

**Town of Columbia**  
**FISCAL POLICY BOARD**  
**Regular Meeting Minutes**  
**March 10, 2010**  
**8:30 A.M.**  
**Horace W. Porter School Conference Room**

**Members Present:** Carmen Vance-First Selectman, Jonathan Luiz-Town Administrator, Francine Coss-Superintendent, Earnest Sharpe-FIPAC Chairman, Bev Ciurylo-Interim Fiscal Manager, William Mulcahy-Board of Education Member

**Staff Present:** Karen Johnson-Superintendent's Secretary

**I. Call to Order**

B. Ciurylo called the March 10, 2010 Fiscal Policy Board meeting to order at 8:37 a.m.

**II. Approve Regular Minutes of January 13, 2010**

C. Vance **MOVED** and E. Sharpe **SECONDED** to approve the January 13, 2010 regular meeting minutes as presented.  
**MOTION CARRIES: 6-0**

**III. Correspondence**

Mrs. Coss handed out an e-mail notice from Brian Mahoney, CT Department of Education CFO Division of Finance and Internal Operations, requesting a meeting/conference call regarding MBR (Minimum Budget Requirement) non-compliance. She also handed out a report with proposed 2010/11 budget increases for CT districts.

**IV. Old Business**

**A. ARRA Stimulus Funds**

**B. Completed 2008/09 Audit** – Mrs. Ciurylo reported the auditors were pleased with the overall audit. Their recommendations included preparing financial statements and related disclosures in accordance with generally accepted accounting principles, including GASP statement (which was a comment repeated from the prior year), and adopting a complete accounting policies and procedures manual to provide for standard account procedures.

**V. New Business**

**A. Fiscal Manager Position** – Mr. Luiz has advertised extensively for this vacancy. Approximately 26 applications have been received. The job posting will close on April 6. The Superintendent and Town Administrator will begin screening after the closing.

**B. Town Charter** – Ms. Vance explained the State Legislature will be acting to approve Columbia's Charter.

**C. 3/17/10 FIPAC Meeting** – The superintendent and town administrator will present their budgets to FIPAC at this meeting. The location will be moved to Horace Porter's cafeteria.

**D. Lebanon Law Suit Against Columbia** – Mrs. Coss reported the Lebanon Board of Education has served suit against the Columbia Board of Education. The BOE will be meeting with the district attorney on 3/15/10 to discuss this matter.

**VI. Fiscal Department**

**VII. Audience**

**VIII. Other** – Mrs. Coss will have budget projections for the next Fiscal Policy meeting. As of 2/25/10, Board of Education spending is at 39% remaining. Mr. Sharpe asked for the town trust funds to be reviewed.

**IX. Adjournment**

E. Sharpe **MOVED** and J. Luiz **SECONDED** to adjourn the meeting at 9:42 a.m.  
**MOTION CARRIES: 6-0**

Respectfully submitted,

Karen Johnson, Superintendent's Secretary