

**Town of Columbia
FISCAL POLICY BOARD
Regular Meeting Minutes
December 15, 2010**

8:30 A.M.

Horace W. Porter School Conference Room

Members Present: Bev Ciurylo-Fiscal Manager, Francine Coss-Superintendent, Earnest Sharpe-FIPAC Chairman, Carmen Vance-First Selectman

Members Absent: Jonathan Luiz-Town Administrator, William Mulcahy-Board of Education Member

Staff Present: Karen Johnson-Superintendent's Secretary

I. Call to Order

B. Ciurylo called the December 15, 2010 Fiscal Policy Board meeting to order at 8:36 a.m.

II. Approve Regular Meeting Minutes of November 10, 2010

C. Vance **MOVED** and E. Sharpe **SECONDED** to approve the November 10, 2010 regular meeting minutes as presented.

MOTION CARRIES: 4-0

III. Correspondence

A. Finance Department Procedural Manual – Mrs. Coss handed out the Finance Department Procedural Manual draft.

IV. Old Business

A. Finance Department Software RFP – Mrs. Ciurylo reported that she and Mr. Luiz have met with 3 software company reps who have requested BMSI and department procedural background information to become familiar with Columbia's specific software needs. Vendor input is expected by the end of this month. Training and support on the new software will overlap with the current software and start up is planned for July 1, 2011.

B. Audit – Mrs. Ciurylo explained the preliminary audit report will be received after attorney verification. The ED001 audit cannot be finalized until the Town audit is complete.

V. New Business

A. Tri-Board Meeting with FIPAC, BOS & BOE – January 19, 2011 – This initial budget discussion will take place at 7:30 p.m. in Yeoman's Hall. Topics to be discussed at the Tri-Board meeting are: current year projections, regular education and special education enrollment figures, MBR, the number of students graduating compared to incoming 2011/2012 grade 9 students, ECS/ARRA funds, unemployment costs, the certified sick day retirement incentive, state and federal grant clarification and the impact to future budgets. Mrs. Coss informed members that the BOE should have answers to E.O. Smith's and Lebanon's high school contract negotiations at the time of the Tri-Board meeting. The Board of Education's Open Choice policy has been tabled until after the E.O. Smith negotiation discussions. Mr. Sharpe asked for potential bond costs and projections. First Selectman Vance is working with bond counsel on the possible library expansion, school roof and widow replacement and open space. Ms. Vance will be preparing these figures for forecasting and 3 year planning.

B. Fiscal Year 2011/12 Budget Discussion – Mr. Sharpe requested Anthem renewal rate information. Mrs. Coss informed the Board that she is working with EASTCONN to possibly regionalize insurance coverage costs with other area districts.

VI. Fiscal Department

VII. Audience

VIII. Other – Mr. Sharpe asked for clarification on workers compensation through CT Interlocal Risk Management Agency (CIRMA).

IX. Adjournment

C. Vance **MOVED** and E. Sharpe **SECONDED** to adjourn the meeting at 9:50 a.m.

MOTION CARRIES: 4-0

Next meeting: January 12, 2011

Respectfully submitted,

Karen Johnson, Superintendent's Secretary