



**BOARD OF EDUCATION**  
COLUMBIA, CONNECTICUT

Lauren Perrotti-Verboven, Chairman  
James Thorn, Vice Chairperson  
Kerry Hoffman  
Sondra Montesi  
Lisa Napolitano  
John Schroder  
Kathy Tolsdorf  
Francine Coss, Superintendent

**June 10, 2013**  
**SPECIAL MEETING**  
**7:30 p.m. – Horace W. Porter School Cafeteria**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Comments from the Audience (Bylaws of the Board #9300)**

Time allotted for public participation is thirty (30) minutes; time allotted for an individual speaker is three (3) minutes.

**IV. Porter Grade 4 Invention Convention Participants**

- Claire Charbonneau
- Aidan Merrill
- Alexis Petsa

**V. Presentations**

- **Horace W. Porter School PASS Program** - *Windy Petersen, Special Education Teacher*
- **Porter After-School Program** - *Alyssa Gwinnell, Principal*

**VI. Financial Review**

- 2012-2013 Payment of Bills
- Columbia School Expenditure Report for Fiscal Year 2012-2013 as of 06/06/13
- Columbia School Grant Status Actual & Budgeted Expenses as of 05/30/13

**VII. Reports/Discussions**

- Board of Education Chairperson
  1. CT School Security Grant – Commentary from Jonathan Luiz, Town Administrator
  2. Fiscal Policy Meeting Update – Mrs. Kerry Hoffman
  3. Curriculum Subcommittee Common Core Curriculum Materials & School Visitations
  4. Common Core State Standards Update – Mrs. Kathy Tolsdorf
  5. Gymnasium AED Machine
  6. Teacher Negotiations
  7. E.O. Smith High School Contract Extension/Update
  8. Future Facility Use of the Porter School Building
  9. Policy 1120-Board of Education Meetings
  10. Review of Kindergarten Orientation
  11. Upcoming Special Meeting Date

**VIII. Action Items (Consent)**

*To be read by Board of Education Chairperson prior to taking action:*

A consent agenda is presented by the Chairman at the beginning of a meeting. Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the assembly.

- a) Approval of Payment of Bills
- b) Approval of May 6, 2013 Regular Meeting Minutes
- c) Approval of May 14, 2013 Special Meeting Minutes
- d) Approval of 2013/2014 Horace W. Porter School Calendar (Revision)
- e) Approval of Policy 1120- Board of Education Meetings (Revision)
- f) Parent Request to Place a Student in Kindergarten Who Does Not Meet the State Age Requirement

### **Action Items (Consent-Continued)**

- g) Acceptance of Resignation of Karen Johnson, Board of Education Meeting Clerk
- h) Approval of Destruction of Records
- i) Approval of Recommended Smith/Jennings Security Assessment

### **IX. Correspondence/Communications**

- Cystic Fibrosis Foundation to Mr. Doyle – Thank You for Donation 05/08/2013
- Windham Public Schools 2013-2014 School Calendar
- Commissioner of Education to Superintendents – Certification of Compliance with the New Meal Pattern for 2012/13 (11/27/2012)
- Department of Construction Services to PREP Meeting Participants
- Superintendent Coss to Karen Johnson – Board Meeting Clerk Resignation 05/29/2013
- Gary and Clare Pillion to Mrs. Gwinnell – Special Thanks to:  
*Mrs. Caputo, Mr. Prince, Mr. Landherr, Ms. Piatek, Ms. Rijs and Mrs. Nye*

### **X. Reports/Discussions**

- Board of Education Subcommittees
  - Future Meeting Dates:
    - July 15, 2013:
      - Policy Subcommittee Meeting, 6:00 p.m. Horace W. Porter School Conference Room
      - Curriculum Subcommittee Meeting, 6:30 p.m. Horace W. Porter School Conference Room
      - Budget/Security Subcommittee Meeting, 7:00 p.m. Horace W. Porter School Conference Room
      - Regular Meeting, 7:30 p.m. Horace W. Porter Cafeteria
    - August 19, 2013:
      - Policy Subcommittee Meeting, 6:00 p.m. Horace W. Porter School Conference Room
      - Curriculum Subcommittee Meeting, 6:30 p.m. Horace W. Porter School Conference Room
      - Budget/Security Subcommittee Meeting, 7:00 p.m. Horace W. Porter School Conference Room
      - Regular Meeting, 7:30 p.m. Horace W. Porter Cafeteria
- Superintendent's Report
  - Administrator Highlights for May 2013
  - April 2013 School Lunch Claim Report, Inspection Report, Child Nutrition Program & Projections
  - Workers Compensation Claims Detail & April Report
  - 2012-13 Education Revenues Update
  - CT Reads-the 2013 Governor's Summer Reading Challenge
  - 2012 Public School Enrollment by District By Racial Imbalance Categories
  - Security Assessment Proposals
  - Waste Removal Proposals
  - Secretary 2013/2014 Calendar
  - Administrators' Summer Calendars
  - Oxygen
  - Minimum Budget Requirement Discussion

### **XI. Future Regular and Subcommittee Agenda Items (Tentative)**

- July 15, 2013
  - Professional Development Plan/Schedule Presentation
- August 19, 2013
  - CMT Performance Review
- September 3, 2013 (Tuesday)
  - Recycling Plan
  - Facility Walkthrough

### **XII. Columbia Board of Education Member Remarks**

### **XIII. Adjournment**