



## Columbia Board of Education

August 3, 2015

Regular Meeting Minutes

7:30 p.m.

Horace W. Porter School LMC Conference Room

**Board Members Present:** David Crim, Linette Dooley, Christopher Lent, Kathy Tolsdorf, Karin Vertefeuille - Vice Chairperson

**Board Members Absent:** Kerry Hoffman-Chairman, Lisa Napolitano

**Others Present:** Lol Fearon-Superintendent, Beverly Ciurylo-Finance Director

### I. Call to Order

Karin Vertefeuille called the August 3, 2015, Regular Meeting to order at 7:35 p.m.

### II. Pledge of Allegiance.

### III. Comments from the Audience (Bylaws of the Board #9300)

Time allotted for public participation is twenty (20) minutes; time allotted for an individual speaker is three (3) minutes.

None.

### IV. Action Items (Consent)

- a) *Approval of July 13, 2015 Regular Meeting Minutes*
- b) *Approval of Payment of Bills*
- c) *Approval 2014/15 Expenditure Report as of 07/30/2015*

C. Lent **MOVED**, D. Crim **SECONDED** to approve the consent action items a, b, c as presented.  
**MOTION CARRIES 5:0.**

### V. Discussion

#### a) *Opening of School and Summer Activities Report*

**Opening of School and Summer Activities Report**, presented by Lol Fearon. We have filled all staff vacancies except our new part time World Language. Sharing a position with another municipality is a possibility but scheduling may not work out. Special Ed teacher taking Wilson Training in August. The new art teacher has been working with Kat MacDonald over the summer. The new Speech Language teacher will start in October but Ms. Cawley will work until then.

Maintenance Work. The location of grade 4 has moved to make first through fourth grade contiguous. The gym has been repainted and the floor is in the process of being done now. School office and student services office re-carpeted. Tiles that needed to be replaced have been replaced. The two entrance ways rear and front doors repairs have been done. Under our Capital Plan new VFD pumps will be installed, the potable water tank will be recoated and the septic pumps replaced. Mike Sylvester is working on reprogramming heating system with New England Mechanical. Mike has begun putting up new room numbers throughout the facility using reflective numbers. All rooms are being numbered externally. Fans have been installed in about six A-wing rooms that did

not have fans. Last week summer school finished. A lot of work done on routine maintenance. We do have two custodians out but we have two good replacements.

Kathy Tolsdorf asked how we evaluate that summer school was a success? Mr. Fearon stated that the IEPs indicate student goals and these are evaluated.

Karen Johnson has been working on the district website. We have posted new links with all LRP documents. There was discussion regarding district website.

Alyssa Gwinnell and Mike Kenyon will put together a video library and put a lot of what they would cover in the open house in video/ short video form. Lol played first video of Alyssa Gwinnell's intro to the video library.

Karin Vertefeuille wants to make sure that items are cross-linked in district. We need to put in bus routes on website when published. All school calendars have been updated.

Social media school Facebook page is set up as has a Twitter account. Lol will have Alyssa look into the search feature on our website to make it active. Tom Doyle is working with C-CAT regarding our internet security.

## **VI. Action Items – Discuss & Act Upon**

### ***a) Second Reading – Policy 6142.101-School Wellness***

C. Lent **MOVED**, D. Crim **SECONDED** to approve the second reading of Policy 6142.101-School Wellness as presented.

**MOTION CARRIES 5:0.**

## **VII. New Business**

### ***a) Hot Lunch Report 2014-2015***

Mr. Fearon stated on how funds have been saved and that we have a net surplus of \$426 this year. Mr. Fearon gave a background of Grow CT and will get the board members a copy of that program. He has brought this to Mary Conway's attention.

## **VIII. Correspondence/Communications**

### ***a) 2013-14 District Annual Performance Reports and Determinations***

We have a report on our special education compliance. We were one of 158 districts that were in full compliance. Our record keeping is up to date and we've met our targets. Nice to receive verification that we are in full compliance.

## **IX. Board of Education Subcommittees**

- Future Meeting Dates:
  - September 8, 2015 (Tuesday)– Building Walk Through – 6:00 p.m. Meet @ Main Entrance
  - September 8, 2015 (Tues.) – New Hire & Teacher Tenure Reception, 7:00 p.m. LMC Conf. Room
  - September 8, 2015 (Tues.) - Regular Board of Education Meeting, 7:30 p.m. H.W.P. Cafeteria
  - September 10, 2015 H.W.P. PreK-8 Open House, 6:00 – 8:00 p.m.

## **X. Superintendent's Report**

- a) **Municipal Energy Plan** – We have bi-weekly phone calls. We are still putting in the data and will get feedback. A little more involved than we intended it to be. Next Monday will be our next call. The plan is aimed at the municipality but since we are the largest user in town we are involved.

- b) **Proposed Board of Education Retreat** – November 2015 – working with CAFE to develop a brief survey on what topics the BOE would like to see and some offsite locations. No specific date has been set. There was some discussion on what topics could be addressed during the retreat.

**XI. Future Regular and Subcommittee Agenda Items (Tentative)**

None.

**XII. Columbia Board of Education Member Remarks.**

None.

**XIII. Adjournment**

K. Tolsdorf **MOVED**, C. Lent **SECONDED** to adjourn the meeting at 8:20 p.m.  
**MOTION CARRIES 5:0.**

Respectfully Submitted,

Karin Vertefeulle,  
Columbia Board of Education Vice Chairperson