY	AP V 041368 VE	79.80
008938-000054	Apr 2016	04/19/16	EASTER EGG HUNT PUBLIC CELEBR.	SUNNBU	SUNNY BUNNY EASTER EGGS	AP V 042274 VE	275.02
008986-000001	May 2016	05/26/16	Memorial Day Program	YORBEV	Beverly York	AP V 042519 VE	50.00
008986-000002	May 2016	05/26/16		YORBEV	Beverly York	AP V 042519 VE	0.00
009005-000002	Jun 2016	06/07/16	MEMORIAL DAY GRAVEMARKER FLAGS	ACTFLA	ACTION FLAG COMPANY	AP V 042601 VE	221.23
009005-000005	Jun 2016	06/07/16	MEMORIAL DAY WREATH	BONAKI	KIM BONA	AP V 042604 VE	42.54
009005-000031	Jun 2016	06/07/16	FLAG POLE SETS (3)	QUILL	QUILL CORP	AP V 042630 VE	110.94
009005-000032	Jun 2016	06/07/16	RETURNED 2 OF 3 FLAG POLE SETS	QUILL	QUILL CORP	AP M 042631 VE	(73.96)
						Expenditure Total	2,118.43

* Applying credit card Reward $602.87

Total transfer needed $416.00

1018.87

Town of Columbia
Budget Transfer Request
FY: 2015-2016

DATE:
06/07/2016

Budget Transfer # **2016-050**

TO: Board of Selectmen

FROM: Inland / Wetlands (*Department Name*) 520 (*Dept. No.*)

SUBJECT: **REQUEST FOR TRANSFER OF FUNDS**

I hereby request the following transfer of funds:

_____ In-Budget (up to $500)
__X__ In--Budget ($501 - $10,000 requires FIPAC)
____ From Contingency (requires FIPAC)
_____ Town Meeting

Amount *(whole dollars only)*	***From*** *A/C#*	*Description*	***To*** *A/C #*	*Description*
$ 2,004.00	10-4136-010	Salaries - Finance	10-4520-010	Salaries – Inland/Wetland
$				
$				

REASON:
To transfer funds to cover costs above budget for Inland/Wetland salaries.

Signature of Finance Director: _____

Date: _____

Date of BOS Meeting: 06/07/2016 Refer to FIPAC _X_ YES ___ NO

___ Approved by the Board of Selectmen ___ Not Approved

First Selectman Signature: _____ Date: _____

Date of FIPAC Meeting: 07/15/2016

___ Approved by FIPAC ___ Not Approved

FIPAC Chairman Signature: _____ Date: _____

DETAIL STATEMENT OF ACCOUNTS - EXPENDITURE

Itemized Appropriation, Expenditure and Encumbrance Transactions

Account = First thru Last; Mask = 10-####-###

From July 2015 to June 2016

Account Number	Account Name	Current Year Budgeted	Period Expenditures	Current Year Expenditures	Encumbrances	Balance Remaining	Percent Left
10-4520-010	Salaries-Inland/Wetland	15029.00	15403.32	15403.32	0.00	(374.32)	(2.49)

Transaction	Period	Date	Transaction Description	Vnd#	Vendor Name	Document#	Trn Amount
008580-000173	Jul 2015	07/01/15	15/16 Budget			BG E BO	15,029.00
						Appropriation Total	15,029.00

Transaction	Period	Date	Transaction Description	Vnd#	Vendor Name	Document#	Trn Amount
008629-000035	Jul 2015	07/17/15	P/R 07-17-15			GL E EI	751.38
008630-000031	Jul 2015	07/31/15	P/R 07-31-15			GL E EI	599.32
008631-000030	Aug 2015	08/14/15	P/R 08-14-15			GL E EI	697.71
008632-000031	Aug 2015	08/28/15	P/R 08-28-15			GL E EI	778.22
008628-000036	Sep 2015	09/25/15	P/R 9-25-15			GL E EI	787.16
008650-000032	Sep 2015	09/11/15	P/R 9-11-15			GL E EI	822.94
008658-000030	Oct 2015	10/09/15	P/R 10-09-15			GL E EI	751.38
008734-000030	Oct 2015	10/23/15	P/R 10-23-15			GL E EI	697.71
008735-000031	Nov 2015	11/06/15	P/R 11-06-15			GL E EI	688.77
008737-000035	Nov 2015	11/20/15	P/R 11-20-15			GL E EI	697.71
008770-000030	Dec 2015	12/04/15	P/R 12-04-15			GL E EI	536.70
008771-000028	Dec 2015	12/18/15	P/R 12-18-15			GL E EI	500.92
008784-000029	Dec 2015	12/30/15	P/R 12-30-15			GL E EI	715.60
008809-000030	Jan 2016	01/15/16	01-15-16			GL E EI	751.38
008816-000030	Jan 2016	01/29/16	P/R 01-29-16			GL E EI	536.70
008842-000031	Feb 2016	02/12/16	P/R 02-12-16 * Had a court appearance			GL E EI	1,118.13
008868-000031	Feb 2016	02/26/16	P/R 02-26-16			GL E EI	429.36
008878-000030	Mar 2016	03/11/16	P/R 03-11-16			GL E EI	491.98
008902-000031	Mar 2016	03/25/16	P/R 03-25-16			GL E EI	697.71
008912-000030	Apr 2016	04/08/16	P/R 04-08-16			GL E EI	608.26
008942-000029	Apr 2016	04/22/16	P/R 04-22-16			GL E EI	626.15
008962-000031	May 2016	05/06/16	P/R 05-06-16			GL E EI	563.54
008977-000029	May 2016	05/20/16	P/R 05-20-16			GL E EI	554.59
						Expenditure Total	15,403.32

6/3/16 PR 572.48 (16 hrs)
6/17/16 PR 572.48
7/1/16 PR 572.48
7/15/16 PR 286.24
(last week of June)
2003.68 estimate payrolls for end of 15/16

Town of Columbia
Budget Transfer Request
FY: 2015-2016

DATE:
06/07/2016

Budget Transfer # **2016-051**

TO: Board of Selectmen

FROM: Planning & Zoning (Department Name) 510 (Dept. No.)

SUBJECT: REQUEST FOR TRANSFER OF FUNDS

I hereby request the following transfer of funds:

_____ In-Budget (up to $500)
__X__ In–Budget ($501 - $10,000 requires FIPAC)
____ From Contingency (requires FIPAC)
_____ Town Meeting

Amount *(whole dollars only)*	***From*** *A/C#*	*Description*	***To*** *A/C #*	*Description*
$ 10,000.00	10-4136-010	Salaries - Finance	10-4510-010	Salaries – Planning & Zoning
$				
$				

REASON:
To transfer funds to cover costs above budget for the Town Planner to prepare the POCD document.

Signature of Finance Director:_____

Date: _____

Date of BOS Meeting: 06/07/2016 Refer to FIPAC _X_ YES ___ NO

___ Approved by the Board of Selectmen ___ Not Approved

First Selectman Signature: _____ Date: _____

Date of FIPAC Meeting: 07/15/2016

___ Approved by FIPAC ___ Not Approved

FIPAC Chairman Signature: _____ Date: _____

DETAIL STATEMENT OF ACCOUNTS - EXPENDITURE

Itemized Appropriation, Expenditure and Encumbrance Transactions

Account = First thru Last; Mask = 10-####-###

From July 2015 to June 2016

Account Number	Account Name	Current Year Budgeted	Period Expenditures	Current Year Expenditures	Encumbrances	Balance Remaining	Percent Left
10-4510-010	Salaries-Planning & Zoning	55928.00	66049.95	66049.95	0.00	(10121.95)	* (18.10)

Transaction	Period	Date	Transaction Description	Vnd#	Vendor Name	Document#	Trn Amount
008580-000165	Jul 2015	07/01/15	15/16 Budget			BG E BO	55,928.00
						Appropriation Total	55,928.00

Transaction	Period	Date	Transaction Description	Vnd#	Vendor Name	Document#	Trn Amount
008629-000034	Jul 2015	07/17/15	P/R 07-17-15			GL E EI	1,735.34
008630-000030	Jul 2015	07/31/15	P/R 07-31-15			GL E EI	2,182.58
008631-000029	Aug 2015	08/14/15	P/R 08-14-15			GL E EI	2,370.43
008632-000030	Aug 2015	08/28/15	P/R 08-28-15			GL E EI	1,967.90
008628-000035	Sep 2015	09/25/15	P/R 9-25-15			GL E EI	957.12
008650-000031	Sep 2015	09/11/15	P/R 9-11-15			GL E EI	778.22
008658-000029	Oct 2015	10/09/15	P/R 10-09-15			GL E EI	1,985.79
008734-000029	Oct 2015	10/23/15	P/R 10-23-15			GL E EI	1,932.12
008735-000030	Nov 2015	11/06/15	P/R 11-06-15			GL E EI	1,923.18
008737-000034	Nov 2015	11/20/15	P/R 11-20-15			GL E EI	1,654.83
008770-000029	Dec 2015	12/04/15	P/R 12-04-15			GL E EI	1,780.06
008771-000027	Dec 2015	12/18/15	P/R 12-18-15			GL E EI	1,789.00
008784-000028	Dec 2015	12/30/15	P/R 12-30-15			GL E EI	1,887.40
008809-000029	Jan 2016	01/15/16	01-15-16			GL E EI	1,994.74
008816-000029	Jan 2016	01/29/16	P/R 01-29-16			GL E EI	2,030.52
008868-000030	Feb 2016	02/26/16	P/R 02-26-16			GL E EI	4,937.65
008878-000029	Mar 2016	03/11/16	P/R 03-11-16			GL E EI	2,790.84
008902-000030	Mar 2016	03/25/16	P/R 03-25-16			GL E EI	2,379.37
008912-000029	Apr 2016	04/08/16	P/R 04-08-16			GL E EI	2,298.87
008942-000028	Apr 2016	04/22/16	P/R 04-22-16			GL E EI	1,771.11
008962-000028	May 2016	05/06/16	P/R 05-06-16			GL E EI	2,450.93
008962-000029	May 2016	05/06/16	P/R 05-06-16 Recl hrs Jan-Apri			GL E EI	8,587.20
008962-000030	May 2016	05/06/16	P/R 05-06-16 Recl hrs Jul-Dec			GL E EI	11,270.70
008977-000028	May 2016	05/20/16	P/R 05-20-16			GL E EI	2,594.05
						Expenditure Total	66,049.95

6/3/16 PR 2397.26
6/17/16 PR 2400.00
7/1/16 PR 2400.00
7/15/16 PR 1200.00
One week in 15/16 8397.20

* 10,121.95 shortage
8397.20
18519.15

Transfer = $18,520
Finance $10,000 8520 Contingen

Town of Columbia
Budget Transfer Request
FY: 2015-2016

DATE:
06/07/2016

Budget Transfer # **2016-052**

TO: Board of Selectmen

FROM: Planning & Zoning (*Department Name*) 510 (*Dept. No.*)

SUBJECT: REQUEST FOR TRANSFER OF FUNDS

I hereby request the following transfer of funds:

_____ In-Budget (up to $500)
__X__ In–Budget ($501 - $10,000 requires FIPAC)
____ From Contingency (requires FIPAC)
_____ Town Meeting

Amount *(whole dollars only)*	***From*** *A/C#*	*Description*	***To*** *A/C #*	*Description*
$ 8,520.00	10-4800-900	Contingency	10-4510-010	Salaries – Planning & Zoning
$				
$				

REASON:
To transfer funds to cover costs above budget for Planning & Zoning salaries. Additional hours were required for Town Planner to prepare the POCD document.

Signature of Finance Director: _____

Date: _____

Date of BOS Meeting: 06/07/2016 Refer to FIPAC _X_ YES ___ NO

___ Approved by the Board of Selectmen ___ Not Approved

First Selectman Signature: _____ Date: _____

Date of FIPAC Meeting: 07/15/2016

___ Approved by FIPAC ___ Not Approved

FIPAC Chairman Signature: _____ Date: _____

DETAIL STATEMENT OF ACCOUNTS - EXPENDITURE

Itemized Appropriation, Expenditure and Encumbrance Transactions

Account = First thru Last; Mask = 10-####-###

From July 2015 to June 2016

Account Number	Account Name	Current Year Budgeted	Period Expenditures	Current Year Expenditures	Encumbrances	Balance Remaining	Percent Left
10-4510-010	Salaries-Planning & Zoning	55928.00	66049.95	66049.95	0.00	(10121.95)	* (18.10)

Transaction	Period	Date	Transaction Description	Vnd#	Vendor Name	Document#	Trn Amount
008580-000165	Jul 2015	07/01/15	15/16 Budget			BG E BO	55,928.00
						Appropriation Total	55,928.00

Transaction	Period	Date	Transaction Description	Vnd#	Vendor Name	Document#	Trn Amount
008629-000034	Jul 2015	07/17/15	P/R 07-17-15			GL E EI	1,735.34
008630-000030	Jul 2015	07/31/15	P/R 07-31-15			GL E EI	2,182.58
008631-000029	Aug 2015	08/14/15	P/R 08-14-15			GL E EI	2,370.43
008632-000030	Aug 2015	08/28/15	P/R 08-28-15			GL E EI	1,967.90
008628-000035	Sep 2015	09/25/15	P/R 9-25-15			GL E EI	957.12
008650-000031	Sep 2015	09/11/15	P/R 9-11-15			GL E EI	778.22
008658-000029	Oct 2015	10/09/15	P/R 10-09-15			GL E EI	1,985.79
008734-000029	Oct 2015	10/23/15	P/R 10-23-15			GL E EI	1,932.12
008735-000030	Nov 2015	11/06/15	P/R 11-06-15			GL E EI	1,923.18
008737-000034	Nov 2015	11/20/15	P/R 11-20-15			GL E EI	1,654.83
008770-000029	Dec 2015	12/04/15	P/R 12-04-15			GL E EI	1,780.06
008771-000027	Dec 2015	12/18/15	P/R 12-18-15			GL E EI	1,789.00
008784-000028	Dec 2015	12/30/15	P/R 12-30-15			GL E EI	1,887.40
008809-000029	Jan 2016	01/15/16	01-15-16			GL E EI	1,994.74
008816-000029	Jan 2016	01/29/16	P/R 01-29-16			GL E EI	2,030.52
008868-000030	Feb 2016	02/26/16	P/R 02-26-16			GL E EI	4,937.65
008878-000029	Mar 2016	03/11/16	P/R 03-11-16			GL E EI	2,790.84
008902-000030	Mar 2016	03/25/16	P/R 03-25-16			GL E EI	2,379.37
008912-000029	Apr 2016	04/08/16	P/R 04-08-16			GL E EI	2,298.87
008942-000028	Apr 2016	04/22/16	P/R 04-22-16			GL E EI	1,771.11
008962-000028	May 2016	05/06/16	P/R 05-06-16			GL E EI	2,450.93
008962-000029	May 2016	05/06/16	P/R 05-06-16 Recl hrs Jan-Apri			GL E EI	8,587.20
008962-000030	May 2016	05/06/16	P/R 05-06-16 Recl hrs Jul-Dec			GL E EI	11,270.70
008977-000028	May 2016	05/20/16	P/R 05-20-16			GL E EI	2,594.05
						Expenditure Total	66,049.95

6/3/16 PR 2397.26
6/17/16 PR 2400.00
7/1/16 PR 2400.00
7/15/16 PR 1200.00
One week in 15/16 8397.20

* 10,121.95 shortage
8397.20
18519.15

Transfer = $18,520
Finance $10,000 8520 Contingen

TOWN OF COLUMBIA

Finance Department

Town Hall Annex, 323 Route 87, Columbia, CT 06237
(860) 228-8423 FAX: (860) 228-2392

DATE: 06/07/16

TO: Board of Selectmen

FROM: Town of Columbia Finance Department

SUBJECT: Payment of Bills Approval: 15/16 Expenditures

Posting Reg #	Fund #10 General	Fund #20 Capital	Fund #21 Nutmeg	Fund #29 Recreation	Fund #30 Dog Fund	Fund #38 Rec Field Fence	Total
EMERGENCY:							
2039	50.00						50.00
2042	300.00						300.00
Void & Reissue 2043	-						-
	350.00	-	-	-	-	-	350.00
REGULAR:							
2040	19,719.21	2,125.94		294.32	440.25		22,579.72
Void & Reissue 2041	180.00						180.00
2044	167,925.20	30,995.74		442.00			199,362.94
2045		99,134.21					99,134.21
							-
							-
	187,824.41	132,255.89	-	736.32	440.25	-	321,256.87
Bond '01 Princ & Int	166,750.00						166,750.00
Credit Card	350.31	936.83				32.85	1,319.99
Paychex	564.26						564.26
	167,664.57	936.83	-	-	-	32.85	168,634.25
Total payments	355,838.98	133,192.72	-	736.32	440.25	32.85	490,241.12
							490,241.12

Approval

Date of BOS Meeting: 06/07/16

The above mentioned payment of bills is approved by a majority of the Board of Selectmen as signed below.

_____

_____

_____

_____

_____

Emergency Check

A C C O U N T S P A Y A B L E P O S T I N G R E G I S T E R

Document Ctl# 002039-01

Sequenced By Voucher Number

Type Column: *S=Sng Chk; *A=Ach Pay

Period: May 2016

Vcr#	Voucher Description	Vnd#	Vendor Name	Invoice#	Type	Ref#	PO#	Due Date	Vcr Total
042519	Memorial Day Program	YORBEV	Beverly York	053016	R			05/26/16	50.00

Register Totals: Number of Vouchers = 1 Total of Vouchers = 50.00

ACCOUNTS PAYABLE POSTING REGISTER

Document Ctl# 002040-01

Sequenced By Voucher Number

Type Column: *S=Sng Chk; *A=Ach Pay

Period: May 2016

Vcr#	Voucher Description	Vnd#	Vendor Name	Invoice#	Type	Ref#	PO#	Due Date	Vcr Total
042520	CONTR. SVC. OLD FINANCE COPIER	CONNBU	CONNECTICUT BUSINESS SYSTEMS	117962	R			05/31/16	1.29
042521	CONTR. SVC SNR CNTR OLD COPIER	CONNBU	CONNECTICUT BUSINESS SYSTEMS	117962	R			03/29/16	10.40
042522	OIL DISPOSAL/RECYCLING	CTOIL	CT OIL RECYCLING SERVICES LLC	40854	R			05/18/16	125.00
042523	ZUMBA 5/16 5/18 5/23 5/25	DESIAM	AMIE DESIMONE	5/16-5/25	R			05/25/16	259.00
042524	DPW DIESEL 464.3 GAL	EASTRI	EAST RIVER ENERGY, INC	4802E	R			05/25/16	1,129.59
042525	DPW OIL 23 GAL	EASTRI	EAST RIVER ENERGY, INC	47278	R			05/13/16	54.62
042526	SENIOR CENTER OIL 58.8M GAL	EASTRI	EAST RIVER ENERGY, INC	47280	R			05/13/16	139.65
042527	TOWN HALL OIL 79.8	EASTRI	EAST RIVER ENERGY, INC	47279	R			05/13/16	189.52
042528	WATER TESTING SVC BEACH	ENVIRO	ENVIROTECH LABORATORY	98725	R			05/13/16	100.00
042529	WATER TESTING SVC TOWN HALL	ENVIRO	ENVIROTECH LABORATORY	98726	R			04/06/16	80.00
042530	WATER TESTING SVS REC PARK	ENVIRO	ENVIROTECH LABORATORY	99724	R			04/06/16	100.00
042531	WATER TESTING SVC SENIOR CNTR	ENVIRO	ENVIROTECH LABORATORY	98727	R			04/06/16	80.00
042532	ELECTRICITY LIBRARY 4/22-5/20	EVERS	EVERSOURCE	5116912405	R			05/20/16	145.28
042533	ELECTR TOWN HALL 4/22-5/20	EVERS	EVERSOURCE	5142480405	R			05/20/16	724.98
042534	ELECTR. GAZEBO 4/22-5/20	EVERS	EVERSOURCE	5178362404	R			05/20/16	50.37
042535	ELECTR. BEACH 4/20-5/20	EVERS	EVERSOURCE	5147772400	R			05/20/16	84.71
042536	ELECTR. REC AREA 4/22-5/20	EVERS	EVERSOURCE	5176371401	R			05/20/16	78.07
042537	ELECTR. TRANSFER ST. 4/22-5/20	EVERS	EVERSOURCE	5167180401	R			05/20/16	95.61
042538	ELECTR. TOWN GARAGE 4/22-5/20	EVERS	EVERSOURCE	5108490403	R			05/20/16	119.34
042539	ELECTR. SENIOR CNTR 4/22-5/20	EVERS	EVERSOURCE	5155172409	R			05/20/16	749.70
042540	ELECTR. CHAPEL 4/22-5/20	EVERS	EVERSOURCE	5143312409	R			05/20/16	51.25
042541	ELECTR. OLD CVFD 1/22-5/20	EVERS	EVERSOURCE	5153780404	R			05/20/16	132.75
042542	OLD CVFD SOLAR CREDIT	EVERS	EVERSOURCE	CM51537804	M			05/20/16	-132.75
042543	HOSE ASSEMBLY JCB	FLUIDY	FLUID DYNAMICS	878675-001	R			05/20/16	36.78
042544	PHONE LIBRARY 5/23-6/22	FRONTI	FRONTIER COMMUNICATIONS	8602283207	R			05/23/16	80.38
042545	CVFD MEDICAL EXPENSES	GREGHO	GREGORY & HOWE INC.	113848	R			05/23/16	127.00
042546	CLASS 2 MIX	HAINMA	HAIN MATERIALS CORP.	001365	R		008601	05/23/16	192.96
042547	MASON'S SAND - ROAD REPAIR	HAINMA	HAIN MATERIALS CORP.	001365	R			05/23/16	41.64
042548	JUD/LEGAL APRIL 2016	HALLSA	HALLORAN & SAGE LLP	11206859	R			05/23/16	2,743.50
042549	JUD/LEGAL APRIL 2016	HALLSA	HALLORAN & SAGE LLP	11206745	R			05/16/16	139.50
042550	JUD/LEGAL APRIL 2016	HALLSA	HALLORAN & SAGE LLP	11207588	R			05/16/16	62.00
042551	JUD/LEGAL APRIL 2016	HALLSA	HALLORAN & SAGE LLP	11206860	R			05/16/16	31.00
042552	JUD/LEGAL 4/16 LABOR MATTERS	HALLSA	HALLORAN & SAGE LLP	11206744	R			05/16/16	93.00
042553	PRICING GUIDE BOOK	HEARCO	HEARTLAND CONSTRUCTION GROUP	S201605061	R			05/10/16	130.00
042554	REC PARK FIELD MAINTENANCE	SITEON	JOHN DEERE FINANCIAL	75784808	R		008602	05/18/16	1,635.80
042555	1 CASE PAPER	WBMASO	WB MASON CO., INC.	I34345644	R			05/18/16	23.48
042556	9 CASES PAPER	WBMASO	WB MASON CO., INC.	I34345644	R			05/05/16	211.32
042557	DRAIN PLUG MARINE PATROL BOAT	MURPGE	MURPHY, GEORGE	700417892	R			05/23/16	12.99
042558	DAM HAZARD MITIGATION	JACONA	NATHAN L. JACOBSON &	83711	R			05/24/16	296.78

A C C O U N T S P A Y A B L E P O S T I N G R E G I S T E R

Document Ctl# 002040-01

Sequenced By Voucher Number

Type Column: *S=Sng Chk; *A=Ach Pay

Period: May 2016

Vcr#	Voucher Description	Vnd#	Vendor Name	Invoice#	Type	Ref#	PO#	Due Date	Vcr Total
042559	REC AREA IMPROV. ADA ACCESS	JACONA	NATHAN L. JACOBSON &	83712	R			05/24/16	737.48
042560	LIBRARY PROJ. CERT. PAYROLL	JACONA	NATHAN L. JACOBSON &	83704	R			05/24/16	824.38
042561	INSURANCE PREMIUM JUNE	NATWIN	NATIONAL INS. SVCS. OF WI, INC	1212473	R			05/24/16	415.65
042562	PETTY CASH BEACH	PETTBE	PETTY CASH - BEACH	BEACH	R			05/23/16	100.00
042563	KEYS MARINE, YEOMANS CL, TRANS	PROLOC	PROFESSIONAL LOCK & SAFE INC.	6483	R			05/23/16	30.00
042564	BOAT KEYS	PROLOC	PROFESSIONAL LOCK & SAFE INC.	6522	R			05/27/16	10.00
042565	DIVER	PULAST	PULASKI, STEPHEN	005252016	R			05/27/16	250.00
042566	LEGAL SERVICES APRIL 2016	PULLMA	PULLMAN & COMLEY LLC	307709	R			05/25/16	590.00
042567	OFFICE SUPPLIES	QUALDA	QUALITY DATA SERVICE, INC.	0328655851	R			05/31/16	33.73
042568	REIMB. ROSE FERTILIZER	RAMSMI	MILLIE RAMSEY	REIMB.	R			05/25/16	9.99
042569	CLEAN BASINS	SHAWVA	SHAW VAC SERVICES, INC.	2016020	R		008597	05/21/16	5,623.80
042570	CLEAN BASINS	SHAWVA	SHAW VAC SERVICES, INC.	2016022	R		008597	05/21/16	1,380.20
042571	DPW UNIFORM RENTAL 5/23	SWISS	SWISS UNIFORM SERVICES	47663	R			05/23/16	51.20
042572	DPW UNIFORM RENTAL 5/30	SWISS	SWISS UNIFORM SERVICES	48671	R			05/30/16	51.20
042573	TOWN CLERK COPIER APRIL	TOSHEL	TOSHIBA AMERICAN BUSINESS	243868	R			05/30/16	9.31
042574	FINANCE COPIER APRIL	TOSHEL	TOSHIBA AMERICAN BUSINESS	243868	R			05/24/16	40.24
042575	BUILDING DEPT. COPIER APRIL	TOSHEL	TOSHIBA AMERICAN BUSINESS	243868	R			05/24/16	92.96
042576	ADMIN. COPIER APRIL	TOSHEL	TOSHIBA AMERICAN BUSINESS	243869	R			05/24/16	45.25
042577	TOWN HALL REPAIRS	TRUEVA	TRUE VALUE HOME CENTERS	92369	R			05/24/16	7.78
042578	BULB TOWN HALL STAGE	TRUEVA	TRUE VALUE HOME CENTERS	92399	R			05/23/16	11.99
042579	PAINT TOWN ADMIN/ MURPHY PORCH	TRUEVA	TRUE VALUE HOME CENTERS	92426	R			05/24/16	48.98
042580	SCREWS FOR DECK REPAIR	TRUEVA	TRUE VALUE HOME CENTERS	92473	R			05/27/16	36.99
042581	CORD MEETING PLACE	TRUEVA	TRUE VALUE HOME CENTERS	92453	R			05/27/16	12.99
042582	STAMPED ENVELOPES	STAMPF	US POSTAL SERVICE		R_*S			05/26/16	862.50
042583	WINDOW ENVELOPES (DOG)	STAMPF	US POSTAL SERVICE		R			05/26/16	440.25
042584	WINDOW ENVELOPES (PUBLIC REC.)	STAMPF	US POSTAL SERVICE		R			05/23/16	141.50
042585	MARINE PATROL PHONE 4/10-5/9	VERIZN	VERIZON WIRELESS	9765111579	R			05/23/16	12.74
042586	DPW PHONE 4/10-5/9	VERIZN	VERIZON WIRELESS	9765111579	R			05/09/16	56.68
042587	TIE DOWN, BATTERIES	WALMAR	WALMART COMMUNITY	6144008614	R			05/23/16	35.85
042588	SUPPLIES	WALMAR	WALMART COMMUNITY	6144008614	R			05/23/16	40.40
042589	A/C MEETING PLACE	WALMAR	WALMART COMMUNITY	6147003678	R			05/26/16	264.00
042590	CALENDAR FOR SCHEDULE	WALMAR	WALMART COMMUNITY	6146007277	R			05/26/16	9.96
042591	SNACKS FOR CONCERT/RACE	WALMAR	WALMART COMMUNITY	6146007277	R			05/25/16	35.32
042592	WOODEN DOCK REPAIRS	WILLAR	THE O.L. WILLARD CO.	781464	R			05/31/16	39.89

Special Totals: Single Check Count = 1 Single Chk Totals = 862.50

Register Totals: Number of Vouchers = 73 Total of Vouchers = 22,579.72

A C C O U N T S P A Y A B L E P O S T I N G R E G I S T E R

Document Ctl# 002041-01

Sequenced By Voucher Number

Type Column: *S=Sng Chk; *A=Ach Pay

Period: May 2016

Vcr#	Voucher Description	Vnd#	Vendor Name	Invoice#	Type	Ref#	PO#	Due Date	Vcr Total
042593	*** Void A/P Check Voucher ***	SECRST	SECRETARY OF THE STATE		V	052262		05/17/16	0.00
042594	*** Cancellation Voucher ***	SECRST	SECRETARY OF THE STATE		C	042492		05/09/16	-60.00
042595	*** Cancellation Voucher ***	SECRST	SECRETARY OF THE STATE		C	042493		05/09/16	-120.00
042596	NOTARY RENEWAL	SECRST	SECRETARY OF THE STATE		R_*S			05/09/16	60.00
042597	NOTARY APPOINTMENT TERRI	SECRST	SECRETARY OF THE STATE		R_*S			05/09/16	120.00

Special Totals:	Single Check Count =	2	Single Chk Totals =	180.00
Register Totals:	Number of Vouchers =	5	Total of Vouchers =	0.00

A C C O U N T S P A Y A B L E P O S T I N G R E G I S T E R

Emergency Check

Document Ctl# 002042-01

Sequenced By Voucher Number

Type Column: *S=Sng Chk; *A=Ach Pay

Period: June 2016

Vcr#	Voucher Description	Vnd#	Vendor Name	Invoice#	Type	Ref#	PO#	Due Date	Vcr Total
042598	JOHN DEERE TRACTOR REPAIR	STEELG	GARY W. STEELE		R			06/01/16	300.00

Register Totals: Number of Vouchers = 1 Total of Vouchers = 300.00

A C C O U N T S P A Y A B L E P O S T I N G R E G I S T E R

Document Ctl# 002043-01

Sequenced By Voucher Number

Type Column: *S=Sng Chk; *A=Ach Pay

Period: June 2016

Vcr#	Voucher Description	Vnd#	Vendor Name	Invoice#	Type	Ref#	PO#	Due Date	Vcr Total
042599	*** Void A/P Check Voucher ***	STEELG	GARY W. STEELE		V	052313		06/01/16	0.00

Register Totals: Number of Vouchers = 1 Total of Vouchers = 0.00

ACCOUNTS PAYABLE POSTING REGISTER

Document Ctl# 002044-01

Sequenced By Voucher Number

Type Column: *S=Sng Chk; *A=Ach Pay Period: June 2016

Vcr#	Voucher Description	Vnd#	Vendor Name	Invoice#	Type	Ref#	PO#	Due Date	Vcr Total
042600	SOC. SVC. MAY 2016	ACCESS	THE ACCESS AGENCY, INC.	1-JUN-16	R			06/07/16	695.83
042601	MEMORIAL DAY GRAVEMARKER FLAGS	ACTFLA	ACTION FLAG COMPANY	26203	R			06/01/16	221.23
042602	JUNE ANTHEM PREMIUMS	ANTHEM	ANTHEM BLUE CROSS BLUE SHIELD	7614100046	R			06/01/16	18,625.49
042603	JUNE ANTHEM CO-PAYS	ANTHEM	ANTHEM BLUE CROSS BLUE SHIELD	7614100046	R			06/01/16	2,590.90
042604	MEMORIAL DAY WREATH	BONAKI	KIM BONA	WREATH	R			06/01/16	42.54
042605	MILEAGE	BONAKI	KIM BONA	MILEAGE	R			05/29/16	44.17
042606	FAMILY MAX BEACH PASS	BURRJE	JEFFREY BURROWS	BEACH PASS	R			06/02/16	20.00
042607	CUSTODIAL SUPPLIES	C&C	C & C JANITORIAL SUPPLIES, INC	319923	R			06/02/16	318.62
042608	IT MANAGED SVCS 08/15-06/16	CCAT	CONNECTICUT CENTER FOR	13554	R			05/31/16	1,155.00
042609	ADMIN LEGALS ORD. #18-5	CHRON	CHRONICLE	53	R			05/31/16	86.45
042610	TOWN MTG LEGALS BUDG. VOTE	CHRON	CHRONICLE	53	R			05/31/16	142.50
042611	PUMPOUT TRANSFER ST. MAY	CTPORT	CT PORTABLES	09-0019903	R			05/31/16	80.00
042612	PUMPOUT PORTER,BOAT,REC MAY	CTPORT	CT PORTABLES	09-0019903	R			05/31/16	222.50
042613	MICROFILM	COTTSY	COTT SYSTEMS, INC.	109980	R			05/31/16	20.76
042614	MICROFILM	COTTSY	COTT SYSTEMS, INC.	110087	R			05/31/16	36.19
042615	ZUMBA 6/1	DESIAM	AMIE DESIMONE	6/1/16	R			06/01/16	56.00
042616	COLUMBIA LAKE MONITORING	ECOSYS	ECOSYSTEM CONSULTING SVC, INC.	2773	R		004156	06/01/16	4,718.71
042617	MONO POND MONITORING	ECOSYS	ECOSYSTEM CONSULTING SVC, INC.	2777	R		004156	06/01/16	828.34
042618	ELECTR. STREET LIGHT 5/2-6/1	EVERS	EVERSOURCE	5156752405	R			06/01/16	24.58
042619	ELECTR. STREET LIGHT 5/2-6/1	EVERS	EVERSOURCE	5122070402	R			06/01/16	633.63
042620	ELECTR. STREET LIGHT 5/2-6/1	EVERS	EVERSOURCE	5166182404	R			06/01/16	205.32
042621	PHONE TOWN HALL 5/23-6/22	FRONTI	FRONTIER COMMUNICATIONS	8602283284	R			06/01/16	618.11
042622	PHONE FINANCE 5/23-6/22	FRONTI	FRONTIER COMMUNICATIONS	8602283284	R			05/23/16	117.83
042623	PHONE OLD CVFD 5/23-6/22	FRONTI	FRONTIER COMMUNICATIONS	8602281673	R			05/23/16	41.80
042624	YOGA 5/16 5/26 6/2	JACQLA	LAURA JACQUES	5/19-6/2	R			06/02/16	122.00
042625	CONCERT PERFORMANCE	JOHNBC	BRUCE JOHN	CONCERT	R			06/02/16	200.00
042626	MILEAGE	JAMEJE	JAMES, JERRY	MILEAGE	R			06/01/16	34.00
042627	PHONE REIMB. APRIL-JUNE	MURPGE	MURPHY, GEORGE	PHONE	R			06/01/16	99.00
042628	REFUND 2 SWIM LESSON SESSIONS	PETRLE	LEAH PETRO	SWIM RFND	R			06/01/16	160.00
042629	STAND UP WORK STATION	QUILL	QUILL CORP	6048372	R			05/31/16	399.99
042630	FLAG POLE SETS (3)	QUILL	QUILL CORP	6023485	R			05/23/16	110.94
042631	RETURNED 2 OF 3 FLAG POLE SETS	QUILL	QUILL CORP	CM6023485	M			05/20/16	-73.96
042632	ENVELOPES	QUILL	QUILL CORP	6097783	R			05/24/16	38.38
042633	PAPER	QUILL	QUILL CORP	6134875	R			05/25/16	34.02
042634	REIMB. BEACH CHAIRS FOR GUARDS	RAMSMI	MILLIE RAMSEY	CHAIRS	R			06/01/16	14.99
042635	FIT FUSION 5/16,18,23,25 6/1	RITCCA	CAROLYN A RITCHIE	5/16-6/1	R			06/01/16	64.00
042636	INSULATE CHAPEL	ROCKFA	Rockfall Company LLC		R_*S		008606	06/01/16	13,916.59
042637	PAINT CHAPEL	ROCKFA	Rockfall Company LLC		R_*S		008607	06/06/16	13,759.15
042638	SIGN FOR TRANSFER STATION	SIGNPL	SIGNS PLUS OF WILLIMANTIC, LLC	18085	R			06/06/16	55.00

A C C O U N T S P A Y A B L E P O S T I N G R E G I S T E R

Document Ctl# 002044-01

Sequenced By Voucher Number

Type Column: *S=Sng Chk; *A=Ach Pay Period: June 2016

Vcr#	Voucher Description	Vnd#	Vendor Name	Invoice#	Type	Ref#	PO#	Due Date	Vcr Total
042639	ANNUAL INV RES.TROOPER 2015-16	STCTES	STATE OF CONNECTICUT	DPS42802	R			06/03/16	119,124.48
042640	TYPE C BASIN TOPS	TARGEN	TARGET ENTERPRISES, INC.	1660649	R		008608	06/07/16	9,204.00
042641	QUIKRETE CEMENT	TARGEN	TARGET ENTERPRISES, INC.	1660566	R			05/24/16	23.74
042642	MARKING PAINT	TARGEN	TARGET ENTERPRISES, INC.	1660392	R			05/23/16	8.84
042643	CONCRETE BLOCKS	TARGEN	TARGET ENTERPRISES, INC.	1660840	R			05/26/16	7.76
042644	QUIKRETE CEMENT	TARGEN	TARGET ENTERPRISES, INC.	1660821	R			05/26/16	23.74
042645	CONCRETE BLOCKS	TARGEN	TARGET ENTERPRISES, INC.	1661019	R			05/31/16	23.28
042646	QUIKRETE CEMENT	TARGEN	TARGET ENTERPRISES, INC.	1660993	R			05/31/16	23.74
042647	FASTENERS	TRUEVA	TRUE VALUE HOME CENTERS	92516	R			05/31/16	29.61
042648	WALLDOG WHP	TRUEVA	TRUE VALUE HOME CENTERS	92547	R			06/02/16	9.79
042649	CARB DIAPHRAGM	TRUEVA	TRUE VALUE HOME CENTERS	92562	R			06/03/16	4.19
042650	HEAT PROOF GREASE	TRUEVA	TRUE VALUE HOME CENTERS	92562	R			06/03/16	3.29
042651	ANNUAL FEE FOR PO BOX 25	POSTMA	POSTMASTER	PO BOX 25	R			06/03/16	82.00
042652	CELL PHONE REIMB. APRIL-JUNE	VOLZMA	MARC VOLZA	CELL PHONE	R			06/03/16	90.00
042653	DPW GASOLINE 371.345 GAL	FLEESE	WEX BANK	45608453	R			06/03/16	894.17
042654	LIBRARY ARCH. & CONSTULT. SVCS	WIEPO	WIEBER POWELL + GRUNIGEN INC	60116	R			06/01/16	3,320.00
042655	TRIMBOARDS - CHAPEL	WILLAR	THE O.L. WILLARD CO.	781765	R			06/04/16	173.96
042656	COMPACTOR RENTAL	WILLWP	WILLIMANTIC WASTE PAPER CO,INC	1851548	R			06/04/16	630.00
042657	HAULING/BULKY/RECYCLING	WILLWP	WILLIMANTIC WASTE PAPER CO,INC	1858594	R			06/01/16	5,255.49
042658	SINGLESTREAM RECYCLING	WILLWP	WILLIMANTIC WASTE PAPER CO,INC	CM1858594	M			05/31/16	-77.50
042660	SWIM LESSON REFUND (3 KIDS)	WURSDI	DIANA WURSTHORN	SWIM RFND	R			06/06/16	240.00
042661	REIMB. PHYSICAL	HOOPKY	HOOPER, KYLE	REIMB.	R			06/07/16	155.00
042662	LIGHT IRON RECYCLING	WILLWP	WILLIMANTIC WASTE PAPER CO,INC	CM1858594	M			05/31/16	-367.24

Special Totals: Single Check Count = 2 Single Chk Totals = 27,675.74

Register Totals: Number of Vouchers = 62 Total of Vouchers = 199,362.94

A C C O U N T S P A Y A B L E P O S T I N G R E G I S T E R

Document Ctl# 002045-01

Sequenced By Voucher Number

Type Column: *S=Sng Chk; *A=Ach Pay

Period: June 2016

Vcr#	Voucher Description	Vnd#	Vendor Name	Invoice#	Type	Ref#	PO#	Due Date	Vcr Total
042663	LIBRARY PROJ. PMT APP. #4	MILLBU	MILLENNIUM BUILDERS, INC.		R			06/07/16	99,134.21

Register Totals: Number of Vouchers = 1 Total of Vouchers = 99,134.21

usbank.

All of us serving you

Invoice Date: 5/4/2016
Invoice Number:

TOWN OF COLUMBIA,CT
323 JOHNATHON TRUMBELL HWY
COLUMBIA, Connecticut 08237

Contact	Phone	Fax	Email
Robin M. Kenefick	(860)-228-3284	(860)-228-2335	

Account Number: 127788

TOWN OF COLUMBIA, CT GOB S VARIOUS RATES DATED 6/15/2001 FINAL MATURATION 6/15/21 FAST

Invoice for Debt Service Payment on 6/15/2016

Cusip	Maturity Date	Accrual Start Date	Accrual End Date	No. of Days	Principal Balance	Interest Rate	Interest	Principal	Premium/ Discount
197385CF2	6/15/2016	12/15/2015	6/14/2016	180	$145,000.00	5.00%	$3,625.00	$145,000.00	
197385CG0	6/15/2017	12/15/2015	6/14/2016	180	$145,000.00	5.00%	$3,625.00		
197385CH8	6/15/2018	12/15/2015	6/14/2016	180	$145,000.00	5.00%	$3,625.00		
197385CJ4	6/15/2019	12/15/2015	6/14/2016	180	$145,000.00	5.00%	$3,625.00		
197385CK1	6/15/2020	12/15/2015	6/14/2016	180	$145,000.00	5.00%	$3,625.00		
197385CL9	6/15/2021	12/15/2015	6/14/2016	180	$145,000.00	5.00%	$3,625.00		
				Totals:	**$870,000.00**		**$21,750.00**	**$145,000.00**	

Interest Due:	**$21,750.00**
Principal Due:	**+ $145,000.00**
Principal Deposit Due:	
Net Due:	**$166,750.00**

PAYMENT SUMMARY

Total Interest Due:	$21,750.00
Total Principal Due:	+ $145,000.00
TOTAL DUE 6/15/2016	$166,750.00

Notes

WIRING INSTRUCTIONS	
US Bank must receive funds prior to 10:30 A.M. CST to ensure DTCC receives funds prior to their same day settlement deadline of 2:00 P.M. CST. Any payments received by DTCC after the 2:00 P.M. deadline will be allocated the next day.	
ABA:	091000022
BBK:	U.S. BANK NA
A/C:	173103321191
BNF:	U.S. Bank Trust N.A.
OBI:	COLUMCTGOB01

CHECK INSTRUCTIONS
If paying by check, please include a copy of this invoice and remit payment 5 business days prior to payment date.
U.S. BANK St. Paul CM-9705 P.O. BOX 70870 St Paul, MN 55170

U.S. BANK CONTACTS

TFM Analyst	Leeann Giannini	**Email:** leeann.giannini@usbank.com	**Phone:** (651)466-6111
TFM Specialist	Leeann Giannini	**Email:** leeann.giannini@usbank.com	**Phone:** (651)466-6111

USBSHAW - COLUMCTGOB01

TOWN OF COLUMBIA
REQUEST FOR PAYMENT - OPERATING EXPENDITURE
(Green)

PAYMENT TO: **Credit Card- Build A Sign**

VENDOR NUMBER _ _ _ _ _
CK # _____ Dated _____
$_____ of Total Ck of $_____

PURCHASED WITH PO # : _____

__ Attached Invoice(s): *(please also date and initial invoice to indicate approval)*

Invoice #		Dated 5/18/2016	$ 32.85
Invoice #		Dated	$ -
Invoice #		Dated	$ -
Invoice #		Dated	$ -
Invoice #		Dated	$ -
Invoice #		Dated	$ -

Total of Invoices: . . . . . $ 32.85

__ Mileage as follows:
_____ miles on _____ for _____
_____ miles on _____ for _____
_____ miles on _____ for _____
_____ miles on _____ for _____
_____ miles on _____ for _____

0 Total miles at .555 per mile = ... $ -

__ Postage (attach receipt) . . . . . $ -

__ Other (describe and attach receipt) _____

_____ $ -

FUND	DEPT / AGENCY	ACTIVITY	AMOUNT	DESCRIPTION
38	4660	300	$ $32.85	Rec Park Sponsor Banner
			$	
			$	
			$	
			$	
			$	

I have indicated the budget account(s) that should be charged.

Date: 5/18/16

Authorized Signature

FREE SHIPPING on all orders!*

Calculate Prices | Logout | My Account | My Cart

Call Us Toll Free 1-800-330-9622 Help

Signs ▾ Magnetics ▾ Banners ▾ Stickers & Decals ▾ License Plates ▾ Stakes & Frames ▾ Trade Show ▾ Shirts ▾ More ▾

Order Number: 73152391

Placed: 5/18/2016
Payment: Complete
Status: On Hold
Estimated Delivery: 6/6/2016 (view shipping details below)

Billing Information	Shipping Information	Other Information
Name: MARC VOLZA	**Name:** MARC VOLZA	
Address Line 1: 323 ROUTE 87	**Address Line 1:** 323 ROUTE 87	
Address Line 2:	**Address Line 2:**	**Email:** recreation@columbiact.org
City: COLUMBIA	**City:** COLUMBIA	**Telephone:** 860-228-8513
State/Prov/Reg: CT	**State/Prov/Reg:** CT	**Shipping Method:** Ground
Zip: 06237	**Zip:** 06237-1156	
Country: United States	**Country:** United States	

Ordered Items:	Qty.	Price	Item Total
Customized Sign Custom Sign ID: 833660426 2ft x 4ft; Mesh Outdoor Banner 9oz Single-Sided Full Color View Proof	1	$38.65	$38.65

Payment Information

Card Type: Visa
Card Number: XXXXXXXXXXXX2670
Expiration: 2 / 2018
Payment Status: Complete

Subtotal:	$38.65
Promo:	($5.80)
Shipping:	$0.00
Tax:	$0.00
Total:	$32.85

Shipping Activity

Shipping Status: Pending

Help

Contact Us
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Sitemap
Pricing
Redeem Promo

Products

Signs
Vinyl Banners
Car Magnetics
Bumper Stickers
Decals/Stickers
Business Cards
Accessories
Design Services

Account

My Account
My Orders
Change Password

Company

Overview
Press Room
Careers
Reviews
BuildASign.co.uk

Our Brands

Easy Canvas Prints

Programs

Affiliate
Giving Program
Scholarship

Stay Connected

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We gladly accept:

Need Help? Call 1-800-330-9622

Our friendly Customer Love Team is standing by to answer any questions you may have. **Learn More »**

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Since 2008, BuildASign.com has given away more than 275,000 Welcome Home banners. **Visit Troops »**

TOWN OF COLUMBIA

REQUEST FOR PAYMENT - OPERATING EXPENDITURE

Credit Card (Green)

PAYMENT TO: Postmaster
(Payee for Check)

VENDOR NUMBER: ___

CK # ___ Dated ___

$ ___ of Total Ck of $ ___

PURCHASED WITH PO # ___

__ Attached Invoice(s) *(please also date and initial invoice to indicate approval)*

Invoice# ___ Dated ___ $ ___

Invoice# ___ Dated ___ $ ___

Invoice# ___ Dated ___ $ ___

Invoice# ___ Dated ___ $ ___

Invoice# ___ Dated ___ $ ___

Invoice# ___ Dated ___ $ ___

Total of Invoices $ ___

__ Mileage as follows

___ miles on ___ for ___

___ miles on ___ for ___

___ miles on ___ for ___

___ miles on ___ for ___

___ miles on ___ for ___

___ Total miles at .505 per mile = $ ___

✓ Postage (attach receipt) ~~$100.57~~ 125.02

__ Other (describe and attach receipt) ___ $ ___

FUND	DEPT / AGENCY	ACTIVITY	AMOUNT	DESCRIPTION
10	4	132	110	$ ~~1457~~ 31.02	Ho final notice - odd
10	4	132	110	$ 94.00	(2) rd 1s stamps
10	4			$	
10	4			$	
10	4			$	
10	4			$	

I have indicated the budget account(s) that should be charged.

DATE 6/1/16

Mary Laraille
Authorized Signature

vouchers05.xls (Rev 01/02/08)

28.20
2.82
31.02

==========

COLUMBIA
172 ROUTE 66
COLUMBIA
CT
06237-9998
0814620237
06/02/2016 (800)275-8777 3:26 PM

==========

==========

Product Description	Sale Qty	Final Price
US Flag Coll/100	2	$94.00
(Unit Price:$47.00)		
US Flag Bklt/20	3	$28.20
(Unit Price:$9.40)		
Harvey Milk	6	$2.82
(Unit Price:$0.47)		
Total		$125.02
Credit Card Remitd		$125.02

(Card Name:VISA)
(Account #:XXXXXXXXXXXX2670)
(Approval #:09550G)
(Transaction #:957)

****
BRIGHTEN SOMEONE'S MAILBOX. Greeting cards available for purchase at select Post Offices.
****

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.

****
Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.
****

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business

HELP US SERVE YOU BETTER

TELL US ABOUT YOUR RECENT POSTAL EXPERIENCE

Go to:
https://postalexperience.com/Pos

840-5060-0376-001-00007-31832-02

or scan this code with your mobile device:

CREDIT CARD PAYMENT

TOWN OF COLUMBIA

REQUEST FOR PAYMENT - OPERATING EXPENDITURE

(Green)

PAYMENT TO: **Credit Card - Averity**

VENDOR NUMBER _ _ _ _ _

CK # _____ Dated _____

$_____ of Total Ck of $_____

PURCHASED WITH PO # : _____

__ Attached Invoice(s): *(please also date and initial invoice to indicate approval)*

Invoice #		Dated	6/6/2016	$ 8.00
Invoice #		Dated		$ -
Invoice #		Dated		$ -
Invoice #		Dated		$ -
Invoice #		Dated		$ -
Invoice #		Dated		$ -

Total of Invoices: . . . . . $ 8.00

__ Mileage as follows:

_____ miles on _____ for _____
_____ miles on _____ for _____
_____ miles on _____ for _____
_____ miles on _____ for _____
_____ miles on _____ for _____

0 Total miles at .555 per mile = ... $ -

__ Postage (attach receipt) . . . . . $ -

__ Other (describe and attach receipt) _____

_____ $ -

FUND	DEPT / AGENCY	ACTIVITY	AMOUNT	DESCRIPTION
10	4112	500	$ $8.00	Background Check, Lifeguard
			$	1 at $8 each
			$	
			$	
			$	
			$	

I have indicated the budget account(s) that should be charged.

Date: 6/6/16

Authorized Signature

AVERITY

0 Messages

?

Background Checks: Complete

Last Name: --Enter a last name to filter by-- Reference: --Enter a reference to filter by-- Department: All

Filter

	Report	Training	Auth	Status	First	Last	Alert	Recommendation	Requested	Reference	Position	Depa
☐	C		✓	VIEWED	Alexa	Potter			04/18/2016		Standard	None
☐	C		✓	COMPLETE	BRADLEY	BOWERS			04/04/2016		None	None

Credit Card Payment

TOWN OF COLUMBIA

REQUEST FOR PAYMENT - OPERATING EXPENDITURE

(Green)

PAYMENT TO: **CREDIT CARD - ~~AED Superstore~~** American Red Cross

VENDOR NUMBER _ _ _ _ _

CK # _____ Dated _____

$_____ of Total Ck of $_____

PURCHASED WITH PO #: _____

__ Attached Invoice(s): *(please also date and initial invoice to indicate approval)*

Invoice #		Dated	6/6/2016	$ 217.29
Invoice #		Dated		$ -
Invoice #		Dated		$ -
Invoice #		Dated		$ -
Invoice #		Dated		$ -
Invoice #		Dated		$ -

Total of Invoices: . . . . . $ 217.29

__ Mileage as follows:

_____ miles on _____ for _____

_____ miles on _____ for _____

_____ miles on _____ for _____

_____ miles on _____ for _____

_____ miles on _____ for _____

0 Total miles at .555 per mile = ... $ -

__ Postage (attach receipt) . . . . . $ -

__ Other (describe and attach receipt) _____

_____ $ -

FUND	DEPT / AGENCY	ACTIVITY	AMOUNT	DESCRIPTION
10	4640	300	$ $217.29	WSI Materials
			$	
			$	
			$	
			$	
			$	

I have indicated the budget account(s) that should be charged.

Date: 6/6/16

Authorized Signature

Rec Director

From: Red Cross Store [help@orderhouse.com]
Sent: Monday, June 06, 2016 9:25 AM
To: Recreation
Subject: Your Red Cross Store Order RCS-308340

Dear Marc Volza,

Thank you for shopping with us!
A copy of your order is provided below.

We look forward to your next visit to https://www.redcrossstore.org

-- The Red Cross Store Staff

ORDER DETAILS

Order Number:	**RCS-308340**
Order Date:	**Jun 6 2016 9:25AM**
Vendor:	**Red Cross Store**
Payment:	Credit Card: Visa Card Holder: Marc Volza Card Number:**********2670
Shipping:	**FedEx, Ground**

CUSTOMER CONTACT

Marc Volza
Columbia Parks and Recreation
323 Route 87
Columbia, CT 06237
United States
Phone: 860-228-8513
Email: recreation@columbiact.org

SHIPPING ADDRESS

Marc Volza
Columbia Parks and Recreation
323 Route 87
Columbia, CT 06237
United States
Phone: 860-228-8513
Email: recreation@columbiact.org

LINE ITEMS

Item Number	Description	Unit Price	Quantity	Total
SKU #: 651334 Mfr Part #:651334	Water Safety Instructor Candidate Kit, Rev. 04/14	$51.95	4	$207.80

Sub-Total:	$207.80
Shipping:	$9.49
Order Total:	**$217.29**

[mid:6972177]

TOWN OF COLUMBIA

REQUEST FOR PAYMENT - CAPITAL PROJECT

(Blue)

Credit Card

PAYMENT TO: Amazon
(Payee for Check)

VENDOR NUMBER _ _ _ _ _

CK # _____ Dated _____

$_____ of Tot Ck of $_____

PURCHASED WITH PO #: _____

__ Attached Invoice(s): *(please also date and initial invoice(s) to indicate approval)*

Invoice# _____	Dated _____	$ 858.99
Invoice# _____	Dated _____	$ _____
Invoice# _____	Dated _____	$ _____
Invoice# _____	Dated _____	$ _____
Invoice# _____	Dated _____	$ _____
Invoice# _____	Dated _____	$ _____

Total of Invoices: . . . . . $_____

__ Other (describe and attach receipt)_____

$ ~~858.99~~ 936.83

FUND	YEAR	ACTIVITY	AMOUNT	DESCRIPTION
20 - 6	206	- 002	$ 858.99	Town Clerk Scanner
20 - 6	206	- 002	$ 77.84	Warranty Protection
20 - 6	_ _ _	- _ _ _	$ _____	on Scanner
20 - 6	_ _ _	- _ _ _	$ _____	_____

I have indicated the budget account(s) that should be charged.

DATE: 6/7/16

Beverly Cuiffo
Authorized Signature

Vouchers05.xls Rev 07/01/99

amazon.com

Final Details for Order #002-3060424-2743434

Print this page for your records.

Order Placed: May 26, 2016
Amazon.com order number: 002-3060424-2743434
Order Total: $858.99

Shipped on May 27, 2016

Items Ordered	Price
1 of: *Fujitsu Fi-7160 Sheetfed Color Scanner with Auto Document Feeder (PA03670-B055)* Sold by: Amazon.com LLC Condition: New	$858.99

Shipping Address:
Robin Kenefick / Town Clerk
323 ROUTE 87
COLUMBIA, CT 06237-1156
United States

Shipping Speed:
Two-Day Shipping

Item(s) Subtotal:	$858.99
Shipping & Handling:	$0.00

Total before tax:	$858.99
Sales Tax:	$0.00

Total for This Shipment:	**$858.99**

Payment information

Payment Method:
Visa | Last digits: 2670

Billing address
Beverly Ciurylo / Town of Columbia
323 Jonathan Trumbull Highway
Columbia, Connecticut 06237
United States

Item(s) Subtotal:	$858.99
Shipping & Handling:	$0.00

Total before tax:	$858.99
Estimated tax to be collected:	$0.00

Grand Total:	**$858.99**

Credit Card transactions Visa ending in 2670: May 27, 2016: $858.99

To view the status of your order, return to Order Summary.

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amazon.com

Final Details for Order #002-9695257-5349819

Print this page for your records.

Order Placed: May 26, 2016
Amazon.com order number: 002-9695257-5349819
Order Total: $77.84

Shipped on May 26, 2016

Items Ordered	Price
1 of: *SquareTrade 3-year Office Protection Plan ($800-$900)* Sold by: SquareTrade (seller profile) Condition: New	$77.84

Shipping Address:
Robin Kenefick / Town Clerk
323 ROUTE 87
COLUMBIA, CT 06237-1156
United States

Shipping Speed:
Standard

Item(s) Subtotal:	$77.84
Shipping & Handling:	$0.00
Total before tax:	$77.84
Sales Tax:	$0.00
Total for This Shipment:	**$77.84**

Payment information

Payment Method:
Visa | Last digits: 2670

Billing address
Beverly Ciurylo / Town of Columbia
323 Jonathan Trumbull Highway
Columbia, Connecticut 06237
United States

Item(s) Subtotal:	$77.84
Shipping & Handling:	$0.00
Total before tax:	$77.84
Estimated tax to be collected:	$0.00
Grand Total:	**$77.84**

Credit Card transactions Visa ending in 2670: May 26, 2016: $77.84

To view the status of your order, return to Order Summary.

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INVOICE

PAYCHEX OF NEW YORK LLC
714 BROOK STREET
SUITE 120
ROCKY HILL, CT 06067

COLUMBIA BOARD OF EDUCATION - T713
3 SCHOOL HOUSE ROAD
COLUMBIA, CT 06237

INVOICE DATE	**05/23/2016**
INVOICE NUMBER	**694851**
INVOICE AMOUNT	**$ 315.11**
CHECK DATE	**05/26/2016**
A/R NUMBER	**1**

TERMS : PLEASE DO NOT PAY THIS BILL. THE TOTAL AMOUNT DUE WILL BE DEDUCTED FROM YOUR ACCOUNT NUMBER: XXXXXXXXX5485 ON YOUR CHECK DATE.

PRODUCT SERVICE		(QUANTITY	x PER ITEM) CHARGE	+ FLAT FEE	= SUB TOTAL	- PRODUCT DISCOUNT	= TOTAL	TAX-ABLE
*BNDBI	PAYROLL PROCESSING BUNDLE BI	50	3.54	157.00				
		25	2.99	0.00				
		34	2.68	0.00				
					499.87	(199.95)	299.92	N
*MNEWH	NEW HIRE REPORTING	2	3.50	0.00	7.00	(2.31)	4.69	N
*GPS	GARNISHMENT PAYMENT SERVICE						0.00	N
*DELCR	DELIVERY - COURIER			10.50	10.50		10.50	N
TOTALS					517.37	(202.26)	315.11	

TOTAL INVOICE 315.11

INVOICE

PAYCHEX OF NEW YORK LLC
714 BROOK STREET
SUITE 120
ROCKY HILL, CT 06067

TOWN OF COLUMBIA-OFFICE OF BOARD OF - T712
SELECTMAN
323 RT 87
COLUMBIA, CT 06237

INVOICE DATE	**05/31/2016**
INVOICE NUMBER	**696031**
INVOICE AMOUNT	**$ 249.15**
CHECK DATE	**06/03/2016**
A/R NUMBER	**1**

TERMS : PLEASE DO NOT PAY THIS BILL. THE TOTAL AMOUNT DUE WILL BE DEDUCTED FROM YOUR ACCOUNT NUMBER: XXXXXXXXX5485 ON YOUR CHECK DATE.

PRODUCT	SERVICE	(QUANTITY	x PER ITEM) + CHARGE	FLAT FEE	= SUB TOTAL	- PRODUCT DISCOUNT	= TOTAL	TAX-ABLE
*BNDBI	PAYROLL PROCESSING BUNDLE BI	50	3.54	157.00				
		14	2.99	0.00				
					375.86	(146.59)	229.27	N
*MNEWH	NEW HIRE REPORTING	4	3.50	0.00	14.00	(4.62)	9.38	N
*GPS	GARNISHMENT PAYMENT SERVICE						0.00	N
*DELCR	DELIVERY - COURIER			10.50	10.50		10.50	N
TOTALS					400.36	(151.21)	249.15	

TOTAL INVOICE 249.15