



TOWN OF COLUMBIA

Fiscal Policy Board

Minutes

November 14, 2018

Members Present: Beverly Ciurylo-Finance Director, Ernie Sharpe-FIPAC Chairman, Steven Everett-First Selectman, Mark Walter-Town Administrator, Maria Geryk-Superintendent,

Absent: Christopher Lent-Board of Education Chairman

Others Present: Kathy Tolsdorf, Board of Education Vice Chairperson

1. Call to Order - Chairperson B. Ciurylo called the meeting to order at 8:34 a.m. and welcomed Superintendent Maria Geryk to her first Fiscal Policy Board Meeting.
2. Approve Regular Meeting Minutes of Sept. 12, 2018
M. Walter MOVED, E. Sharpe SECONDED to approve the minutes of September 12, 2018.
Action was TABLED until the next meeting due to a lack of quorum of those who attended the September's meeting.
3. Correspondence
Mrs. Ciurylo reviewed correspondence dated 11/8/18 received from Kathy Demsey, Chief Financial Officer from the State of CT Department of Education. It reported on the 18/19 Estimate of the Education Cost Share (ECS) Grant. Ms. Ciurylo reports the ECS grant is on target with the 18/19 budget figures. The Excess Cost grant has not been calculated by the State but is pending information being reported by the District. At this point, she does not anticipate the need to return any Excess Cost funds this year as had to be done in 17/18 when there were changes in Special Ed costs after the state paid the grant.
4. Old Business:
 - A) Minimum Budget Requirement Update - Superintendent Geryk indicated she has spoken with Kathy Demsey's office and was informed Columbia's request is being reviewed by the legal department. A timeline for an answer is not yet available.
 - B) Update Board of Education & Board of Selectman Capital Projects

Approved 3/13/2019

BOE Capital Projects – Ms. Geryk noted several Capital Projects have been completed including repair/replacement of windows. The cafeteria bleacher repair is complete with the exception of the shelving and counter. Several unanticipated repairs have occurred recently including repairs to the septic system resulting in a cost of approximately \$5,300 and extensive cleaning in 5 classrooms due to evidence of mold. The cost for cleaning was originally estimated to be \$18,000 but actual costs were around \$6,000. The water tank also requires cleaning and coating due to corrosion at an estimated cost of \$2,000.

BOS Capital Projects – Mr. Walter reported repaving of the roads and parking area, sidewalks and upgrades to drainage have been completed at Town Hall. A new flagpole was dedicated on Veterans Day. Tree removal has started and is funded by a \$50,000 appropriation from the General Fund. He has met with the Public Works Director and the Recreation Director regarding the Rec Park project. The softball field project is underway and the redesign of the roadway is in review. Bid openings for the salt shed project will occur this week. The maintenance building project at the old CVFD Firehouse is well underway and the Moors Indian School project has been completed.

- C) Financial Advisor for Benefit Plans – The committee reviewed the Plan Fee Summary provided by Mass Mutual. A letter will be drafted to send to the Town and School employees outlining the possible change in the retirement plan provider. A meeting is being scheduled for the Financial Advisor to meet with the Board of Selectmen, Board of Education and FiPAC.

5. New Business

- A) Schedule the Tri-Board Meeting - The Tri-Board Meeting was scheduled for Wednesday, December 12, 2018 at 7:00 at Town Hall conference room.
- B) Fiscal Policy Board 2019 Meeting Dates, Discussion & Action
M. Walter MOVED, E. Sharpe SECONDED to approve the 2019-2020 Fiscal Policy Board Meeting Schedule. MOTION CARRIES 5:0.

6. Finance Department – Mrs. Ciurylo reported the Town and BOE audit went well. The audit report is due to the state by December 31, 2018. The EDOO1/EFS system just re-opened and the audit is scheduled for 11/30/2018. Mrs. Ciurylo is also preparing for budget season.

7. Audience – no comments were received.

8. Adjournment – M. Walter MOVED, E. Sharpe SECONDED to adjourn the meeting at 9:09 a.m.

Respectfully Submitted,

Brenda Morey, Clerk