

**REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, May 15, 2018 – 7 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT**

Members Present: First Selectman, Steven M. Everett; Deputy Selectman, Robert Hellstrom; Selectman, Lisa Napolitano; Selectman, William O'Brien.

Absent: Robert Bogue, Selectman.

Also Present: Town Administrator, Mark Walter; Finance Director, Beverly Ciurylo; Superintendent, Lol Fearon.

CALL TO ORDER: S. Everett called the meeting to order at 6:30 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **APPROVAL OF AGENDA:** S. Everett Moved to approve the Agenda for May 15, 2018. MOTION CARRIED 4.0.
3. **APPROVAL OF MINUTES:**
- 3.1 **BOS Regular Meeting Minutes of 5/1/18 and Public Hearing Minutes of April 25, 2018.** S. Everett stated that the BOS did not need to approve the Public Hearing Minutes of April 25, 2018. W. O'Brien MOVED to approve the BOS Regular Meeting Minutes for 5/1/18. MOTION CARRIED 4.0.
4. **AUDIENCE OF CITIZENS:** Mary Roickle; Michelle Firestone, Chronicle Reporter; Millie Ramsey, Town Moderator; Henry Beck, Town Attorney.
5. **OLD BUSINESS:** None.
6. **NEW BUSINESS:**
- 6.1 Sign off on Application for Artis Energy Solutions, LLC for LED Conversion of Porter School. L. Fearon gave a brief overview of the LED conversion. He stated that the project started last fall with an audit that identified what changes needed to be made and the potential savings. The project was held up with the State budget last year until it was finally released in March. He explained that the school would recognize a savings of \$19,000 a year in energy usage and that they looked at this project as a long-term solution for the school. He added that this LED lighting conversion combined with the solar project that is in the planning stages will bring more energy efficiency to the school. He stated that in the last BOE meeting they voted to approve sending it forward for BOS approval. L. Fearon explained that the funding for this project will be financed by M-Core and will be a 4-year no interest loan. S. Everett asked what savings we have incurred to date with our other energy efficient projects. B. Ciurylo explained that we have not realized a savings yet due to the harsh winter M. Walter stated that the school LED conversion project includes dimmers for the lighting and this will be a significant contribution to the energy savings. because the BOE savings will be able to dim the lighting at the school. L. Fearon added that there are 1200 fixtures at the school and the dimmers will contribute to the energy efficiency.

R. Hellstrom asked if we are confident that the technology will continue to offer us the savings over the next 10 years. L. Fearon stated that they did ask Artis Energy the same question and were informed that the LED lighting technology is cutting edge and would remain relevant.

L. Napolitano asked if we had priced this out to a local electrician. L. Fearon responded that we had not priced it out with a local electrician. He added that they felt confident that with the previous work at Mercy High School and Old Saybrook provided the reassurance that they needed that Artis Energy was a good choice. M. Walter explained that because this project is in partnership with Eversource and funded with M-Core that Eversource put the LED conversion projects out to qualified contractors and locked in pricing.

S. Everett MOVED to approve the LED conversion project for the Porter School and the Town Annex building and to authorize myself, Steven Everett, to sign off on the loan application through M-Core Credit Corporation. MOTION CARRIED 4.0.

- 6.2 Establishment of Informational Meeting and Discussion on June 7, 2018 for the Invasive Species Weed Control at Columbia Lake.** S. Everett MOVED to establish a special Board of Selectman Meeting for June 7, 2018 at 7:00pm to discuss and decide upon a course of action after hearing from LMAC, Columbia Lake Association, Environmental Advisory Committee, residents and interested citizens to discuss Invasive Species Weed Control at Columbia Lake. MOTION CARRIED 4.0.
- 6.3 Columbia Lake Boat Tours July 15th & August 19th.** M. Walter explained that if you charge a fee this may require the boat owners to have a Captains license and he would recommend that we have this without a fee aspect. Henry Beck stated that the CIRMA insurance requirements are extensive and would also require each boat owner to get an endorsement. The extensive requirements would probably be too much to make this event worth doing. S. Everett recommends to table it until we get more information and work with the Historical Society and Rec Department to see how we might move this forward.
- 6.4 Resolution Authorizing Application for Preservation Grant for the Moor's Indian Charity School.** M. Walter explained that we don't have to take action tonight, that this information is just to make the BOS aware that we will have to set a town meeting if we get the grant because we will be providing an easement for the Preservation Restriction that will be put on the property by the State Historic Preservation Organization.
- 7. COLUMBIA LAKE / DAM / BEACH:**
- 7.1 LMAC approval for Eric Sondergren of 166, Route 87 for a permit to install a mooring on Columbia Lake.** W. O'Brien MOVED to approve the application for Eric Sondergren of 166, Route 87 for a permit to install a mooring on Columbia Lake as set in the conditions that LMAC states in their approval letter. MOTION CARRIED 4.0.
- 8. APPOINTMENTS / RESIGNATIONS:** None.

- 9. TOWN ADMINISTRATOR REPORT:**
- 9.1 Senior Van Donations:** The van donations for January and February 2018 were \$81.00 and for March and April they were \$69.00. Also included was a draft van donation letter.
- 10. CORRESPONDENCE:** None.
- 11. BUDGET:**
- 11.1** Transfers: S. Everett MOVED to approve the following transfers:

TRANSFER #/AMOUNT	FROM A/C#, DESCRIPTION	TO A/C#, DESCRIPTION
10-4260-230 / \$110.00	Electricity	\$10.00 10-4260-710 Prof. Improv. \$100.00 10-4260-720 Prof. Dues
10-4510-500 / \$800.00	Prof/Tech	10-4510-130 Legal Notices
10-4640-515 / \$300.00	Contracted Services	10-4640-300 Supplies
10-4640-520 / \$175.00	Printing	10-4640-300 Supplies

MOTION CARRIED 4.0.

- 11.2** Refunds: S. Everett MOVED to approve the following refunds:

AMOUNT	FROM	TO
\$31,61	Town of Columbia	JP Morgan Chase Bank

MOTION CARRIED 4.0.

- 12. APPROVE PAYMENT OF BILLS:** S. Everett MOVED to approve the payment of bills totaling \$23,681.46. MOTION CARRIED 4.0.
- 13. BOARD MEMBER COMMENTS:** None.
- 14. EXECUTIVE SESSION:** Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A). None.
- 15. ADJOURNMENT:** S. Everett MOVED to Adjourn the meeting at 6:52 pm. MOTION CARRIED 4.0.

Respectfully submitted by Jennifer C. LaVoie

REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, May 1, 2018 – 7 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

Members Present: First Selectman, Steven M. Everett; Deputy Selectman, Robert Hellstrom; Selectman, Lisa Napolitano; Selectman, William O'Brien.

Absent: Selectman, Robert Bogue.

Also Present: Finance Director, Beverly Ciurylo.

CALL TO ORDER: S. Everett called the meeting to order at 7:00 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **APPROVAL OF AGENDA:** S. Everett requested to add to the Agenda under the Town Administrator's Report the following: 9.5 - Windham Chamber request for nominations for Business of the Year; 9.6 - Results and announcement of award for the RFP to Survey Approximately 57+ Acres (Oberlander property); and 9.7 - Approval of the Legal Notice for the Special Town Meeting on June 5, 2018 for Capital Transfers. S. Everett MOVED to approve the Agenda for May 1, 2018. MOTION CARRIED 4.0.
3. **APPROVAL OF MINUTES:**
 - 3.1 **Approval of BOS Regular Meeting Minutes for 4/17/18.** W. O'Brien MOVED to approve the BOS Regular Meeting Minutes for 4/17/18. MOTION CARRIED 4.0.
4. **AUDIENCE OF CITIZENS:** Town Historian, Ingrid Wood; Ann Dunnack, Michelle Firestone, Reporter from the Chronicle.
5. **OLD BUSINESS:**
 - 5.1 **Moor's Charity Indian School Grant review.** S. Everett recapped the progress for the Moor's Charity Indian School Historic Funds Grant submission. Discussion included the preservation restriction details that the State of Historic Preservation Office requires for the grant and a discussion ensued regarding creating a separate parcel for the Moor's Charity Indian School. R. Hellstrom stated that to separate the parcel it should not be too complicated of a process. He also said that this is a unique situation that the Town could apply for a variance from planning and zoning to place the school on its own parcel. W. O'Brien suggested to apply for the grant now and then withdraw if we need to. S. Everett stated that we should proceed with the grant.
6. **NEW BUSINESS:**
 - 6.1 **Tax Collector: Annual Suspense List.** W. O'Brien MOVED that we approve the recommendation to transfer uncollected property taxes to the suspense tax book as listed. MOTION CARRIED 4.0.
7. **COLUMBIA LAKE / DAM / BEACH:** None.
8. **APPOINTMENTS / RESIGNATIONS:**
 - 8.1 **Appointment for Marine Patrol Officers:** S. Everett MOVED to appoint the following Marine Patrol Officers: Robert Powell; Elizabeth Powell;

Tom Griffith; George Lewandowski; Kelly Mabry; Lucy Drabek; Alisha Drabek; James Drabek; Joseph Duva; Maizey Mabry Smith; and Luke Stover. MOTION CARRIED 4.0.

9. **TOWN ADMINISTRATOR REPORT:**
- 9.1 **Notice of the Board of Education meeting on May 7, 2018: Discussion regarding Application for Artis Energy Solutions, LLC for LED Conversion of Porter School.** S. Everett reminded the BOS about the upcoming BOE meeting on May 7, 2018 that will include the discussion regarding the application for Artis Energy Solutions, LLC for LED conversion of the Porter School and that the BOS members may want to attend because the BOS will need to approve the project on the May 15th BOS meeting before the Town Meeting.
- 9.2 **Legal Notice for Annual Town Budget Meeting on 5/15/18.** S. Everett MOVED to set a Legal Notice for the Annual Town Budget Meeting on Tuesday, May 15, 2018 in Yeomans Hall at 7:00 PM for CLAUSE 1: To take action on the proposed Annual Town Budget for Fiscal Year 2018-2019.
- 9.3 **Columbia Town Beach Opening Pavilion dedication on 5/24/18.** Invitations were given out the BOS members to the beach opening pavilion dedication.
- 9.4 **2018 Memorial Day Celebration.** A draft program was presented to the BOS for the 2018 Memorial Day Celebration for their review and suggestions.
- 9.5 **Windham Chamber request for nominations for Business of the Year:** S. Everett MOVED to nominate Motta's Bakery for Columbia's Business of the Year. MOTION CARRIED 4.0.
- 9.6 **Results and announcement of award for the RFP to Survey Approximately 57+ Acres (Oberlander property).** S. Everett presented a list of the 14 bidders that submitted for the RFP to Survey the Oberlander property. The bid was awarded to Robert W. Hellstrom Land Surveying, LLC for \$8,650.00, which was the low bid.
- 9.7 **Legal Notice for Town Meeting June 5, 2018 capital Transfers.** S. Everett MOVED to set a Legal Notice for Tuesday, June 5, 2018 in the Conference Room at the Town Hall at 6:45 for CLAUSE 1: To address and approve a funds transfer in the amount of \$5,583.00 from the Town of Columbia Contingency Account #10-4800-900 to the Capital Project: Rec Area Improvement Account #20-6190-001 to cover additional costs above budget that the Town incurred on the Beach Renovation Project. CLAUSE 2: To address and approve a funds transfer in the amount of \$35,215.00 from the Town of Columbia General Fund to the Capital Project: Flanders River Road Bridge Deck Account #20-6208-023 to cover the additional costs above budget that the Town incurred for repairs to the deck and deck overlay.
- 9.8 **Columbia Rec Park Article in the Chronicle.** S. Everett commented that there were some concerns from residents, but the issue of safety was not mentioned in the article. S. Everett stated that he had talked to Eversource earlier today (5/1/18) and they are interested in a partnership on the cost of the road at Rec Park. He added that the discussion included Eversource covering any split in the road toward their property and that the gate would be there responsibility.

10. CORRESPONDENCE:

10.1 Thank you letter to Kathy Tolsdorf and Millie Ramsey for pruning and maintaining the rose bushes in Town.

11. BUDGET:

11.1 Transfers: S. Everett MOVED to approve as listed in the 4/17/18 resubmitted Transfers of \$14,182.00.

AMOUNT/TRANSFER#	FROM A/C# DESCRIPTION	TO A/C#, DESCRIPTION
\$36.00 / 10-4670-720	Professional Dues	10-4670-120 / Telephone
\$130.00 / 10-4670-500	Professional/Tech	10-4670-770 / Transportation
\$591.00 / 10-4112-040	Group Insurance	10-4112-460 / Commercial Insurance
\$60.00 / 10-4260-120	Telephone	10-4260-710 / Professional Improvement
\$2,200.00.00 / 10-4260-230	Electricity	10-4260-240 / Fuel
\$850.00 / 10-4112-040	Group Insurance	10-4112-240 / Fuel
\$130.00 / 10-4350-710	Professional Improvement	10-4350-120 / Telephone
\$200.00 / 10-4112-120	Telephone	10-4410-610 / Bldgs/Grounds Rep/Maint.
\$330.00 / 10-4136-120	Telephone	10-4410-610 / Bldgs/Grounds Rep/Maint.
\$300.00 / 10-4260-120	Telephone	10-4410-610 / Bldgs/Grounds Rep/Maint.
\$549.00 / 10-4410-120	Telephone	10-4410-610 / Bldgs/Grounds Rep/Maint.
\$396.00 / 10-4520-120	Telephone	10-4410-610 / Bldgs/Grounds Rep/Maint.
\$300.00 / 10-4530-120	Telephone	10-4410-610 / Bldgs/Grounds Rep/Maint.
\$5,000.00 / 10-4410-500	Professional/Tech	10-4410-610 / Bldgs/Grounds Rep/Maint.
\$3,110.00 / 10-4410-011	Salaries-Public Works CT.	10-4410-610 / Bldgs/Grounds Rep/Maint.

MOTION CARRIED 4.0.

S. Everett MOVED to approve as listed in the 5/1/18 resubmitted Transfers of \$2,354.00.

AMOUNT/TRANSFER#	FROM A/C# DESCRIPTION	TO A/C#, DESCRIPTION
\$4.00 / 10-4112-500	Professional/Tech	10-4670-120 / Professional/Tech
\$10.00 / 10-4330-300	General Supplies	10-4330-811 / Mach/Equipment <\$5,000
\$100.00 / 10-4640-600	Repairs/Maintenance	10-4260-710 / Fuel
\$2,240.00 / 10-4800-900	Contingency	10-4640-811 / Mach/Equipment <\$5,000

MOTION CARRIED 4.0.

- 11.2 Refunds:** None
- 12. APPROVE PAYMENT OF BILLS:** S. Everett MOVED to approve the amount of \$88,856.77 for payment of bills. MOTION CARRIED 4.0.
- 13. BOARD MEMBER COMMENTS:** W. O'Brien extended an invitation to the BOS to attend the Youth Services Committee meeting on May 9, 2018 at 5:30. A representative from the CT. Dept. of Mental Health will be there to present on video gaming. W. O'Brien stated that this is a big issue for kids in terms of gambling addiction and would like input from the community on the content of the presentation and the publication.
- 14. EXECUTIVE SESSION:**
- 14.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statutes Section 1-200(6)(A).** None.
- 15. ADJOURNMENT:** S. Everett MOVED to ADJOURN the meeting at 7:50 P.M. MOTION CARRIED 4.0.

Respectfully submitted by Jennifer C. LaVoie

Town of Columbia
Public Budget Hearing
Special Meeting Minutes
Financial Planning and Allocation Commission
Wednesday, April 25, 2018
Yeomans Hall
323 Route 87, Columbia, CT. 06237

Members Present: Chairman Earnest Sharpe; Vice Chairman Jeff Viens; Kelley Peck; Todd Shepard; Judy Ortiz; Dean Toepfer; Richard Szegda.

Also Present: Steven M. Everett, First Selectman; Mark Walter, Town Administrator; Beverly Ciurylo, Finance Director; William O'Brien, Selectman; Lol Fearon, Horace W. Porter School Superintendent; Chris Lent, BOE Chairman; Linette Dooley, BOE Member; Gary Littlefield, BOE Member; Ingrid Wood, Town Historian; Henry Beck, Town Attorney; Peter Starkel, Fire Chief; John Schroder, CVFD President; Ann Dunnack; Paul Kubala; Rosanne Hunneford; Glendon Higgins; Tony Franco; Shirley King; Carmen Vance; Carol Wiggins; Larry Preston; Christine Sposito; Jim Grasso; Jeff Vose; Gail McGrath; E. Jay Starkel; Cindy Postemsky; Jeff Buskey; Joan Hill; Lou Scotti; George Murphy, Public Works Director; Su Epstein, Town Librarian; Michelle Firestone, Reporter from the Chronicle; and numerous other citizens.

1. **Call to Order/Pledge of Allegiance.** E. Sharpe called the meeting to order at 7 pm. The Pledge of Allegiance was recited.
2. **Public Hearing on the Proposed Fiscal Year 2018-2019 Budget**
 - 2.1 **Presentations of the proposed budget by representatives of the Board of Education and the Board of Selectmen.** L. Fearon presented the proposed FY 2018-2019 BOE budget (attached). He explained that the focus of the BOE is long range planning, maintaining and improving current programs, improving student success, and developing strategies to meet the challenges of declining enrollment, fiscal constraints and state and federal mandates. Program enhancements, staffing, projected enrollment, as well as increases and decreases in the proposed budget were also noted.

M. Walter presented the proposed FY 2018-2019 Town budget (attached). He discussed revenues, proposed operating expenditures, capital and notable increases and decreases in the proposed budget. M. Walter explained that the proposed mill rate is 29.91, which is equivalent to an increase of 1.03 mills or 3.58% from the current mill rate of 28.88.

E. Sharpe asked Steven Everett, First Selectman and Chris Lent, Board of Education Chairman if they had any comments before turning the meeting over to the public for their comments and questions.

S. Everett thanked FiPAC, BOS & BOE for setting a realistic budget based on what information we have received on this upcoming fiscal year's State budget. He added that Columbia continues to provide a great quality of life for its residents because of the recreational facilities (Rec Park), the high quality of education, and the addition of the Senior Center Van.

C. Lent wanted to recognize Superintendent Lol Fearon for all his hard work and his ability in being resourceful and nimble in providing a good budget and for improving the students experience.

2.2 **Opportunity for any elector or qualified voter to be heard regarding the recommended appropriations.**

2.3 E. Sharpe mentioned that L. Fearon will be retiring this year and is sad to see him go. He added that with Lol's help it made the budget process easier. E. Sharpe then opened the floor to the public for comments and questions.

Paul Kubala of Lake Rd. asked about the future budget numbers provided in the budget document for Rec Park (\$2.9 million) and the new Public Works garage (\$3.7 million). M. Walter explained that the numbers are preliminary and he pointed out that it does not necessarily mean the Town will be doing these projects in full (in reference to Rec Park, the proposed budget plan will be done in phases), nor will the Town be bonding for these proposed projects. M. Walter mentioned that the Public Works garage building needs an upgrade and at some point, it will eventually need to be replaced. He stated that the number provided for Rec Park is the total of all three phases and that the BOS and FiPAC does not want to bond for these projects; furthermore, based on the State's economy the Town is not making long-range commitments on these projects. P. Kubala followed with an additional question as to why these projects were not brought to a Town meeting. E. Sharpe responded that FiPAC had similar concerns that the \$195,000, 18/19 appropriation might commit us to the full \$3 million cost and that is why FiPAC insisted that there be a public hearing scheduled to educate the public, which he added was done to FiPAC's satisfaction.

Carmen Vance of Beach Rd. added that the Rec Park Master Plan was started three years ago and that there had been multiple public meetings with the Master Plan Committee plus there were two Town meetings where the public was invited to comment. She added that the Town said they didn't want to bond for this project and it was then decided to begin the process for the Rec Park Master Plan.

Jim Grasso of Hunt Rd. wanted to remind the Boards that the last 10-years the State has been in "free-fall" and the Town should expect that more funding will be cut. He added that although the \$195,000 to be spent on Rec Park each year is wonderful, he expressed that the Town can't afford it and that the Town will need to think "outside the box". He said that there seems to be more money in the Columbia Fire Department and perhaps they could liquidate some of the equipment.

P. Kubala asked about the average life span on the Fire Departments trucks. Peter Starkel, Columbia Fire Chief, 40 Oakwood Ln., responded that the average life span is from 25 to 30 years on fire apparatus.

Christine Sposito of Doubleday Rd. asked where in the BOE budget is the preschool tuition that she is paying. E. Sharpe responded that the Town gives money to educate the preschoolers. L. Fearon stated that preschool costs are included in the BOE budget including two preschool salaries. The tuition collected is a Town revenue that passes through the Town to the BOE in the budget appropriation to help offset some of the costs of the preschool. The tuition collected does not cover the full cost of the preschool. C. Sposito also commented that she would like to see that preschool become available to everyone in Town.

C. Sposito expressed her support for the Rec Park project and added that the park would attract more families to the Town, which she felt would be a benefit.

Jim Grasso of Hunt Rd. asked how Columbia determines the number of fire apparatus that is needed to service the Town and asked if it is based on

Columbia's population. P. Starkel responded that the CVFD uses one pumper for every 2000 people and that the number of apparatus is not tied to population. He explained that it is based on the call volume per year, which Columbia averages 600 to 650 calls a year. In addition, he stated that the water capacity and pumping capacity are also contributing factors.

S. Everett noted that Rec Park had safety concerns with the roadway and traffic flow.

Jeff Buskey, Lake Ridge Drive shared his concerns about the busy parking lot especially with his kids having to walk through the parking lot to get to the port-a-potty. He felt it was a safety concern.

Joan Hill of Cards Mill Rd. expressed her support for the Rec Park project because of safety concerns, but that now is not the right time to spend on a million-dollar project with the huge deficit in the State.

E. Sharpe stated again that FiPAC had insisted on a public hearing for the Rec Park Master Plan to get input and feedback from the public on what this project meant and the long-term implications. The public had an opportunity to voice their opinions, but he felt that he was not hearing any over-whelming resistance to the project. He added per the Town Charter, that at the Annual Town Budget Meeting, anyone can motion to remove or reduce a line item from the budget. If the motion gets enough support and gets the votes, that motion will carry.

Steven Everett of Route 87 stated he understands the concerns shared on how the money is spent for the Town. He stated that for years girls' softball has had no dugout, no scoreboard, no concession stand and that the port-a-potty is horrible. He added that foul balls go into the parking lot and that people go too fast in the parking lot posing a danger. In addition, there is no coverage for families if a storm comes up and the pavilion will help with that. He stated that he understands the concerns about spending the funds for Rec Park, but he feels it is needed. He also stated that the Fire Department goes out of their way to provide emergency services and to assist our residents and added that the Fire Department does a great job and deserves what they request. He stated that the Town of Columbia has always been fiscally responsible and Columbia offers a great quality of life. He asked that the public continue to ask questions and share their concerns.

Cindy Postemsky of Route 66 asked how much of that \$195,000 appropriation for the Rec Park Master Plan would contribute to the increase of \$180 in property taxes for a property valued at \$200,000. B. Ciurylo stated that it would roughly be around \$60.00 based on a quick calculation and that it would be .4 of the projected mill rate.

Jim Grasso stated that CVFD is a showpiece and that the library is embarrassing in comparison. He added that if the Rec Park Master Plan were to be taken out of the budget that it would equal 1/3 reduction in the proposed mill rate. He stated that the Board has not looked at construction costs for the Rec Park and that they should think "outside the box." He added that in Manchester they got the National Guard to help the construction cost of their softball field. He stated that things are not going to get better and that the Town needs to watch its spending.

Tony Franco of Tunix Dr. stated that the Town population has seen a 10% increase since 2000. The population in schools has decreased but the elderly population has increased. He noted that the Town's mill rate is still lower than surrounding towns and feels that the proposed budget is fiscally conservative.

He added that providing the Rec Park plan in stand-alone phases (fixing safety issues and equity issues) is a smart, prudent way to improve an area where the entire town can benefit.

E. Sharpe noted, as a follow up to J. Grasso's comments, that the town has a chance to voice their opinions and vote. The CVFD building project was a long process and was approved by town referendum by the will of the town people. The same procedure was done for the library and it failed in more than one referendum before that project was completed by the Town.

John Schroder of Pine St. expressed his support for the Rec Park project and that he had attended several meetings and was very impressed. He added that he has been a member of the Fire Department for 35 years and is currently the CVFD President; he added that he has also served on the BOE. He said that has seen the budget-building process and it's a lot of hard work and agrees with C.Vance that the public needs to attend meetings to remain informed. He stated that he feels the Town is transparent on the budget and the Fire Department is also very transparent, taking the budget process very seriously. He also said that 40% of the Fire Department's budget is self-funded. He invited the public to come to the firehouse and see what they do on Wednesday and Sunday nights.

Carol Wiggins of Route 6 expressed her support of the budget and stated that she is grateful to the BOS and FiPAC for what they have achieved for this town by keeping the mill rate where it currently is.

Jeffrey Viens of Route 66 stated that FiPAC goes over the budgets line-by-line and stated that FiPAC has said no to certain budget items and that if the Rec Park "goes south" next year they will say no.

Dean Toepfer of Heritage Rd. expressed his admiration for all the people who volunteer in Town and that these volunteers help to keep our taxes low.

The Public Hearing adjourned at 8:37 pm.

3. Recess

4. Old Business

4.1 Modification of the proposed FY '18-19' budget, as FiPAC deems advisable.

R. Szegda MOVED to send the proposed FY 2018-2019 budget unchanged for consideration at Annual Town Budget meeting on May 15, 2018 at 7 pm in Yeomans. J. Ortiz SECONDED the MOTION and it CARRIED 7:0.

5. Approval of Minutes

5.1 FiPAC Meeting Minutes for 2/21/18, 3/14/18, 3/28/18 and 4/4/18. J. Viens asked that the 3/28/18 meeting minutes be amended to show he was present. J. Ortiz MOVED to approve the FiPAC minutes of 2/21/18, 3/14/18, 3/28/18 and 4/4/18 as presented with the amendment requested by J. Viens. R. Szegda SECONDED and the MOTION CARRIED 7.0.

6. Correspondence:

6.1 BOS Meeting Minutes for 2/20/18, 3/6/18, 3/20/18 & 4/3/18.

6.2 BOE Meeting Minutes for 2/26/18, 3/5/18 & 3/19/18.

7. New Business: None

8. Transfers: None

9. Next Meeting: The next meeting will follow Town Budget Meeting on May 15, 2018.

T. Shepard asked what happens in the upcoming Town meeting if someone makes a motion to remove a line item at the Annual Town Meeting. M. Walter stated this is addressed in Section 9.8 in the Town Charter. Discussion ensued. E. Sharpe reviewed his understanding of the procedure; including how FiPAC sets the mill rate and not the Town.

E. Sharpe added that he received correspondence on Open Space' ten-year plan and still needed to fully review it. He requested that it be included in the next meeting's packet for discussion.

10. Adjournment: T. Shepard MOVED to ADJOURN at 9:10 pm and the MOTION CARRIED UNANIMOUSLY.

Respectfully submitted by Jennifer C. LaVoie



**TOWN OF COLUMBIA
HORACE W. PORTER SCHOOL
CT17-1076840: HIGH-EFFICIENCY LED LIGHTING SOLUTION**

Overview

Artis Energy, working with the full support of Eversource, is pleased to provide this overview on the proposed, comprehensive lighting system upgrade to Horace W. Porter School in Columbia, CT. The project goal is to convert older, fluorescent technology to high-efficiency LED technology, including both interior and exterior applications. This project is consistent with the Town's goals of promoting energy conservation, reducing operating costs and promoting environmental stewardship.

Based in Middletown, CT, Artis Energy is a leading and long-standing energy efficiency partner of Eversource. We have worked recently with the Town of Columbia on other high-efficiency lighting projects, including the Columbia Town Hall and Senior Center, and we also secured interest-free financing and notable financial incentives on all projects, too.

Services proposed are turnkey, and include scheduling, installation, removal and disposal services. Further, we provide a one-year warranty for all materials and labor. All pricing for this project is prescribed and approved by Eversource. The utility is also providing notable financial incentives, 0% financing and inspection services on behalf of the Town, as well.

The work is comprehensive in scope and entails upgrading more than 1,000 recessed fixtures in both classrooms and offices, as well as installing 24 new high-bay, LED fixtures in the gymnasium and 20 new LED fixtures for the exterior. We have been mindful of both aesthetics, functionality and efficiency in our solution package. Sensors are also included in office areas, and, based upon customer request, we are also now including dimming functionality in all offices and classrooms. Kindly note that Artis Energy recently installed a sample fixture, under Michael Sylvester's supervision, with dimming functionality to ensure staff and faculty would be comfortable with our proposed solution. The fixtures we are recommending are typically considered more aesthetically pleasing and are more efficient than the older, parabolic styled fixtures currently in place throughout the School. We understand the sample and dimming function were well-received, and we appreciate the support we have received from both the School and Town administration.

Financial Summary

FINANCIAL SUMMARY: HORACE W. PORTER SCHOOL	
Estimated Project Costs:	\$ 251,736
Estimated Incentives (15%):	(\$ 37,249)
Estimated Net Project Costs:	\$ 214,486**
Estimated Annual Savings:	\$ 19,979*
Estimated Monthly Payment:	\$ 4,468
0% Loan Term via Eversource:	48 mos.***
Estimated Monthly Savings:	\$ 1,665*
Estimated Cash Flow	(\$ 2,803)

**Estimated savings do not include 1) lower wattage ratings for recessed troffers; 2) deferred maintenance due to LED longevity; 3) recent and future rate increases imposed by Eversource (e.g., delivery charges); and 4) dimming functionality. As it pertains to rates, Eversource recently filed for an increase of \$ 337 million. That was reduced to \$ 154 million which will be imposed across the rate base over the next three years. As it pertains to fixture dimming, Eversource does not factor in energy savings since dimming is considered a “variable” strategy. Nevertheless, dimming fixtures will deliver energy savings above and beyond those forecasted.*

***Project has recently been modified to include dimming functionality to support the LED upgrades. It is estimated project costs listed will increase by ~ \$ 13,000 or ~ \$ 3,250 per year, excluding electrical permit fee. We have also been asked to include the Annex, which would receive an incentive from Eversource due to the inefficiency of the fixtures in place. We estimate this will add, after incentive, ~ \$ 3,500 to net project costs. Therefore, we estimate total net project costs will be approximately \$ 231,000, excluding electrical permit fee.*

****Financing provided via M-Core Credit Corporation, the Eversource-approved financing resource for municipal projects. Eversource will buy down the interest rate to 0% for the 48-month term, and payments could be conveniently included in the School’s monthly electric invoice.*

Project Timeline

Our goal is to have the project completed by mid-August, in advance of the 2018-2019 school year. We will work collaboratively with School administration to ensure a timely and expeditious process.

Estimated Project Timeline	
Authorization to Proceed; Agreement Signed:	May
Notifications and Submittal to Eversource:	May
Coordination with M-Core Credit Corporation:	May
Permit/Materials Ordered:	May
Material Receipt:	June-July
Installation Schedule (~ 3 weeks)	July-August
Post Inspection	August-September

Additional Information: Artis Energy has added dimming functionality (~ \$ 13,000) and, more recently, the Annex (~ \$ 3,500) to the project. Note the dimming functionality will not receive incentives; however, the Annex will receive incentives, which we have factored to reach the \$ 3,500 estimate. The Annex would receive the same high-quality fixtures we are installing the School's classrooms. Together, therefore, these measures will add approximately \$ 16,500 to the net project costs resulting in a revised net project fee of approximately \$ 231,000 after incentives, excluding applicable permit fee(s).

Steven M. Everett - First Selectman
Town of Columbia
Columbia Town Hall
323 Route 87
Columbia, CT 06237

Dear Steve:

In October 2017 the Town of Columbia Board of Selectmen directed the Lake Management Advisory Committee (LMAC) with the Town Administrator to continue information gathering and research regarding the use of herbicide approved for *Phragmites australis* and the practical ramifications of using it at Columbia Lake. The research was to address the efficacy, safety and timing of possible herbicide treatment for *Phragmites australis* as well as identifying permit requirements, investigating qualified applicators and the associated costs.

LMAC with Town Administrator Mark Walter met with and consulted with Greg Bugbee of the Connecticut Agricultural Experiment Station who is a leading authority on invasive aquatic and terrestrial wetland plant species. In addition we secured request for proposals from reputable, experienced companies well versed in the treatment of *Phragmites australis* and other invasive species in waterways. They are The Lake and Pond Connection and SOLitude.

Based on the thorough research LMAC conducted as noted in the October 2017 and May 2018 backgrounders accompanying this letter please find the motion below recommending the Town move forward to eliminate the invasive species, *Phragmites australis*, found on or near Columbia Lake.

The motion approved by LMAC (10-1) on May 2, 2018 called for LMAC to recommend to the Board of Selectmen that the Town of Columbia hire SOLitude to treat the four stands of *Phragmites australis* found in Columbia Lake; and, based on expert guidance, to recommend that the target treatment date be the last week of August 2018, at whatever natural water level the Lake is at that time, without a draw down; and recommend a second treatment, as needed, four to six weeks later before the first hard frost.

LMAC wishes to note that acquiring the permits to apply the recommended treatments is reported to take 90 or more days. Thus, to treat the *Phragmites australis* within the favored window of time, which is late August. Given the permitting lead-time, LMAC suggests the Board take prompt favorable action so that treatment can occur this year within the ideal time frame in order to avoid the further *Phragmites australis* penetration of the lakebed that would occur if treatment were delayed for a year.

Sincerely yours,

Michael Gnazzo
Chairmen, Lake Management Advisory Committee

LMAC Backgrounder ~ May 2, 2018

Revised Request for Proposals (RFP) For Phragmites Australis (PA) Invasive Species Control Work On Columbia Lake CT

**Synopsis Of RFP Revisions and Research Interviews with Dr. Greg Bugbee,
Nick McMahon, The Pond And Lake Connection and Joe Onorato, SOLitude**

**Consensus ~ the Revised Request for Proposals Combined with Three
interviews Resulted in General Agreement for the Following Topics:**

1. Herbicide Treatment Efficacy and Safety

- a. Systemic herbicides consistently produce the most effective control, have the highest success rates and is the recommended first step treatment versus other treatments as cutting, hand pulling, mowing, burning and/or flooding.
- b. The efficacy rates for eradicating small amounts of PA are in the 90% range with a possible need for a second treatment to fully eradicate PA.
- c. The recommended herbicide treatment options are EPA and CT DEEP approved. The CT DEEP approval further limits some herbicides for aquatic use.
- d. Based on the small amount of the four PA stands in and near Columbia Lake immediate treatment requires a miniscule amount of herbicide. As the PA grows treating it in 2, 3, 4, or 5 years increases the amount of herbicide required. In other words, 'nip it in the bud'. PA is a detriment to the lake ecosystem.

2. Treating Before vs. After Lake Draw Down: Safety/Efficacy Impact

- a. If the Town of Columbia (TOC) chooses to wait for the lake drawdown it is due to the comfort level for the town. Waiting for a drawdown does not improve safety. There is no data to support improving safety by treating PA in water versus out of water. The majority of the herbicide is sprayed on and absorbed by the PA plants. Any trace amounts in the water become inactive through dilution, hydrolysis and photodegradation. And there is no bioaccumulation where the herbicide accumulates in plant or fish and is introduced to the food chain.
- b. Herbicide treatments have the same efficacy if applied before or after a lake draw down with one exception. The exception is when the first hard frost hits herbicide effectiveness is zero. (See Timing of Herbicide Application)

3. Timing of PA Herbicide Treatment Could Impact Efficacy

- a. The ideal timing for PA herbicide treatments is the July through September time period with late August thru September being the 'sweet spot'. In addition this timing allows for a follow up treatment if some PA remains.
- b. If the TOC desires a drawdown there are at least two efficacy risks. One is herbicide treatment will not be effective after the first hard frost. Note: The average First Frost Date for the Columbia CT areas is September 21 – September 30. (Map of CT Zone 6 - Plantmaps.com)
- c. The second efficacy risk is if needed a 2018 follow up herbicide treatment to eradicate PA is more likely to be compromised by hard frost or cannot be done after a draw down.
- d. If the preference is to treat after a drawdown, to manage the diminishing efficacy risk the following time frames should be considered:
 - i. Best Case ~ September 1 Draw Down; Treat September 15
 - ii. Good Case ~ September 15 Draw Down; Treat October 1*
 - iii. Worse Case ~ October 1 Draw Down; Treat October 15*

* Increased likelihood of no 2018 follow up treatment.

**Revised Request for Proposals (RFP) For Phragmites Australis (PA)
 Invasive Species Control Work On Columbia Lake Ct
 Synopsis Of RFP Revisions and Research Interviews with Dr. Greg Bugbee,
 Nick McMahon, The Pond And Lake Connection and Joe Onorato, SOLitude
 LMAC Backgrounder May 2, 2018 ~ ~ Page 2**

4. Permits

- a. Regardless of a lake draw down or not, CT DEEP treats the lake as the lake based on the perimeter (boundary) of the lake and not where the water is at a particular time. Permits and approvals must be obtained whether the PA is in standing water or when not in standing water if within the lake perimeter.

5. Cutting and Removal of Phragmites Australis (PA)

- a. Cutting and removing PA is 'nice' versus 'need'. The decision is based on aesthetics and/or to encourage native plant growth. PA will decompose on its own over time. However one could cut and mulch or cut and remove including appropriately disposing the PA by bagging it.
- b. Note: The PA in front of the Camp Asto Wamah Hungerford House is over taking cattail growth. In that area you may want to consider cutting and removing the dead PA to allow the cattails to grow again in that area.

Non-Consensus Topics:

Discussion Topics	Greg Bugbee, Scientist	Pond & Lake Connection	SOLitude
Herbicides to Use	What experts recommend today; Aquatic herbicides registered by EPA & approved by CT DEEP.	Glyphosate – Rodeo based on efficacy and proven record that aquatic glyphosate does not contain surfactants found in Roundup that are toxic to aquatic organisms.	Imazamox – Clearcast based on efficacy, toxicology profile & negative publicity related to glyphosate; This product is safely used in & out of water for emergent, floating and shoreline invasive species.
Experience	Objective scientist whose expertise is the surveillance of invasive plants in lakes and ponds	Started in mid 1990's; In State of CT; Regional reach to CT, NY, NJ; Extensive Experience in Applications	40 years with National reach; Extensive Experience including Applications & Research as Esplanade Pilot Study
Cost of 1st Proposals	X	\$10,350 with Cutting & 2 Treatments	\$7,380 with Cutting & 2 Treatments
Cost of Revised Proposals	X	\$5,050 for Permitting, 2 Treatments & Reporting	\$2,880 for Permitting, 2 Treatments & Reporting
LMAC Recommendation			Hire SOLitude

Columbia Lake, Columbia CT

Locations of Phragmites Stands: Four Lake Bed & Two Wetlands Locations

AREA D: Lower Woodland Terrace ~ on lakebed 3 houses down from Woodland Terrace Association common dock

AREA C: Camp Asto Wamah on Lily Pad Cove ~ in front of Hungerford House infringing on bed of cat tails ~ can access on right of way after 54 Erdoni Road;

AREA E: Small stand on wetlands across street from Erdoni Rd Beach

3. AREA B: Lake Road ~ facing the lake on lakebed to left of Fochi property are Phragmites stands; right of way access next to 80 Lake Road

AREA A1 & AREA A2: Lake Road ~ Fochi Property ~ Phragmites is on lakebed and large field next to lakebed ~ right of way access next to 80 Lake Road

Backgrounder ~ October 2017

LMAC Motion to Town of Columbia (TOC) Board of Selectmen (BOS) to Eliminate *Phragmites Australis* on or Near Columbia Lake Lakebed

BACKGROUND: *Phragmites australis* has been found on the lakebed of Columbia Lake in four areas and near the lake in two other areas. (See attached photo.) *Phragmites australis* is an aggressive invasive grass reed that has taken over thousands of acres of wetlands in Connecticut as well across the United States. Within the last 40 to 60 years, the plant has been spreading at rates as high as one to three percent per year in areas like the lower Connecticut River. It is estimated that this invasive reed now dominates over 10% of the State's tidal wetlands.

Phragmites australis creates tall, dense stands which degrade wetlands by crowding out native plants and animals, blocking shoreline views, reducing access for swimming, fishing, and hunting and creating potential fire hazards from dry plant material. Due to the rapid nature of *Phragmites australis*' growth LMAC asked our limnologist consultant, Dr. Robert Kortmann, to survey, assess and provide recommendations. LMAC also partnered with the Inlands Wetlands and Watercourses Commission (IWWC) sharing our initial research, Dr. Kortmann's findings and seeking their input as to how to best move forward to eliminate this invasive species. The IWWC agrees with LMAC that we need to eliminate *Phragmites australis* found on or near the lake.

Dr. Kortmann's conclusions were that while the *Phragmites australis* was at a 'no nuisance' stage relative to habitat degradation, lake access or use, etc., there was a clear "nuisance condition" in the high potential to spread and become more dense in other areas. Dr. Kortmann advocated treatment now to remove the *Phragmites australis* as even in this initial 'nuisance phase' minimizing growth and reducing the *Phragmites australis* could take a period of years. His recommendations to cut and remove, treat with approved herbicides and cover the cutback areas to prevent photosynthesis are standard practices utilized by federal, regional and state agencies.

Phragmites australis was first noticed on the lake in the 2015 time frame. On November 5, 2016 during an Eagle Scout Project to clean up Columbia Lake, Professor Ross Koning, Ph.D. a volunteer that day and the Assistant Department Chair of Biology at Eastern Connecticut State University identified the stands of plant found on or near the lakebed to be *Phragmites australis*. Dr Koning's expertise includes botany and plant physiology. In consultation with Dr Koning volunteers cut, bagged and removed 4 stands of *Phragmites australis*. In addition they covered the largest stand of *Phragmites australis* in Buell's Cove with black plastic sheets from the fall of 2016 through Spring 2017 in an attempt to destroy the underground rhizome root system. In 2017 and again in 2018 the *Phragmites australis* not only reemerged after cutting, removing and/or covering; it grew wider and denser confirming these initial means to remove *Phragmites australis* failed largely due to not destroying the rhizome system. The rhizomes, a mass of underground roots must be eradicated to destroy *Phragmites australis*.

Backgrounder ~ October 2017

LMAC Motion to Town of Columbia (TOC) Board of Selectmen (BOS) to Eliminate *Phragmites Australis* on or Near Columbia Lake Lakebed

Page 2

LMAC APPROVED OCTOBER 2017 MOTION: Due to the aggressive growth of *Phragmites australis* which poses a threat to the natural beauty, recreational use and economic value generated by Columbia Lake, LMAC advises and requests that the Board of Selectmen (BOS) accept Dr. Kortmann's Report and have the Town follow his recommendations with one variation, which is to defer possible use of herbicide pending further study as outlined below.

1. TREATMENT PROTOCOL

A. **Mid-November to Mid-December 2017 (after the lake drawdown):** In the four lakebed areas, the town cut, bag and remove as much of the *Phragmites australis* above and as much under the ground as possible. In addition IWWC approved that property owners can cut back the two fields on wetlands near the lake.

B. **Mid-November to Mid-December 2017 (after the lake drawdown):** After cutting and removing, place PVC hemp tarps on the four lakebed areas as barriers to prevent photosynthesis. The tarps are to remain through the Spring of 2018 or 2019. The cover timeline depends on further research to determine if at a later date a recommendation is made to proceed with herbicide treatment approved for *Phragmites australis* as recommended by Dr. Kortmann.

2. **INFORMATION GATHERING & RESEARCH ~** Simultaneous with implementing the above Treatment Protocol, the BOS directs LMAC with the Town Administrator to continue information gathering and thorough research in general accord with Dr. Kortmann's and IWWC's recommendations regarding the use of a herbicide approved for *Phragmites australis* and the practical ramifications of using it at Columbia Lake. The research shall include addressing questions regarding the efficacy and timing of possible herbicide treatment for *Phragmites australis*, understanding the risks and rewards of herbicide use, identifying permit requirements and investigating qualified applicators. Research is to be completed by the end of January 2018 so that treatment potential for Spring 2018 can be considered and acted upon if merited.

3. **PHRAGMITES AUSTRALIS ON PRIVATE LAND ~** The IWWC approved that the affected property owners could cut back the two fields with *Phragmites australis* on wetlands near the lake. The Town shall take a proactive role in notifying these landowners of the problem, seeking their cooperation in this treatment program and coordinating treatment of the lake areas with the landowners' treatment of their lands so as to most effectively combat this invasion of *Phragmites australis*.



CONNECTICUT INTERLOCAL RISK MANAGEMENT AGENCY

900 Chapel Street, 9th Floor

New Haven, Connecticut 06510-2807

Telephone: 203-946-3700 | Fax: 203-773-6971 | www.CIRMA.org

May 11, 2018

Ms. Jennifer C. LaVoie
Executive Assistant
Town of Columbia
323 Route 87
Columbia, CT 06237

Re: Columbia Lake Boat Tours

Good afternoon Jennifer,

Thank you for your question regarding Columbia Lake Boat Tours. To recap the information that you provided to us:

- The Town of Columbia Recreation Department would like to put on Boat Tours on Columbia Lake;
- The boats will be provided and operated by private residents; and
- You have considered requiring participants to sign an indemnification agreement before going on the tour.

Based on the information provided, I have outlined some best practices to mitigate the Town's risk during these Boat Tours below. Some best practices are also included within the CIRMA Risk Transfer Best Practices Guide. For your reference, I have underlined the sections of the guide that I am referring to on each recommendation as applicable. It should be noted that, because of the complexities and exposures of this type of event, this may be a topic better to discuss in person. In the meantime, I advise you to consider the following:

1. First, consider reviewing the Town Ordinance to ensure that such an event does not violate any terms or conditions within the Ordinance.
2. Also, it is important to note if the docks are Town-owned or property of private citizens. If the docks are owned by the Town, there may want to be an agreement that states that the Town is responsible for the maintenance of the docks prior to the event, but that any damages caused as a result of Boat Tours is the responsibility of the boat owner. If the docks are not Town-owned, there should still be language within the agreement recomunicating that the boat owner is responsible for any and all damages to the docks.
3. The Town may want to consider ensuring that all applicable US Coast Guard requirements are being followed by requiring the boat owners to provide evidence that they are being followed. Such requirements include, but are not limited to, that the boat must have a US Coast Guard Approved life jacket for each person aboard.
4. It is recommended that the Town enter into a Third-Party Contract with each individual boat owner that contains a Hold Harmless Agreement, which holds the owner of the boat liable

for any and all potential damages incurred while preparing for, during, and cleaning up after the Boat Tours. CIRMA can review these contracts as part of our Contract Review Program; however, the contracts should also be reviewed by the Town's legal counsel.

5. The Town should consider requiring that each boat owner names the Town as an additional insured on the owners' watercraft insurance policies (Risk Transfer). Only an additional insured endorsement modifies the policy terms.
6. To ensure that the boat owner has named the Town as an additional insured on their watercraft policy and that the policy has appropriate limits on the coverage, consider obtaining a Certificate of Insurance and a copy of the party's insurance policy. A sample Certificate of Insurance checklist can be found in Appendix J1.
7. Consider drafting a Waiver that contains language informing the participants that they are making a voluntary decision to go on the Boat Tour and that participating in the event involves a risk of injury, even a catastrophic injury, and that the patron accepts that risk. Such language should be drafted or reviewed under the guidance of the Town's legal counsel. Every participant should be required to sign the waiver before being allowed on the boat.
8. There may want to be an agreement between the Town and the boat owners who will supply the personal flotation devices (PFD's). It is recommended that the boat owner supply the PFD and, if so, the Waiver should include language that states something along of the lines of, "The Town will not supply personal flotation devices and is not responsible for the maintenance/distribution of such devices." Such information should be communicated to the participants before boarding the boat.

For further information, I have enclosed the CIRMA Risk Transfer Best Practices Guide. The guide includes sample waiver forms, Certificate of Insurance check list, and a sample Certificate of Insurance Expiration Notice Letter that may be of interest to you. Again, this event presents a complex and wide range of exposures. Please let me know if you would like to coordinate an in-person meeting. If so, I will send over a list of dates that work for me and we can move forward from there.

Thank you for your question and feel free to direct any risk management questions directly to me via email at IHavens@CCM-CT.org or over the phone at (475)331-0018. Thank you.

Sincerely,
Ian M Havens
CIRMA Risk Management Consultant
(475)331-0018

Enclosure: CIRMA Risk Transfer Best Practices Guide

COLUMBIA LAKE BOAT TOURS

July 15th and August 19th

Co-Sponsored by the Columbia Historical Society and the Columbia Recreation Dept

Enjoy a narrated boat trip on lovely Columbia Lake to view some of the more historic spots on the lake.

These trips are not recommended for children five and younger.

You are asked to arrive at the public beach 15 minutes prior to the scheduled departure times of 3:00pm or 4:30pm.

A \$5.00 per person fee will be collected the day of the trip.

Boats will carry up to eight additional passengers.

Pre-registration is required.

Contact Millie Ramsey at 860 729-5472 or millieramz@gmail.com

In the event of stormy weather, the trips will be canceled and pre-registered guests will be notified.

There are no rain dates scheduled.

We look forward to sharing the beauty and history of the lake with everyone.

PRE-REGISTRATION IS AVAILABLE TONIGHT

COLUMBIA, CONNECTICUT BOARD OF EDUCATION
RESOLUTION IN SUPPORT OF HISTORIC PRESERVATION GRANT
FOR
MOOR'S INDIAN CHARITY SCHOOL

WHEREAS, the Town of Columbia is applying to the State Historic Preservation Office of the Connecticut Department of Economic and Community Development for a grant from the Historic Restoration Fund (the "Historic Preservation Grant Application") to assist with the preservation of the historic structure known as Moor's Indian Charity School which is located on one of seven contiguous parcels of land owned by the Town of Columbia commonly considered to be the campus of the Town of Columbia's elementary school known as the Horace W. Porter School (the "School Campus");

WHEREAS, the School Campus is operated under the auspices of the Board of Education of the Town of Columbia;

WHEREAS, upon award of such grant, the Town of Columbia must grant to a preservation easement substantially in the form of that presented to this meeting (the "Preservation Easement");

WHEREAS, obtaining said grant is in the best interests of the Town of Columbia and supported by its Board of Education;

WHEREAS, neither the duties of the Board of Education nor school maintenance and operations will be materially or unduly affected or restricted by complying with the Preservation Easement;

NOW, THEREFORE BE IT

RESOLVED: That the Board of Education facilitate and cooperate with the Historic Preservation Grant Application and consent, to the extent such consent may be deemed to be required by the Historic Preservation Grant Application, to the Town of Columbia's submission of the Historic Preservation Grant Application, the Town's completion of the preservation project and placement of the Preservation Easement on such portion of the School Campus as shall be required to obtain such Preservation Grant.

Under penalties of false statement, it is hereby certified that the foregoing resolution was presented to and duly adopted by the Board of Education of the Town of Columbia, Connecticut on May 7, 2018.

Laurence Fearon
LAURENCE FEARON, SUPERINTENDENT

[Print name and title below signature.]

Subscribed and sworn to before me, this 8th day of May, 2018.

ROBIN M. KENEFICK
NOTARY PUBLIC CONNECTICUT
#106448
My Commission Expires
JULY 31, 2019

Robin M Kenefick
Notary Public
My Commission Expires: 7-31-2019



LAKE MANAGEMENT ADVISORY COMMITTEE

May 6, 2018

Mr. Steven M. Everett
First Selectman
323 Route 87, Yeoman's Hall
Columbia, CT 06237

RE: Application for Construction of a Structure on or Over Columbia Lake
Mr. Eric Sondergren, 166 Route 87, Columbia, CT – Mooring Application

On May 24, 2018, Mr. Eric Sondergren of 166, Route 87, Columbia, CT. submitted an application for permit seeking to install a mooring on Columbia Lake.

The Lake Management Advisory Committee reviewed the application at their May 2, 2018 meeting. The proposed work will involve the installation of a mooring centered on the lake front property line and approximately 60 – 75 feet from shore.

According to the Standards for Granting Permission for the Construction of Structures on Columbia Lake (Lake Guidelines), the proposed mooring is acceptable.

After review, it is the recommendation of LMAC to the Board of Selectmen that this permit be approved with the following conditions:

1. After installation, the mooring location will be reviewed by the Head of the Columbia Marine Patrol to ensure the location does not present any navigation issues. If any issues are found, the applicant agrees to move the mooring to a location as directed by the Head of the Columbia Marine Patrol.
2. No substantial materials will be placed on, added to or removed from the lakebed.
3. The applicant will ensure construction of the mooring will not adversely affect the quality of the Lake water or aquatic life.
4. Disturbance to the lakebed will be minimal.

Your consideration in this manner is appreciated.
Respectfully Submitted;

Robert R. Powell, Jr.

Robert R. Powell, Jr.
Chairman, Permit Application Sub-Committee
Lake Management Advisory Committee

Town of Columbia
323 Jonathan Trumbull Highway, Columbia, CT 06237
Phone: (860) 228-0110 Fax: (860) 228-1952

Application for Constructing Structures on or over Columbia Lake

Date submitted: 4/24/18

Complete and return to the Board of Selectmen.

Property owner: Eric Sodergren

Address: 166 Route 87 Columbia, CT

Property Location: 166 Route 87 Columbia, CT

Daytime phone # 704-847-3211 704-989-5865

Applicant if different from owner: _____

Address: _____

Daytime phone # _____

email: tracy.sodergren@gmail.com

Structure Information:

Proposal is for: New Replacement Repair

Structure Type: Dock Seawall Raft Boat Cover Mooring

Application must include a sketch of the structure clearly indicating dimensions and placement of the structure in reference to the property, as well as information regarding materials to be used in construction/repair. Supporting information such as maps and pictures are also helpful and may help expedite the process.

Note: Applications made by persons other than the property owner must contain the written approval of the application by the owner. All fee-owners and owners of rights-of-way shall join in any application. Signature below indicates approval for the Board of Selectmen or authorized town personnel to visit property for the purpose of inspecting prior to and after construction.

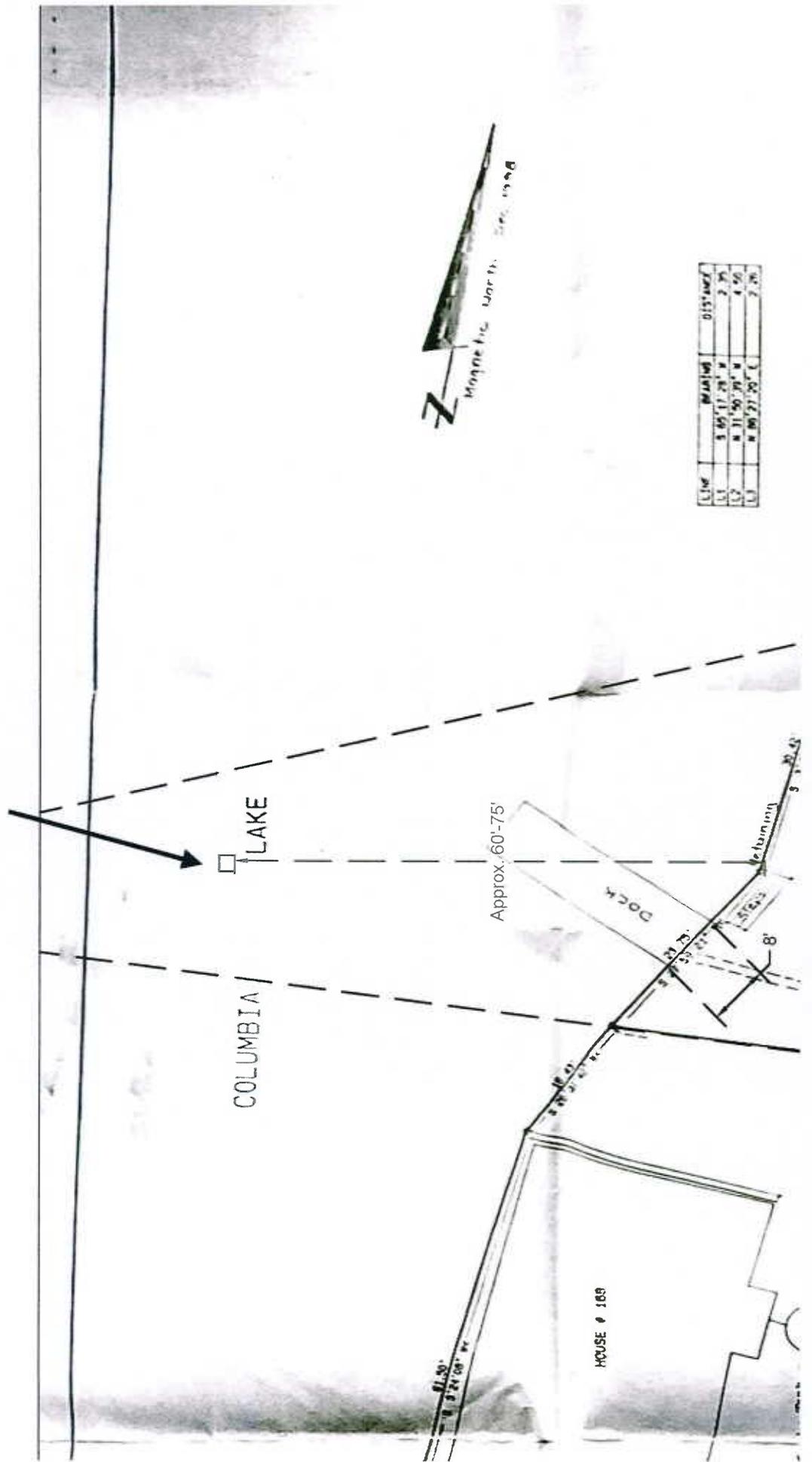
Owner Signature: Eric Sodergren Date: 4/23/18

Applicant Signature: Eric Sodergren Date: 4/23/18

Special note: Permission by the Board of Selectmen to construct a structure on or above the Town owned lake bottom shall not relieve the applicant from obtaining other required approvals, nor shall Selectmen approval indicate eventual approval by other officials.

Approved: _____ Date: _____
First Selectman

Proposed concrete Mooring to hold Sunfish Sailboat



Van Donations

January 2018 – April 2018

January and February, we had van donations of \$81.00

March and April, we have had \$69.00

Margaret and Bernadette are sending out invoices for the suggested donations for our rides per person. Attached you will find the letter that will be sent out.



TOWN OF COLUMBIA
BECKISH SENIOR CENTER
188 Route 66, Columbia, CT 06237
(860) 228-0759 FAX: (860) 228-1952

OFFICE OF THE DIRECTOR OF SENIOR SERVICES

April 17, 2018

SAMPLE LETTER

Re: Columbia's Transportation Program

Dear Ms. Smith:

Thank you for participating in the Columbia Transportation Program. This is a suggested donation letter which indicates the number of rides you have had for the previous 2 months and the suggested donation rate. Your donation helps cover the cost and growth of this program. Your support is greatly appreciated. The suggested donations are:

- \$2.00 within the towns of Andover, Bolton, Coventry, Hebron, Lebanon, Mansfield, Marlborough, Willimantic and Windham.
- \$5.00 within the towns of Colchester, Glastonbury, Manchester, Norwich, Tolland and Vernon.
- \$10.00 for Hartford Hospitals, Farmington, Avon, South Windsor and Bloomfield.
- \$5.00 group outings sponsored by the Beckish Senior Center outside the service area will be added to the total trip fee and collected prior to departure.

Jane Smith you have taken 11 rides to Willimantic from February through the end of March 2018. The suggested donation going to Willimantic is \$2.00. The total suggested donation is \$22.00 - \$2.00 x 11 rides = \$22.00

Please make checks payable to "Town of Columbia". You can send your donation in with the enclosed envelope. Thank you for your support! If you have any questions or concerns, please call the Beckish Senior Center at 860-228-0759.

Sincerely,

Bernadette Derring
Director Senior Services
Municipal Agent for the Elderly
Town of Columbia

Bernadette Derring, *Director Senior Services*