

**REGULAR MEETING AGENDA  
COLUMBIA BOARD OF SELECTMEN**

**Tuesday, January 16, 2024**

**7:00 PM**

**Adella G. Urban Administrative Offices Conference Room & Virtual  
323 Route 87, Columbia, CT**

**Topic: Board of Selectmen Meeting**

**Time: Jan 16, 2024 07:00 PM Eastern Time (US and Canada)**

**Join Zoom Meeting: <https://us02web.zoom.us/j/85924195617>**

**Meeting ID: 859 2419 5617**

**One tap mobile**

**+16465588656,,85924195617# US (New York)**

**Dial by your location**

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*This is a hybrid public meeting. The public can attend in-person or electronically. The information provided in this agenda contains the link to access the meeting electronically.*

*The public may view the video recording of the meeting on YouTube at "[Town of Columbia, CT](#)" Please allow approximately 48 business hours after the meeting for the video to be published.*

*For public input before the meeting, please email your comments to [PublicInput@columbiact.org](mailto:PublicInput@columbiact.org) prior to 24 hours before the meeting.*

**CALL TO ORDER:**

- 1. RULES OF CONDUCT FOR HYBRID VIRTUAL MEETING:** *This meeting will be held both in-person and virtual. This session is being both video and audio recorded. Board members and staff who are joining virtually will generally remain on mute except when speaking or voting and will generally be keeping video of themselves on throughout the meeting. If a member of the public joining virtually creates an audio or video disruption, they may be manually ejected from the meeting upon recommendation of staff or the First Selectman. If attending virtually, public comments during the meeting can be submitted through the "Chat" feature in or wave your hand and request your mic to be un-muted. PLEASE INCLUDE IN BOTH METHODS YOUR NAME AND ADDRESS.*
- 2. PLEDGE OF ALLEGIANCE:**
- 3. APPROVAL OF AGENDA:**
- 4. APPROVAL OF MINUTES:**
  - 4.1** BOS Regular Meeting Minutes for January 9, 2024.

5. **AUDIENCE OF CITIZENS:**
6. **OLD BUSINESS:**
  - 6.1 Regional Animal Control (Columbia, Hebron & Andover).
7. **NEW BUSINESS:**
  - 7.1 Storm and Infrastructure Upgrade Requirements.
  - 7.2 Set Town Meeting to Appropriate \$250,000 towards Engineering and Design for Road Repair and Culvert Upgrades.
8. **COLUMBIA LAKE / DAM / BEACH:**
9. **APPOINTMENTS / RESIGNATIONS:**
10. **TOWN ADMINISTRATOR REPORT:**
11. **CORRESPONDENCE:**
12. **BUDGET:**
  - 12.1 Transfers:
  - 12.2 Refunds:
13. **APPROVE PAYMENT OF BILLS:**
14. **AUDIENCE OF CITIZENS:**
15. **BOARD MEMBER COMMENTS:**
16. **EXECUTIVE SESSION: Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A).**
  - 16.1 Real Estate:
  - 16.2 Personnel:
17. **ADJOURNMENT:**

**REGULAR MEETING MINUTES  
COLUMBIA BOARD OF SELECTMEN**

**Tuesday, January 9, 2024**

**7:00 PM**

**Adella G. Urban Administrative Offices Conference Room & Virtual  
323 Route 87, Columbia, CT**

**Members Present:** Steven Everett, First Selectman; Judy Ortiz, Deputy First Selectman; William O'Brien, Selectman; Christopher Lent, Selectman.

**Members Absent:** Lisa Napolitano, Selectman.

**Also Present Remotely:** Barbara Wilson, Interim Superintendent; Beverly Ciurylo, Finance Director; Sherry Adams, Sr. VP, CIRMA.

**CALL TO ORDER:** S. Everett called the meeting to order at 7:00 pm.

1. **RULES OF CONDUCT FOR HYBRID VIRTUAL MEETING:** S. Everett read the rules of conduct for a hybrid virtual meeting.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
3. **APPROVAL OF AGENDA:** S. Everett MOVED to Approve the Agenda as presented. MOTION CARRIED 4.0.
4. **APPROVAL OF MINUTES:**
  - 4.1 **BOS Regular Meeting Minutes for December 19, 2023.** S. Everett MOVED to Approve the Board of Selectmen Regular Meeting Minutes for December 19, 2023. MOTION CARRIED 4.0.
5. **AUDIENCE OF CITIZENS:** None.
6. **OLD BUSINESS:** None.
7. **NEW BUSINESS:** None.
8. **COLUMBIA LAKE / DAM / BEACH:**
  - 8.1 **Application to Repair dock for James Young on behalf of Tony Clemintino, 3 Upper Woodland Terrace, Columbia, CT.** S. Everett MOVED to Approve the Application to repair a dock at 3 Upper Woodland Terrace upon the recommendation set forth by LMAC. MOTION CARRIED 4.0.
  - 8.2 **Application to Repair a Seawall for Bill Fochi, 62 Lake Rd., Columbia, CT.** S. Everett MOVED to Approve the Application to repair a seawall at 62 Lake Rd upon the recommendation set forth by LMAC. MOTION CARRIED 4.0.
9. **APPOINTMENTS / RESIGNATIONS:**
  - 9.1 **Resignation of Debbie Fiske, Parks and Recreation Director.** S. Everett said D. Fiske will be resigning for a new opportunity with the Town of Windham. S.

Everett wished Debbie all the best and thanked her for the outstanding job she did as the Parks & Recreation Director.

- 9.2 **Retirement of Carol Price, Tax Collector.** C. Price will be retiring after 29 years as the Tax Collector, and 4 years as the Assistant Tax Collector. S. Everett thanked Carol as always done a remarkable job and said that she will be missed. Carol will be staying on until March 31<sup>st</sup> to provide a smooth transition.
  
10. **TOWN ADMINISTRATOR REPORT:** M. Walter provided a 2023 summary of town projects completed and a look ahead to 2024. S. Everett said that the town used the ARPA funding wisely for the projects listed in the summary. He said that the town benefited from the decisions that the BOS made and thanked the board for bringing that vision forward for the people of Columbia.
  - 10.1 **EV Charger Update.** All the EV Chargers are installed. We will be finalizing the contract agreement with LOOP, which is the software charging company for the EV chargers.
  - 10.2 **Horace Porter School HVAC Grant Update.** The HVAC grant was submitted at the end of December. M. Walter thanked Beverly Ciurylo, Barbara Wilson, Mike Sylvester and Chris Lent and the HVAC Building Committee.
  - 10.3 **Thank You to DPW for Assisting in Pick-up and Delivery of Donated Office Furniture from RJS Associates.** M. Walter thanked the DPW crew for helping pick up and deliver the furniture donated by RJS Associates.
  - 10.4 **Community Social Services Coordinator Moving to Senior Center.** The Community Social Services Coordinator will be moving to the Senior Center by the end of January to help better serve the community from the location at the Senior Center.
  - 10.5 **Snow Removal Grant Pilot Program:** This program was funded by donations from the Lions Club and was the brain child of CONA. The specifications were provided for the program include income requirements and how to apply. The resident will have to hire a snow removal contractor and then submit the bill to the town. The program is facilitated through the Social Services Department.
  - 10.6 **Municipal Finance 101 for Newly Elected Officials.** M. Walter participated in the newly elected officials training session in Rocky Hill on Saturday, January 6<sup>th</sup>. The Workshop sessions provided information on the fundamentals of municipal government, FOIA/Meetings/Ethics, and Municipal Budgeting 101.
  
11. **CORRESPONDENCE:**
  - 11.1 **AHM December Program Report.**
  
12. **BUDGET:**
  - 12.1 **Transfers:** None.
  - 12.2 **Refunds:** S. Everett MOVED to Approve the Refunds Totaling \$663.81. MOTION CARRIED 4.0.
  
13. **APPROVE PAYMENT OF BILLS:** S. Everett MOVED to Approve the Payment of Bills Totaling \$452,233.35, consisting of 23/24 Emergency, 23/24 Regular, Saxton B. Little Library payment 3 of 4, Credit Card, and Paychex. MOTION CARRIED 4.0.
  
14. **AUDIENCE OF CITIZENS:** None.

15. **BOARD MEMBER COMMENTS:** C. Lent congratulated Debbie Fiske on moving on to her next chapter, and that she set the bar high for the Rec Department. He also thanked Carol Price for doing a great job and wishes her the best in her retirement. All the board echoed C. Lent's sentiments.
  
16. **EXECUTIVE SESSION: Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A).** S. Everett MOVED to Enter Into Executive Session at 7:16 pm and invited Mark Walter, Town Administrator, Barbara Wilson, Interim Superintendent, and Sherry Adams, Vice President, Liability Claims of CIRMA, and Beverly Ciurylo, Finance Director. Executive Session ended at 7:59 PM with No Action Taken.
  - 16.1 **Legal:** No Action Taken.
  - 16.2 **Personnel:** No Action Taken.
  - 16.3 **Real Estate:** No Action Taken.
  
17. **ADJOURNMENT:** S. Everett MOVED to ADJOURN at 8:00 PM. MOTION CARRIED UNANIMOUSLY.

**Respectfully Submitted by Jennifer C. LaVoie**

**Memorandum of Understanding**  
**By and between the**  
**Capitol Region Council of Governments, the Town of Andover, CT, the Town of Columbia,**  
**CT, and the Town of Hebron, CT, for establishment of**  
**Shared Animal Control under the Regional Performance Incentive Program Grant**

This Memorandum of Understanding (MOU) is made and entered by and among the Capitol Region Council of Governments, the Town of Andover, the Town of Columbia, and the Town of Hebron, collectively referred to hereinafter as “the Parties”.

**WHEREAS**, in December of 2022, the State of Connecticut awarded the Capitol Region Council of Governments (CRCOG) a Regional Performance Incentive Program (RPIP) grant in the amount of \$471,250 for **Shared Regional Animal Control Officer/Services** to provide shared supplemental support of Animal Control Officers (ACO), shared ACO vehicles, ACO backup and coverage to assist residents in need, as well as animals in distress when the town ACO is unavailable.

**WHEREAS**, the Town of Andover (Andover), Town of Columbia, CT (Columbia) and the Town of Hebron, CT (Hebron) are members of the Capital Regional Council of Governments.

**WHEREAS**, the PARTIES wish to enter into a MOU to establish a shared regional animal control program.

**NOW, THEREFORE**, in consideration of the mutual promises and considerations contained herein, the PARTIES agree as follows:

**A. Term:** Effective \_\_\_\_\_, 2024 (or as agreed to by the parties hereto in a signed writing), the parties shall establish Regional Shared Animal Control Services. Under this MOU, such ACO services shall continue for three (3) years through June 30, 2027, unless prior terminated by the parties hereto pursuant to the terms of this MOU (Initial Term). At the end of the Initial Term, the Shared Regional Animal Control Officer Program shall be financially self-sufficient and operational by and between the municipal members and members may mutually agree in writing to continue the Shared Regional Animal Control Officer Program.

The Parties acknowledge that Andover is currently in a contract for Animal Control Services and will participate in this program beginning in Fiscal Year 2024-2025.

**B. Scope of Work:** In support of shared regional animal control services, the following ACO Services shall be performed:

1. In collaboration with the Parties, Hebron will hire a regional animal control officer(s) (Regional ACO) to perform the Services during the Term of this MOU for shared supplemental support of ACO services based on service population, number and types of calls, geographic location of services needed, and dates/times of service required.
2. The ACO shall be an employee of Hebron, and entitled to all benefits afforded an employee of the Town of Hebron, CT.

3. Throughout the Initial Term of this MOU, the Regional ACO shall perform such duties through the duration of his/her designated shift/schedule, including, but not limited to, the following (ACO Services):
  - a. domestic and wild animal control/response
  - b. animal bites, including investigation, quarantine, and rabies testing for domestic and wild animals
  - c. domestic and wild animal cruelty and neglect cases
  - d. investigation and handling of sick, injured, deceased, captured, aggressive, nuisance, roaming or other domestic and wild animals, including, but not limited to cats and dogs
  - e. investigation and enforcement of cruelty, abandonment, or protective custody cases involving domestic and wild animals
  - f. provision/oversight/coordination of veterinary care services as needed of animals in the care of the ACO.
  - g. other incidents involving domestic and/or wild animals ACO Services (e.g., police calls for raids, hoarding cases, domestic violence situations, public safety, traffic stops, arrests, vehicle accidents, court proceedings, civil and/or criminal hearings, public engagement, community outreach, media relations, etc.
  - h. cooperation with other agencies, including, but not limited to CT Department of Agriculture, State Police, health districts, etc., in providing domestic and wild animal control services
4. Hebron shall serve as the primary regional animal control facility for the region at such location as mutually agreed to by the Parties, with Columbia and Andover providing back-up regional facilities, especially in cases of emergency, hoarding, or lack of space at the Hebron facility.
5. Hebron shall maintain animal control vehicle(s) for use by the animal control officer(s), including, but not limited to, maintenance, service, repairs, fuel, and insurance.
6. In collaboration with Andover and Columbia, Hebron shall obtain at least three (3) competitive quotes, secure funds, and obtain approval to perform all necessary HVAC, building, and code upgrades to its existing facility to comply with applicable state and local animal control facility regulations.
7. Training –Hebron shall train the Regional ACO staff to perform the Services required by this MOU, including understanding of all laws, rules, and regulations concerning animal control programs and services stipulated by each participating municipality.
8. CRCOG, as the administrator of the RPIP Grant, will invoice and collect cost shares from the Parties and reimburse for expenses.

**C. Cost-Share/Program Assessments between participating Municipalities.** CRCOG will invoice the parties for the Regional ACO.

The fee shall be calculated and mutually agreed with the Parties in writing prior and each Fiscal Year hereinafter. During FY 2024-2025 the RPIP grant will provide up to 50% towards the cost of the Regional ACO and may provide additional support towards equipment purchases. During FY 2025-2026 and FY 2026-2027, the RPIP grant will provide up to 25% for the Regional ACO. At the culmination of the RPIP Grant period, the Regional ACO shall be self-sustained by Parties. Please see attached Exhibit A for additional cost-share detail.

**D. Invoices and Billing.** As lead Shared Regional ACO facility, Hebron shall timely pay all expenses, including Shared Regional ACO salary. Hebron shall provide a detailed invoice of the expenses and CRCOG will reimburse Hebron to the terms of the Shared Regional ACO RPIP grant and invoice Columbia and Andover.

Invoices should be made quarterly or semi-annually as mutually agreed on by the Parties.

**E. ACO Reports.** Hebron shall compile quarterly ACO reports for each of the Parties, containing, but not limited to, the following information:

- # of calls
- Type of call with description (e.g., domestic vs. wildlife)
- Date, Time and ACO responding to each call
- Outcome of each call
- Other information as required

Additional information to be provided upon request of the parties hereto or in accordance with terms and conditions of RPIP grant.

**F. Insurance.** Each of Andover, Columbia, and Hebron shall carry the following minimum insurance coverages:

General Liability	\$1,000,000 with a \$2,000,000 aggregate
Auto	\$1,000,000
Umbrella	\$5,000,000

**G. Purchase, Ownership, and Disposition of Capital Assets.** During the Initial Term of this MOU, all equipment, vehicles, and capital assets purchased through mutual agreement of the participating municipalities shall be owned by Hebron. Upon the expiration or termination of this MOU, Hebron shall retain all vehicles, equipment, and other capital assets used to provide the shared regional ACO Services.

**H. Indemnification and Hold Harmless.** Each of Andover, Columbia, Hebron, and CRCOG shall defend, indemnify, and hold each other harmless from and against any claims, suits, damages, or losses arising from the negligent acts, intentional misconduct, or omissions of ACO staff, volunteers, and/or agents of Andover's, Columbia's, Hebron's and/or CRCOG.

**I. Termination.** This MOU may be terminated at any time by any party herein upon providing written notice of cancellation at least ninety (90) calendar days prior to the date of cancellation to the non-cancelling party(ies).

**J. Right to Cure.** Any Party to this MOU shall have a thirty (30) calendar day right to cure any material defects in Services hereunder.

**K. Termination of Payments and Pro-Rata Share during Initial Term.** In the event this MOU is terminated during the Initial Term, the terminating municipality shall reimburse the non-terminating municipality(ies) a pro-rata share for the remainder of the applicable year, such early termination pro-rata share calculated based upon DPH population in year of termination



multiplied by per capita assessment. Upon termination during the Initial Term, all payment obligations by the terminating party under this MOU shall cease as of the final date on which Services are last performed hereunder.

**L. MOU Continuation between Participating Municipalities.** Effective, June 30, 2027, CRCOG shall no longer serve as Grant Administrator nor be obligated hereunder. The other parties of this MOU, Andover, Columbia, and Hebron may continue under this MOU or may be required to enter into a new MOU between the required parties for continuation of shared regional ACO Services, if agreed to in writing.

**M. Miscellaneous**

(a) Assignment. This MOU or any part hereof or interest herein shall not be assigned or otherwise transferred by any party without the prior written consent of the other parties nor shall the same be assignable by operation of law, without the prior written consent of the other parties. No assignment shall be valid if in violation of any local, State, or municipal law.

(b) Force Majeure. If the performance by any party hereto of its respective non-monetary obligations under this MOU is delayed or prevented in whole or in part by acts of God, fire, floods, storms, explosions, accidents, epidemics, pandemics, COVID-19, war, civil disorder, strikes or other labor difficulties, or any law, rule, regulation, order or other cause not reasonably within such party's control, whether or not specifically mentioned herein, such party shall be excused, discharged and released of performance only to the extent such performance or obligation is so delayed or prevented by such occurrence without liability of any kind. Nothing contained herein shall be construed as requiring any party hereto to accede to any demands of, or to settle any disputes with, labor or labor unions, suppliers, or other parties that such party considers unreasonable.

(c) Choice of Law. This MOU shall be governed by and construed in accordance with the law of the State of Connecticut without giving effect to choice of law rules.

(d) No Waiver. No release, discharge, or waiver of any provision hereof shall be enforceable against or binding upon any party hereto unless in writing and executed by the other parties hereto. Neither the failure to insist upon strict performance of any of the agreements, terms, covenants or conditions hereof, nor the acceptance of monies due hereunder with knowledge of a breach of this MOU, shall be deemed a waiver of any rights or remedies that either party hereto may have or a waiver of any subsequent breach or default in any of such agreements, terms, covenants or conditions.

(e) Counterparts. This MOU may be executed in counterparts, each of which shall be deemed to be an original and have the same full force and legal effect as if executed on the same instrument. Facsimile and electronic signatures shall constitute valid and original signatures.

(f) Severability. If any term or provision of this MOU shall be found to be void or contrary to law, such term or provision shall, but only to the extent necessary as required by law, be deemed to be severable from the other terms and provisions hereof, and the remainder of this MOU shall be given its full force and legal effect as if the parties had not included the severed term herein. The unenforceability or invalidity of any provision of this MOU shall not invalidate the remainder of this MOU.

(g) Complete Agreement. This MOU sets contains the entire understanding of the parties and sets forth all the promises, covenants, and agreements of the parties hereto and supersedes all prior and contemporaneous agreements, inducements, and understandings, express or implied, oral, or written, which address the subject matter of this MOU. This provision shall not be read to invalidate or amend any prior, contemporaneous written agreements between the parties hereto which address subjects not covered by this MOU.

(h) No Joint Venture. The parties herein are independent contractors with respect to each other. Nothing contained in this MOU shall be deemed or construed as creating a joint venture partnership between the parties, nor shall any person not a party to this contract be a beneficiary or have rights pursuant hereto.

(i) Headings. Headings and subheadings of the sections of this MOU are inserted for convenience of reference only and shall not control or affect the meaning or construction of any of the agreements, terms, covenants, and conditions of this MOU in any manner.

(j) Integration. This MOU has been fully reviewed and negotiated by the parties hereto and their respective legal counsel. No weight shall be placed upon which party hereto or its counsel drafted the provision being interpreted.

(k) Amendments. No provision of this MOU may be modified, waived, or amended except by a written instrument duly executed by each of the parties hereto. Any such modifications, waivers or amendments shall not require additional consideration to be effective.

(l) Cooperation. Each party hereto shall execute all further documents or instruments and take all necessary action that any other party hereto may deem reasonably necessary to carry out the proper purposes of this MOU.

**IN WITNESS THEREOF**, the parties hereto have executed and made effective this MOU as of the Effective Date written above.

**Capital Region Council of Governments (CRCOG)**

By: \_\_\_\_\_

Title: Executive Director

Printed Name: Matthew W. Hart

Date: \_\_\_\_\_, 2024

**Town of Andover, CT**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_, 2024

**Town of Columbia, CT**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_, 2024

**Town of Hebron, CT**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_, 2024

**EXHIBIT A**  
**COST SHARE**

Shared ACO (RPIP) Budgets - Andover, Columbia, Hebron								
TOTALS	17,521		\$ 80,000.00	\$ 100,000.00	\$ 103,000.00	\$ 106,090.00	\$ 109,272.70	
Town	2020 Decennial Census Population	% Share	Facilities Upgrade	FY 24-25	FY 25-26	FY 26-27*	FY 27-28	
Andover	3,151	17.98%	\$ 3,596.83	\$ 8,992.07	\$ 13,892.74	\$ 14,309.53	\$ 19,651.75	
Columbia	5,272	30.09%	\$ 6,017.92	\$ 15,044.80	\$ 23,244.22	\$ 23,941.55	\$ 32,879.73	
Hebron	9,098	51.93%	\$ 10,385.25	\$ 25,963.13	\$ 40,113.04	\$ 41,316.43	\$ 56,741.23	
RPIP Grant (OPM/State)			\$ 60,000.00	\$ 50,000.00	\$ 25,750.00	\$ 26,522.50	\$	
FY 26-27 and FY 27-28 rates may change based on mutual agreement and dependent on call volume								
All costs are not to exceed amounts. During the RPIP grant period (ending 6/30/2027), municipality bearing the cost will submit costs to CROG and based on formula outlined, CROG will bill the other two towns and the grant and reimburse the town								
After the RPIP granting period is over, beginning FY 27-28, Hebron will bill Andover and Columbia as mutually agreed								



# TOWN OF COLUMBIA

323 Jonathan Trumbull Highway, Columbia, CT 06237  
(860) 228-0110 FAX: (860) 228-1952

## OFFICE OF THE FIRST SELECTMAN

January 12, 2024

Senator Chris Murphy  
120 Huyshope Avenue, Suite 401  
Hartford, CT 06106

**RE: Recent Flooding and Road Infrastructure**

Dear Senator Murphy,

Thank you for reaching out to the town to enquire about any damage from the recent severe flooding and any challenges we have experienced. Unfortunately, Columbia is positioned as the starting point of two major watersheds — the Hop River and Salmon River which includes Columbia Lake and Mono Pond State Park watersheds, which has created a catastrophic amount of water hitting our saturated drainage systems.

Listed below are the roads, bridges, and culverts that have been affected by the recent storms and subsequent flooding.

**Doubleday Road:** The whole road is failing because the corrugated metal pipe is rusted out and it is undersize. The drainage system is the entire full length of the road. When flooding occurs, it undermines the road, and the road is collapsing. The estimated construction and engineering costs is \$5 million.

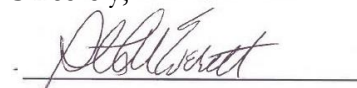
**Pine Street:** The two pipes are undersized for the size of the stream and watershed drainage area and would need to be upgraded to a box culvert. The estimated cost for construction is \$1.2 million with estimated engineering costs of \$125,000 for a total of \$1.325 million.

**Thompson Hill Road:** The 48-inch pipe culvert is too small and will need an upgrade to a box culvert. The estimated construction cost is \$850,000 with estimated engineering costs of \$100,000 for a total of \$950,000.

Steven M. Everett, *First Selectman*

**Latham Hill Bridge:** Five pipes make up the bridge which is set too low and floods almost every rain event. The elevation of the road would have to be raised to elevate the issue of consistent flooding. The estimated construction cost is \$2 million with engineering costs of \$200,000 for a total of \$2.2 million.

Sincerely,

A handwritten signature in cursive script, appearing to read "S. Everett", is written over a horizontal line.

Steven M. Everett  
First Selectman

s:\selectman\mark walter\correspondence\correspondence steven everett\town of columbia road infrastructure 1.12.24.doc

Steven M. Everett, *First Selectman*

# TOWN OF COLUMBIA

## *Finance Department*

Town Hall Annex, 323 Route 87, Columbia, CT 06237

(860) 228-8423      FAX: (860) 228-2392

DATE: 1/16/2024

TO: Board of Selectmen

FROM: Town of Columbia Finance Department

SUBJECT: Payment of Bills Approval: 23/24 Expenditures

Fund #10 General	Fund #20 Capital	Fund #24 Amer Rescue	Fund #28 Szedga Farm	Fund #29 Recreation	Fund #30 Dog Fund	Fund #31 Hist Doc	Fund #36 Sr Ctr	Fund #38 Rec Park Rental	Total
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2023-2024 Emergency

2023-2024 Regular

	2640	28,477.78	94,039.40	17,280.80	153.00				139,950.98
<hr/>									
		28,477.78	94,039.40	17,280.80	153.00				139,950.98
<hr/>									
Credit Card		785.00							785.00
Paychex		1,707.46							1,707.46
		2,492.46							2,492.46
<hr/>									
Total payments		30,970.24	94,039.40	17,280.80	153.00				142,443.44
									142,443.44

### Approval

Date of BOS Meeting: 1/16/2024

The above mentioned payment of bills is approved by a majority of the Board of Selectmen as signed below.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_





## ACCOUNTS PAYABLE POSTING REGISTER

Document Ct1# 002640-01

Sequenced By Voucher Number

Type Column: \*S=Sng Chk; \*A=Ach Pay

Period: January 2024

Vcr#	Voucher Description	Vnd#	Vendor Name	Invoice#	Type	Ref#	PO#	Due Date	Vcr Total
062503	OIL/OIL FILTERS	ADVAUT	ADVANCE AUTO PARTS	4434331722	R			01/11/24	171.76
062504	OIL FILTER	ADVAUT	ADVANCE AUTO PARTS	4434333623	R			12/28/23	12.58
062505	HAZARDOUS TREE REMOVAL	ASPLUN	ASPLUNDH TREE EXPERT, LLC	83137123	R		009156	12/28/23	3,688.80
062506	HAZARDOUS TREE REMOVAL	ASPLUN	ASPLUNDH TREE EXPERT, LLC	83074323	R		009156	12/29/23	1,229.60
062507	PO 9174 ALARM/FIRE PANEL DPW	BESTWA	BESTWAY ELECTRIC	2645	R		009174	12/29/23	17,280.80
062508	HUNT RD BRIDGE REPLACEMENT	BOVEBR	BOVE BROTHERS LLC	APP 2	R		009183	01/05/24	86,937.00
062509	REFUSE SERVICE SR CENTER	CASELL	CASELLA WASTE	3593678	R			01/05/24	178.81
062510	RENEWAL OF MS OFFICE LICENSING	CCAT	NOVUS INSIGHT INC.	17538	R		009212	01/11/24	9,824.00
062511	RENEWAL OF CCMA CERTIFICATION	CCMAC	CCMA COMMITTEE	M HAWLEY	R			01/10/24	30.00
062512	IWC LEGAL NOTICE	CHRON	THE CHRONICLE	41	R			01/08/24	81.22
062513	PZC LEGAL NOTICE	CHRON	THE CHRONICLE	42	R			12/31/23	193.36
062514	TEACHERS CONTRACT & ADMIN	CHRON	THE CHRONICLE	45	R			12/31/23	204.36
062515	LEGAL NOTICE	CHRON	THE CHRONICLE	44	R			12/31/23	212.22
062516	ENDORSEMENT TO ADD LOADER 6305	CIRMA	CIRMA	31429	R			01/02/24	194.00
062517	BUSHING	COLFOR	COLUMBIA FORD, INC.	123663	R			01/02/24	6.84
062518	CVFD PHYSICALS	CORPCA	CT OCCUPATIONAL MEDICINE PART.	262193	R			01/04/24	1,678.00
062519	QTRLY DEEP FEES - 4TH QTR 2023	DEPTEN	DEPT ENERGY&ENVIRON PROTECTION Q4 2023		R			01/08/24	2,520.00
062520	TOWN REVENUE	DEPTEN	DEPT ENERGY&ENVIRON PROTECTION Q4 2023		M			01/08/24	-84.00
062521	559.4 GAL DIESEL DPW	DIMEOI	DIME OIL CO LLC	115409	R			01/08/24	1,683.84
062522	GASOLINE DELIV 12/28	DIMEOI	DIME OIL CO LLC	115744	R			12/28/23	1,947.03
062523	ELECTR STREET LIGHTS COMMERCE	EVERS	EVERSOURCE	5156752405	R			01/02/24	23.96
062524	ELECTR STREET LIGHTS RT 66	EVERS	EVERSOURCE	5122070402	R			01/02/24	575.38
062525	ELECTR - STREET LIGHTS RT 66	EVERS	EVERSOURCE	5166182404	R			01/02/24	174.05
062526	TANK REPAIR - FREIGHTLINER	FREILI	FREIGHTLINER OF HARTFORD, INC.	1001580	R			01/05/24	219.02
062527	HAZARDOUS TREE REMOVAL	GREENV	GREEN VALLEY TREE LLC	01790-1	R			01/11/24	2,184.00
062528	SUPPLIES	HEBRAC	HEBRON ACE HARDWARE	096908/1	R			01/11/24	36.85
062529	SUPPLIES	HOMEDI	HOME DEPOT CREDIT SERVICES	8022007	R			12/20/23	56.99
062530	SOCIAL SERVICES	HOMEDI	HOME DEPOT CREDIT SERVICES	5023700	R			01/02/24	90.18
062531	SOCIAL SERVICES	HOMEDI	HOME DEPOT CREDIT SERVICES	4100356	R			01/03/24	59.43
062532	BB REF 2 GAMES 12/9	LAVACH	CHRIS LAVALLE	BB REF	R			01/03/24	84.00
062533	FERTILIZER - GARDENS	MACKEY	MACKEY'S WILLIMANTIC	15660/1	R			12/09/23	29.99
062534	MIDNEROC 10/1-12/31/23	MIDNER	MID-NEROC	QTR 2	R			01/03/24	394.28
062535	TIRE REPAIR F350	PETES	PETE'S TIRE BARNS, INC.	305470	R			01/08/24	208.08
062536	LANDFILL SAMPLING	PHOENX	PHOENIX ENVIRONMENTAL LABS INC	1139766	R			01/08/24	98.00
062537	PERMIT PROCESSING FEE DEC 2023	POINTS	POINT SOFTWARE	2024106	R			01/03/24	370.00
062538	4 ROLLS STAMPS	POST	POSTMASTER	STAMPS	R			01/10/24	264.00
062539	BELT - ROAD SAW	PREUSS	W.H. PREUSS SONS, INC.	169060	R			01/10/24	47.24
062540	MILEAGE JUL-DEC/COUNTY MTG	PRICCA	CAROL PRICE	MILEAGE	R			01/10/24	290.82
062541	ZUMBA 1/9	RICAMA	MARTIN RICARDO-MORALES	ZUMBA	R			01/09/24	18.00

ACCOUNTS PAYABLE POSTING REGISTER

Document Ctl# 002640-01

Sequenced By Voucher Number

Type Column: \*S=Sng Chk; \*A=Ach Pay

Period: January 2024

Vcr#	Voucher Description	Vnd#	Vendor Name	Invoice#	Type	Ref#	PO#	Due Date	Vcr Total
062542	1/5 FIT FUSION	RITCCA	CAROLYN A RITCHIE	FIT FUSION	R			01/09/24	27.00
062543	1/8 FIT FUSION	RITCCA	CAROLYN A RITCHIE	FIT FUSION	R			01/08/24	24.00
062544	QTRLY STATE ED FEES QTR 4 2023	STCTED	STATE OF CONNECTICUT	Q4 2023	R			01/08/24	521.70
062545	TOWN REVENUE	STCTED	STATE OF CONNECTICUT	Q4 2023	M			01/08/24	-20.07
062546	DPW UNIFORM RENTAL/MOPS	SWISS	SWISS UNIFORM RENTAL DIVISION	81271	R			01/08/24	63.34
062547	CHEVY TRANSMISSION REPAIR	TERRYS	TERRYS TRANSMISSIONS INC.	18920	R			01/09/24	5,740.34
062548	FASTENERS	TRUEVA	CASH TRUE VALUE	130041	R			01/09/24	14.72
062549	MOD RIP-RAP/CRUSHED STONE/PROC	WINDMA	WINDHAM MATERIALS LLC	211196	R			01/05/24	365.46

Register Totals:

Number of Vouchers = 47

Total of Vouchers = 139,950.98

**TOWN OF COLUMBIA**  
**REQUEST FOR PAYMENT – OPERATING EXPENDITURE**  
 (Green)

AYMENT TO: COST/Credit Card

(Payer for Check)

\_\_\_\_\_  
 (Address)

VENDOR NUMBER \_\_\_\_\_

CK# \_\_\_\_\_ Dated \_\_\_\_\_

\$ \_\_\_\_\_ of Tot Ck of \$ \_\_\_\_\_

PURCHASED WITH PO#: \_\_\_\_\_

Attached Invoices(s):(please also date and initial invoice(s) to indicate approval)

Invoice# \_\_\_\_\_ Dated \_\_\_\_\_ \$ \_\_\_\_\_

Invoice# \_\_\_\_\_ Dated \_\_\_\_\_ \$ \_\_\_\_\_

Invoice# \_\_\_\_\_ Dated \_\_\_\_\_ \$ \_\_\_\_\_

Invoice# \_\_\_\_\_ Dated \_\_\_\_\_ \$ \_\_\_\_\_

Total of Invoices: ..... \$ \_\_\_\_\_

\_\_\_\_\_ Mileage as follows:

\_\_\_\_\_ Miles on \_\_\_\_\_ for \_\_\_\_\_

\_\_\_\_\_ Miles on \_\_\_\_\_ for \_\_\_\_\_

\_\_\_\_\_ Miles on \_\_\_\_\_ for \_\_\_\_\_

\_\_\_\_\_ Miles on \_\_\_\_\_ for \_\_\_\_\_

\_\_\_\_\_ Miles on \_\_\_\_\_ for \_\_\_\_\_

Total miles at . per mile = ..... \$ \_\_\_\_\_

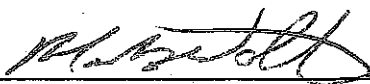
\_\_\_\_\_ Other(describe and attach receipt) \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

<u>FUND</u>	<u>YEAR</u>	<u>ACTIVITY</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
10 - 41-1-2	-	7_5_0	\$ 125.00	COST's 2024 Connecticut Town Meeting for M. Walter

I have indicated the budget account(s) that should be charged.

DATE: 01/9/24

  
 \_\_\_\_\_  
 Authorized Signature

Follow

### Questions about this event?

Contact the organizer

## Order Summary

Order #8661933469 - January 9, 2024

**\$125.00 paid by Visa**

Appears on your card statement as EB \*COSTs Town Meeting

Mark Walter	1 x <b>Municipal Member</b>	<b>\$125.00</b>
-------------	-----------------------------	-----------------

**\$125.00**

View and manage **your order online**

Contact the organizer for any questions related to this purchase.

This order is subject to Eventbrite Terms of Service and Privacy Policy, and Cookie Policy.

## Your registrations

### 1 eRegistration

The organizer will follow up with instructions on how to redeem your registration and access the event.

## Additional Information

The event organizer has provided the following information:

Thank you for registering for COST's Town Meeting 2024 on February 8, 2024 at the Aqua Turf (Kay's Pier), Mulberry Street, Plantsville, CT. If you are

\* URAIFCWA

TOWN OF COLUMBIA  
REQUEST FOR PAYMENT - OPERATING EXPENDITURE  
(Green)

PAYMENT TO: USPS/Credit card  
(Payee for Check)

VENDOR NUMBER	_____
CK#	_____ Dated _____
\$	_____ of Total Ck of \$ _____

PURCHASED WITH PO #: \_\_\_\_\_

Attached invoice(s): (please also date and initial invoice to indicate approval)

Invoice#	_____	Dated	_____	\$	_____
Invoice#	_____	Dated	_____	\$	_____
Invoice#	_____	Dated	_____	\$	_____
Invoice#	_____	Dated	_____	\$	_____
Invoice#	_____	Dated	_____	\$	_____
Invoice#	_____	Dated	_____	\$	_____

Total of Invoices: ..... \$ \_\_\_\_\_

Mileage as follows:

_____ miles on _____	for _____
_____ miles on _____	for _____
_____ miles on _____	for _____
_____ miles on _____	for _____
_____ miles on _____	for _____

Total miles at 0.625 per-mile = ..... \$ \_\_\_\_\_

Postage (attach receipt) ..... \$ 660.00

Other (describe and attach receipt) \_\_\_\_\_  
\$ \_\_\_\_\_

FUND	DEPT / AGENCY	ACTIVITY	AMOUNT	DESCRIPTION
10	- 4 1 36	- 110	\$ 660.00	10 rolls of stamps
10	- 4	-	\$	
10	- 4	-	\$	
10	- 4	-	\$	
10	- 4	-	\$	
10	- 4	-	\$	

I have indicated the budget account(s) that should be charged.

DATE: 4/2/24

Beverly Coughlin  
Authorized Signature



COLUMBIA  
 172 ROUTE 66  
 COLUMBIA, CT 06237-9998  
 (800)275-8777

01/08/2024

11:06 AM

Product	Qty	Unit Price	Price
U.S. Flag Coll	10	\$66.00	\$660.00

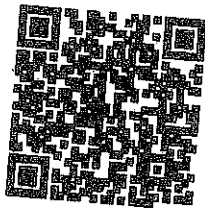
Grand Total: \$660.00  
 Credit Card Remit \$660.00

Card Name: VISA  
 Account #: XXXXXXXXXXXX3221  
 Approval #: 08595G  
 Transaction #: 539  
 AID: A0000000031010 Chip  
 AL: VISA CREDIT  
 PIN: Not Required CHASE VISA

Preview your Mail  
 Track your Packages  
 Sign up for FREE @  
<https://informedelivery.usps.com>

All sales final on stamps and postage.  
 Refunds for guaranteed services only.  
 Thank you for your business.

Tell us about your experience.  
 Go to: <https://postalexperience.com/Pos>  
 or scan this code with your mobile device.



or call 1-800-410-7420.

UFN: 081462-0237  
 Receipt #: 840-50600376-2-1276283-2  
 Clerk: 03

**NOTICE OF AUTOMATIC PAYMENT**



Paychex of New York LLC  
 1175 John Street  
 West Henrietta NY 14586

Client # 0940 Y414-T713  
 Invoice # 2024010901

**AUTOMATIC PAYMENT \$1,707.46**

This amount will be deducted from the following bank account at or after 12:01 A.M on 1/11/24.

**ADDRESS SERVICE REQUESTED**

0940 Y414-T713  
 COLUMBIA BOARD OF EDUCATION  
 3 School House Road  
 Columbia, CT 06237-0000

XXXXXXXXXXXXXXXXX485

For questions regarding your account, please call (844) 217-0520

<b>ACCOUNT SUMMARY</b>				<b>AMOUNT</b>
Previous Balance on Invoice#2023122601 Due 12/28/23				425.24
Payment Received - Thank You				-425.24
Balance Forward				0.00
Total New Charges				1,707.46
<b>Account Balance</b> (Includes Balance Forward, New Charges, and Pending Automatic Payments)				<b>1,707.46</b>

<b>CHECK DATE</b>	<b>DESCRIPTION OF SERVICE</b>	<b>PROCESSING DATE</b>	<b># TRANSACTIONS</b>	<b>AMOUNT</b>
<b>NEW CHARGES</b>				
01/11/24	Paychex Productivity	01/09/24	101	871.90
	W-2 Processing		145	1,247.50
	Quarter End Delivery			11.50
	Year-end Handling			26.00
	Delivery		1	12.68
	Client Discount			-462.12
	Total New Charges			1,707.46
<b>Automatic Payment</b> (Includes New Charges and applicable credits from Balance Forward above)				<b>1,707.46</b>

**Thank you for choosing Paychex.**

