



**TOWN OF COLUMBIA
Fiscal Policy Board**

June 12, 2019

**Horace W. Porter School Conference Room
8:30 am**

1. Call to Order 8:30am.

Attendees: Bev Ciurylo, Finance Director; Steven Everett, First Selectman; Maria Geryk, Superintendent; Ernie Sharpe, FIPAC Chairman; Kathy Tolsdorf, BOE Representative

Absent: Chris Lent, BOE Chairperson; Mark Walter, Town Administrator; Judy Ortiz

2. Approve Regular Meeting Minutes of September 12, 2018 – E. Sharpe MOVED, B. Ciurylo SECONDED to approve the Minutes of September 12, 2018. MOTION CARRIES 3:0:1. S. Everett ABSTAINED. C. Lent concurred via email correspondence.
3. Approve Regular Meeting Minutes of May 8, 2019
M. Geryk MOVED, E. Sharpe SECONDED. No changes. Carries 4-0.
4. Correspondence: NONE
5. Old Business:
 - A) Update on Transition to CIGNA Insurance:

B. Ciurylo has been processing enrollment forms. ID cards are anticipated to be available by the end of June. Dental cards will be different and will be sent out in a separate mailing.

A group transfer of the staff's health savings account to the new health savings account custodian, HSA Bank, is in process. Pre-enrollment rollover by employees is at 100%. Information concerning a wellness program is forthcoming.
 - B) Update on Transition to Empower - Bev is in the process of notifying former employees and retirees of the change. A target transition date of October or November is expected.
 - C) Update on Fuel and Electricity Costs – Mrs. Ciurylo reports fuel costs were locked in last week and are within 1¢ of last year's price.

An electric rate decrease wasn't recorded properly from Eversource and the BOE, Fire Department and Library should see reimbursement within the next month.

D) Update on Board of Selectmen and Board of Education Projects – B. Ciurylo reviewed current town projects:

- Road work at Rec Park - Eversource denied an easement which may result in the need to reconfigure the road or move the basketball courts.
S. Everett said he will be discussing the options with Mark Volza, Director of Parks and Recreation and George Murphy, Director of Public Works.

M. Geryk reviewed the current projects that are being planned and/or completed by BOE:

- New sinks are being installed to replace ones that are corroding. Plus, bathrooms were power washed.
- Classroom air conditioners will be installed over the summer to help address humidity in lower A wing.
- Facilities washer & dryer have been purchased
- HVAC Duct cleaning is scheduled for June
- Fire Alarm system will be discussed later in the meeting
- Windows Upgrade in classrooms.
- Generator Replacement should be completed Summer 2019. Discussion concerning installation of a new cement pad is underway with the Town Public Works Department.
- Fencing will be installed around trash area at Porter. Wooden fencing may be installed for a more attractive solution.

E) Update on IT Assessment – BOE & BOS – M. Geryk said the BOE IT Security Assessment is complete and the report is pending. B. Ciurylo reports the Town IT assessment is in the initial stages. She met with NOVUS but additional meetings with staff will occur.

F) 2018/2019 Year End Budget – B. Ciurylo reports there is currently \$306,870.62 remaining in the BOE budget. This will be reduced by final bills from Special Education which she anticipates to be approximately \$75,000.

BOS revenues are projected at a \$211,178.07 surplus. Additional postings for unanticipated ECS funds and additional property taxes are expected.

A discrepancy in the Police Protection telephone line is being looked into.

M. Geryk provided a draft memo to E. Sharpe and S. Everett for a request of fund transfer from the Tuition Line to cover deficits in Non-Tuition lines.

M. Geryk provided a memo to S. Everett for consideration by the BOS concerning the Security Grant Update. The grant request was not funded.

6. New Business

A) Update on School Security Grant – M. Geryk provided a memo to S. Everett outlining the improvements requested in the grant. The grant was declined. The total request for \$125,509.50 includes improvements to:

- Upgrade interior and exterior cameras (\$100,800)
- Installation of a Repeater to ensure radio communication across the building by internal staff and EMS (\$5,963.50)
- Upgrade classroom phone system from analog to IP (\$16,910)
- Implementation of visitor management system (\$1,836)

The Repeater and visitor management system will be able to be purchased this year. M. Sylvester is seeking quotes for the exterior cameras and the cost is subject to change. Since the grant is not available, guidance from the BOS is requested.

E. Sharpe noted the full estimated cost of the project has been budgeted and approved by the Town.

B) State & Legislative Update – E. Sharpe noted the Teacher Pension change did not go through.

S. Everett said teacher pensions and tolls may be revisited in a special session in May.

B. Ciurylo noted that the ECS funds were \$90,000 above what was budgeted. She noted the Town has a healthy fund balance. Revenues are higher than anticipated. The salt shed project is almost complete except for paving inside the shed which is scheduled to occur in July.

7. Finance Department: B. Ciurylo noted that the department is getting ready for year end and the upcoming annual audit. The department is also working on the transition to CIGNA and HSA Bank as well as the potential move to Empower.

8. Audience: NONE

9. Adjournment: 9:35am. S. Everett MOVED to adjourn. M. Geryk SECONDED. Motioned carried 5-0

Respectfully Submitted,

Brenda Morey, Board Clerk