



TOWN OF COLUMBIA  
**Fiscal Policy Board**  
**February 12, 2014**  
Horace W. Porter School Conference Room  
**8:45 a.m.**

**Members Present:** Bev Ciurylo-Finance Director, Kerry Hoffman-Board of Education Chairperson, Jonathan Luiz-Town Administrator, Earnest Sharpe-FiPAC Chairman, Lol Fearon-Superintendent

**Members Absent:** Carmen Vance-First Selectman

**Others Present:** Jeff Viens-FiPAC Member, Lisa Napolitano-BOE Member, Judy Ortiz-FiPAC Member

**1. Call to Order**

Mrs. Ciurylo called the February 12, 2014 Fiscal Policy Board meeting to order at 8:52 a.m.

**2. Approve Regular Meeting Minutes of January 15, 2014**

J. Luiz **MOVED** and E. Sharpe **SECONDED** to approve the January 15, 2014 meeting minutes with the following correction:

**4.C. Old Business-School Roof Project Update** – *The Board discussed the State’s requirement for the Town to fund 100% (strike: 105%) of the project upfront but Columbia will have 105% of the funds needed. The Board also discussed roof top mechanicals and reimbursement timing.*

**MOTION CARRIES: 5-0**

**3. Correspondence – None**

**4. Old Business**

- A. School Security Doors Update** – Mr. Fearon reported that the main and back library entrances are completed. The camera wiring is complete and the controls will be installed later this month. All doors are prepped; mostly painted and are ready for installation. The project should be complete by the middle of March.
- B. MBR Update** – The Board of Education has identified three priority areas for MBR spending:
1. The district will be working with EASTCONN to assess professional development needs. Eastconn will develop a plan and work with teachers to improve instruction. A five-year curriculum plan will be developed. Eastconn will conduct a technology audit and provide staff training/support for full use of existing hardware. A long-range plan for the school system will be developed.
  2. The School website will be updated.
  3. The curtain that divides the gym and batting cage will be repaired.
  4. The MBR funds will also cover this year’s magnet school tuition deficit that was not planned for.
- C. School Roof Project Update** – Mr. Luiz reported the project will be going on as scheduled. He has met with the architect and State officials with up-to-date specifications. The State will be sending a

letter to the Superintendent with bid and date information. An ad will go out later this week or early next week. The project will be started as soon as school is out. The State will reimburse 90% of the cost of the project and once the project is completed and voted on by the Board of Education, the remaining 10% will be reimbursed.

**5. New Business**

- A. **2014/2015 Budget Update/Process/Timeline** – Mr. Luiz reported all is going along with the calendar plan. Mr. Fearon explained the Board of Education's proposed 2014/2015 budget has no new programs or changes. The two biggest budget areas are tuition and health benefits. The BOE is scheduled to meet next Wednesday and then again on Monday 2/24/14; with budget approval on March 3<sup>rd</sup>.

6. **Fiscal Department** - Mrs. Ciurylo has been working closely with Jonathan Luiz and Lol Fearon on the 2014/2015 budget.

Mr. Fearon said that he has worked in several school districts and that he is impressed and thankful for Mrs. Ciurylo's help in assisting him in understanding the current budget. He could not have done it without her.

**7. Audience**

**8. Adjournment**

E. Sharpe **MOVED** and J. Luiz **SECONDED** to adjourn the meeting at 9:24 a.m.  
**MOTION CARRIES: 6-0**

*The next meeting will be March 12, 2014 @ 8:45 a.m. in the Horace W. Porter School Conference Room.*