

**Town of Columbia
Safety Committee
Adella G Urban Administrative Offices Conference Room
Wednesday, October 10, 2018, 3:00 p.m.**

Members Present: Marc Volza, Mark Walter, Bud Meyers, Greg DeCarli, Jerry James, George Murphy.

Absent: Mike Lester.

- 1. Call to Order:** M. Walter opened the meeting at 3:00 pm.
- 2. Minutes of July 11, 2018:** B. Meyers MOVED to approve the minutes. MOTION CARRIED 6:0.
- 3. Audience of Citizens:** None.
- 4. Review Injury/Incident/ Reports:** There was a finger injury and employee has recovered.
- 5. Old Business:**
 - 5.1 Annex Panic Buttons:** Paul from American Alarm told to start in July. Bud will follow up to install . Still on back order as of 10/10/18.
 - 5.2 Sexual Harassment Training:** George to get DPW crew to complete within 2 weeks.
- 6. New Business:**
 - 6.1 Meeting Schedule for Next Year:** Safety Committee to meet quarterly at 1:30 pm on Wednesday. Next meeting is 1/9/19.
- 7. Board Member Comments:** M. Walter stated that CIRMA did a safety inspection of Beckish Senior Center. 3 AED units will be used for 2 more weeks in Little League and then given to Jerry. 1 will be given to the Trooper at the beach and 2 will be given to Public Works.
- 8. Adjournment:** M. Walter moved to end the meeting at 3:30pm. MOTION CARRIED 6:0.

Respectfully Submitted
Mark Walter