



**TOWN OF COLUMBIA**

**Fiscal Policy Board  
November 9, 2016  
Horace W. Porter School Conference Room  
8:30 am**

Members Present: Bev Ciurylo- Finance Director, Lol Fearon-Superintendent, Ernie Sharpe-FiPAC Chairman, Carmen Vance-First Selectman (entered at 8:45), Mark Walter-Town Administrator

Members Absent: Christopher Lent-BOE Chairman

Others Present: Judy Ortiz-FiPAC Member

Others Absent: Kathy Tolsdorf-BOE member

1. Call to Order

The meeting was called to order at 8:30 by B. Ciurylo.

2. Approve Regular Meeting Minutes of September 14, 2016

E. Sharpe MOVED, M. Walter SECONDED to approve the minutes of September 14, 2016 as corrected. MOTION CARRIES 4:0.

3. Correspondence

No correspondence was received.

4. Old Business:

A. Non-Lapsing Fund Account: The revised request to hold \$100,000 in the non-lapsing account was approved at the 11/7/16 BOE meeting.

B. Library Update

The library expansion project came in over budget and it is anticipated that the additional costs will not exceed \$10,000. At this time the project is over budget by \$5,600. The Town

is working to confirm if there are additional invoices coming from the architect and the town engineer. A town meeting will need to be set for a transfer to cover the additional costs.

C. 15/16 Budget Update

B. Ciurylo distributed reports showing the total revenues received and the total expenditures (BOS and BOE) for the 2015-2016 school year. A BOE expenditure report for the first quarter which was presented to the BOE on 11/7/16 was also included. B. Ciurylo also reviewed the town surplus shown in the revenue and expenditure reports as well as the fund balance as of 6/30/16.

5. New Business:

A. Tri-Board Meeting in December

A date of December 14<sup>th</sup> was tentatively scheduled for the Tri-Board Meeting at 7:00 p.m. in the Conference Room at Town Hall.

B. Long Range Planning – Financial Needs Roundtable

M. Walter is working on long range planning for a 10 year expanded capital requests and prioritization of capital needs.

C. BOE Updates

1.) Capital Project Request - L. Fearon explained the need for new water booster tanks. The tanks are currently outdated, failing and are not functioning efficiently. L. Fearon is sending a request to the BOS for a transfer from the BOE capital project line for carpet/floor replacement to cover the cost of this project (estimated at \$18,000). There is \$22,000 currently in that capital projects line and only a small portion will be used in 2016/2017. There is enough left in the line to be transferred to a new capital project line to cover the cost of the water booster/pump replacement. He requested C. Vance put this on the next BOS agenda as there is some urgency in getting the project completed.

C. Vance will add this item to the next BOS agenda.

2.) Increased Special Education Costs - L. Fearon mentioned that there were 14 new high school students in the district that were not anticipated. L. Fearon also mentioned that there were some positive changes in the special education costs at of the start of the school year due to changes in student placements; however, some new special education students also moved into the district that will be increasing the special education costs above the previously mentioned savings. The BOE will look at its current budget to try to cover these new unanticipated costs before looking at other options.

3.) Teachers Contracts - L. Fearon noted the BOE and Teachers Association have reached an agreement.

4.) BOE Long Range Planning - The BOE is looking at long range planning options for the school and is in the process of narrowing down options to present to the Town. A proposal to the Town is planned for May of 2017.

6. Finance Department

A. Audit Update

B. Ciurylo mentioned that the town audit went well and is still wrapping up. It is anticipated that the audit report will be filed on time before December 31<sup>st</sup>. The ED001 and SEDAC will be audited during the last week of November.

7. Audience - None present

8. Adjournment

M. Walter MOVED, E. Sharpe SECONDED to adjourn the meeting at 9:30 a.m. MOTION CARRIES 5:0.

The next Fiscal Policy meeting will be Wednesday, December 14, 2016 at 8:30 a.m. at the H.W. Porter conference room.