

REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, September 6, 2016, 7:00 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT

Members Present: First Selectman Carmen Vance; Deputy Selectman Steven Everett; William O'Brien; Robert Hellstrom; Robert Bogue.

Also Present: Town Administrator Mark Walter; Finance Director Beverly Ciurylo; Library Director Su Epstein; Saxton B. Little Free Library Board Officers Hank Stockmal; Shirley A. King; Denise Egan; Noreen Steele; Debby Smith; and other citizens.

CALL TO ORDER: Carmen Vance called the meeting to order at 7:00 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **MINUTES:** C. Vance MOVED to approve the BOS meeting minutes of July 19, 2016. MOTION CARRIED 5:0. C. Vance MOVED to approve the BOS Special meeting minutes of August 18, 2016. MOTION CARRIED 3:0 with S. Everett and W. O'Brien abstaining.
3. **AUDIENCE OF CITIZENS:** NONE
4. **OLD BUSINESS:**
 - 4.1 **Discussion between BOS and Library Board regarding renovations to Library :**Discussion took place between the BOS and Library Board regarding the renovations to the Library. BOS visit to the new library anticipated seeing a facility that was more modern, tech-oriented, and open for reading. BOS consensus was disappointment – library looks very similar to what it was before with too high and too much shelving and not enough open space for the youth. After much discussion, the Library Board agreed the BOS has given them clear direction and they will work to see how they can free up more open space. Members of the Library Board agreed to invite the architect, Robert Powell, to their meeting.
5. **NEW BUSINESS:**
 - 5.1 **Neglected Cemetery Grant:** Mark Walter talked to Joan Hill, who thought it would be a good idea to submit this grant. The monies (total award of \$2,000) could be used for such things as replacing and repairing gravestones, tree removal, etc. S. Everett MOVED to authorize the Town Administrator to submit the Neglected Cemetery Grant as presented. MOTION CARRIED 5:0.
 - 5.2 **All Traffic Solutions – “YOUR SPEED sign”:** Trooper DeCarli stated many other towns utilize this “speed shield”, which attaches to a speed limit sign, to let motorists know how fast they are travelling. M. Walter has received numerous complaints regarding speeding on Lake Road. He

stated that Trooper DeCarli feels it would be very beneficial in providing safety in town. S. Everett MOVED to authorize the Town Administrator to purchase a "YOUR SPEED" speed shield and to transfer \$3,600 from Police Protection, Prof/Tech #10-4310-500 to Police Protection, Mach/Equip #10-4310-811 as requested. MOTION CARRIED 5:0.

5.3 **Horrible Hundred Cycling Event:** Notice that the Horrible Hundred Cycling event will be travelling through Columbia on October 1st.

5.4 **Authorization of 2016-17 Access Agency Memorandum of Understanding:** C. Vance MOVED to renew the Memorandum of Understanding between Columbia and the Access Agency for \$8,350 for FY 2016-17 for social services. MOTION CARRIED 5:0.

6. **COLUMBIA LAKE/DAM/BEACH:**

6.1 C. Vance MOVED to approve the application of Steve Harrington for replacement of existing dock and construction of new seawall at 47 Sleepy Hollow Road contingent upon the recommendations set forth by Lake Management Advisory Committee. MOTION CARRIED 5:0.

7. **APPOINTMENTS/RESIGNATIONS:**

7.1 The Board of Selectmen recognized the resignation of Santo Franzo from the Board of Assessment Appeals (BAA).

7.2 C. Vance MOVED to appoint Linda McDonald (D) to the Board of Assessment Appeals to replace Santo Franzo. MOTION CARRIED 5:0.

7.3 C. Vance MOVED to appoint Mary Latour (D) to serve on the Board of Assessment Appeals during revaluation season. MOTION CARRIED 5:0.

7.4 W. O'Brien MOVED to appoint Mark Walter as Department of Emergency Management and Homeland Security (DEMHS)/Regional Emergency Planning Team (REPT) representative. MOTION CARRIED 5:0.

7.5 C. Vance MOVED to hire Sharon Smith as Senior Center Site Server Floater. MOTION CARRIED 5:0.

7.6 R. Bogue MOVED to hire Harold Zanetti as Part Time Transfer Station Attendant. MOTION CARRIED 5:0.

7.7 C. Vance MOVED to appoint George Murphy as Municipal Recycling Agent (MRA) per CGS 22A. MOTION CARRIED 5:0.

8. **TOWN ADMINISTRATOR REPORT:** M. Walter spoke to the Board on the following items:
Eversource- completed 4 year tree trimming cycle (2,500 customers in Columbia) and upcoming transmission line tree trimming to begin in September 2016, may continue into early months of 2017.

- **Intern – last day was 8/4
- **Board / Commission Volunteer Form – suggested use to BOS going forward
- **Reval Hearings will begin in November
- Senior Transportation Grant update – filed paperwork to accept grant
- Insurance RFP, info meetings with staff held 8/25
- Non-Supervisory Union Contract Negotiations – almost complete
- Library update – grand opening scheduled November 1st

- Playground update – Creative Playground, building playground – grand opening was today 9/6/16
- Master Plan at Rec Park – meeting with Weston and Sampson on 8/17 was held.
- **Perception Program – Overdose medication/training
- Beach information sessions (two sessions on Thurs. 9/15) – 2 pm and 7 pm. in Yeomans Hall
- Master Plan at Rec Park - Community Input Session on Thurs. 9/22 6:30 pm in Yeomans Hall

9. CORRESPONDENCE:

- 9.1 CRCOG – Columbia FY 15-16 savings report
- 9.2 Thank you letter dated 7/11/16 from SACCEC (Sexual Assault Crisis Center of Eastern CT) for FY 16-17 contribution
- 9.3 Historic Preservation Document Grant
- 9.4 Article from *Hartford Courant* dated 7/28/16
- 9.5 Article from *the Chronicle* dated 8/5/16
- 9.6 Thank you letter dated July 2013 from Covenant Soup Kitchen for donation
- 9.7 CT State Police Monthly Services for July 2016
- 9.8 Email from DEEP dated 7/26/16 re: Comprehensive Materials Management Strategy
- 9.9 Prescription Drug Card 6/30/16 and 7/31/16 Savings Reports
- 9.10 American Red Cross: Home Fire Preparedness Campaign
- 9.11 Thank You letter to M. Walter re: DPW from L. Fearon dated 8/29/16

10. BUDGET:

- 10.1 C. Vance MOVED to approve the following transfers FY 2015-16:

AMOUNT	FROM A/C #/DESCRIPTION	TO A/C #/DESCRIPTION
\$527	10-4520-130, Legal Notices	10-4520-010, Salaries
\$1	10-4570-110, Postage	10-4570-300, Supplies
\$40	10-4640-240, Fuel	10-4640-300, Supplies
\$356	10-4260-240, Fuel	10-4260-010, Salaries
\$149	10-4350-600, Rep/Maint	10-4350-010, Salaries
\$684	10-4112-515, Contracted Services	10-4112-460, Commercial Insurance

MOTION CARRIED 5:0.

- 10.1 R. Bogue MOVED to approve the following transfers FY 2016-17:

AMOUNT	FROM A/C#/DESCRIPTION	TO A/C #/DESCRIPTION
\$980	10-4112-040, Group Insurance	10-4112-720, Professional Dues
\$160	10-4130-600, Repairs/Maint	10-4130-720, Professional Dues
\$3,600	10-4310-500, Prof/Tech	10-4310-811, Mach Equip<\$5,000

MOTION CARRIED 5:0.

10.2

R. Bogue MOVED to approve the following refunds as presented:

AMOUNT	FROM	TO
\$25.50	Town of Columbia	Scott E. Lewis
\$11.61	Town of Columbia	John & Elizabeth Polglase
\$82.32	Town of Columbia	Marie G. Lambert
\$427.52	Town of Columbia	A1 Gutter & Fence LLC & J. Cabral
\$17.34	Town of Columbia	Crossroads Physical Therapy LLC
\$11.17	Town of Columbia	Douglas S. Adil
\$24.61	Town of Columbia	James D. & Lesley B. Bravi
\$50.60	Town of Columbia	Shelley D. Conant
\$33.59	Town of Columbia	Lee J. Jr. & Marcia J. Cusano
\$43.39	Town of Columbia	Marcia J. & Lee J. Jr. Cusano
\$281.73	Town of Columbia	Honda Lease Trust
\$132.45	Town of Columbia	Robert A. Lataille
\$23.74	Town of Columbia	Ryan M. Lee
\$30.65	Town of Columbia	David H. & Gloria L. Miller
\$38.17	Town of Columbia	Michael T. & Nancy A. Scrivano
\$121.88	Town of Columbia	Michael T. & Nancy A. Scrivano
\$3.95	Town of Columbia	Michael T. & Nancy A. Scrivano
\$25.98	Town of Columbia	Nancy A. & Michael T. Scrivano
\$29.49	Town of Columbia	Nancy A. & Michael T. Scrivano
\$91.93	Town of Columbia	Mark F. Smith
\$22.63	Town of Columbia	Noel S. & Susan C. Sorensen
\$35.24	Town of Columbia	Michael W. & Wendy W. Vincent
\$10.73	Town of Columbia	Marion L. & Edward J. Warzecha
\$1,507.83	Town of Columbia	Kelly Organeck

MOTION CARRIED 5:0.

11. **APPROVE PAYMENT OF BILLS:** C. Vance MOVED to approve the payment of bills for 15/16 & 16/17 in the amount of \$355,225.43. MOTION CARRIED 5:0. C. Vance MOVED to approve the payment of bills for 16/17 in the amount of \$216,772.36. MOTION CARRIED 5:0.

12. **BOARD MEMBER COMMENTS:** NONE

13. **EXECUTIVE SESSION:** NONE

14. **ADJOURNMENT:** C. Vance MOVED to adjourn at 8:58 pm and the MOTION CARRIED UNANIMOUSLY.

Respectfully submitted by Gail C. McGrath