

**REGULAR MEETING AGENDA
COLUMBIA BOARD OF SELECTMEN
Tuesday, December 5, 2017 – 7 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT**

CALL TO ORDER

- 1. PLEDGE OF ALLEGIANCE**
- 2. MINUTES: BOS Regular Meeting Minutes of November 21, 2017**
- 3. AUDIENCE OF CITIZENS**
- 4. OLD BUSINESS:**
 - 4.1 2018 BOS meeting schedule**
 - 4.2 Final Approval: Contract for Solar Services at the Horace Porter School**
- 5. NEW BUSINESS:**
 - 5.1 Approve resolution for Key Bank to update signers**
- 6. COLUMBIA LAKE / DAM / BEACH**
- 7. APPOINTMENTS / RESIGNATIONS:**
- 8. TOWN ADMINISTRATOR REPORT:**
 - 8.1 Sherry Major to be added as a floater for the Senior Center for kitchen help**
 - 8.2 Highlights of CCM Convention**
- 9. CORRESPONDENCE:**
- 10. BUDGET:**
 - 10.1 Transfers:**
 - 10.2 Refunds:**
- 11. APPROVE PAYMENT OF BILLS**
- 12. BOARD MEMBER COMMENTS**
- 13. EXECUTIVE SESSION:**
 - 13.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A)**
- 14. ADJOURNMENT**

REGULAR MEETING Minutes
COLUMBIA BOARD OF SELECTMEN
Tuesday, November 21, 2017 – 7 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

Members Present: First Selectman, Carmen Vance; Deputy Selectman, Steven Everett; Selectman William O'Brien; Selectman Robert Hellstrom

Members Absent: Robert Bogue

Also Present: Town Administrator - Mark Walter; Assistant Town Clerk - Gail McGrath; Ann Dunnack, Lisa Napolitano; Kate Tchelidza

CALL TO ORDER: Carmen Vance called the meeting to order at 7:04

1. PLEDGE OF ALLEGIANCE The Pledge was recited.

1.1. Swearing in of New Selectmen: Steven Everett, Robert Hellstrom, and Lisa Napolitano: Assistant Town Clerk, Gail McGrath was present to administer the oath of office to **Steven Everett** the incoming 1st Selectman.

1.2. Assistant Town Clerk, Gail McGrath was present to administer the oath of office to **Robert Hellstrom and Lisa Napolitano** incoming Selectmen. New Terms begin Monday, November 27, 2017

1.3. Refreshments

2. MINUTES: BOS Regular Meeting Minutes of November 14, 2017; S. Everett MOVED to accept the regular meeting minutes of November 14, 2017 as presented. MOTION CARRIED 4:0

3. AUDIENCE OF CITIZENS

4. OLD BUSINESS:

4.1 Discussion of RFP for treatment of phragmites at Columbia Lake: Mark has LMAC, the Environmental Committee and the Town Planner reviewing the proposal with the goal of having the proposals sent out in December. There will be a Public Hearing once the RFPs have been returned and reviewed.

5. NEW BUSINESS:

5.1 2018 BOS meeting schedule: The tentative 2018 calendar of meeting dates for the BOS will be finalized at the December 5th meeting.

6. COLUMBIA LAKE / DAM / BEACH: NONE

7. APPOINTMENTS / RESIGNATIONS:

7.1 Appointment of Board of Education Member to fill the remaining term of Lisa Napolitano B. O'Brien MOVED to appoint Gary Littlefield to fill the remaining term on the Board of Education vacated by Lisa Napolitano. MOTION CARRIED 4:0

7.2 Appointment of Jennifer LaVoie as Executive Administrative Assistant: C. Vance MOVED to hire J. LaVoie as Executive Administrative Assistant. MOTION CARRIED 4:0

7.3 M. Ramsey request to not be reappointed to Columbia Recreation Commission: ACCEPTED with thanks.

8. TOWN ADMINISTRATOR REPORT:

- Dave and Chris Ramm have offered a 35-acre piece of land for purchase off an approved development on Welles Woods Rd.
- Open Space and Conservation Commission will be evaluating the land and reporting their thoughts back to the BOS.
- Modifications to our sign regulations will be discussed at a public hearing on November 27, 2017 at 7:00 in the Conference Room.

- Update on a meeting Mark arranged with Eversource personnel to review problems with the Emergency Response Plan concerning the storm damage and lack of Make-safe Action Plan protocol.
- George Murphy reported to me that there is an overwhelming number of tree damage due to environmental issues due to two years of drought, insect damage, and storms. 63 trees need to be removed – an extra \$10,000 is needed in the tree budget.
- New senior bus will be delivered on Wednesday, November 22, 2017 at the Public Works garage.
- FY 18/19 will have a new school financing formula ECS contribution. Will be based on a new per pupil formula, a property wealth factor of 70%, and an income wealth factor of 30%. MBR can be reduced by the same amount as the States reduction to our school funding.

8.1 State budget update

- State Budget: the latest long awaited budget and Governor Malloy’s budget adjustments are now released. \$700 million of the reductions are tied to labor savings with state employees. Of the remaining \$182 million half of the amount (\$91 Million) represents cuts to municipal aid.
- The net decrease to Columbia’s state aid total \$314,131.00, minus the \$50,000 we budgeted for teacher pension payment. Net decrease in budgeted state municipal aid is \$264,131.00
- The legislature must still come back into session to resolve a few more short falls in the budget. The towns are on the hook for 50% of the renters rebate program. Final numbers are due after Thanksgiving.

9. CORRESPONDENCE:

9.1 Thank you letter from Carmen Vance to the Chronicle News Editor

9.2 Lisa Napolitano letter of resignation from the Board of Education

9.3 Board of Education endorsement for Gary Littefield

9.4 Letter from Tom McGrath for BOS consideration: To be discussed at Dec. 5th meeting.

10. BUDGET:

10.1 Transfers :NONE

10.2 Refunds: NONE

11. APPROVE PAYMENT OF BILLS: C. Vance MOVED to approve the payment of bills in the amount of \$40,062.98. MOTION CARRIED 4:0.

12. BOARD MEMBER COMMENTS: Carmen thanked the Board members for their many years of service and expressed her gratitude for being such a great group to work with over the years.

13. EXECUTIVE SESSION:

13.1 Real estate per State Statutes Section 1-200(6); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A):

C. Vance MOVED to enter into executive session at 7:35pm with M. Walter present. MOTION CARRIED 4:0Executive session ended at 8:00pm

14. ADJOURNMENT: C. Vance MOVED to ADJOURN at 8:01pm and the MOTION CARRIED UNANIMOUSLY. The next meeting is scheduled for Tuesday, December 5, 2017.

Respectfully Submitted by: Jennifer C. LaVoie, Executive Administrative Assistant

BOARD OR COMMITTEE NAME: BOS

TIME OF MEETING: 7:00 pm

DAY OF WEEK MEETING HELD: 1st & 3rd Tuesday of each month

LOCATION OF MEETING: Adella G. Urban Administrative Office Conference Room

PLEASE INSERT YOUR DATES IN THE MONTHS LISTED BELOW:

2018 Meeting Times

JANUARY 2018 9,16	JULY 2018 10,24
FEBRUARY 2018 6,20	AUGUST 2018 7,21
MARCH 2018 6,20	SEPTEMBER 2018 4,18
APRIL 2018 3,17	OCTOBER 2018 2,16
MAY 2018 1,15	NOVEMBER 2018 6,20
JUNE 2018 5,19	DECEMBER 2018 4,18
	JANUARY 2019 8,15

RECEIVED _____ **AT** _____

ATTEST _____ **TOWN CLERK/ASSISTANT TOWN CLERK**

Summary Outline for Solar Services at the Horace Porter School

Under the Agreement, Greenskies (through a single – purpose LLC), will sell, and the Town of Columbia (the “Town”) will purchase, all of the Energy generated by an approximate 306 kW DC photovoltaic system (the “System”) mounted on the roof of Horace Porter School. The estimated annual generation from the System is 341,438 kWh. The Town will pay Greenskies \$0.0524 per kWh for System Energy, which will remain constant over the term of the Agreement. The Agreement has a twenty-year term, with the Town having an option, in its sole discretion, to extend the Agreement for (1) five-year extension. The price paid for Energy during the extension would need to be negotiated; however, the Town would be under no obligation to agree to the extension (at any price).

Upon execution of the Agreement, Greenskies will have up to two years to commence construction of the System. The two-year period is intended to give Greenskies the time to ensure that all needed approvals have been obtained, and this period could be significantly shorter. The Town has the option (but no obligation) to grant Greenskies an additional six-month extension of this period.

Greenskies has the option to construct the System at any time during the year, subject to the Town’s requirements and restrictions contained in Schedule 2 of the Appendix. For example, Greenskies may not construct the System during the period of Connecticut State Testing.

The Town’s payments for Energy will cover Greenskies’ installation, maintenance and removal of the system (but see below). Greenskies (or its assignee(s)) would retain all ZRECs and other renewable energy credits, and all federal tax advantages, created by or resulting from the system. Greenskies will pay all personal property taxes on the System. The Town would pay any sales tax due on the Energy; however, to my knowledge no such taxes are not being assessed at the present time by any governmental entity.

The Town has the option, at the times and for the price(s) listed in Schedule 5 of the Appendix, to purchase the System, but is under no obligation to do so. However, if the Fair Market Value of the System (as determined pursuant to Section 2.3 of the Agreement) is greater than the prices listed in Schedule 5, the Town will pay the Fair Market Value. If the Town purchases the System, it would be responsible for the eventual removal of the System (and the costs of such removal).

In the event of a termination of the Agreement after a default by the Town, the Town would be obligated to pay the Early Termination Fee for the appropriate year, listed in Schedule 5 to the Appendix. The reason for the initial high level of this fee in the early years is Greenskies’ need to cover the arbitrage risk associated with any assignment or sale of the renewable energy credits and/or the federal tax advantages of the System.

Greenskies’ and the Town’s liability each to the other party, is limited to the amounts contained in Section 13 of the Agreement, although the limits do not apply to the Town’s obligation to pay the Early Termination Fee or the parties’ mutual indemnification obligations in Section 17.

TOWN OF COLUMBIA

Office of the First Selectman

323 Jonathan Trumbull Highway, Columbia, CT 06237

Tel: (860) 228-0110 Fax: (860) 228-1952

RESOLUTION of the Town of Columbia

WHEREAS: On December 5, 2017 the Town of Columbia Board of Selectmen have approved the updating of authorized individuals to transact bank business with Key Bank, and

WHEREAS: Beverly Ciurylo, Finance Director and Mark Walter, Town Administrator are authorized to open/close accounts and authorize designated signers to account(s) and

WHEREAS: the Town of Columbia Board of Selectmen has identified the following as signatories on all bank accounts for the Town of Columbia.

ACCOUNT NUMBER:

ALL

SIGNER NAME/TITLE:

Beverly Ciurylo, Finance Director
Mark Walter, Town Administrator
Steven Everett, First Selectman

670000093

Robin Kenefick, Town Clerk

Now, therefore be resolved by the Town of Columbia Board of Selectmen:

Appoints, the above officials as signatories on all Town of Columbia bank accounts.

CERTIFICATE:

The undersigned duly qualified and the Town Clerk for the Town of Columbia certifies that the foregoing is true and correct copy of a resolution adopted at a legally convened meeting of the Board of Selectmen on December 5, 2017

DATE: _____ By: _____

Authorized Officer
Robin Kenefick, Town Clerk
Town of Columbia

NOTARY SEAL:

Condition(s) Bill Dist/Susp/Bank	Name Address	Prop Loc/Vehicle UniqueID/Reason	Paid Date	Tax	Int	L/F	Total Adjusted	Overpaid Tax
2015-03-0055710	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 85226	2013/2T1B04EE8DC037219 55770 Sec. 12-129 Refund of Excess Payments.	8/1/2016	146.69 251.62	0.00 0.00	0.00 0.00	146.69 251.62	-104.93
2015-03-0055711	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 85226	2013/4T4BF1FK5DR291486 55771 Sec. 12-129 Refund of Excess Payments.	8/1/2016	171.66 294.43	0.00 0.00	0.00 0.00	171.66 294.43	-122.77
TOTAL	2			318.35 546.05	0.00 0.00	0.00 0.00	318.35 546.05	-227.70

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
 This is to certify that TOYOTA LEASE TRUST

has presented satisfactory proof that he/she is entitled to an exemption on the assessment list of 10/01/2015

- Sec. 12-81 (20) Servicemen Having Disability Rating.
- Sec. 12-124 Abatement to poor.
- Sec. 12-125 Abatement of Taxes of Corporations.
- Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- Sec. 12-127 Abatement or Refund to Blind Persons.
- Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- Sec. 12-129 Refund of Excess Payments.

TOYOTA LEASE TRUST
 3200 WEST RAY ROAD
 CHANDLER, AZ 85226



2015-03-0055711
 55771
 /4T4BF1FK5DR291486



To **CAROL W. PRICE CCMC** Collector of **TOWN OF COLUMBIA** State of Connecticut.

I hereby apply for ~~abatement or refund~~* of such part of my tax as shall represent:
The service exemption or Sec. 12-129 Refund of Excess Payments. *2013 Toyota Camry L/ Sedan*
 (State reason -- Cross out service exemption if it does not apply) *Sold April 2016*

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2016	171.66	0.00	0.00	0.00	171.66	
Total Paid	08/01/2016	294.43	0.00	0.00	0.00	294.43	-122.77 ***
Adjusted Refund		-122.77	0.00	0.00	0.00	122.77	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

X Thalaya Bell
 Print Name

X Thalaya Bell
 Signature of Taxpayer
 (or agent)

X 11-14-17
 Date

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the First Selectman, or _____
 It is recommended that refund* of property taxes and interest in the amount of 122.77
 be made to the above-named taxpayer in accordance with the provisions of Section (s):

Sec. 12-129 Refund of Excess Payments.

DATED AT TOWN OF COLUMBIA, CONNECTICUT THIS 19 DAY OF October 2017

Tina R McDonald Asst
 CAROL W. PRICE CCMC
 (860) 228-0230

ACTION TAKEN BY GOVERNING BODY

The First Selectman, as authorized by the Board of Selectman, or _____
 approved on the _____ day of _____ 20____. It was voted to refund
 Property Taxes and Interest amounting to \$ _____ to _____.

First Selectman

Other Governing Body

Clerk

**Cross out abatement or refund as required.

Mail To : CAROL W. PRICE CCMC
 TOWN OF COLUMBIA
 PO BOX 25
 COLUMBIA, CT 06237-0025

