

**Town of Columbia
FISCAL POLICY BOARD
Regular Meeting Minutes
November 10, 2010**

8:30 A.M.

Horace W. Porter School Conference Room

Members Present: Bev Ciurylo-Fiscal Manager, Francine Coss-Superintendent, Jonathan Luiz-Town Administrator, Earnest Sharpe-FIPAC Chairman, Carmen Vance-First Selectman, William Mulcahy-Board of Education Member

Staff Present: Karen Johnson-Superintendent's Secretary

I. Call to Order

B. Ciurylo called the November 10, 2010 Fiscal Policy Board meeting to order at 8:35 a.m.

II. Approve Regular Meeting Minutes of October 13, 2010

E. Sharpe **MOVED** and F. Coss **SECONDED** to approve the October 13, 2010 regular meeting minutes with the following correction: IV. Old Business A. Lebanon Settlement and Financial Impact, correct payment amount **\$88,887.96**.

MOTION CARRIES: 4-0-1

B. Ciurylo, F. Coss, J. Luiz, E. Sharpe **VOTED FOR THE MOTION**

C. Vance, W. Mulcahy **ABSTAINED**

III. Correspondence

IV. Old Business

A. Finance Department Software – Mr. Luiz is preparing the RFP which will go out to bid in January, the software selection will be made in February and implementation will begin July 1, 2011. Mrs. Coss stated it is important that the new software do what both the town and school require. The Board of Education backs any change that will bring about an improvement. Mr. Sharpe asked if additional staff would be needed during the training period. Mrs. Coss offered the use of HWP office staff.

V. New Business

A. 2009-2010 Audit – Mrs. Ciurylo reported the audit is in good shape.

B. Certified Teachers Contract

C. Fiscal Year 2011/2012 Budget Development Schedule – Mr. Sharpe explained FIPAC will not have figures or projections at the time of the Tri-Board meeting. FIPAC will be receiving information from the Board of Selectmen and Board of Education. He suggested the meeting take place early in the budget development process. First Selectman Vance said next year's budget must be as conservative as possible, either flat or at 0%. Mr. Luiz will ask town hall departments for 0% budget increases. Spring meeting topics will include the possible library expansion/new building construction and the school roof replacement with solar consideration. Mrs. Coss asked when the roof work will take place as school calendars will need to incorporate the time needed to complete this project.

D. Tri-Board Meeting to Discuss Fiscal Year 2011/2012 Budget – As well as discussing scheduling a possible date before a regularly scheduled January FIPAC meeting, the Board discussed the new revenue base, bonding issues and unknown state revenue.

E. 2010/2011 Columbia Board of Education Tuition and Transportation Costs – Mrs. Coss reviewed the October 1, 2010 actual high school general education and special education tuition and transportation costs for students attending the Arts at the Capitol Theater (full-time and part-time), Bolton, Lyman, Lyman Vo-Ag, Windham and Windham Technical high schools. Based on 10/1/10 enrollment figures and including the cost of the Lebanon settlement, it is estimated there will be a \$29,547.53 surplus in the tuition line.

VI. Fiscal Department – Mr. Luiz notified the Board that Lisa Rose will be hired as a permanent part-time employee in the Finance Department.

VII. Adoption of 2011 Fiscal Policy Board Meeting Dates

C. Vance **MOVED** and E. Sharpe **SECONDED** to approve the 2011 Fiscal Policy Board Meeting Dates as presented.

MOTION CARRIES: 6-0

VIII. Audience

IX. Other – Mrs. Coss thanked Mr. Luiz for his support and funding of the Board of Education’s request for building key card access. This system will allow building access for the rec department’s coaches after hours and on weekends.

X. Adjournment

C. Vance **MOVED** and E. Sharpe **SECONDED** to adjourn the meeting at 10:08 a.m.

MOTION CARRIES: 6-0

Next meeting: December 14, 2010

Respectfully submitted,

Karen Johnson, Superintendent’s Secretary