

**COLUMBIA CHARTER REVISION COMMISSION  
REGULAR MEETING  
THURSDAY, JUNE 24, 2021  
VIRTUAL MEETING VIA ZOOM WEBSITE PLATFORM  
MINUTES**

**Charter Revision Commission Members Present:** Chairman Richard Nassiff Jr., Judy Ortiz, Paul Ramsey, Mark Desrosiers, Kate Haakonsen, Arthur Rowbotham, Lisa Napolitano

**Charter Revision Commission Members Absent:** Norbert Blain

**Staff Present:** Town Administrator Mark Walter and Commission Clerk Linda McDonald

**Others Present:** Attorney Richard Roberts, Attorney Henry Beck Jr.

Call to Order: M. Walter called the meeting to order at 7:06 p.m.

1. Rules of Conduct for Virtual Meeting: M. Walter read the rules of conduct for this virtual meeting.

2. Approval of Agenda:

R. Nassiff MOVED to approve the agenda as presented. J. Ortiz SECONDED. MOTION CARRIED 6:0:1 with K. Haakonsen abstaining.

3. Approval of Minutes:

3.1 Approval of May 11, 2021 Regular Meeting Minutes:

L. Napolitano MOVED to approve the May 11, 2021 regular meeting minutes as presented. R. Nassiff SECONDED. MOTION CARRIED 6:0:1 with M. Desrosiers abstaining.

4. Audience of Citizens: No audience of citizens.

5. Old Business

5.1 Review and Discuss Recommended Changes forwarded by the BOS:

M. Walter said the BOS has recommended changing the wording of Fiscal Manager to Finance Director in the Town Charter. R. Roberts noted the commission can only discuss and act on what the BOS recommended.

R. Nassiff MOVED to change the references in the Town Charter to Fiscal Manager to Finance Director. P. Ramsey SECONDED. MOTION CARRIED 7:0:0.

6. New Business:

6.1 Motion to Approve BOS Changes and Return Final Report:

R. Nassiff MOVED to approve the change recommended by the Board of Selectmen and return the final report to the BOS. K. Haakonsen SECONDED. MOTION CARRIED 7:0:0.

7. Audience of Citizens: No audience of citizens.

8. Commission Member Comments: R. Nassiff expressed how appreciative and respectful he is of all the work done by the commission members and supporting staff. The work of this Charter Review Commission has been completed.
9. Adjournment: R. Nassiff MOVED to adjourn the regular meeting at 7:13 p.m. J. Ortiz SECONDED. MOTION CARRIED 7:0:0.

Respectfully submitted by Linda H. McDonald, Commission Clerk

*Linda H. McDonald*