

MEETING AGENDA
COLUMBIA BOARD OF SELECTMEN
Tuesday, September 1, 2020 – 7:00 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

Join Zoom Meeting

<https://us02web.zoom.us/j/85135049118?pwd=VWZpOHBKVFQxeXpVQjhtczBhYWZ3QT09>

Meeting ID: 851 3504 9118

Passcode: 734184

One tap mobile

+13017158592,,85135049118#,,,,,0#,,734184# US (Germantown)

+13126266799,,85135049118#,,,,,0#,,734184# US (Chicago)

Dial by your location

+1 646 558 8656 US (New York)

Meeting ID: 851 3504 9118

Passcode: 734184

Find your local number: <https://us02web.zoom.us/j/85135049118?pwd=VWZpOHBKVFQxeXpVQjhtczBhYWZ3QT09>

CALL TO ORDER:

- 1. MOMENT OF SILENCE:**
- 2. APPROVAL OF AGENDA:**
- 3. APPROVAL OF MINUTES:**
 - 3.1** BOS Regular Meeting Minutes August 18, 2020.
- 4. AUDIENCE OF CITIZENS:** *For public input before the meeting please email your comments to PublicInput@columbiact.org. For public input during the meeting, your comments can be submitted through the "Chat" feature in Zoom Meeting or wave your hand and request your mic to be un-muted. PLEASE INCLUDE IN BOTH METHODS YOUR NAME AND ADDRESS.*
- 5. OLD BUSINESS:**
 - 5.1** Charter Review Committee.
- 6. NEW BUSINESS:**
 - 6.1** Mark Walter, Department of Emergency Management Services (DEMHS)
Regional designated Proxy.
 - 6.2** Burn Permit for Transfer Station Brush Pile.
- 7. COLUMBIA LAKE / DAM / BEACH:**
 - 7.1** Application to Replace Dock and Seawall for Mr. and Mrs. Baumert, 3 Webster Lane.
 - 7.2** Application to Replace and Repair Dock and Seawall for Penny Walsh, 132D Route 87.
 - 7.3** Application for Construction of a Structure on or Over Columbia Lake Hallarin Family Irrevocable Trust, 132 A, Route 87 (Co-Mi-Mo Lane), Columbia, CT
- 8. APPOINTMENTS / RESIGNATIONS:**
 - 8.1** Recommendation for DPW Director.

8.2 Resignation of Ernest Starkel from the Zoning Board.

9. TOWN ADMINISTRATOR REPORT:

9.1 Community Service Social Worker.

9.2 Columbia Lake Drawdown on October 15, 2020.

9.3 Rec Park Update.

9.4 Wood Storage Shed at the Saxton B. Little Library.

9.5 July Collections 20/21 vs 19/20 Deferral Program Impact.

9.6 EOC After Action Review.

10. CORRESPONDENCE:

11. BUDGET:

11.1 Transfers.

11.2 Refunds:

12. APPROVE PAYMENT OF BILLS:

13. AUDIENCE OF CITIZENS:

14. BOARD MEMBER COMMENTS:

15. EXECUTIVE SESSION: Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A).

15.1 Personnel.

16. ADJOURNMENT:

MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, August 18, 2020 – 7:00 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

Members Present via Remote Access: Steven M. Everett, First Selectman; Robert Hellstrom, Deputy Selectman; Judy Ortiz, Selectman; William O'Brien, Selectman; Lisa Napolitano

Also Present via Remote Access: Mark Walter, Town Administrator, Marc Volza, Recreation Director, Carol Price, Tax Collector.

CALL TO ORDER: S. Everett called the meeting to order at 7:00 pm.

1. **MOMENT OF SILENCE:** S. Everett asked for a moment of silence.
2. **APPROVAL OF AGENDA:** S. Everett MOVED to Approve the Agenda as written. MOTION CARRIED 3.0 (R. Hellstrom and L. Napolitano were not present).
3. **APPROVAL OF MINUTES:**
 - 3.1 **BOS Regular Meeting Minutes July 21, 2020.** S. Everett MOVED to Approve the Agenda. J. Ortiz stated that the minutes should reflect that in the Charter Revision Committee discussion the BOS felt that it might be a conflict of interest for Henry Beck to serve on that committee. M. Walter stated that the BOS had asked him to look further into this. M. Walter said that he spoke with Henry Beck, but that he was not ready to present the nominees for the committee at tonight's meeting because we do not have a full roster yet. S. Everett MOVED to Approve the BOS Regular Meeting Minutes July 21, 2020 with the amended minutes regarding the Charter Revision discussion. MOTION CARRIED 4.0 with S. Everett Abstaining. (L. Napolitano arrived at 7:05 PM).
4. **AUDIENCE OF CITIZENS:** None.
5. **OLD BUSINESS:**
 - 5.1 **Standard Guidelines for Granting Permission for The Construction and Maintenance of Structures and Shoreline on Columbia Lake.** S. Everett stated he had no problems with the new additions except for General Standards, letter Q "Special Note: Permission by the Board of Selectmen to construct a structure on or above the Town owned lake bottom shall not relieve the applicant from obtaining other required approvals and if required permits." It should read ..."and permits from IWWC and Building department if required."

L. Napolitano asked that the when listing "ft" to be consistent throughout the document.

S. Everett MOVED to Approve the Standard Guidelines for Granting Permission for The Construction and Maintenance of Structures and Shoreline on Columbia Lake with the corrections as noted. MOTION CARRIED 5.0

- 5.2 CTDOT Proposed Install of Rectangular Rapid Flashing Beacons near Airline State Park Trail on Route 87.** S. Everett stated that the State DOT recommended that a visual flashing sign can help pedestrians while using the crosswalks and that the Town will be responsible for the maintenance. J. Ortiz asked if our Charter allows us to proceed without an informational meeting for Town residents. M. Walter said that he was not aware of a requirement and that the State is only operating on their highway. W. O'Brien why are we responsible for the maintenance. M. Walter stated that if anything goes wrong, we will have to fix it. Discussion ensued. W. O'Brien MOVED to Approve the Grant. MOTION CARRIED 5.0.
- 5.3 COVID-19 Town Procedural Update.** M. Walter received the EHHD analysis there was a small spike from 27 to 29 spike because of 2 students from UCONN, with no more than 5 hospitalized and 1 death in Columbia. There is a picnic table outside the Town Administrative office for outdoor meetings. It was requested by the Building and Land Use department to use for outdoor meetings. The Town departments are open by appointment only. We no longer have door monitors to check residents in. If the Board of Selectmen know of anyone who is looking for a part-time job helping with the door monitoring, please let us know. The school took a survey to see if there was a need for a daycare for children up to 3 days a week, primarily for employees of the school. We are looking at using Yeomans Hall; however, the hall can only accommodate up to 14 children. M. Walter stated that we have new signage at the Transfer Station to remind residents to wear masks and social distance. The Town department are open by appointment only.
- 6. NEW BUSINESS:**
- 6.1 COVID-19 Donation from Columbia Ford.** S. Everett explained that Morgan Bonaiuto has been very involved with scouting and working toward her gold award and has done work with the Senior Center and she is now raising money for the food bank. She has partnered with Columbia Ford Kia in hosting a food drive in the month of August that will benefit the residents of Columbia. The food drive will run every Saturday from 11:00 Am – 4:00 PM beginning August 15th, with the last Saturday ending on September 5th from 11:00 AM – 2:00 PM. Food drive on Saturdays. Last on Sept. 5th. Columbia Ford Kia will donate a \$25 gift card to Stop & Shop for every car sold on those Saturdays.
- 6.2 Lead Highway Maintainer Job Description.** M. Walter explained that after George Murphy left and after talking to Andy Andrews and Brian Paul that the Lead Highway Maintainer position could be helpful. The promotion to this position will be in-house. The position will allow the Lead Highway Maintainer to make decisions when the DPW Director and Foreman are unavailable. This position has been awarded to the most experienced highway maintainer Kevin Gresch. W. O'Brien MOVED to Approve the job description for Lead Highway Maintainer job description. MOTION CARRIED 4.0. (R. Hellstrom was not available)
- 7. COLUMBIA LAKE / DAM / BEACH:**
- 7.1 Application to Replace Dock and Seawall for Mr. and Mrs. Baumert, 3 Webster Lane.** S. Everett explained we will not be discussing the applications because the applications did not go through LMAC yet.

- 7.2 **Application to Replace and Repair Dock and Seawall for Penny Walsh, 132D Route 87.**
- 7.3 **Discussion on Marine Patrol, Gate Monitors and Beach Gate Hours.** S. Everett explained that the Gate Monitor leaves at 8:00 and Marine Patrol is out until 9:00 and did not think it was safe. S. Everett spoke with M. Volza and they decided to change the Gate Monitor and Marine Patrol to leave together at 8:30 so that there are 2 people leaving at the same time. S. Everett MOVED to change the hours for gate guard and the marine patrol on the water to 8:30 for a two-person integrity. MOTION CARRIED 5.0. (Rob Hellstrom came back in at 7:33 pm.)

Discussion ensued about locking the beach gate at 8:30 pm due to people leaving trash on the beach and the parking lot. The consensus was to leave the gate open. M. Volza and M. Walter will look into stronger worded signs regarding leaving trash at the beach.

8. APPOINTMENTS / RESIGNATIONS:

- 8.1 **George Murphy, DPW Director Resignation.** S. Everett stated he was sorry to see both George and Bud go. He stated that we have numerous candidates for DPW director and will start taking a look at those soon.
- 8.2 **Bud Meyers, Facilities Manager Resignation.**
- 8.3 **Harold Zanetti, Part-Time Facilities Maintainer Resignation.**
- 8.4 **Sharon Zanetti, Part-Time Facilities Maintainer Appointment.**

9. TOWN ADMINISTRATOR REPORT:

- 9.1 **Cyber Resilience Review.** M. Walter stated that because of the concerns about voting through absentee balance and the systems that will be used between the State and Towns, we have passed the Cyber Resilience Review. This was achieved by working with IT and Bev Ciurylo.
- 9.2 **Town Project Updates.** M. Walter explained that the basketball and pickleball courts are ready for pavement. The outhouse at the Moor's Charity School had been moved and is now a garden shed. The old garden has been cleared and a new herb garden will be put in its place. A memorial plaque will be placed at the property to honor Samson Occom. M. Walter thanked Justin Holbrook for all his work on the garden and to the DPW crew for moving the outhouse.
- 9.3 **Swim for Soup on 8/22/20.** James Young will be swimming around Columbia Lake on 8/22/20 at 7:00 am to raise money for those in need and will donate the proceeds to the Covenant Soup Kitchen.

10. CORRESPONDENCE: None.

11. BUDGET:

11.1 Transfers. S. Everett MOVED to Approve the Transfers Totaling \$10,500 as noted here. MOTION CARRIED 5.0.

TRANSFER#/AMOUNT	FROM A/C# DESCRIPTION	TO A/C# DESCRIPTION
2020-056/\$94.00	10-4112-050/Pension	10-4112-020/Payroll Taxes
2020-057/\$1,295.00	10-4133-010/Salaries-Tax Collector	10-4130-010/Salaries-Assessment
2020-058/\$450.00	10-4250-010/Salaries-Van Services	10-4250-600/Repairs/Maintenance
2020-059/\$900.00 \$310.00 \$380.00	10-4260-010/Salaries-Senior Center	10-4260-010/Salaries-Senior Center
2020-060/\$152.00	10-4350-300/General Supplies	10-4350-010/Salaries-Lake Management
2020-061/\$3,079.00	10-4410-011/Salaries-Public Works OT	10-4410-010/Salaries-Public Works
2020-062/\$491.00	10-4420-500/Professional/Tech	10-4420-010/Salaries-Waste Disposal
2020-063/\$64.00	10-4630-300/General Supplies	10-4630-500/Professional/Tech
2020-064/\$68.00	10-4630-300/General Supplies	10-4410-600/Repairs/Maintenance
2020-065/\$3,117.00	10-4410-500/Professional/Tech	10-4410-600/Public Works Repairs/Maintenance
2021-001/\$1,229.00	10-4670-300/General Supplies	10-4420-811/Mach/Equip <\$5,000 (\$169.00) 10-4112-811/ Mach/Equip <\$5,000 (\$1,060.00)

11.2 Refunds: S. Everett MOVED to Approve Refunds totaling \$34.17 Martha A. Coughlan. MOTION CARRIED 5.0.

12. APPROVE PAYMENT OF BILLS: S. Everett MOVED to Approve the Payment of Bills totaling \$304,778.61. MOTION CARRIED 5.0.

13. AUDIENCE OF CITIZENS: S. Everett read the following from Ann Dunnack regarding LMAC rules. "The addition of the paragraph in general rules that precludes anyone with less than 50 ft. frontage very neatly and succinctly discriminates against all Right-of Way owners and users." S. Everett stated that anybody with a right of way are grandfathered in and can keep the dock.

14. BOARD MEMBER COMMENTS: No board comments.

15. EXECUTIVE SESSION: Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A). S. Everett MOVED to enter into Executive Session at 7:50 pm and invited Mark Walter and Carol Price to join the Executive Session. MOTION CARRIED 5.0. Executive Session ended at 8:08 PM. No motions or actions were taken.

15.1 Personnel.

15.2 Real Estate.

16. ADJOURNMENT: S. Everett Moved to Adjourn the Meeting at 7:49 PM.
MOTION CARRIED 5.0.

Respectfully submitted by Jennifer C. LaVoie

CHARTER REVIEW COMMITTEE (as of 8/31/20)

Motion for the Appointment to the Charter Revision Commission:

Be it resolved by the Columbia Board of Selectmen, that in accordance with Section 7-188 of the Connecticut General Statutes, the Town of Columbia hereby initiates the process of charter revision by a two-thirds vote of all of its members.

Appointed to the Charter Revision Commission:

Judy Ortiz (D)

Kate Haakonsen (D)

Rick Nassiff (D)

Lisa Napolitano (R)

Mark Desrosiers (R)

Norbert Blain (R)

Paul Ramsey (U)

Arthur Rowbotham (U)



TOWN OF COLUMBIA

323 Jonathan Trumbull Highway, Columbia, CT 06237
(860) 228-0110 FAX: (860) 228-1952

OFFICE OF THE FIRST SELECTMAN

September 1, 2020

REPT Chairman, Thomas W. Sparkman

Dear Mr. Sparkman:

Please be advised that I am unable to attend the September 10, 2020 meeting of REPT CEO's. In my absence Mr. Mark Walter, our Town Administrator is designated as my proxy.

Please do not hesitate to contact me with any questions.

Sincerely,

Steven M. Everett
First Selectman
860.228.0110
severett@columbiact.org

c: Darlene Richards, DEMHS, Region 4 Secretary

s:\selectman\mark walter\demhs (dept. of emergency management & homeland security)\proxy for rept ceo meeting 9.1.20 m. walter.doc

Steven M. Everett, First Selectman

**TO BURN BRUSH AT MUNICIPAL LANDFILL, MUNICIPAL
TRANSFER STATION OR MUNICIPAL RECYCLING CENTER**

1. This is a valid permit only when signed by a duly authorized representative of the Department of Energy and Environmental Protection, Bureau of Air Management (DEEP).
2. The permit does not relieve the permittee of any legal liability, which may be incurred as a result of the fire.
3. Failure to adhere to the conditions of the permit may result in penalties and/or other enforcement actions.

Fire Marshal's Name: Michael J. Lester	323 Route 87 Columbia, CT 06237	
Chief Elected Official's Name: Steven M. Everett		
Municipality: Columbia	Fire Marshal's Telephone No.: 860-465-6162	Fire Marshal's Email: firemarshal@columbiact.org
Location of Municipal Landfill, Municipal Transfer Station, or Municipal Recycling Center: 89 Route 6 Transfer Station		Date of Proposed Burning: <i>October 2020</i>

I certify that the above information is complete and true to the best of my knowledge and that I will abide by the conditions of the permit.

Chief Elected Official's Signature:	Date:	Fire Marshal's Signature: <i>[Signature]</i>	Date: <i>08/25/2020</i>
-------------------------------------	-------	---	----------------------------

MUNICIPAL APPLICANT: DO NOT WRITE BELOW THIS LINE

CONDITIONS APPLICABLE TO ALL PERMITS	<ol style="list-style-type: none"> 1. Burning must not take place: (a) when national or state ambient air quality standards may be exceeded; (b) where a hazardous health condition might be created; (c) when the AQI is predicted to be 75 or higher anywhere in the State as indicated in the Table entitled "Predicted Daily AQI Maximums" as found at www.ct.gov/deep/aqi; (d) when the forest fire danger level is identified by DEEP as high, very high, or extreme as found at www.ct.gov/deep/forestfiredanger; (e) where there is an advisory from DEEP Commissioner of any air pollution episode; (f) where prohibited by an ordinance of the municipality. 2. Burning must cease if so directed by the local Fire Marshal or DEEP. 3. During the burn, all reasonable measures to assure complete combustion and reduce excessive smoke are to be taken. 4. Only brush (defined as shrubs, vegetation or prunings, the diameter of which is not greater than three inches at the widest point) may be burned. 5. All reasonable safety precautions are to be taken, including the clearing of grass and trees in the burning area, and wetting down of the surrounding area. 	<ol style="list-style-type: none"> 6. A staffed fire-fighting truck with water must be stationed at the burning site for the duration of the burn. 7. At the completion of the burn period, all embers and coals must be extinguished and wetted, so as to prevent smoldering and fugitive ash emissions. 8. This permit must be available on site during the burn. 9. Burning must be conducted between the hours of 10 A.M. and 5 P.M. on a sunny or partly sunny day with the wind speed between 5 and 15 miles per hour. The burn pile must be sized so as to be completely consumed within this window. Burning must be conducted on: _____ day(s) between the following dates: From: ___/___/___ to ___/___/___ 10. Notify DEEP in advance of the burn at (860) 424-3436 the morning of the burn or on Friday before a weekend burn.
	ADDITIONAL CONDITIONS IF CHECKED	<input type="checkbox"/> Burning may be initiated only in the presence of the municipality's Fire Marshal <input type="checkbox"/> Burning may not take place when the wind is from the: _____ <input type="checkbox"/> Other conditions: _____

This permit is **GRANTED** subject to the conditions indicated above.

DEEP Official Name: _____

Date: _____

Signature of DEEP Official: _____

This application is **DENIED** for the following reasons:

DEEP OFFICIAL SIGNATURE AND DATE: _____ / _____ / _____



Guidance Document for Municipal Open Burning Officials “Open Burning of Brush at Municipal Landfills, Municipal Transfer Stations, or Municipal Recycling Centers”

Regulatory Authority

Per Connecticut General Statutes (CGS) Section 22a-174(f), the commissioner shall allow...the open burning of brush in municipal landfills, municipal transfer stations and municipal recycling centers, provided a permit for such burning is obtained from the fire marshal of the municipality where the facility is located, except that no burning shall occur (1) when national or state ambient air quality standards may be exceeded; (2) where a hazardous health condition might be created; (3) when the forest fire danger in the area is identified by the commissioner as extreme and where woodland or grass land is within one hundred feet of the proposed burn; (4) where there is an advisory from the commissioner of any air pollution episode; (5) where prohibited by an ordinance of the municipality; and (6) in the case of a municipal landfill, when such landfill is within an area designated as a hot spot on the open burning map prepared by the commissioner.

The proposed permit to burn brush at any municipal landfill, municipal transfer station or municipal recycling center shall be submitted to the commissioner by the fire marshal, with the approval of the chief elected official of the municipality in which the municipal landfill, municipal transfer station or municipal recycling center is located. The commissioner shall approve or disapprove the fire marshal's proposed permitting of burning brush at a municipal landfill, municipal transfer station or municipal recycling center within a reasonable time of the filing of such application. A permit for the burning of brush at any municipal landfill, municipal transfer station or municipal recycling center shall be issued no more than six times in any calendar year.

The burning of leaves, demolition waste or other solid waste deposited in a municipal landfill, transfer station or recycling center shall be prohibited.

Per Chapter 449 of the Connecticut General Statutes (CGS) Section 23-49a, no person shall kindle or use fire in the open air within one hundred feet of woodland, brushland, or area containing dried grass that is adjacent to any woodland or brushland, when the forest fire danger, as declared by the State Forest Fire Warden, is high or extreme, or during a drought emergency as declared by the State Forest Fire Warden. When weather conditions indicate that such forest fire danger exists, the State Forest Fire Warden shall make a public announcement of the fact, using such news media as may be available and the provisions of this section shall then be in effect until cancelled by said warden.

“Written” permits are legally required documentation granting permission to the Permittee (the Fire Marshal) to conduct the burning of brush in the open air. Verbal permissions are not permissible under any circumstance.

The Fire Marshal or his/her designee can conduct the burn. The designee could be: municipal employees in the public works department; a certified solid waste operator at the facility; members of the fire department; and/or a municipal contractor.

Introduction

Under this type of permitting activity, open burning is limited to the burning of brush only at municipal landfills, municipal transfer stations or municipal recycling centers. The Fire Marshal is the Applicant.

Prior to the open burning activity, the following actions must be followed:

- On the day before the proposed burn, or on the Friday before a weekend burn, the Permittee should notify the abutting property owners.
- On the morning of the proposed burn and prior to the proposed burn, the Permittee must determine the following conditions so as to ensure that conditions are suitable to conduct an open burn: the “Predicted Daily AQI Maximums” between the hours of 9:00 a.m. and 10:00 a.m.; and the Forest Fire Danger Level.
- After determining that conditions are suitable to conduct a burn, the Permittee must notify the State Agency's Open Burning Program at (860) 424-4152.
- On the day of the burn, all reasonable safety precautions are to be taken, including the clearing of grass and trees in the burning area, and wetting down of the surrounding area.

During the burn activity, the following actions must be followed:

- Burning must be conducted between the hours of 10:00 a.m. and 5:00 p.m. on a sunny or partly sunny day with the wind speed between 5 and 15 miles per hour. The burn piled must be sized so as to be completely consumed within this window.
- A staffed fire-fighting truck with water must be stationed at the burning site for the duration of the burn. The truck should have a sufficient amount of water to contain a fire if necessary, and to be able to completely extinguish all embers and coals.
- The permit must be available on site.
- All reasonable measures to assure complete combustion and reduce excessive smoke during the burn are to be taken.

Post Burn activity, the following actions must be followed:

- At the completion of the burn period, all embers and coals must be extinguished and wetted, so as to prevent smoldering and fugitive ash emissions. In some cases,

this may include spreading out the embers to ensure the fire has been extinguished.

- Some municipalities return on the day after the burn to ensure that the fire is out.

Important Considerations re/Applications

- The Fire Marshal, with approval of the Chief Elected Official of the municipality, must submit an Open Burning Application to the State Agency.
- The Applicant must complete the application in full and provide any and all necessary documentation requested so that the State of Connecticut's Department of Energy and Environmental Protection can make an informed decision.
- State Agency staff from the Bureau of Air Management's Open Burning Program will schedule and conduct a site inspection.
- Upon completion of the site inspection, Program staff will prepare an Inspection Report.
- Program staff will then write a narrative, describing their inspection and any on-site contact with facility staff on the day of the inspection. The size of the brush pile is recorded, as well as any observations made with regard to the composition of the proposed burn pile. The Inspection Report will make note if the application has been deemed sufficient and will include recommendations. The Report is then forwarded for supervisory and managerial review and the application is acted upon by the managerial designee. The application will either be granted or denied.
- Once the decision has been made to grant the permit, the Program staff will email the Fire Marshal (now referred to as the Permittee), with a cc: to the Chief Elected Official, the following documents:
 - A Letter providing further information on the Permit;
 - A Copy of the Permit; and
 - A copy of the State Agency's Inspection Report.
- Upon receipt of the permit, the Fire Marshal and the municipality can now make arrangements and initiate actions to conduct the burn. Implementation actions must include the prior, during and post burn time periods.

Model Application/Permit Template

The DEEP Model Application/Permit Template includes the following the major sections - **Application Information;**
Permit Conditions; and Final Decision;

Application Information to be completed by the Applicant:

- General Applicant information – Fire Marshal's name, address, phone, email, location of the proposed burn, requested date and time of burn; the Chief Elected Official's name and municipality;
- Applicant/Fire Marshal and Chief Elected Official Information, and Certification and Signature Blocks.

- The Applicant will be required to provide additional information if so requested by the Connecticut Department of Energy and Environmental Protection.

Permit Conditions to be completed by the Connecticut Department of Energy and Environmental Protection:

- Permit conditions include General Permit Statements; Permit Not Valid under Certain Conditions; General Conditions Applicable to All Permits; and Special Conditions, Applicable if checked by the Connecticut Department of Energy and Environmental Protection.

Final decision to be completed by the Connecticut Department of Energy and Environmental Protection:

The Connecticut Department of Energy and Environmental Protection will make a final determination and must sign and date the application/permit.

Available Resources

State's Predicted Daily Air Quality Index (AQI) Maximums:

www.ct.gov/deep/aqi

State's Forest Fire Danger Level

www.ct.gov/deep/forestfiredanger

Open Burning Training Modules

www.ct.gov/deep/openburning

Contacts

- State of Connecticut, DEEP, Bureau of Air Management, Open Burning Program, deep.ctopenburning@ct.gov, 860-424-4152

Disclaimer: Any views outlined in this informational material represent only an abstract summary and in no way should be considered a formal ruling by the CT Department of Energy and Environmental Protection. It is always the obligation of a Permit Holder to be familiar with and to comply with all applicable federal, state, and local requirements

LAKE MANAGEMENT ADVISORY COMMITTEE

August 24, 2020

Mr. Steven M. Everett
First Selectman
323 Route 87, Yeoman's Hall
Columbia, CT 06237

RE: Application for Construction of a Structure on or Over Columbia Lake
Mr. and Mrs. Alan Baumert, 3 Webster Lane, Columbia, CT

On August 18, 2020, Mr. and Mrs. Alan Baumert of 3 Webster Lane, Columbia, CT submitted an application for permit seeking to replace an existing stone seawall and two existing wooden docks.

Steve Harrington and I (on the behalf of the Lake Management Advisory Committee) reviewed the application and performed a site visit on August 23, 2020 and spoke with Mr. and Mrs. Baumert and Jim Blair (contractor) to review the proposed scope of work. The proposed work involves the re-building of an existing north facing stone seawall. The existing stone seawall will be re-built utilizing a dry stack field stone wall. The new wall will be approximately 6 inches higher than the existing wall to match existing walls at the property lines, of similar configuration and in the same location as the prior stone seawall. The existing stairs in the seawall shall remain. There is no significant lake bed excavation anticipated. Two existing wooden docks, measuring 20'-3" long by 17'-3" wide and 19'-4" long by 3'-0" wide, will be replaced in the existing locations.

According to the Standards for Granting Permission for the Construction of Structures on Columbia Lake (Lake Guidelines), the replacement of the stone seawall and of the two wooden docks is acceptable.

After review, it is the recommendation of LMAC to the Board of Selectmen that this permit be approved with the following conditions:

1. All work will be accomplished after Lake Drawdown beginning on October 15, 2020 and shall be completed prior to the lake re-filling on March 15, 2021.
2. No machinery or power equipment will be allowed on the lake bed.
3. No substantial materials will be placed on, added to or removed from the lakebed.
4. The applicant will insure construction of the new seawall and dock will be of sound materials and shall not adversely affect the quality of the Lake water or aquatic life.
5. Disturbance to the lakebed will be minimal. No grading or significant excavation shall be allowed.
6. All Lake Guidelines will be met for the use of any pressure treated lumber.
7. No electrical lights will be placed in the seawall or docks.

Your consideration in this manner is appreciated.

Respectfully Submitted;

Robert R. Powell, Jr.

Robert R. Powell, Jr.
Chairman, Permit Application Sub-Committee
Lake Management Advisory Committee

James Blair Landscape and Design, LLC
17 Columbia Landing
Columbia, CT 06237
860-428-2916
jbland15@earthlink.net

Board of Selectmen
Columbia, CT
Re: Mr. and Mrs. Baumert
3 Webster Lane
Columbia, CT 06237
Lake Wall Project

Dear Selectmen,

I am writing on behalf of Mr. and Mrs. Baumert concerning their property at 3 Webster Lane in Columbia. I am the applicant for a permit to rebuild the lake wall on that property. They have extended permission to me to act on their behalf regarding this application.

Their lake wall was rebuilt some years ago. There are now signs of erosion and areas of the wall are unstable. I will repair the entire wall between the property lines of the abutting neighbors. The project is scheduled to begin after draw down in the fall this year. No machinery will be placed on the lake bed at any time. All wall work and lake bed activity will be completed by March 15, 2021.

I am proposing to build a dry stack field stone wall, similar to what exists. Our process will include: dismantling of the existing wall and clearing stones from the bank area; excavating approximately 9-12", laying a geotextile fabric and 1 1/4" stone base; build a wall using existing stones; installing filter fabric and 3/4" stone behind the wall to prevent loss of earth and erosion of the bank. The wall rebuild also includes an indent on the north end of the property where there presently exists a set of stairs into the lake. The stairs will remain. We are also including in this request for permit to replace, in kind, the two existing docks. They have been a part of the property for many years and are in need of replacement.

Silt fence will be placed in the lake bed to prevent any erosion directly into the lake. I will also use silt fence and hay bales to protect the work area and lake bed from erosion. I look forward to a site walk to answer any questions and address concerns Lake Management may have.

Respectfully submitted,

Town of Columbia
323 Jonathan Trumbull Highway, Columbia, CT 06237
Phone: (860) 228-0110 Fax: (860) 228-1952

Application for Constructing Structures on or over Columbia Lake

Date submitted: _____

Complete and return to the Board of Selectmen.

Property owner: M.R AND MRS BAUMENT
Address: 3 WEBSTER LANE COLUMBIA
Property Location: 3 WEBSTER LANE
Daytime phone # 860 883 9580
Applicant if different from owner: JAMES BLAIR LANDSCAPE AND DESIGN
Address: 17 COLUMBIA LND COLUMBIA, CT
Daytime phone # 860 428 2916

Structure Information:

Proposal is for: New Replacement Repair
Structure Type: Dock Seawall Raft Boat Cover

Application must include a sketch of the structure clearly indicating dimensions and placement of the structure in reference to the property, as well as information regarding materials to be used in construction/repair. Supporting information such as maps and pictures are also helpful and may help expedite the process.

Note: Applications made by persons other than the property owner must contain the written approval of the application by the owner. All fee-owners and owners of rights-of-way shall join in any application. Signature below indicates approval for the Board of Selectmen or authorized town personnel to visit property for the purpose of inspecting prior to and after construction.

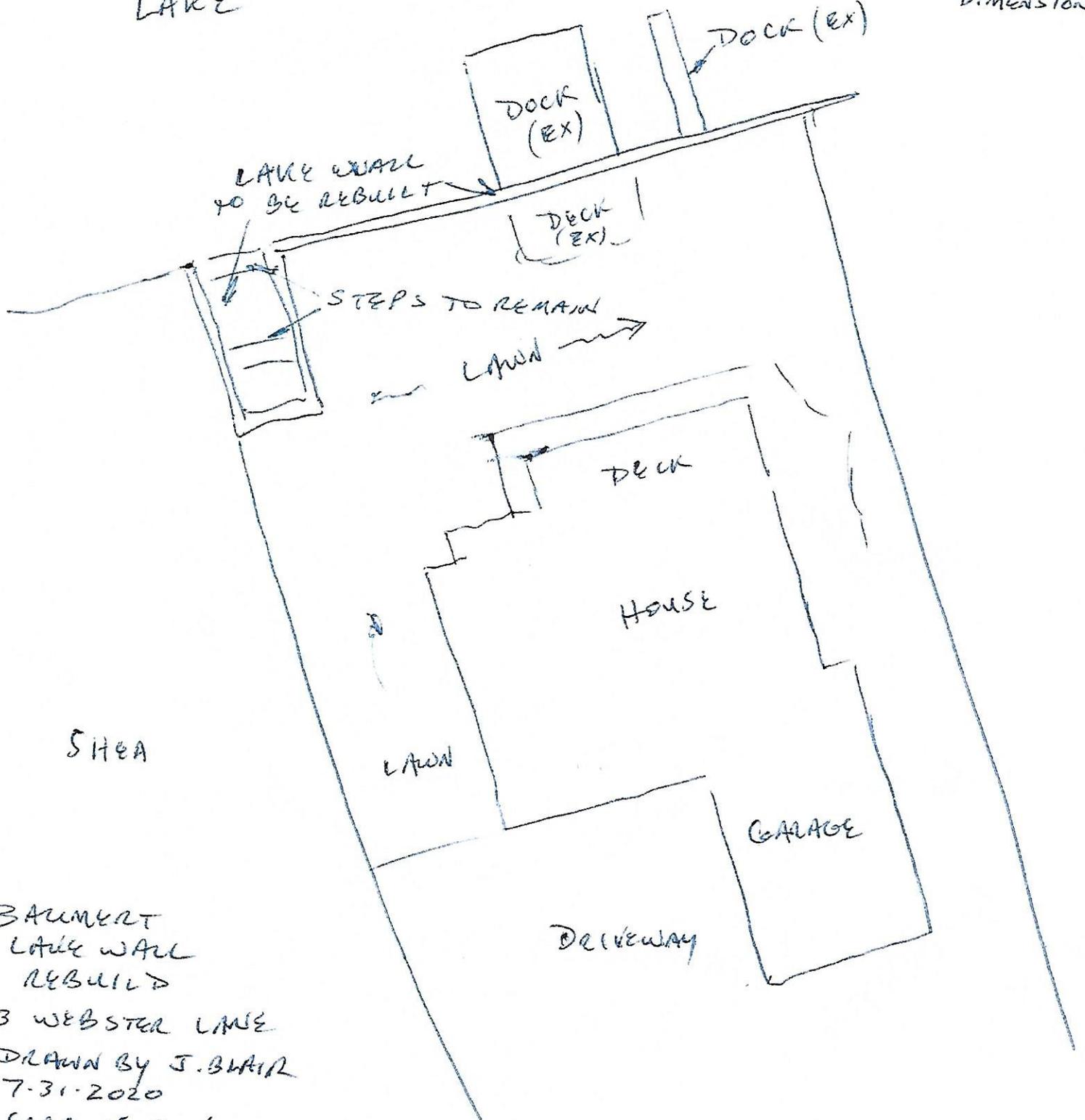
Owner Signature: *Alison Baument* *Beth Baument* Date: 8-10-2020
Applicant Signature: *[Signature]* Date: 7-31-2020

Special note: Permission by the Board of Selectmen to construct a structure on or above the Town owned lake bottom shall not relieve the applicant from obtaining other required approvals, nor shall Selectmen approval indicate eventual approval by other officials.

Approved: _____ Date: _____
First Selectman

LAKE

DECKS TO BE REPAIRED OR REPLACED
IN KIND TO EXISTING
DIMENSIONS



SHEA

BAUMERT
LAKE WALL
REBUILT
3 WEBSTER LANE
DRAWN BY J. BLAIR
7-31-2020
SCALE 1"=20'

LAKE MANAGEMENT ADVISORY COMMITTEE

August 24, 2020

Mr. Steven M. Everett
First Selectman
323 Route 87, Yeoman's Hall
Columbia, CT 06237

RE: Application for Construction of a Structure on or Over Columbia Lake
Mrs. Penny Walsh, 132D Route 87, Columbia, CT

On August 18, 2020, Mrs. Penny Walsh of 132D Route, Columbia, CT submitted an application for permit seeking to replace an existing stone seawall and an existing wooden dock.

Steve Harrington and I (on the behalf of the Lake Management Advisory Committee) reviewed the application and performed a site visit on August 23, 2020 and spoke with Mrs. Walsh and Jim Blair (contractor) to review the proposed scope of work. The proposed work involves the re-building of approximately 160 feet of an existing south facing stone seawall. The existing stone seawall will be re-built utilizing a dry stack field stone wall. The new wall will be approximately 8 inches higher than the existing (to minimize lake flooding), of similar configuration and in the same location as the prior stone seawall. The existing stairs shall remain. The existing north facing seawall, ramp and dock will remain. There is no significant lake bed excavation anticipated. An existing wooden dock measuring 23'-04 long by 6'-8" wide will be replaced in the existing location. The existing boathouse may be repaired or removed.

According to the Standards for Granting Permission for the Construction of Structures on Columbia Lake (Lake Guidelines), the replacement of the stone seawall and a wooden dock is acceptable.

After review, it is the recommendation of LMAC to the Board of Selectmen that this permit be approved with the following conditions:

1. All work will be accomplished after Lake Drawdown beginning on October 15, 2020 and shall be completed prior to the lake re-filling on March 15, 2021.
2. No machinery or power equipment will be allowed on the lake bed.
3. No substantial materials will be placed on, added to or removed from the lakebed.
4. The applicant will insure construction of the new seawall and dock will be of sound materials and shall not adversely affect the quality of the Lake water or aquatic life.
5. Disturbance to the lakebed will be minimal. No grading or significant excavation shall be allowed.
6. All Lake Guidelines will be met for the use of any pressure treated lumber.
7. No electrical lights will be placed in the seawall or dock.

Your consideration in this manner is appreciated.
Respectfully Submitted;

Robert R. Powell, Jr.

Robert R. Powell, Jr.
Chairman, Permit Application Sub-Committee
Lake Management Advisory Committee

James Blair Landscape and Design, LLC
17 Columbia Landing
Columbia, CT 06237
860-428-2916
jbland15@earthlink.net

Board of Selectmen
Columbia, CT
Re: Mrs. Penny walsh
132D Route 87
Columbia, CT 06237
Lake Wall Project

Dear Selectmen,

I am writing on behalf of Mrs. Penny Walsh concerning her property at 132D Route 87 in Columbia. I am the applicant for a permit to rebuild the lake wall on that property. She has extended permission to me to act on her behalf regarding this application.

The lake wall is past the point of maintenance. There is now a sign of erosion with the area immediately adjacent to the dock, particularly, being unstable. I will repair approximately 160' of the wall from the Ramm property to just around the point. The stretch of wall from the point to the Therrien property appears to be sound and will not be attempted during this project. The project will begin at some point after draw down in the fall this year. No machinery will be placed on the lake bed at any time. All wall work will be completed by March 15, 2021.

I am proposing to build a dry stack field stone wall. Our process will include: dismantling of existing wall and clearing stones from the bank area; excavating approximately 9-12" and laying a geo-textile fabric and 1 1/4" stone base; build a wall using existing stones; installing filter fabric and 3/4" stone behind the wall to prevent loss of earth and erosion of the bank. The wall rebuild also include at minimum, repairs to the existing dock. We respectfully seek permission to replace the dock, if needed. Any replacement would be "in kind" with no changes to the existing footprint.

Silt fence will be placed in the lake bed to prevent any erosion directly into the lake. I will also use silt fence and hay bales to protect the work area and lake bed from erosion.

I look forward to a site walk to answer any questions and address concerns the commission may have.

Respectfully submitted,
James Blair
James Blair Landscape and Design, LLC
7/31/2020

Town of Columbia
323 Jonathan Trumbull Highway, Columbia, CT 06237
Phone: (860) 228-0110 Fax: (860) 228-1952

Application for Constructing Structures on or over Columbia Lake

Date submitted: _____

Complete and return to the Board of Selectmen.

Property owner: PENNY WALSH

Address: 132 D ROUTE 87

Property Location: 132 D ROUTE 87

Daytime phone # 860 817 4978

Applicant if different from owner: JAMES BLAIR LANDSCAPE AND DESIGN

Address: 17 COLUMBIA LNDG COLUMBIA, CT 06237

Daytime phone # 860 428 2916

Structure Information:

Proposal is for: New Replacement Repair

Structure Type: Dock Seawall Raft Boat Cover

Application must include a sketch of the structure clearly indicating dimensions and placement of the structure in reference to the property, as well as information regarding materials to be used in construction/repair. Supporting information such as maps and pictures are also helpful and may help expedite the process.

Note: Applications made by persons other than the property owner must contain the written approval of the application by the owner. All fee-owners and owners of rights-of-way shall join in any application. Signature below indicates approval for the Board of Selectmen or authorized town personnel to visit property for the purpose of inspecting prior to and after construction.

Owner Signature: Penny Walsh Date: 8-10-2020

Applicant Signature: James Blair Date: 7-31-2020

Special note: Permission by the Board of Selectmen to construct a structure on or above the Town owned lake bottom shall not relieve the applicant from obtaining other required approvals, nor shall Selectmen approval indicate eventual approval by other officials.

Approved: _____ Date: _____
First Selectman

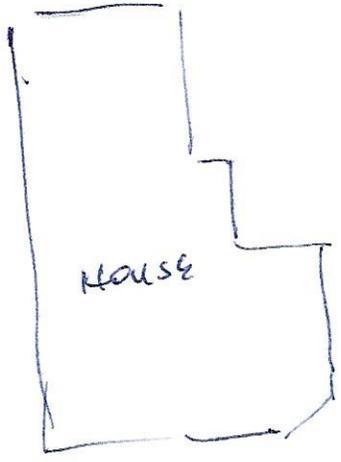
WALSH
LAKE WALL REBUILDS
132 D ROUTE 87
DRAWN BY J. BURIN
7.31.2020
1" = 20'

THICKEN

LAKE

LAKE WALL TO
REMAIN (NOT
REPLACED)

RAMM



HOUSE

CAWAL

PATIO
TO BE
REPLACED

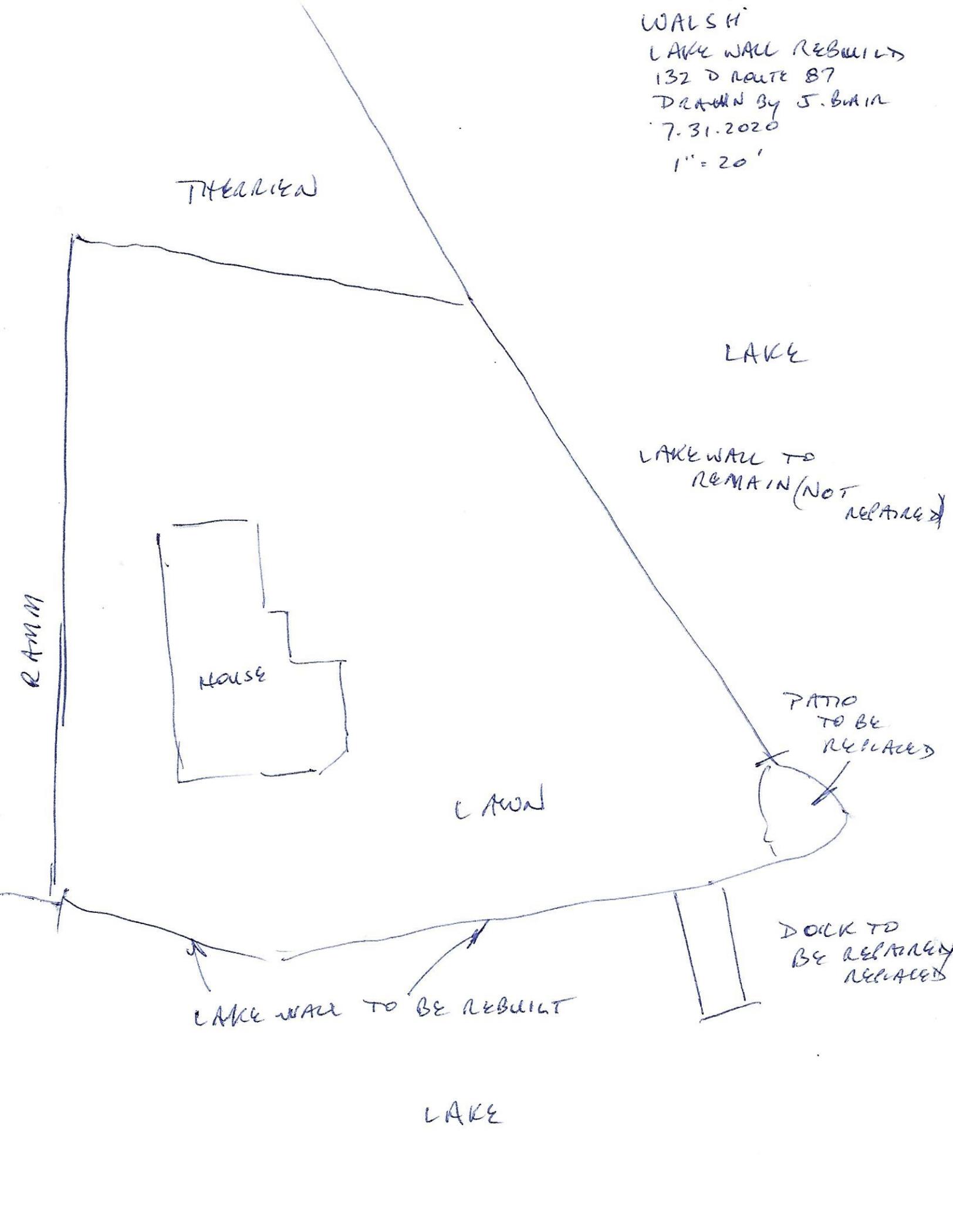


DOCK TO
BE REPLACED
REPLACED



LAKE WALL TO BE REBUILT

LAKE



LAKE MANAGEMENT ADVISORY COMMITTEE

August 30, 2020

Mr. Steven M. Everett
First Selectman
323 Route 87, Yeoman's Hall
Columbia, CT 06237

RE: Application for Construction of a Structure on or Over Columbia Lake
Hallarin Family Irrevocable Trust, 132 A, Route 87 (Co-Mi-Mo Lane), Columbia, CT

On August 24, 2020, Lynn Hallarin, on behalf of the Hallarin Family Irrevocable Trust, 132 A, Route 87 (Co-Mi-Mo Lane), Columbia, CT an application for permit seeking to repair a portion of an existing concrete stair, stone seawall and wooden dock.

Steve Harrington and I (on the behalf of the Lake Management Advisory Committee) have reviewed the application and the proposed scope of work. The proposed work involves the repair of the top portion of the existing concrete stairs, a portion of the existing stone seawall and the replacement of selective wooden decking of the existing wooden dock. The configuration and location of the existing concrete stairs, stone seawall and wooden dock will remain. There is no significant lake bed excavation anticipated.

According to the Standards for Granting Permission for the Construction of Structures on Columbia Lake (Lake Guidelines), the repair of the existing stairs, stone seawall and wooden dock is acceptable.

After review, it is the recommendation of LMAC to the Board of Selectmen that this permit be approved with the following conditions:

1. All work will be accomplished after Lake Drawdown beginning on October 15, 2020 and shall be completed prior to the lake re-filling on March 15, 2021.
2. No machinery or power equipment will be allowed on the lake bed.
3. No substantial materials will be placed on, added to or removed from the lakebed.
4. The applicant will insure construction of the repairs will be of sound materials and shall not adversely affect the quality of the Lake water or aquatic life.
5. Disturbance to the lakebed will be minimal. No grading or significant excavation shall be allowed.
6. No electrical lights will be placed in the repaired concrete stairs, stone seawall or wooden dock.

Your consideration in this manner is appreciated.
Respectfully Submitted;

Robert R. Powell, Jr.

Robert R. Powell, Jr.
Chairman, Permit Application Sub-Committee
Lake Management Advisory Committee

Town of Columbia
323 Jonathan Trumbull Highway, Columbia, CT 06237
Phone: (860) 228-0110 Fax: (860) 228-1952

Application for Constructing Structures on or over Columbia Lake

Date submitted: 8/24/2020

Complete and return to the Board of Selectmen.

Property owner: Hallarin Family Irrevocable Trust

Address: 1324 Route 87 Columbia, ct

Property Location: same

Daytime phone # 800-712-1117 (Lynn Hallarin)

Applicant if different from owner: Lynn Hallarin

Address: 1324 Route 87 Columbia ct

Daytime phone # 800-712-1117

Addition to permit granted 10-15-2019. Work was not done upon inspection by the contractor (Jim Blair) additional work may be needed.

Structure Information:

Proposal is for: New Replacement Repair

Structure Type: Dock Seawall Raft Boat Cover

Application must include a sketch of the structure clearly indicating dimensions and placement of the structure in reference to the property, as well as information regarding materials to be used in construction/repair. Supporting information such as maps and pictures are also helpful and may help expedite the process.

Note: Applications made by persons other than the property owner must contain the written approval of the application by the owner. All fee-owners and owners of rights-of-way shall join in any application. Signature below indicates approval for the Board of Selectmen or authorized town personnel to visit property for the purpose of inspecting prior to and after construction.

Owner Signature: [Signature], Trustee Date: 8-24-2020

Applicant Signature: [Signature] Date: 8-24-2020

Special note: Permission by the Board of Selectmen to construct a structure on or above the Town owned lake bottom shall not relieve the applicant from obtaining other required approvals, nor shall Selectmen approval indicate eventual approval by other officials.

Approved: _____
First Selectman

New application to add possible work work not done last year

TOWN OF COLUMBIA
INLAND WETLANDS COMMISSION- APPLICATION PROCEDURES

The Columbia Inland Wetlands and Watercourses Commission meet at the Columbia Town Hall on the first Monday of each month at 7:00 p.m., unless otherwise posted. You must submit your application to the Building Department by the close of business (12:00 p.m.) on Friday of the week before the next regularly scheduled meeting of the IWWC. If Friday is a holiday, submit the application the Thursday before by 6:00 p.m. John Valente, Wetlands Agent for the Town of Columbia, will assist you with any questions that you have regarding the application process. A copy of your application and plan must be made available to the Agent so that he may comment on the proposed regulated activity to both the applicant and the commission. Mr. Valente may be reached at 860-228-0440.

Applications are available at the Building Department, Adella G. Urban Administrative Office Building, 323 Route 87, Columbia, CT or on the Town's website www.columbiact.org.

At the first meeting of the IWWC after submittal of your application, the commission will "receive" your application. Commission members will review plans, ask clarifying questions and possibly schedule a site walk. The commission is not able to act on your application at this first meeting because Connecticut General Statutes require a 14 day waiting period, after "receipt" of the application to allow for due process. This gives the public the opportunity to call a public hearing by delivering 25 signatures. During this time period, commission members will review the application and, if deemed necessary, conduct a site walk. The commission will typically act on an application at its next regularly scheduled meeting.

The application for permit is designed to address Sections 7 and 8 of the Town of Columbia Wetlands and Watercourse Regulations by providing the minimum of information necessary for the commission to make an informed decision. The commission or its agent may determine additional information regarding the proposed regulated activity is necessary in order to act on the application.

Section 2.23 "Regulated activity" means any operation within or use of a wetland or watercourse involving removal or deposition of material, or any obstruction, construction, alteration or pollution, of such wetlands or watercourses, but shall not include the specified activities in section 4 of these regulations. Furthermore any clearing, grubbing, filling, grading, paving, excavating, constructing, construction of a patio, depositing, or removing of material and discharging of storm water on the land within the following upland review areas is a regulated activity:

- a. Within 200 feet measured horizontally from the ordinary high water mark of a lake, pond, river, stream, a brook or from a wetland soil in those areas identified as areas of special concern in the Town of Columbia in section 1.6 of the Commission's regulations.
- b. Within 100 feet measured horizontally from the boundary of any other wetland or watercourse. The Commission may rule that any other activity located within such upland review area or in any other non-wetland or non-watercourse area is likely to impact or affect wetlands or watercourses and is a regulated activity.
- c. The Upland Review Area shall be increased to 200 feet if the slope is greater than 20%.

TOWN OF COLUMBIA
INLAND WETLANDS COMMISSION
Application for Permit

**You must submit your application to the Building/Land Use Department by the close of the workday (12:00 p.m.) FRIDAY of the week before the next regularly scheduled meeting of the IWWC. If Friday is a holiday, submit the application the Thursday before by 6:00 p.m.

Date Submitted _____ Application # IWW- _____

Wetlands Filing Fees (Effective April 1, 2013):

Basic residential filing fee - \$285.00 (\$125.00 plus \$60.00 State fee plus \$100.00 fee for legal notice of decision)

Basic residential subdivision filing fee - \$125.00 plus \$125.00 per parcel containing a regulated activity plus \$60.00 State fee plus \$100.00 fee for legal notice of decision

Basic commercial filing fee - \$460.00 (\$300.00 plus \$100.00 fee for legal notice of decision) plus State fee of \$60.00

Basic other uses filing fee - \$200.00 (\$100.00 plus \$100.00 fee for legal notice of decision)

Basic agent fee for approval or extension of activity pursuant to Section 12 - \$125.00 (\$65.00 plus \$60.00 State fee)

Inspection for non-compliance to permit conditions - \$50.00 per site inspection or per ½ hour

Fee for a permit application that includes road construction (private or public) involving wetland or watercourses \$1,000.00 up to 1000' and \$1.00 per foot thereafter

Significant activity requiring public hearing fee (Subsection 7.4) - \$635.00 (Basic residential filing fee of \$285.00 plus \$350.00 fee which includes additional staff review and publication of two public hearing legal notices)

Commercial significant activity requiring public hearing fee (Subsection 7.4) - \$810.00 (Basic commercial filing fee of \$460.00 plus \$350.00 fee which includes additional staff review and publication of two public hearing legal notices)

Map amendment petitions (Subsection 14.3) - \$350.00 plus \$20.00 per 1000 linear feet of total length of wetlands and watercourses boundary subject to the proposed boundary change

Modification of previously approved permit to include, but not limited to, extension(s) of time in which to initiate and/or complete the activity - \$170.00 (\$70.00 plus \$100.00 fee for publication of legal notice of decision)

FEE PAID: _____

1. Name And Address of Applicant Lynn Hallarin 132 A Route 87 Columbia, CT

Home/Day Phone 860-337-0248 Cell Phone 860-712-1117 (preferred)

Business Name & Business Address of Applicant _____

Email lhallarin@gmail.com

2. Name, Address & Title of Authorized Agent (if different from applicant)

Phone _____ Cell Phone _____

3. Applicant's interest in the property (please check one)

Owner Developer Builder Option Holder Other occupant

If Applicant is not the Owner, please provide:

Name & Address of Owner Hallarin Family Irrevocable Trust

Home Phone 860-337-0248 Business Phone _____ Cell 860-712-1117

4. Has application been filed with the Planning and Zoning Commission? _____

Is this land part of a previously approved subdivision? no

If so, please attach copies of all permits.

5. Identify any other State or Town permits pending for the proposed work on this property or required for work on this property. (attach extra pages if necessary)

6. Location of property where proposed activity is to take place

Street Address 132 A Route 87 Columbia, CT

Nearest telephone pole # and distance to intersection 220

Name of Subdivision & Subdivision Lot # _____

Tax Assessors Map Reference: Map # _____ Lot # _____

7. Names and Addresses of Adjacent Property Owners (attach extra pages if needed)

Henry Beck Estate 132/134 Route 87
Therrien 132B Route 87 Columbia, CT

8. Project description (attach extra pages if needed)

Describe in detail the proposed activities here or on an attached page (see project description guidelines on page 8 of the application). Please include a description of all activities, construction or disturbance of soil:

add to existing permit: Repair steps
where they are not attached to the seawall;
repair/replace boards on top of dock, if needed

List the type and volume of material to be filled or excavated (even if the wetlands/watercourse is off your property). Material brought in must be from an approved source. See wetlands agent for determination of "approved source".

a) In the wetlands/watercourse repair concrete steps; possible
fill behind wall; possible repair of small section of seawall
boards to repair top of dock, if needed

b) In the area adjacent to (within 100 feet measured horizontally from) the boundary of any other wetland or watercourse

c) In the Wetlands of Special Concern (within 200 feet measured horizontally from the ordinary high water mark of a lake, pond, river, stream, a brook or from a wetland soil in those areas identified as areas of special concern in the Town of Columbia in Section 1.6 of the Commission's regulations). (See Section 1.6 on page 7 of the application for list of Watercourses of Special Concern)

d) The Upland Review Area shall be increased to 200 feet if the slope is greater than 20% within 100' of wetlands.

Describe the amount and area of disturbance in percentage of acre and cubic yards of material to be deposited. Material brought in must be from an approved source. See wetlands agent for determination of "approved source".

a) In the wetlands/watercourse existing steps - 22" high
largest step - 39" wide ; seawall section - 22" wide

b) In the area adjacent to (within 100 feet measured horizontally from) the boundary of any other wetlands/watercourse

c) In the Wetlands of Special Concern (within 200 feet measured horizontally from the ordinary high water mark of a lake, pond, river, stream, a brook or from a wetland soil in those areas identified as areas of special concern in the Town of Columbia in Section 1.6 of the Commission's regulations) (See Section 1.6 on page 7 of the application for list of Watercourses of Special Concern)

d) The Upland Review Area shall be increased to 200 feet if the slope is greater than 20% within 100' of wetlands.

9. List title of Site Plans, drawings, cross-sections with latest revision dates which accompany this application. Twelve copies of application and plans are required.
10. Proposed erosion and sedimentation controls and other management practices and mitigation measures which may be considered as a condition of issuing a permit for the proposed regulated activity including, but not limited to, measures to (1) prevent or minimize pollution or other environmental damage, (2) maintain or enhance existing environmental quality, or (3) in the following order of priority; restore, enhance and create productive wetlands or watercourses resources; alternatives considered and subsequently rejected by the applicant and why the alternative as set forth in the application was chosen; all such alternatives shall be diagrammed on a site plan or drawing.
11. Map/Site Plan (required for all applications)

Attach to the application a map or site plan showing existing conditions and the proposed project in relation to wetlands/watercourses. The scale of map or site plan should be 1"=20'; 1"=30'; or 1"=40'. If this is not possible, please indicate the scale that you are using. A sketch map to scale may be sufficient for small, minor projects. (See sketch map/site plan guidelines on page 8 of the application)

12. A detailed construction schedule with sequence of the work to be done and how and when it will be accomplished.

13. If sedimentation structures, detention pools, or other landscape features (rain gardens, mulched beds, etc.) are utilized to mitigate the impacts to the site, a maintenance schedule must be provided along with supporting data.

14. During the decision process, The IWWC will review the proposed Maintenance Schedule with supporting documentation and the type of maintenance and frequency of maintenance of each structure for the removal of sediment, replacement of stone or other medium(s) or reinstallation.

Applicant's map date and date of last revision _____

Zone Classification _____

Is your property in a flood zone? ___yes no ___ don't know

15. Owner's consenting signature:

The undersigned, as owner of the property, hereby consents to the applicant seeking a permit for the proposed activity. The owner also consents to the necessary and proper inspections of the above referenced property by the Columbia Inland Wetlands Commission and its Agent, both before and after a final decision has been made by the Commission.

Signature of Owner *[Signature]*, trustee Date 8-24-2020

16. Signature of Applicant:

The undersigned is familiar with all the information provided in this application and is aware that any permit obtained through deception, inaccurate or misleading information is subject to revocation.

Signature of Applicant *[Signature]* Date 8-24-2020

17. Additional information: If deemed a significant activity by the Commission, additional information is required. (See Section 74 of the Commission's Regulations.)

18. Filing fee: Consult Regulations and Wetlands Agent for appropriate fees.

1.6 Areas of special concern in the Town of Columbia:

1.6A WETLANDS OF SPECIAL CONCERN: Any wetlands identified in this subsection 1.6A of these regulations except it shall exclude wetlands on any lot of record less than four (4) acres in size that existed prior to the promulgation of these regulations. The wetlands of special concern for the purpose of this section are the wetlands identified in the CT Ecosystems Study 2000 and shown on plan dated 2000, Rev. January 1, 2008. Specifically, the wetlands identified are Wetland identification Numbers: C11, C12, H12, G30, H13, M3, M6, M7, M9, T3, T6, T12, & W3.

1.6B WATERCOURSES OF CONCERN

- 1.6B1 - COLUMBIA LAKE
- 1.6B2 - MONO POND
- 1.6B3 - COLUMBIA LAKE BROOK
- 1.6B4 - CLARKS BROOK
- 1.6B5 - GIFFORDS BROOK
- 1.6B6 – HOP RIVER
- 1.6B7 – MACHT BROOK
- 1.6B8 – TEN MILE RIVER
- 1.6B9 – MINT BROOK
- 1.6B10 – UTLEY BROOK
- 1.6B11 – DAM BROOK

PROJECT DESCRIPTION GUIDELINES FOR #8:

1. Explain exactly what work you propose to do and how close it will be to a wetland or watercourse.
2. Describe area of disturbance and volume and type of material to be filled or excavated. How much of the wetlands will be disturbed? How much non-wetland areas nearby will be disturbed?
3. Does the area of activity drain toward the wetland?
4. Are there alternatives that you considered but eliminated for specific reasons?
5. Describe briefly the construction methods. What kind of heavy machinery will be used? When will the work be done?
6. How are you protecting the wetlands and watercourses against disturbance that will result from construction?
7. Do you have any knowledge of a previous wetlands application for this property? If yes, please explain.

SKETCH MAP OR SITE PLAN GUIDELINES FOR #11: The following details are required for every application:

1. Applicant's name
2. Date and revision date (if applicable)
3. North arrow and scale of map
4. Abutting road with road name shown on sketch or plan
5. Property lines - If it is a large property, at least those lines within 200' of the proposed work
6. Wetland and watercourses locations, including those off your property within 100' of your proposal. Draw a line showing the part of the project that is the closest distance to wetlands and indicate the distance in feet.
7. Existing buildings, driveways, well, septic system and physical features
8. Proposed work in detail, including all areas of construction, grading/re-grading, excavation, and filling. Include stockpiling and staging area locations, if applicable. The exact location must be shown of all areas that will be disturbed.
9. Show roof and footing drains by drawing locations
10. Show location of Erosion & Sedimentation Controls (silt fence or hay bale protections) together with any other measures that will protect the wetland/watercourse areas.
11. Existing and proposed contours

Include any available information that may assist the Agency in understanding your proposal.

Your permit, when granted, is valid for five (5) years. Once started, work must be finished within the time period as specified in the approval motion, unless otherwise approved. Requests for extensions or renewals must be in writing. (See Section 7.9 of the Wetlands Regulations)



Per Jim Blair
(Contractor)
Stairs should
be pinned to the
wall to prevent
erosion of
soil behind the
wall. It has
created a sink
hole behind the
wall over time.

August 28, 2020

To: Columbia Zoning Board
Steven Everett, First Selectman

From: Ernest Starkel

Re: Letter of Resignation from the Zoning Board

Please accept this as my resignation from the Zoning Board, effective September 1, 2020. My current term expires November 28, 2022.

Thank you.

Ernest Starkel

our purposes, it should require no real additional work, maintenance, or support. As a wood structure, should there be damage, it can be repaired. Such a shed will take up the smallest foot print. A wooden structure will look less tacky and can be white washed (by Library) if preferred to be less noticeable.

Suggested options:

1. Available at Home Depo \$475



Bosmere >

Wall-Store 6 ft. x 2 ft. 8 in. Wood Storage Shed

Footprint: 5 ft. 8 in. W x 2 ft. 5 in. D

2. Available at Home Depo, \$670

Assembled dimensions: 49.25 in. W x 22.5 in. D x 72.5 in. H in the back and 67.5 in. H in the front

Internet #100655635 Model # GC42



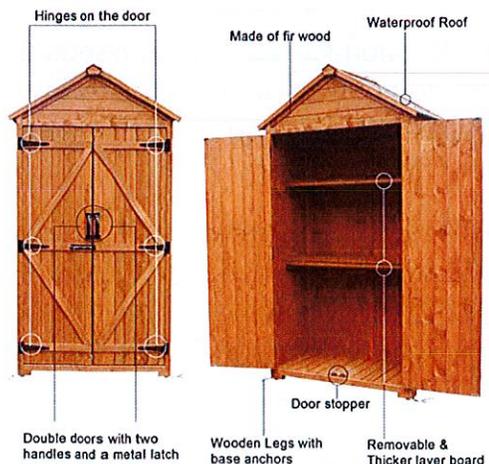
Save to Favorites

Outdoor Living Today

4 ft. x 2 ft. Cedar Garden Storage Shed

2. Available at Walmart \$300

Overall Size: 39.3"L x 22.2"W x 70"H



Memo

To: Mark Walter, Town Administrator

From: Carol Price, Tax Collector

Date: August 27, 2020

Re: July collection period 2019 vs. 2020

The July 2019 collection of the 2018 Grand List taxes was \$7,711,588. (53.71%).

The July 2020 collection of the 2019 (current) Grand List taxes are \$6,501,673. (43.97%).

The difference of \$1,209,915. is largely due to the Deferment Program. This Program deferred the last day to pay without a penalty to October 1, 2020. Many taxpayers have mentioned how much they appreciate the extra time to pay. As of August 27, 2020, another \$356,248. has been collected and this collection period will continue through October 1, 2020.

Since the COVID-19 emergency began most payments have been paid using the online service, through the mail and by using the lock boxes outside of the Town Hall. With these measures in place the tax office is staffed by the Tax Collector only. Cross-training with Gail McGrath continues but is sporadic due to increased requirements in the Town Clerk's office.