

**REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, September 5, 2017 – 7 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT**

Members Present: First Selectman Carmen Vance; Deputy Selectman Steven Everett; Selectman William O'Brien; Selectman Robert Hellstrom; Selectman Robert Bogue.

Also Present: Town Administrator Mark Walter and others.

CALL TO ORDER: C. Vance called the meeting to order at 7:01 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **MINUTES: BOS Regular Meeting Minutes of August 15, 2017:** Steve Everett MOVED to approve the BOS meeting minutes of August 15, 2017. MOTION CARRIED 4:0:1 with R. Hellstrom abstaining.
3. **AUDIENCE OF CITIZENS:** None.
4. **OLD BUSINESS:** None.
5. **NEW BUSINESS:**
 - 5.1 **Spark Energy Electricity Service Agreement: Carmen Vance** MOVED to authorize M. Walter to enter into an agreement with Spark Energy Electric as presented. MOTION CARRIED 5:0.
 - 5.2 **Discussion regarding hiring of seasonal and per-diem/floaters:** The BOS was in agreement that all employment decisions regarding seasonal and per-diem/floaters will be handled by the Town Administrator going forward and will not require final approval from the BOS.
6. **COLUMBIA LAKE / DAM / BEACH:** None.
7. **APPOINTMENTS / RESIGNATIONS:**
 - 7.1 **Hire of Marcy Littlefield as Assistant Assessor:** Bill O'Brien MOVED to hire M. Littlefield as Assistant Assessor. MOTION CARRIED 5:0.
8. **TOWN ADMINISTRATOR REPORT:**
 - update of 10 year long range plan / projects
9. **CORRESPONDENCE:**
 - 9.1 **CCM Discount Prescription Drug Card program – June 2017**
 - 9.2 **Letter from DEEP dated 8/18/17 re: Volunteer Fire Assistance Grant**
10. **BUDGET:**
 - 10.1 **Transfers:** None.
 - 10.2 **Refunds:** Carmen MOVED to approve the refunds as presented. MOTION CARRIED 5:0.
11. **APPROVE PAYMENT OF BILLS:** Carmen MOVED to approve the payment of bills totaling \$91,399.78 including regular bills, emergency bills, credit cards and paychecks. MOTION CARRIED 5:0.
12. **BOARD MEMBER COMMENTS:** None.
13. **EXECUTIVE SESSION:**
 - 13.1 **Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A);** C. Vance MOVED to enter into executive session at 7:49 pm with M. Walter present. Executive session ended at 8:55 pm.
14. **ADJOURNMENT:** Carmen MOVED to ADJOURN at 8:55 pm and the MOTION CARRIED UNANIMOUSLY.

Respectfully submitted by Kimberly A. Bona