

## ADDENDUM TO RFP

**REQUEST FOR PROPOSALS: Analog to IP Classroom Phone Replacement for Horace W. Porter School Columbia, CT**

**Solicitation Number 2019-3**

**ADDENDUM No. 1**

**DATE: 07/3/19**

**To All Potential Bidders:** The following questions have been received from organizations indicating intent to bid on the Analog to IP Classroom Phone Replacement for Horace W. Porter School Columbia, CT, Solicitation Number 2019-3. Through this web page, these questions and the Town of Columbia's answers are made available to all bidders.

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### Questions and Answers

Q1. Revision Level: What is the current Rev level of software? The RFP clearly states that the system needs to be upgraded to Rev 11, but in the upgrade process it is important to know where the system is at currently.

**A1. Rev 9**

Q2. System Design: Can you provide us with the Config file and XML file, please? The current IP Office system at the school would have been customized to meet the school's needs at time of implementation. Moving from analog to IP not a simple exchange of phones. These two files will allow us to know how the system is currently configured and if it is sufficiently resourced to support the new IP phones.

**A2. Those files will be shared with the winning bidder.**

Q3. Power Over Ethernet (POE) Switches: Will the Town provide POE switches or would you like us to quote? The RFP does not indicate whether the school will provide power for the new IP phones. Will 62 POE ports be available to power these new IP phones at time of implementation, or would you like us to provide a suitable POE switch?

**A3. The School will provide the 62 available POE ports to provide the proper power for the new IP phones.**

Q4. IP Licenses: Do you already possess the rights to use IP phones on this system or do you need us to quote the cost of IP licenses? The responsibility for who provides IP Licenses is not indicated in the RFP. Please let us know that the town already owns these licenses or if you would like us to add them to our Lump Sum Price.

**A4. The School currently has 45 IP licenses in place, 17 additional licenses will need to be provided for in the bid.**

Q5. School/Town Connectivity – If the Town also has Avaya, is there connectivity between the two locations (aka: Small Community Network), that allows them to extension dial? If these two sites are connected today, could you let us know the Revision Level of the Town's system, please?

**A5. A small community network is already in place between the Town and School.**