

**REGULAR MEETING MINUTES
COLUMBIA BOARD OF SELECTMEN
Tuesday, September 19, 2017 – 7 pm
Adella G. Urban Administrative Offices Conference Room
323 Route 87, Columbia, CT**

Members Present: First Selectman Carmen Vance; Deputy Selectman Steven Everett; Selectman William O'Brien; Selectman Robert Hellstrom; Selectman Robert Bogue.

Also Present: Town Administrator Mark Walter and Ann Dunnack.

CALL TO ORDER: C. Vance called the meeting to order at 7 pm.

1. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
2. **MINUTES: BOS Regular Meeting Minutes of September 5, 2017:** C. Vance MOVED to approve the regular meeting minutes of September 5, 2017 as presented. MOTION CARRIED 5:0.
3. **AUDIENCE OF CITIZENS**
4. **OLD BUSINESS:** None.
5. **NEW BUSINESS:**
- 5.1 **Establishment of Town Meeting:** C. Vance MOVED to establish a Town Meeting on Tuesday, October 3, 2017 at 6:45 pm in the Adella G. Urban Administrative Offices Conference Room for the following purpose:

Clause 1 - To determine whether the Town of Columbia shall finance the energy efficient conversion to LED lighting at the Town Hall building and the Beckish Senior Center building, through M-Core Credit Corporation of Montebello, New York, which has offered two non-interest-bearing four-year loans starting in the current fiscal year in the aggregate amount of \$19,155.61.

Clause 2 - To approve, if Clause 1 is adopted, the funding of the loan payments for the current fiscal year to M-Core Credit Corporation or its assignee from the Administration Electricity, #10-4112-230 and the Beckish Senior Center Electricity, #10-2260-230 line items of the 2017-2018 Town Budget, which line item is used to pay Eversource Energy Service Company for electricity services as Eversource Energy Service Company is facilitating these LED lighting projects and has agreed to include the proper loan amounts on its billings and forward the loan payments to M-Core Credit Corporation or its assignee.

MOTION CARRIED 5:0.

C. Vance MOVED to add item 5.2 to the agenda entitled, "East Lyme Bike and BBQ"
MOTION CARRIED 5:0.

- 5.2 **East Lyme Bike and BBQ:** S. Everett MOVED to authorize the East Lyme Bike and BBQ to travel through Columbia on October 1, 2017. MOTION CARRIED 5:0.
6. **COLUMBIA LAKE / DAM / BEACH:** None.
7. **APPOINTMENTS / RESIGNATIONS:**
- 7.1 **Re-appointment of Andy Andrews as Tree Warden:** S. Everett MOVED to re-appoint A. Andrews as Tree Warden. MOTION CARRIED 5:0.
- 7.2 **Re-appointment of Brian Paul as Deputy Tree Warden:** S. Everett MOVED to re-appoint B. Paul as Deputy Tree Warden. MOTION CARRIED 5:0.
8. **TOWN ADMINISTRATOR REPORT:**
 - update on 10 year long range plan/capital projects:
 - School parking lot – goal is to separate vehicle parent parking and bus drop off. BOE working on a strategic plan for long range alignment of grades and regional responsibility. S. Everett would like to see numbers for school replacement of concrete sidewalks and asphalt paving without changing the design.
 - DPW garage and salt shed.

- Old Firehouse renovation – M. Walter and Bud Meyers will get a quote from contractors that are siding the school. S. Everett asked if the second floor will be used for file storage, M. Walter said yes and the 1st floor will be for vehicle storage and a combination BOE / Town maintenance facility.
- Rec Park Master Plan- committee will be meeting to review adjusted plans for proposed phase 1 and phase 2.
- 7-11 Project to began 9/18 and is expected to continue until November 8th. DPW is making arrangements to get fuel at 7-11 in Coventry. George Murphy will speak with Hebron and Andover about the possibility of a joint gas storage tank. M. Walter will check on what Columbia currently pays for gas from 7-11.
- BOE surplus of \$51,750.72 will be returned to town General Fund.
- *Columbia VIEWS* will be a separate newsletter from Hebron's magazine. Deadline for town to submit for first quarter is September 29th. First issue will launch the week of October 23rd.
- On September 8th there was a clog in school septic system. This issue was taken care of, however the town will scope the cast iron pipes to see what must be done to eliminate this happening again in the future.
- M. Walter shared an Annual Report from the Rec Director.
- On November 8th the State Police will present: "Internet Safety and Social Media Awareness" as part of the Youth Services meeting. It will begin at 5:30 pm and will be held in the Conference Room. The BOS expressed concern with the Conference Room being too small for this presentation. Kim will look into securing Yeomans Hall instead, and will check with the Registrar to see that this won't be an issue being held the day after the Election.
- No state budget yet.
- Tropical Storm Jose update.
- Autumn Classic Road Race map distributed to BOS.
- Beach Project update: waiting on final contract. Estimated cost \$95,000 – budgeted for \$111,000.

R. Hellstrom would like an update on Legal expenses.

9. CORRESPONDENCE: None.

10. BUDGET:

10.1 Transfers: None.

10.2 Refunds: S. Everett MOVED to approve the following refunds as presented:

AMOUNT	FROM	TO
\$65.77	Town of Columbia	Corelogic on behalf of Warren, Deborah M.
\$76.73	Town of Columbia	Clairmont, Rodney and Ann
\$56.38	Town of Columbia	Clairmont, Rodney and Ann
\$327.33	Town of Columbia	Enterprise FM Trust
\$155.11	Town of Columbia	Wells, Robert and Carol
\$2,866.34	Town of Columbia	Clairmont, Rodney and Ann

MOTION CARRIED 5:0.

11. APPROVE PAYMENT OF BILLS: R. Bogue MOVED to approve the payment of bills in the amount of \$64,077.17 including regular bills, emergency bills, credit cards and paychex. MOTION CARRIED 5:0.

12. BOARD MEMBER COMMENTS: None.

13. EXECUTIVE SESSION:

13.1 Real estate per State Statutes Section 1-200(6)(D); Pending Litigation per State Statutes Section 1-200(6)(B); Personnel per State Statues Section 1-200(6)(A);
C. Vance MOVED to enter into executive session at 7:42 pm. with M. Walter present. MOTION CARRIED 5:0. Executive session ended at 7:47 pm.

14. ADJOURNMENT: C. Vance MOVED to ADJOURN at 7:48 pm and the MOTION CARRIED UNANIMOUSLY. The next meeting is scheduled for Tuesday, October 3, 2017 at 7 pm.

Respectfully submitted by Kimberly A. Bona



Gregory Haddad
Board Chair

Peter S. DeBiasi
President / CEO

8/15

RECEIVED AUG 01 2017

July 21, 2017

Melissa J. Burdick
Vice President, Community and Family Services
Access Community Action Agency
1315 Main St. Suite 2
Willimantic, CT 06226

Town of Columbia
Town Administration
323 Jonathan Trumbull Highway
Columbia, CT. 06237

Re: Memorandum of Understanding for FY 2018

To Whom it May Concern:

Enclosed you will find an updated Memorandum of Understanding (MOU) between The *Access* Community Action Agency and the Town of Columbia for Fiscal Year 2018, July 1, 2017 to June 30, 2018. If you have any questions regarding the MOU please let me know. If there are no questions, please sign both copies and keep one for your records and mail the other copy back to *Access* at the address above to the attention of Claire LaBelle.

We look forward to continuing to serve the residents of the Town of Columbia.

Sincerely,

Melissa J. Burdick
Vice President, Community and Family Services
(860) 412-1605
Melissa.Burdick@accessagency.org

Enc: Two Copies Memorandum of Understanding



Gregory Haddad
Board Chair

Peter S. DeBiasi
President / CEO

Memorandum of Understanding

Between

The Town of Columbia and

The Access Community Action Agency

The purpose of this Memorandum of Understanding (MOU) is to define the contracted services between the Town of Columbia and The Access Community Action Agency (*Access*).

Access will provide:

- **Staff:** For six (6) hours per week, a qualified staff member employed by *Access*, to provide services to the Town of Columbia residents.
- **Services:** *Access* staff in the Town of Columbia will work with adults and families to find solutions to the challenges they face and thus, improve the quality of their lives. Services may include but are not limited to:
 - **Direct Client Assistance:**
 - Energy Assistance
 - Emergency Food
 - Crisis Intervention
 - Assistance with DSS Assistance
 - Weatherization Services
 - Financial Literacy/Budgeting Assistance
 - Renters Rebate Application Assistance
 - Information and Referral
 - Additional programming may be provided if additional funding is acquired

Town of Columbia will provide:

- **Funding:**
 - **For Fiscal Year 2017 – 2018: \$8,350**

- **Office Space/Equipment:** Office space and all necessary furniture and technology to support one staff person at Beckish Senior Center.

Terms and Termination: The terms of this agreement shall commence the date it is signed and remain in force until June 30, 2017. These arrangements can be revised and modified upon mutual agreement of the parties.

The Access Community Action Agency:

Town of Columbia:

Signature: 

Signature: _____

Print: Peter S. DeBiasi

Print: _____

Title: President/CEO

Title: _____

Date: 7/26/17

Date: _____



Gregory Haddad
Board Chair

Peter S. DeBiasi
President / CEO

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Signature: 

Print: Peter S. DeBiasi

Title: President/CEO

Date: 7/26/17

Town of Columbia:

Signature: _____

Print: _____

Title: _____

Date: _____



Town of Coventry

1712 Main Street • Coventry, CT 06238 • Fax (860) 742-8911

OFFICE OF THE TOWN MANAGER
(860) 742-6324

September 25, 2017

Mr. Dimple Desai, Community Development Director
Department of Housing
505 Hudson Street
Hartford, CT 06106

RE: Letter of Intent – Multi-jurisdictional DOH Small Cities CDBG for Crumbling Foundation Testing

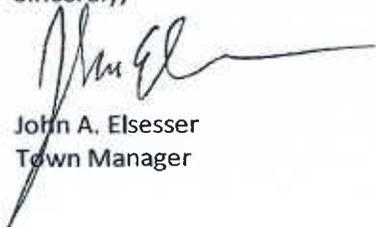
Dear Mr. Desai,

This letter is to inform the Department of Housing of the Town of Coventry's intent to submit a multi-jurisdictional 2017 Small Cities Application for crumbling foundation testing.

The Town anticipates submitting an application in the amount of \$250,000. These funds will help address the need for crumbling foundation testing within the Towns of Coventry, Columbia, Tolland, Willington, Ashford, Bolton and Union.

If you have any questions or need further information regarding the Town of Coventry's intent to submit an application please feel free to call me at 860-742-6324 or email jelsesser@coventryct.org.

Sincerely,



John A. Elsesser
Town Manager

**FOR JOINT COMMUNITY APPLICATION
COOPERATION AGREEMENT
CONNECTICUT SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

This agreement entered into on the ____ day of _____, 2017 by and between the Town of Coventry, Town of Ashford, Town of Bolton, Town of Columbia, Town of Tolland, Town of Union and the Town of Willington.

WITNESSETH:

WHEREAS, the Town of Coventry, Town of Ashford, Town of Bolton, Town of Columbia, Town of Tolland, Town of Union and the Town of Willington have identified need in the municipalities to provide crumbling foundation testing, and

WHEREAS, the Town of Coventry contemplates submitting jointly with the Town of Ashford, Town of Bolton, Town of Columbia, Town of Tolland, Town of Union and the Town of Willington an application for Block Grant funds under the Small Cities Program of the Connecticut Department of Housing for the purpose of meeting such needs, and

WHEREAS, the Town of Coventry, Town of Ashford, Town of Bolton, Town of Columbia, Town of Tolland, Town of Union and the Town of Willington understand that the Town of Coventry will act as the applicant and will have the ultimate responsibility to assume all obligations under terms of the grant including assuring compliance with all applicable laws and program regulations and performance of all work in accordance with the contract.

WHEREAS, it is understood that the Town of Coventry and DOH have access to all participants' community development block grant records and authority to monitor all activities.

NOW, THEREFORE, pursuant the Town of Coventry, Town of Ashford, Town of Bolton, Town of Columbia, Town of Tolland, Town of Union and the Town of Willington agree to cooperate in the submission of an application for such Block Grant Funds, and agree to cooperate in implementation of the submitted Small Cities Program, as approved by the Department of Housing.

Nothing contained in this agreement shall deprive any municipality of any power or zoning, development control or other lawful authority which it presently possesses.

ADOPTED on this ____ day of _____, 2017

ATTEST: _____
Robin M. Kenefick, Town Clerk

The above Cooperation Agreement has been authorized by the governing body of Town of Columbia, Connecticut, dated _____.

On behalf of the Town of Columbia: _____
Carmen L. Vance, Town Administrator

SEAL

(REPEATED FOR EACH PARTY TO THE AGREEMENT)

September 28, 2017

Columbia Board of Selectmen
Mark Walter
323 Route 87
Columbia, CT 06237

Dear Selectmen and Mark,

Please accept this letter as notice of my resignation from employment as Columbia Executive Assistant. I have accepted an offer with the Capitol Region Council of Governments (CRCOG) and my last day of employment in Columbia will be Friday, October 20, 2017.

I would like to take this opportunity to say that this decision has not been easy one. Working for Columbia has been a wonderful experience for which I will always be grateful for. I have gained so much here and have enjoyed working with my colleagues and board members.

Thank you for the chance to serve such a wonderful town for so many years. Columbia and its residents will always be very special to me and will be greatly missed.

Sincerely,



Kimberly A. Bona

Cc: Robin Kenefick, Town Clerk

Received: September 28, 2017
At 9:40 AM
Attest: Paul M. Gath
Town Clerk/Assistant Town Clerk ASSIST TC

For more information about treatment service and recovery

Ashford—Youth and Social Services
(860) 487.4417 Town Office Building
(860) 429.6419 Ashford School

Andover—Social Services
(860) 798.6583

CT Department of Mental Health & Addiction Services (DMHAS) (860) 418.7000 - www.ct.gov/DMHAS/

Columbia contracts with Access Community Action
860-450-7400; Ext 7430
<http://accessagency.org/>

Coventry—Human Services
(860) 742.5324 Phone

Community Health Resources (CHR)
(877) 884.3571 - www.chrhealth.org

East of the River Action for Substance Abuse Elimination (ERASE) (860) 568.4442 - www.erasetct.org

Mansfield—Human and Youth Services
(860) 429.3315

Tolland—Human Services
(860) 871.3612

Natchaug Hospital
(860) 456.1311
(800) 426.7792
<https://natchaug.org>

Northeast Communities Against Substance Abuse (NECASA)
(860) 779.9253 - www.necasaonline.org

Perception Programs, Inc.
(860) 450.7122 - www.perceptionprograms.org

United Service
(860) 774.2020 - unitedservicesct.org

Willington—Human Services
(860) 487.3118 Phone

Substance Abuse Walk-In Assessment Centers

DANIELSON/DAYVILLE
Community Health Resources
37 Commerce Avenue
877-884-3571
Tues. 8:30am-5pm

Perception Programs
13 Water Street
860-450-0151
Mon-Thurs 9am-7pm
Fri 9am-2pm

United Services
1007 N. Main Street
860-774-2020
Mon-Thurs 8:30am-7pm
Fri 8:30-5 pm

MANCHESTER
Community Health Resources
587 East Middle Turnpike
877-884-3571
Mon-Fri. 10am-3:30pm

Hartford Dispensary
335 Broad Street
(860) 643-3210
10 am - 1 pm

WILLIMANTIC
Community Health Resources
433 Valley Street
877-884-3571
Tues. 8:30am-5pm

Hartford Dispensary
54-56 Boston Post Road
(860) 456-7990
10 am - 1 pm

Perception Programs
54 North Street
860-450-0151
Mon-Th. 9am-7pm; Fri 9am-5pm

United Services
132 Mansfield Avenue
860-456-2281
Mon-Th. 8:30-7; Fri. 8:30-5:00

Substance Abuse Treatment Resources

Treatment options for someone struggling with addiction come in many options.

This flyer will provide you with information about the different options in our area.

If you or a loved one is experiencing a life-threatening emergency **call 911** or report to the nearest emergency room.

Day Kimball Healthcare Crisis Services are available 24/7 at the Townsend Emergency Room. Putnam - (860) 963.6386 - www.daykimball.org

SPACE FOR OTHER HOSPITALS THAT WE GET FROM THE HUMAN SERVICES



Sources: NECASA and Town of Tolland Human Services

INTENSIVE OUTPATIENT (IOP) & PARTIAL HOSPITAL PROGRAM (PHP)

Intensive Outpatient (IOP) and Partial Hospital Program (PHP) For individuals who need highly structured treatment, who experience a co-occurring psychiatric condition, and/or require a combination of therapy and medication in an intensive, supportive community-based setting, IOP and PHP provide a step-up from traditional outpatient services, or step-down from an inpatient hospital, detox, or residential setting, and may be an appropriate intermediate treatment option.

IOP: Perception Programs, Inc.
(860) 779.55852

Community Health Resources (CHR)
(877) 884.3571

PHP/IOP: Natchaug Hospital -
Quinebaug Treatment Services
(860) 779.0321

Natchaug Hospital - Joshua Center
(860) 456.1311

The Child & Adolescent Ambulatory Services
Program - 860.647.6827
or Behavioral Health Referral Line (860) 647.6800

RESIDENTIAL ADDICTION TREATMENT

When outpatient treatment has been unsuccessful, or when complications interfere with the possibility of treatment being successful for an individual in a community setting, residential treatment may become a consideration. This can come with a significant cost.

Merritt Hall (CVH) - (860) 263.6321

Rushford - (877) 577.3233

Stonington Insti - (860) 535.1010

Perception House - (860) 779.55852

ACUTE INPATIENT DETOXIFICATION

In severe cases, withdrawal may require inpatient detoxification at a licensed facility, lasting anywhere from 3-7 days. Although not everyone who uses opioids meets criteria for inpatient detox, screening might be a consideration¹. Inpatient can result in fast, safe and effective withdrawal, which can reduce cravings, prevent overdose, and prepare the individual to start the necessary stages of aftercare

counseling. (Source NECASA)

Stonington Institute - (860) 535.1010
75 Swantown Hill Rd, Stonington

Southeastern Council for Alcohol and Drug Dependence (SCADD) (860) 447.1717

45 Colt Street, New London

Blue Hills Hospital - (860) 293.6400
500 Vine Street, Hartford

Rushford - (860) 346.0300
1250 Silver Street, Middletown

Connecticut Valley Hospital (Merritt Hall) - (860) 262.6321
1000 Silver Street, Middletown

MEDICATION-ASSISTED TREATMENT

There are several medication that can assist those struggling with addiction. These medications can play an important role in the treatment of the individual when combined with therapy. There are several options available for medication-assisted treatment.

Suboxone:
Dr. Wesler (860) 779.0867

Dr. Ruiz (860) 774.1255

Perception Programs (860) 450.0151

Hockanum Valley Community Council,
Vernon (860) 872.7727

Quinebaug Treatment Services (860) 779.0321

Methadone:
Pathways - Putnam
(860) 963.4971

Hartford Dispensary - Willimantic -
(860) 456.7990, New London (860) 447.2233
Norwich (860) 886.0446
<http://hartforddispensary.org>

Naltrexone (Vivitrol):

A non-opioid, once-monthly medication that blocks opioid receptors in the brain.

Dr. Raja Fattaleh (860) 928.1111